



City of Carthage, Missouri

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

November 8, 2022 - 5:00 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany Cossey

OTHER COUNCIL MEMBERS: Mayor Dan Rife, David Armstrong

STAFF PRESENT: City Administrator Greg Dagnan, Assistant City Administrator Traci Cox, City Clerk Miranda Deal, and HR Coordinator Michael Miller

Chair Robin Harrison called the meeting to order at 05:00 PM.

2. Old Business

1. Approval of October 25, 2022 Minutes

ACTION:	Motion to accept/approve item 2.1. by Tiffany Cossey
	Motion passed with a 4:0
AYES:	Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany Cossey
NOES:	None
ABSTAIN:	None

2. Review & Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2. by Robin Blair.

Motion passed with a 4:0

AYES: Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany Cossey

NOES: None

ABSTAIN: None

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and discuss amending the Dress Code policy

Michael Miller presented the new Dress Code policy to the committee. The policy gives the departments a base policy to go off of. If the departments, such as the Police and Fire, have their own internal policy, the internal policy takes precedence. This new dress code also includes a safety portion such as wearing proper hats, attire, etc for the job being performed.

ACTION: Motion to accept/approve item 4.1 and forward to Council by Trudy Blankenship.

Motion passed with a 4:0

AYES: Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany Cossey

NOES: None

ABSTAIN: None

2. Staff Reports

Ms. Deal reported that she promoted Courtney Walker to Deputy City Clerk. She also informed the committee about her human capital request for a part-time court clerk.

Mr. Dagnan reported that there was a bill being held until a more detailed breakdown is received.

Ms. Cossey asked what the next steps for the human capital plan were, Mr. Miller explained that he has prioritized the positions and when budget time rolls around, this committee will decide on new positions to be added and the budget committee will determine what positions will be able to be funded.

3. Other Business

5. Adjournment

ACTION:	Motion to adjourn at 5:23 pm by Tiffany Cossey
	Motion passed with a : 4:0
AYES:	Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany Cossey
NOES:	None
ABSTAIN:	None