1. Agenda

    Documents:

        CITY COUNCIL AGENDA 08 13 19.PDF

2. Minutes

    Documents:

        CITY COUNCIL MINUTES 08 13 19.PDF

3. Meeting Materials

    Documents:

        COUNCIL PACKET 08 13 19(1).PDF

Council Agenda
City Of Carthage, Missouri
Tuesday, August 13, 2019
6:30 PM- Council Chambers

1. Call To Order
2. Invocation
3. Pledge of Allegiance to Flag
4. Calling of the Roll
5. Reading and Consideration of Minutes of Previous Meeting
6. Presentations/Proclamations
7. Public Comments

(Each person addressing the Council shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted once again speak on the issue unless called to answer any further questions by the Council or Chair).

8. Reports of Standing Committees
9. Reports from Special Committees and Board Liaisons
10. Report of the Mayor
11. Reports/Remarks of Councilmembers

(Each Councilmember is limited to no more than two (2) minutes. The time may be extended by the Chair if deemed necessary. Once a Councilmember has had their say on a particular issue they are not permitted to once again speak on the issue unless permitted by the Chair).

12. Administrative Reports
13. Report of Claims Presented Against the City
14. Public Hearings
15. Old Business

16. New Business

1. C.B. 19-35- An Ordinance authorizing the Mayor to execute an Amended Contract between the City of Carthage and the Carthage Convention and Visitors Bureau for services in the amount of $152,000.00 (Budget Ways & Means)

2. C.B. 19-36- An Ordinance levying general taxes upon real property located within the City of Carthage, Jasper County, Missouri for the Year 2019, for General Revenue purposes and other purposes, and fixing the rates thereof. (Budget Ways & Means)

3. C.B. 19-37- An Ordinance authorizing the Mayor to execute an Agreement between the City of Carthage and Allied Services, LLC, D/B/A Republic Services of Galena of 1715 East Front Street, Galena KS 66739, for collection, removal and disposal of residential and commercial solid waste commencing October 1, 2019 and terminating September 30, 2024. (Public Works)

17. Mayor's Appointments

- Care Leave Committee
- Planning, Zoning & Historic Preservation Commission

18. Resolutions

1. **Resolution 1877**- A Resolution of the City Council of the City of Carthage, Missouri supporting an application by CRA Investments, LLC, for Missouri Housing Development Commission funding for work force housing (The Grand Court Apartments) in the City of Carthage. (Public Works)

2. Resolution 1878- A Resolution providing Authorization of Appropriation of Funds from the Annual Operating and Capital Budget of the City of Carthage, Missouri. (Budget Ways & Means)

3. Resolution 1879- A Resolution approving the declaration as surplus to the City's needs and authorizing the disposition of a 2009 Ford New Holland TT75A Tractor (SN 182506, Asset Tag #1156) and a 2009 Rhino CY72 Rotary Mower (SN 21894, Asset Tag #350). (Public Works)

19. Closing Comments

20. Executive Session

- CLOSED SESSION: ACCORDING TO SECTION 610.021 (1) THE AGENDA INCLUDES THE POSSIBILITY OF A VOTE TO CLOSE PART OF THE MEETING TO DISCUSS LEGAL ACTIONS, CAUSES OF ACTION OR LITIGATION INVOLVING A PUBLIC GOVERNMENTAL BODY AND ANY CONFIDENTIAL OR PRIVILEGED COMMUNICATIONS BETWEEN A PUBLIC GOVERNMENTAL BODY OR ITS REPRESENTATIVES AND ITS ATTORNEYS.

21. Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

MINUTES OF THE MEETING OF THE CITY COUNCIL
CITY OF CARTHAGE, MISSOURI
August 12, 2019

The Carthage City Council met in regular session on the above date at 6:30 P.M. in the City Hall Council Chambers with Mayor Dan Rife presiding. Fire Chief Roger Williams gave the invocation and Police Chief Greg Dagnan led the flag salute.

The following Council Members answered roll call: Kirby Newport, Ed Barlow, James Harrison, Ray West, David Armstrong, Mike Daugherty, Ceri Otero, Darren Collier and Alan Snow. Juan Topete was absent. City Administrator Tom Short and City Attorney Nate Dally were present.

The following Department Heads were present: Police Chief Greg Dagnan, Fire Chief Roger Williams, Public Works Director Zeb Carney, and City Clerk Traci Cox.

Mr. Daugherty made a motion, seconded by Mr. Armstrong, to approve the minutes of the July 23, 2019 Council Meeting. Motion carried unanimously.

During Citizens Participation Period: Mark Elliff, President of the Chamber of Commerce3 and Economic Development Director, updated the council on an increase in employment numbers from major employers in the City of Carthage. This is the fifth consecutive year to see an increase.

