

MINUTES OF THE MEETING OF THE CITY COUNCIL
CITY OF CARTHAGE, MISSOURI
September 27, 2022

The Carthage City Council met in regular session on the above date in the Council Chambers at 6:30 P.M. with Mayor Dan Rife presiding. Fire Chief Ryan Huntley gave the invocation and Police Chief Bill Hawkins led the flag salute.

The following Council Members answered roll call: Brandi Ensor, David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, Ed Hardesty, Tiffany Cossey, and Mark Elliff. Council Member Robin Harrison was absent. City Administrator Greg Dagnan and City Attorney Nate Dally were also present.

The following Department Heads were present: Police Chief Bill Hawkins, Fire Chief Ryan Huntley, Public Works Director Zeb Carney, Parks & Recreation Director Mark Peterson, Assistant City Administrator Traci Cox, and City Clerk Miranda Deal.

Mr. Elliff made a motion, seconded by Mr. Snow, to approve the minutes of the August 23, 2022 Council Meeting. Motion carried unanimously.

Mayor Rife presented the Hispanic Heritage Month Proclamation and the CWEP Public Power Week Proclamation. He also reported that he was able to attend the Hispanic Heritage celebration at Central Park and present the Proclamation.

During Citizen's Participation, Abi Almandinger presented the Q3 report for Vision Carthage. This presentation covered what they have been doing the last quarter, as well as what they will start to work on to finish out the year.

Mr. Snow reported that the Budget Ways & Means Committee is between meetings with the next meeting scheduled for October 10.

Ms. Blankenship reported that the Committee on Insurance, Audit and Claims met on this date and approved the claims. The employee health fair was discussed and the committee approved to cover up to \$125 for employees on the health plan to have blood work done of their choosing at the health fair October 5. Ms. Blankenship made a motion, seconded by Ms. Blair, to approve the \$125 cost per employee. The next meeting will be October 11.

Mr. Elliff reported that the Public Safety Committee met on September 19. Hometown Holidays from November 25th to December 24th was discussed with Vision Carthage. They are requesting 5th Street between Grant and Main as well as the parking lot at 5th and Main be closed and vacated from November 21st to December 29th. The event will be open to the public on Friday and Saturdays from 4:30pm-10:30pm. Mr. Elliff made a motion, seconded by Mr. Hardesty to approve the closures as presented for Hometown Holidays. Motion carried. Julie Reams with the Chamber of Commerce was present to discuss Oktoberfest. She is requesting an off-duty officer for security in Central Park on Saturday October 8th for Oktoberfest. The event will include

3-4 food vendors/trucks, bands throughout the event, a beer garden, and games for the family. The event begins at 3:00pm requesting officers from 3:00pm to 10:00pm. Mr. Elliff made a motion, seconded by Mr. Snow to approve the use of an off-duty officer for security at Oktoberfest. Motion carried. Ms. Reams also talked with the committee on closing and vacating roads for the Maple Leaf Festival, the closures are listed below from the Public Safety meeting minutes.

Date	Time(s)	Description
10/14/2022	5pm-7pm	Grant (from 5th to 2nd) Friday to Saturday
10/14/2022	5pm-7pm	300 block of Main Friday to Saturday
10/14/2022	5pm-7pm	3rd (Grant to Main) Friday to Saturday
10/14/2022	5pm-7pm	4th (from Main to Howard) Friday to Saturday
10/14/2022	5pm-7pm	4th & Howard free parking lot - Friday & Saturday
10/14/2022	5pm-7pm	6th & Main free parking lot Friday to Saturday
10/15/2022	5am - 12 noon	Centennial (from Grand to but not including Main)
10/15/2022	5am - 7pm	3rd (from Grant to but not including Howard)
10/15/2022	5am - 7pm	Main (from 3rd to 2nd)
10/15/2022	5am - 7pm	3rd (From Main to Lyon)
10/15/2022	7am - 1pm	Grant/Grand (From Central to and including Centennial)
10/15/2022	7am - 1pm	Centennial (from Grand to but not including River)
10/15/2022	7am - 12 noon	Main (from Central to and including Chestnut)
10/15/2022	7am - 12 noon	Lyon (from Central to and including Chestnut)
10/15/2022	7am - 12 noon	Maple (from Central to and including 7th)
10/15/2022	7am - 12 noon	2nd-7th (from Garrison to but not including Howard)
10/15/2022	7am - 12 noon	Chestnut (from Garrison to but not including Howard)
10/15/2022	7am - 12 noon	Memorial Hall Parking Lot

