

PUBLIC WORKS COMMITTEE

Public Works Department 623 E 7th Carthage MO 64836
Tele: (417) 237-7010 Fax: (417) 237-7011

"America's Maple Leaf City"



10-04-2022 PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee Members present: David Armstrong, Brandi Ensor, Robin Blair and Ed Hardesty.

Staff Members present: Zeb Carney, Public Works Director, Greg Dagnan, City Administrator and Julie Tilley, Public Works Administrative Coordinator.

Citizens: Abi Almandinger

Chairman David Armstrong called the Public Works Committee meeting to order at 5:30 p.m.

A motion was made by Brandi Ensor to accept the minutes from the August 2, 2022 Committee meeting. All ayes, motion passed.

New Business: There was no new business.

Staff Reports:

Zeb reported on the following:

- Case to Macon Stormwater project update. Zeb coordinated with RR a plan to continue stormwater concrete footing work up to the right of way of the RR Bridge. Cost for the work was \$13,353.19. City staff was notified and the work was completed. The total for the project as of this date is \$272,040.19.
- Sidewalk collapse into stormwater ditch adjacent to the same area – the sidewalk and bridge (box culvert) will need to be replaced. Jason with Zanevan Engineering has submitted a cost estimate to replace the box culvert to be \$160,000. After engineering fees and inspections, the total cost is projected to be \$190,000. Overall, the project continues to be under budget. Committee Chair asked for a motion to send the change order for the box culvert replacement to the Mayor. Ed Hardesty made a motion to send the change order for the box culvert replacement to the Mayor. All ayes, motion carried.
- RAISE Grant – Baker Blvd. widening / Application denied. Received notification that a de-briefing letter would be sent to city at a later date to discuss reasons for denial.
- River Street Bridge / Handrail damaged by a truck. Cost estimate to repair is \$4,000.
- Trash rate increase submitted by Republic Services. Increase (3%) is in alignment with contracted agreement.
- Staffing updates: Street Department has hired 2 new employees. The Department has also used Penmac for staffing with varying degree of success. The Public Works Department has hired a new Administrative Assistant, Rachel Sutherland.
- Maple Leaf Parade – met with Julie Reams and Josiah Bayless to discuss the parade and what is needed from the Street Department.
- Traffic Signal HH / Garrison – plan approval pending with MoDOT.
- Sidewalk TAP Grant Approval Awarded to the City – Fir Rd / Intermediate Center / Steadley School.

- Bridge / McGregor Street Funding Awarded to the City. The City portion is projected to be \$212,000. A feasible timeline for project implementation/completion is approximately 3 years.
- Governor Cost Share update – HH/GE Phelps.
- 5 year CIP for personnel – met with Michael Miller to discuss.
- Schreiber's new build – Certificate of Occupancy has been issued. Discussed a timeframe for Schreiber's final payment toward the completion of the Round-A-Bout.
- Garrison Road widening update. Milling and Asphalt operations are pending Blevins scheduling.
- Round-A-Bout / I49 Exchange – Property owner letters have been sent out by MoDOT.
- Met with Kurt Schulte to discuss a proposed MHDC Housing project for Lilac Court/Sheila Ann Drive. The proposal focuses on housing for veterans, the disabled and the elderly.
- Discussions with Go Carwash / located by Arvest Bank on south Grand.
- New Car Wash project located on Central – adjacent to the Casey's.
- Chestnut/Garrison Traffic Signal – issues with the Signal Controller.
- Vehicle purchasing for the Department is an ongoing issue.
- Street Sweeper is back.
- Garrison Street Bridge update – Jason, Zanevan Engineering, has submitted a grant for work needed. The grant is an 80/20 split.
- Jasper County has been awarded a grant to rebuild the west Oak Street Bridge.
- PZ Meeting update – Representatives from SHPO were in attendance and gave a brief presentation. A CAMP training date has been set for Thursday, November 10th.
- Met with MPR to discuss any concerns with city buildings. Items have been addressed.
- Elevator at Memorial Hall and PD – have issues that are in need of repair.
- Plan to start remodel of Mayor's Office after the first of December.
- 6th & Main parking lot is completed.

Greg reported on the following:

- Comprehensive Plan update – a draft has been sent out for edits to Department Heads, edits have been considered and a meeting is being set in place to discuss.
- Tasked Michael Miller to work on a 5 year Personnel Plan.
- Steadley Foundation submittal/application. Fund 3 firemen for 3 years.
- Health Fair is scheduled for Wednesday, October 5.

No further discussion by committee.

Ed Hardesty made a motion to adjourn the meeting at 6:05 p.m. All ayes, motion carried.