

1. Budget Ways And Means Agenda May 9, 2022

Documents:

[BUDGET WAYS AND MEANS AGENDA 05 09 22.PDF](#)

1.I. Budget Ways And Means Packet May 9, 2022

Documents:

[BUDGET WAYS AND MEANS PACKET 05 09 22.PDF](#)

1.II. Budget Ways & Means Minutes May 9, 2022

Documents:

[BUDGET WAYS AND MEANS MINUTES 05 09 22.PDF](#)

--NOTICE OF MEETING--

BUDGET WAYS & MEANS COMMITTEE

Monday, May 9, 2022

5:30 P.M.

**COUNCIL CHAMBERS, CITY HALL
326 GRANT ST., CARTHAGE, MISSOURI**

--TENTATIVE AGENDA--

OLD BUSINESS

1. Consideration and approval of minutes from previous meeting.

CITIZENS PARTICIPATION

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

NEW BUSINESS

1. Public Hearing Fiscal 2023 Budget
2. Continue Budget Perfection
3. Staff Reports.
4. Other Business.

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2966 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

POSTED:_____

BY:_____

BUDGET WAYS & MEANS COMMITTEE
THURSDAY, APRIL 28, 2022 5:30 P.M.
CITY HALL COUNCIL CHAMBERS

MEMBERS PRESENT: Alan Snow, Ceri Otero, Ed Barlow and Mark Elliff.

OTHERS PRESENT: Mayor Dan Rife, City Administrator Greg Dagnan, Police Chief Bill Hawkins, Fire Chief Ryan Huntley, Public Works Director Zeb Carney, Parks & Recreation Director Mark Peterson, Assistant City Administrator Traci Cox, Council Members Ed Hardesty and David Armstrong and Abi Almandinger.

CWEP REPRESENTATIVES: General Manager Chuck Bryant, CFO Kelli Nugent, Accountant Mary Gray and Stephanie Howard.

CEDC REPRESENTATIVES: Stan Schmidt, Bob Hess, and Jeff Williams

Mr. Snow called the meeting to order at 5:36 P.M.

OLD BUSINESS:

Approval of minutes from previous meeting: Mr. Barlow made a motion to approve the minutes for the April 27 Budget Hearings. Motion carried 4-0.

CITIZENS PARTICIPATION: Abi Almandinger invited everyone to attend the Tile Mural installation on April 26 at 1:00 p.m.

NEW BUSINESS:

1. **Public Hearing Fiscal 2023 Budget - CWEP Budget Hearings:** Chuck Bryant, Kelli Nugent and Mary Gray presented the CWEP Budget by beginning with highlights of events affecting the budget before going into specific details including rate increases.
2. **Agency Hearings Continued:**

CEDC – Stan Schmidt, Bob Hess and Jeff Williams \$70,000
3. **Consider and discuss perfection of Fiscal 2023 Annual Operating and Capital Budget:** Agency contracts were discussed, including the contract rate increases. Department heads discussed their staffing needs and budget requests. The committee requested additional information be presented on the Fire District Property Tax, budget for operating Fire Station #2 and expenses associated with the Police take-home car program. Members also discussed the need to lower personnel costs to approximately 75% of the General Fund budget. To accomplish this, a potential hiring freeze was discussed. Positions within each department would need to be assessed to determine essential vs. non-essential positions.

Staff Reports: None

Other Business: None

ADJOURNMENT: The meeting adjourned at 9:32 P.M. on motion by Mr. Barlow.

Respectfully submitted,
Traci Cox

USE TAX REPORT (UNAUDITED)

For the Month of:

May

FY 2021-22

City's 2.75% Use Tax

Current Month: \$ 94,167.56

Anticipated: \$ 55,733.90

% Difference

68.96%

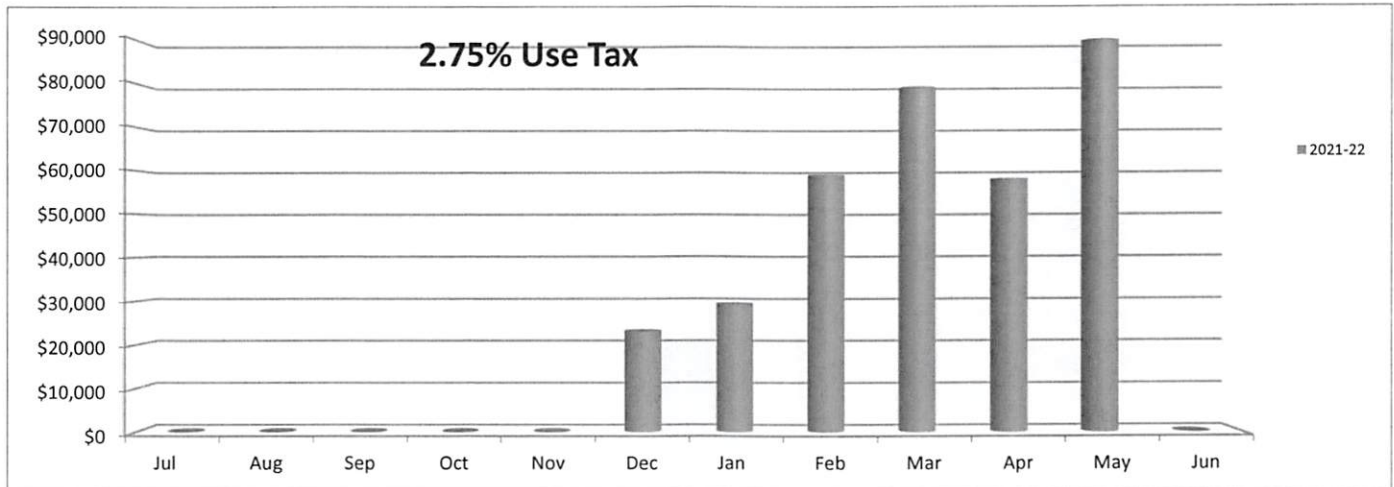
FY
2022

Current Month

\$ 94,167.56

% Change

\$Change



Year-To-Date: \$ 342,987.83

Budgeted: \$ 352,147.09

% Difference

-2.60%

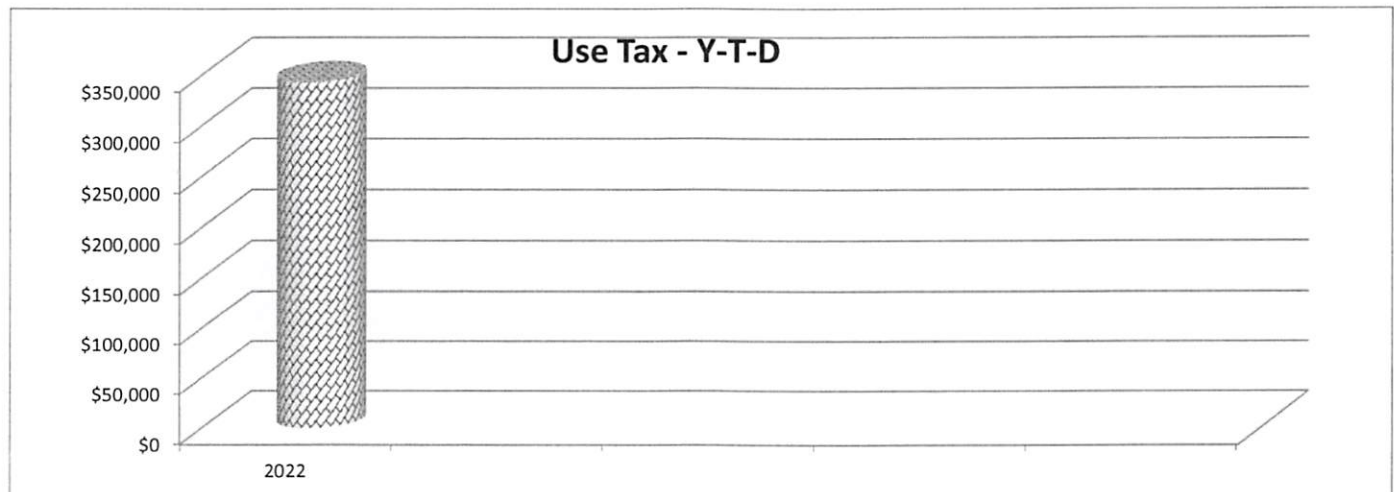
FY
2022

Y-T-D

342,987.83

% Change

\$Change



Comments:

The Department of Revenue received notification by the City-as required by Section 144.757- RSMo, that it had imposed a 2.75% City local option Use Tax at the same rate as the local sales tax rate. The tax became effective October 1, 2021 with no expiration date. The City had indicated that it would distribute the funds as follows:

30% Public Safety; 30% Roads & Bridges and 40% Parks & Recreation for the first 3 years of collections. City receipts lag collections by approximately 2 months. Monthly use tax distributions are distributed by means of electronic fund transfers from the State to the City.

The Missouri Municipal League's estimate for the first year collections was approximately \$704,294. Six (6) months of receipts (half of the fiscal year) would amount to \$352,147.

At this point it appears that the City will realize at least the anticipated amount. Monthly numbers exceed expectations. Hopefully, receipts will continue to increase in future months.