Mr. Elliff made a motion, seconded by Ms. Ensor, to close and vacate the road closures as presented for the Maple Leaf Festival. Motion carried. The Maple Leaf Car Show/Cruise Night was discussed. They are requesting the following:

- Entry/exit through 3rd street and Lyon (closed and vacated)
- Using 3 sides of the square for cruise parking, excluding 4th street
- Using 3rd street from Lyon to Main Street for cruise parking
- Signage posted on each intersection around the Square directing Cruise traffic to Cruise entrance (3rd and Lyon)
- Vehicles back into parking spaces facing out
- DJ, registration tables, hot dog feed will be set up at the corner of 3rd and Grant Street

Mr. Elliff made a motion, seconded by Mr. Snow to approve the cruise night requests as presented. Motion carried. Chief Huntley spoke to the committee on the Zoll Auto CPR machines. The fire department has requested that \$35,000 of the ARPA funds be used to purchase this equipment. He received a bid from Zell in the amount of \$34,805.45 for two Zoll CPR machines. Mr. Elliff made a motion, seconded by Ms. Blankenship to accept the bid from Zoll in the amount of \$34,805.45. Motion carried. Resolution 1982 discusses a donation to the fire department from the City of Neosho. Chief Huntley received one bid for his excavation/lawn preparation project at station 2. The bid was from Peck Schrader Excavating in the amount of \$10,250.00. Mr. Elliff made a motion, seconded by Mr. Snow to accept the bid in the amount of \$10,250.00. Motion carried. The fire department Safety Fair will be held on October 8 at Station 1. There was a request to close Sycamor from Garrison to the alley behind the station. Mr. Elliff made a motion, seconded by Mr. Snow to approve the road closure. Motion carried. The Shop with a Deputy fundraiser will be October 1. They are requesting to close the south side of the Square on October 1 between Main and Grant from 5-8:30 pm. Mr. Elliff made a motion, seconded by Mr. Snow to approve the road closure. Motion carried. There were staff and project updates from the fire and police departments as well. The next meeting is scheduled for October 17.

Ms. Otero reported that the Public Services Committee is between meetings with the next meeting scheduled for October 18.

Mr. Armstrong reported that the Public Works Committee is between meetings with the next meeting scheduled for October 4.

Special Committee and Board Liaison Reports were given by Mr. Elliff for Planning & Zoning, Mr. Snow for Carthage Water & Electric Plant Board, Mr. Hardesty for the Harry S. Truman Coordinating Council, Ms. Blair for the Carthage Tree Board, and Ms. Otero alerted the Council about the Carthage Humane Society fundraiser on October 1.

Mayor Rife reported on the emergency purchase letters he signed for the Memorial Hall elevator repairs and the Fire Department boiler replacement. He also reported on the recent MML conference, local second graders visiting at City Hall, and the Hispanic Heritage month event at Central park. He also reported on the CWEP crews that are headed to Florida to help recovery efforts after hurricane Ian hits.

During reports from Council Members, Mr. Armstrong thanked the City for allowing him and other City officials to attend the MML conference every year. Mr. Snow also thanked the City for the conference, he also mentioned he put Sunshine Law books on the newer council members desk for them to read and learn more about it, he thanked Mr. Dally for his quick response to a question the Public Safety Committee had, and he thanked Mr. Dagnan for clarifying the purchasing policy for the departments.

City Attorney Nate Dally reported that he thought it was really cool that the local second graders came up to City Hall to take a tour and to meet with the Mayor.

Police Chief Bill Hawkins reported that the Police Personnel Board had interviewed a potential SRO candidate, they are rehiring a former police officer who had left for another City, and they have hired a new taxi driver.

Fire Chief Ryan Huntley reported that they had promoted and filled open positions within the department, they will mark the beginning of the Maple Leaf bicycle tour on October 8th at Kellogg Lake, the safety fair will be from 10-2 on October 8, and they will be having the pancake feed this year the morning of the Maple Leaf Parade.

Public Works Director Zeb Carney reported that the new Public Works Administrative Assistant had started, they still have a few openings for the street department, the new Schreiber facility will be opening soon, and the Round-About at Garrison and George Phelps Blvd will be open temporarily until the asphalt company can make it back to town.

Parks & Recreation Director Mark Peterson reported on the Hispanic Heritage celebration on September 24. They estimated about 3000 people were in attendance. He also reported on his staffing issues, and Central Park is being prepared for the Sparkle in the Park event for the holiday season.

