



October 17, 2022 - 5:30 PM
Council Chambers

AGENDA

1. Old Business

1. Consideration and approval of minutes from 9-19-22 meeting

2. Citizen Participation

1. Consider and discuss holiday carriage rides - Robyn McLemore
2. Consider and discuss Christmas Parade - Mark Sponaugle
3. Consider and discuss Carthage Hardware Event - Eddie Grundy

3. New Business

1. Consider and discuss MPO job description - Chief Hawkins
2. Consider and discuss acceptance of \$12,000 donation to CFD
3. Staff Reports
 - Fire Department
 - Police Department

4. Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri

PUBLIC SAFETY COMMITTEE

September 19, 2022 - 5:30 PM
Council Chambers

MINUTES

1. Old Business

1. Consideration and approval of minutes from previous meeting
Councilman Harrison made a motion to approve the minutes from the last meeting on August 15, 2022.

2. Citizen Participation

1. Consider and discuss Hometown Holidays - Abi Almandinger
Vision Carthage will be hosting Hometown Holidays from November 25th to December 24th. They are requesting 5th Street between Grant and Main from November 21st to December 29th. She is also requesting the parking lot at 5th and Grant, and 6th and Main to be closed and vacated. The event will be open to the public on Friday and Saturdays from 4:30pm-10:30pm. Private events will be held during the week. The event will include slides, ice rink, bounce house, snowmazing, curling, food trucks, and vendors. Councilman Snow made a motion to accept the road closure, closing and vacating of the parking lots, and also to approve the light tunnel and walkway. Motion passed
2. Consider and discuss Oktoberfest - Julie Reams
Julie Reams from the Chamber of Commerce is requesting an off-duty officer for security in Central Park on Saturday October 8th for Oktoberfest. The event will include 3-4 food vendors/trucks, bands throughout the event, a beer garden, and games for the family. The event begins at 3:00pm requesting officers from 3:00pm to 10:00pm. Councilman Harrison made a motion to accept the Oktoberfest event in Central Park with an off-duty officer for security. Motion passed.
3. Consider and discuss 56th Annual Maple Leaf Festival - Julie Reams
Julie Reams from the Chamber of Commerce is requesting the following street closures (close and vacate) for the Maple Leaf Festival:

Date	Time(s)	Description
10/14/2022	5pm-7pm	Grant (from 5th to 2nd) Friday to Saturday
10/14/2022	5pm-7pm	300 block of Main Friday to Saturday
10/14/2022	5pm-7pm	3rd (Grant to Main) Friday to Saturday
10/14/2022	5pm-7pm	4th (from Main to Howard) Friday to Saturday
10/14/2022	5pm-7pm	4th & Howard free parking lot - Friday &

Saturday		
10/14/2022	5pm-7pm	6th & Main free parking lot Friday to Saturday
10/15/2022	5am - 12 noon	Centennial (from Grand to but not including Main)
10/15/2022	5am - 7pm	3rd (from Grant to but not including Howard)
10/15/2022	5am - 7pm	Main (from 3rd to 2nd)
10/15/2022	5am - 7pm	3rd (From Main to Lyon)
10/15/2022	7am - 1pm	Grant/Grand (From Central to and including Centennial)
10/15/2022	7am - 1pm	Centennial (from Grand to but not including River)
10/15/2022	7am - 12 noon	Main (from Central to and including Chestnut)
10/15/2022	7am - 12 noon	Lyon (from Central to and including Chestnut)
10/15/2022	7am - 12 noon	Maple (from Central to and including 7th)
10/15/2022	7am - 12 noon	2nd-7th (from Garrison to but not including Howard)
10/15/2022	7am - 12 noon	Chestnut (from Garrison to but not including Howard)
10/15/2022	7am - 12 noon	Memorial Hall Parking Lot

Councilman Snow made a motion to accept the presented road closures for the Maple Leaf Festival as well as suspending City ordinance Section 12, Subsection 26, and suspending City ordinance Section 6, Subsection 262 and Section 13, Subsection 132 for the Maple Leaf event. Motion passed

4. Consider and discuss Maple Leaf Car Show - Everett Reynolds
Everett Reams spoke with the committee on the Maple Leaf Car Show/Cruise Night. The event will be held on October 14th at 6pm-9pm. He is requesting the following:

- the entry and exit through 3rd Street and Lyon. (closed and vacated)
- Using 3 sides of the square for Cruise parking excluding 4th Street.
- Using 3rd Street from Lyon to Main Street for Cruise parking.
- Signage posted on each intersection around the Square directing Cruise traffic to Cruise entrance (3rd St and Lyon)
- Vehicles back into parking spaces facing out
- DJ, registration tables, hot dog feed will be set up at the corner of 3rd Street & Grant Street

Councilman Cossey made a motion to close and vacate 3rd Street between Lyon and Main Street, signage posted on the intersection around the Square, and vehicles to back into parking spaces on October 14th for Maple Leaf Car Show/Cruise Night. Motion passed.

3. New Business

1. Consider and discuss Zoll Auto CPR Machine - Chief Huntley

Chief Huntley spoke with the committee on the Zoll Auto CPR Machines. The CFD has \$35,000 for the ARPA (American Rescue Plan Act) project to be completed this year. It is a state bid. The CFD received a bid from Zoll Medical Corporation in the amount of \$34,805.45 for two Zoll Auto CPR machines. Councilman Snow made a motion to approve the purchase of Zoll Medical Corporation for the amount of \$34,805.45 for two Auto CPR machines. Motion passed.

2. Consider and discuss Neosho Care Trailer - Chief Huntley
Chief Huntley discussed with the committee the Neosho Care Trailer. The Neosho Fire Department would like to donate their Public Education Trailer to the Carthage Fire Department.
Councilman Harrison made a motion to accept the donation of the Public Education Trailer from the Neosho Fire Department. Motion passed.
3. Consider and discuss Excavation/Lawn Preparation bid - Chief Huntley
Chief Huntley spoke with the committee on the Excavation/Lawn Preparation bid. The CFD only received one bid from Peck Schrader Excavating in the amount of \$10,250.00. This includes dirt work, erosion control, seeding, and hydroseeding, Councilman Snow made a motion to approve and accept the bid from Peck Schrader Excavating for \$10,250.00 for lawn preparation at Station 2. Motion passed.

Following the motion, Chief Huntley mentioned that Safety Fair did not get added to the agenda. The Safety Fair will be held on October 8th the same as past years. He is requesting to close Sycamore from Garrison to the alley behind the Fire Station.

Councilman Snow made a motion to amend the agenda to add the road closure for the Fire Department Safety Fair on October 8th from 9:00am to 1:00pm. Motion passed.

4. Consider and discuss street closure for Shop with a Deputy - Chief Hawkins
Chief Hawkins spoke on behalf of the Sheriff's Office on the Shop with a Deputy. The Sheriff Office is requesting to close the south side of the Square on 10/1/22 between Main and Grant at 5pm for a fund raiser for Shop with a Deputy. Councilman Harrison made a motion to approve closing and vacating of 4th Street between Main and Grant on October 1st from 5:00pm to 8:30pm for the Sheriff's Office fund raiser. Motion passed.
5. Staff Reports

Fire Department

- Chief Huntley spoke with the committee on the boiler at Station 1
- The CFD will be having the Safety Fair on October 8th
- The CFD will be having the Pancake Feed on Maple Leaf morning

Police Department

- The CPD is hiring one Officer and one SRO

- The CPD take home car program has been delayed

4. Adjournment

Councilman Cossey made a motion to adjourn. Motion passed.

Our names are Gary and Robyn McLemore and we are life-long residents of Carthage. We have a team of Halflinger horses that we drive for pleasure. We have given wagon/carriage rides at the local Relay for Life, Leggett & PLatt's United Way fundraiser event, the Joy Prom for special needs adults in the area, various church Fall Festivals, and at Columbian Elementary for the fall Hoe-Down.

We would like to offer horse-drawn carriage rides around the square and Central Park to view the Christmas lights during the month of December 2022. We are currently processing our application for an LLC and are waiting on quotes for liability insurance from 2 different local agents. Farm Bureau and Specialty Risk Insurance company are getting quotes for us. We are proposing to offer carriage rides from 5pm-10pm (or later on the weekend evenings if the demand is there) on Friday-Sunday evening and possibly Monday and Tuesday evenings. We will not be offering carriage rides the evening of the annual Christmas parade. Inclement weather will also halt the rides for the evening.

