



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

November 14, 2022 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

OTHER COUNCIL MEMBERS:

STAFF PRESENT: City Administrator Greg Dagnan and City Clerk Miranda Deal

Chairman Snow called the meeting to order at 05:30 PM.

2. Old Business

1. Approval of October 10, 2022 Minutes

ACTION: Motion to accept/approve item 2.1. by Mark Elliff
Motion passed with a 4:0

AYES: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

NOES: None

ABSTAIN: None

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Discuss the Carthage Water and Electric Certificates of Participation Series 2022

Chuck Bryant and Kelli Nugent were present to discuss the Certificates of Participation and answer any questions the committee might have.

Mr. Dagnan told the committee that no action will need to be taken on the documents in the packet since they haven't been approved by the CWEP Board. The only thing that the committee needed to approve was for Greg to sign a document saying it was ok for the Carthage Water and Electric Plant to payoff the COP's 2012 Series. The last payment would have been paid at the end of 2023, but CWEP has enough money to make that last payment of \$210,000 early.

Ms. Otero made a motion to approve the early payoff of the CWEP Certificates

of Payment 2012 Series. Motion Carried.

Mr. Elliff and Mr. Armstrong both questioned the amount that was being financed. The amount on some of the documents stated a \$14,185,000 number while the original amount approved by City Council was \$15,000,000. Chuck and Kelli got confirmation earlier in the day that the amount would be the \$15,000,000 and that the documents that have a different number were in the process of being corrected.

There will be a Resolution provided for the City Council meeting next Tuesday, following the CWEP Board meeting on Thursday November 17.

2. Staff Reports

Mr. Dagnan reported on the Golf Pro Shop operations. Tyler Markham was second in command out there and he has told Greg that the number one thing they need to work on getting as soon as possible is concessions. Drinks and snacks are a big thing for golfers who show up, he stated that the golf equipment in the pro shop is not a big deal right now because of it being winter, but that issue will need to be revisited soon to prepare for the spring weather. Tyler suggested that we buy a couple coolers and get it stocked with drink and also buy some snack foods to keep out at the Pro Shop, Mr. Dagnan believes the coolers are roughly \$2,000 a piece. Mr. Dagnan asked the committee for their approval to buy a few coolers along with drinks and snacks to start off with, a budget amendment can be done in the future to allocate those funds to the golf course. There were questions from the committee regarding the costs for these coolers and if RFP's could be done for the large purchases. It was suggested that the coolers and concession items be purchased as soon as possible without having to go through the lengthy RFP process.

The committee gave Mr. Dagnan permission to let the Pro Shop buy a couple coolers and concession items to get started and the rest will be determined later.

Mr. Snow asked what the plan was for the operations of the Golf Pro Shop. Mr. Dagnan stated that the City doesn't have to have a golf pro, but there are incentives to having one. If the City does have a pro, they will need to be incentivized to bring people to our golf course.

Ms. Deal gave a sales tax update, for the month of November the City received \$218,372.57. This amount is \$19,541.89 higher than this month last year. The Use Tax numbers came in at \$82,782.60, which was significantly higher than the previous month. She also gave an update on the Opengov training and what is coming up.

5. Adjournment

ACTION:	Motion to adjourn at 6:05 pm. by Ceri Otero Motion passed with a 4:0
AYES:	Alan Snow, Ceri Otero, Mark Elliff, David Armstrong
NOES:	None
ABSTAIN:	None