For the Month of:

FY 2021-22

Current Month:	Anticipated:	% Difference
\$ 182,499.58	\$ 181,373.69	0.62%

Month	Top Bar (Solid)	Second Bar (Diamond)	Third Bar (Cross-hatch)	Bottom Bar (Wavy)
Jul	250,000	220,000	200,000	180,000
Aug	200,000	180,000	160,000	140,000
Sep	280,000	250,000	230,000	210,000
Oct	220,000	200,000	180,000	160,000
Nov	180,000	160,000	140,000	120,000
Dec	280,000	250,000	230,000	210,000
Jan	200,000	180,000	160,000	140,000
Feb	250,000	220,000	200,000	180,000
Mar	220,000	200,000	180,000	160,000
Apr	200,000	180,000	160,000	140,000
May	220,000	200,000	180,000	160,000
Jun	250,000	220,000	200,000	180,000

% Difference 33.11%

Year	Revenue (\$)
2018	2,000,000
2019	2,100,000
2020	2,050,000
2021	2,200,000
2022	2,800,000

Currently, City Sales Taxes total 2.750%. This includes 1% General, .5% Transportation, .5% Capital Improvements, .5% Parks/Stormwater, and .25% Fire. Numbers are shown as received by the City. Receipts lag collections by approximately 2 months. The Total Sales Tax rate will go to 8.35% in about December with the passage of the 911 tax at the August 3, 2021 election and includes State and County amounts with the passage of the County's 1.4% Sales Tax for the Juvenile Center and Courthouse work in October 2016 with an approved extension until 2035. The General Fund Sales Tax (1%) receipts for May 2022 showed an decrease of 25.42% from the same month last Fiscal Year. This amounted to approximately \$62,207.03 less than the same month last year. This is the eleventh month of the fiscal year with eight months of collections higher than last year's monthly reported Sales Tax collections. Overall, the City had budgeted an increase of 9.23% from the previous year's budgeted amount, primarily due to the COVID pandemic along with other revenue sources in the City's budget for fiscal year 2022. In late December 2020, Congress passed the Consolidated Appropriations Act to further address the economic devastation caused by the coronavirus pandemic. The bill was signed into law on Dec. 27, 2020. On March 11, 2021, President Biden signed the American Rescue Plan Act of 2021 (H.R. 1319), also known as ARP, into law. The \$1.9 trillion package is intended to combat the COVID-19 pandemic, including the public health and economic impacts. The American Rescue Plan Act allocates hundreds of billions of dollars for public health and vaccines, and may stimulate additional local spending.

BUDGET WAYS & MEANS COMMITTEE
MONDAY, MAY 9, 2022 5:30 P.M.
CITY HALL COUNCIL CHAMBERS

MEMBERS PRESENT: Alan Snow, Ceri Otero, Ed Barlow and Mark Elliff.

OTHERS PRESENT: Mayor Dan Rife, City Administrator Greg Dagnan, Assistant City Administrator Traci Cox, Parks & Recreation Director Mark Peterson, Police Chief Bill Hawkins, Public Works Director Zeb Carney, Fire Chief Ryan Huntley, City Attorney Nate Dally, Council Members Ed Hardesty and David Armstrong, Chamber of Commerce Director Julie Reams and Vision Carthage Director Abi Almandinger.

Mr. Snow called the meeting to order at 5:30 P.M.

OLD BUSINESS:

1. **Approval of minutes from previous meeting:** Mr. Elliff made a motion to approve the minutes for the April 28 Budget Meeting. Motion carried 4-0.

NEW BUSINESS:

1. **Public Hearing Fiscal 2023 Budget.**

2. **Continue Budget Perfection.**

The status of Fire Station #2, costs to operate Municipal Pool, the Police Department take-home vehicle program, a hiring freeze by attrition, the county transportation tax transfer of funds to the city, a future meeting with the Fire District Board, and collection of taxes in Peachtree CID were all discussed. ARPA funds will be used to cover any losses in the General Fund for the next fiscal year.

Requests for use of ARPA funds were reviewed and approved as follows:

Approved – Financial Reporting and Budgeting Software - \$636,500

Approved – PPE Stock for Fire Department - \$30,000

Approved – Auto CPR System for Fire Department - \$35,000

Approved – Civic Experience Software - \$179,196

Revisit – Wifi in Parks - \$450,000 for all parks or \$280,000 for key areas

Revisit – Police Take-Home Vehicle Project - \$542,710

Agency Contracts were reviewed as follows:

Over 60 Center – no increase, \$21,000 for utilities and \$2,000 for building maintenance

CEDC – Ms. Otero moved to discuss support of CEDC efforts with CWEP explaining the City cannot afford the full request of \$70,000 but will pay up to \$20,000 to the CEDC. Motion carried 4-0.

Chamber of Commerce – Mr. Barlow moved to freeze the contribution at \$37,500 for the 2023 FY only. Motion carried 4-0.

Vision Carthage – Mr. Elliff moved to enter into contract for \$37,500. Motion carried.

Carthage Humane Society – Ms. Otero moved to enter into contract for \$44,000. Motion failed 1-3. Mr. Elliff moved to enter into contract for \$39,500 but withdrew his motion. Mr. Barlow moved to enter into contract for \$38,000. Motion carried 3-1 with Ms. Otero casting

the nay vote.

Members discussed the Carthage Water & Electric Plant budget. Ms. Otero moved to approve the budget, including rate increases, and forward to council. Motion carried 4-0.

3. Staff Reports.

Mr. Dagnan reported on sales and use tax revenues.

4. Other Business None.

ADJOURNMENT: The meeting adjourned at 8:08 P.M. on motion by Mr. Barlow.

Respectfully submitted,
Traci Cox