We are proposing to charge \$25 for a couple (\$12.50 for an individual) and \$40 for a family of up to 2 adults and 4 children under 18 for an approximate 1 mile long ride to view the lights in Central Park and our beautiful square.

Our proposed route would be as follows:

Pick-up location would be on 7th Street going east at the intersection of Maple and 7th Street.

Go east on 7th St

Turn left on Lyon and travel 2 blocks

Turn right on 5th St. and travel 1 block

Turn left on S. Main and proceed around the square

Exit off the SW corner of the square onto Main St.

Turn left on 5th St.

Turn left on Lyon St. and proceed around Central Park

Turn right on Chestnut St.

Turn right on Garrison St.

Turn right on 7th St ending at the intersection of Maple and 7th St.

Thank you for considering our proposal

From: Eddie Grundy <egrundy@carthagehardware.build>
Sent: Thursday, October 13, 2022 2:41 PM
To: Bill Hawkins <b.hawkins@carthagemo.gov>
Subject: Parking Request

CAUTION: This email originated from outside of the organization. Verify all requests or information before clicking any links.

Bill,

We all know that Parking is a hot button issue in the downtown these days. However, in an effort to draw more attention and traffic to downtown and specifically to Carthage Hardware, I would like to request permission to block off just two parking spaces directly in front of Carthage Hardware only during our open hours and only during the last Saturday of the month. Two spaces would give us space to place a 10x10 canopy over the workspace and allow for safe distance to neighboring vehicles. This space would be used for different events depending on seasonality and availability of vendor assistance.

Specifically we have developed relationships with national award winning Chefs that would do demonstrations and outdoor cooking classes. Milwaukee Tools has offered to host an event along with Apex (Crescent brand tools etc.) Mobile tool truck is available to us twice a year for pro's and DIYers alike to buy directly off the truck. These are just a few of events we are currently working on to bring to downtown. These folks have a large number of followers and have the ability to promote Carthage/Carthage Hardware to tens of thousands of their national followers.

I would ask that this be for each "last Saturday" of the month. We would obviously respect those events/festivals and outside organizations that need use of the entire street during those Saturdays. We would not want to interfere with other larger events.

Eddie Grundy, Proprietor

Store: 417-358-3579

Office: 417-358-4417



RESOLUTION NO. _____

A RESOLUTION PROVIDING FOR THE FORMAL ACCEPTANCE OF A DONATION BY THE CITY COUNCIL OF THE CITY OF CARTHAGE, MISSOURI PURSUANT TO CITY POLICY.

WHEREAS, periodically, private individuals and agencies would like to make donations and grants to the City of Carthage for general or specific purposes; and

WHEREAS, the City has adopted a policy to formalize the conditions and procedures to be followed by the City in accepting said donations and grants, and to assist the City Council in evaluating the impact of proposed donations and grants on the resources of the City of Carthage; and

WHEREAS, This policy also establishes guidelines that ensure donations occur at arm's length from any City decision-making process, and provide criteria and process for the acceptance of donations; and

WHEREAS, The City Administrator has prepared and submitted a report evaluating the impact of the proposed donations or grants on the resources of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City hereby accepts a donation in the amount of twelve thousand dollars and no cents (\$12,000.00) from an anonymous donor for use in the Carthage Fire Department. The donor did not place any restrictions on the specific use of the funds. A budget adjustment will be prepared to authorize the appropriation of these funds.

PASSED AND APPROVED THIS _____ DAY OF _____, 2022.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsor: Public Safety Committee

CITY ADMINISTRATOR DONATION REPORT:

The City Administrator shall prepare a report evaluating the impact of all proposed donations or grants on the resources of the City. This report must include both the immediate costs of placing said donation into service or program into action and the costs required to maintain or continue the program in future budget years. Such costs may include analysis of annual personnel, repair and maintenance and equipment expenditures and any future capital improvements required by the donation. The report must be submitted to Council at the same time acceptance of the donation or grant is to be considered. If additional operating costs are associated with the acceptance of the donation, the Council shall identify the source of revenues to defray the additional costs at the time of acceptance.

There will be no adverse impact of acceptance of the cash contributions. The Budget Ways & Means Committee will meet to determine a recommendation on the appropriation of these funds. It is recommended that the funds be placed in the Public Safety Fund budget pending Budget Ways & Means Committee recommendations for City Council action regarding appropriations of said funds.