



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

October 10, 2022 - 5:30 PM
Council Chambers

MINUTES

1. Old Business

1. Approval of August 8, 2022 Minutes
Mr. Elliff made a motion to approve the August 8, 2022 minutes. Motion carried 4-0.

2. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

3. New Business

1. Consider Budget Adjustment for the FY 23 Budget Year
Ms. Cox explained to the committee what the budget adjustment was for. It included some carry-over projects from the previous budget year, emergency purchases that were recently made, and a journal entry that needed to be made after the audit.

Mr. Armstrong made a motion to accept the budget adjustment and forward to council for approval. Motion carried 4-0.
2. Consider a Budget amendment to add \$11,000 to the Parks and Recreation Budget to be used to remediate tree issues in Central Park that could interfere with Sparkle in the Park.
The \$11,000 for the Parks and Recreation to remediate tree issues was included in the budget adjustment. This work was done to keep certain limbs from interfering with Sparkle in the Park. There was no further action taken on this item.
3. Staff Reports
Ms. Cox reported that the sales tax numbers came in 13% above the same month last year, and 18% above what was projected. The use tax came in lower than expected, but is still on track to be above projected.

Mr. Snow asked if the tax revenue was looking good enough to revisit some of the items that were cut from the budget. Mr. Dagnan reminded the committee that there is a two-month lag in the sales tax numbers and that there is a potential 3% COLA that will be given in January. Mr. Armstrong reminded the

committee that he requested during the budget approval, that he would like to revisit the outside agency contracts in December and evaluate whether or not there is enough money to fully fund what they originally requested.

Ms. Cox also mentioned that they budgeted for a 2% COLA in January, and that health insurance renewals came in at a 2% increase rather than the 10% they had budgeted for.

Mr. Dagnan reported on the 5 year personnel plan that HR is currently working on. The goal is to have the department heads present to their committees what positions they are requesting and why they need them. Once their committees hear their presentation, they will go to the Insurance, Audit and Claims, and Budget committees. He also talked about the Purchasing Policy Manual getting some updates, the recent health fair, and the return of a nicotine cessation program. There will be discussions in the future on the budget processes involving outside agency contracts.

4. Adjournment

Mr. Elliff made a motion to adjourn at 5:50 pm. Motion carried 4-0.