Assistant City Administrator Traci Cox reported that sales tax numbers for the month came in at 2% less than anticipated, but the year-to-date amount was still up \$106,000 compared to last year. The use tax came in 13% above what was anticipated.

City Administrator Greg Dagnan sent out his report to the Council prior to the meeting on items he has been working on. He reported on a grant the City could potentially receive to fix the McGregor Street bridge and the 3rd Street bridge. He also reported on his MML conference attendance, being present for the Carthage Citizen of the Year Award, the Convention and Visitor's Bureau closing down, meeting with the City engineer for more bridge grants, the piece of marble from the State Capitol building that the City now has, and the State of the City address on November 4.

The Committee on Claims filed a report in the amount of \$4,048,255.82 against the following funds: General Revenue \$216,250.61, Public Health \$153,515.91, Lodging Tax \$1,299.60, Public Safety \$32.50, Parks/Stormwater \$74796.13, Fire Protection \$21,713.04, Golf \$17,510.46, Parks & Recreation \$19.45, Myers Park \$8,770.50, Use Tax \$217.96, ARPA \$620,000.00, Public Library \$25,000.00, Payroll \$909,129.66, and Carthage Water & Electric \$2,000,000.00. Mr. Hardesty made a motion, seconded by Ms. Blankenship, to accept the report and allow the claims. Motion carried.

Under old business, C. B. 22-39 – An Ordinance to amend Section 300 – Compensation/Classification of the Personnel Policy Manual of the City of Carthage by amending subsection 308 – Compensatory Time was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Blair, Blankenship, Cossey, Elliff, Ensor, Hardesty, Otero, and Snow. The Council Bill was approved and numbered Ordinance 22-40.

C. B. 22-40 – An Ordinance to amend Section 10-26 of the Carthage Code to amend the requirement for firefighters was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Blair, Blankenship, Cossey, Elliff, Ensor, Hardesty, Otero, and Snow. The Council Bill was approved and numbered Ordinance 22-41.

There was no new business.

Mr. Snow made a motion, seconded by Mr. Elliff to approve Resolution 1982 – A Resolution providing for the formal acceptance of a donation from the Neosho Fire Department to the City of Carthage Fire Department by the City Council of the City of Carthage, Missouri, pursuant to City policy. Resolution 1982 was adopted after a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Blair, Blankenship, Cossey, Elliff, Ensor, Hardesty, Otero, and Snow.

Ms. Otero brought up some business that needed to be taken care of since the last Public Services meeting was cancelled.

Ms. Otero made a motion, seconded by Mr. Armstrong, to approve the closure of the Fair Acres parking lot for the Maple Leaf carnival from October 12-16. Motion carried unanimously.

During closing comments, Ms. Ensor said she was glad to be back to council after the last meetings cancellation. Mr. Armstrong was glad that the new CivicClerk software made all of the committee agendas identical with matching letterheads. Ms. Blankenship thanked the City for providing small tablets and microphones for Council use. Ms. Otero, Ms. Blair, and Ms. Cossey thanked Ms. Deal for her help with their CivicClerk questions. Ms. Cossey also sent well wishes to Ms. Cox since she will be out for the next several weeks. Mr. Snow thanked the students who were in attendance.

Mr. Elliff made a motion, seconded by Ms. Ensor, to close the meeting according to Section 610.021 (1), the Agenda includes the possibility of a vote to close part of the meeting to discuss legal actions, causes of action or litigation involving a public governmental body or its representatives and its attorneys and according to Section 610.021 (2) the Agenda includes the possibility of a vote to close part of the meeting to discuss leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor followed by a roll call vote on the board of 9 yeas and no nays. Ayes: Armstrong, Blair, Blankenship, Cossey, Elliff, Ensor, Hardesty, Otero, and Snow. Motion carried at 7:28 p.m.

CLOSED SESSION

Mr. Elliff made a motion, seconded by Ms. Ensor, to return to the regular session of the Council Meeting at 8:54 p.m. followed by a roll call vote of 9 yeas and no nays. Ayes: Armstrong, Blair, Blankenship, Cossey, Elliff, Ensor, Hardesty, Otero, and Snow. Motion carried.

Mr. Armstrong made a motion, seconded by Ms. Ensor to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 8:55 p.m.

Dan Rife, Mayor

Miranda Deal, City Clerk