Mr. Snow reported the Budget, Ways and Means Committee met on August 12. The 2019 Tax Levy was reviewed and approved. It is being presented in C.B. 19-36. A Resolution of a budget adjustment was approved and appears as Resolution 1878. The CVB agreement was revised to include funding for the Wayfinding Sign Project.

Ms. Otero reported the Committee on Insurance/Audit and Claims met on this date in the Council Chambers and approved the claims. Ms. Otero made a motion, seconded by Mr. Armstrong, to approve a Bilingual Pay Allowance Policy. This policy includes a monthly stipend of $50 for individuals who speak Spanish. Motion carried.

Mr. Harrison reported the Public Safety Committee is between meetings with the next meeting scheduled for August 19.

Mr. Topete reported the Public Services Committee is between meetings with the next meeting scheduled for August 20.

Ms. Otero reported the Public Works Committee met on August 6. A Resolution supporting an application by CRA Investments for Missouri Housing Development Commission funding for work force housing was reviewed and approved. It is being presented in Resolution 1877. A New Holland Tractor and a Rotary Mower were declared surplus property. This is being presented in Resolution 1879. Renewal of the contract with Republic Services was reviewed and approved. This appears in C.B. 19-37.

Special Committee and Board Liaison reports were given by Mr. Snow for the Library Board, Mr. Barlow for the Planning, Zoning & Historic Preservation, and Ms. Otero for the Harry S Truman Coordinating Council, the Carthage Humane Society, and Jasper County Commissioners.

Mayor Dan Rife thanked all departments for their involvement with Marian Days.

During Reports of Council Members, Mr. Armstrong thanked Chief Dagnan for the parking passes, Mr. Daugherty discussed parking during Marian Days, Mr. Snow thanked Mr. Armstrong, Mr. Newport and Mr. Barlow for their work in Education as they are preparing for a new school year.

Police Chief Greg Dagnan and Fire Chief Roger Williams reported on the recent Marian Days events.

Public Works Director Zeb Carney informed the Council the next meeting of the Planning, Zoning & Historic Preservation Committee will be September 16, 5:30 pm in the Council Chambers.

City Administrator Tom Short reported on the following: MoDOT has reduced the speed limit and installed new signage in the area of Fire Station #2, meetings with an economic development prospect, the county withdrew their request for use of the Council Chambers during renovation of the Courthouse, meetings with Becky Andrews, revised economic development reporting requirements, bids for lease purchase rates, meetings to review contract with Republic Services, and an update on sales tax revenues and financial reports.

The Committee on Claims filed a report in the amount of $1,945,560.31 against the following funds: General Revenue $132,007.54, Public Health $1225.65, Parks Stormwater $35,492.81, Golf $22,254.94, Lodging $8,500.00, Fire Protection $788.55, Capital Improvements $1,682.93, Payroll $246,607.89, and CWEP $1,500,000.00. Ms. Otero made a motion, seconded by Mr. Armstrong to accept the report and allow the claims. Motion carried.

There was no old business to conduct.

Under New Business, C.B. 19-35- An Ordinance authorizing the Mayor to execute an Amended Contract between the City of Carthage and the Carthage Convention and Visitors Bureau for services in the amount of $152,000.00 was placed on first reading with no action taken.

C.B. 19-36- An Ordinance levying general taxes upon real property located within the City of Carthage, Jasper County, Missouri for the Year 2019, for General Revenue purposes and other purposes, and fixing the rates thereof was placed on first reading with no action taken.

C.B. 19-37- An Ordinance authorizing the Mayor to execute an Agreement between the City of Carthage and Allied Services, LLC, D/B/A Republic Services of Galena of 1715 East Front Street, Galena, KS 66739, for collection, removal, and disposal of residential and commercial solid waste commencing October 1, 2019, and terminating September 30, 2024 was placed on first reading with no action taken.

Mr. Daugherty made a motion, seconded by Mr. Harrison, to approve the Mayor's reappointment of Michael Miller and David Myers to the Care Leave Committee until August 2021 and the reappointment of Bill Barksdale to the Planning, Zoning, & Historic Preservation Commission until August 2023. Motion carried.

Mr. Daugherty made a motion, seconded by Ms. Otero, to approve Resolution 1877- A Resolution of the City Council of the City of Carthage, Missouri supporting an application by CRA Investments, LLC, for Missouri Housing Development Commission funding for work force housing (The Grand Court Apartments) in the City of Carthage. Resolution passed by a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Barlow, Collier, Daugherty, Harrison, Newport, Otero, Snow and West. Resolution passed.

Mr. Snow made a motion, seconded by Mr. Collier, to approve Resolution 1878- a Resolution providing Authorization of Appropriation of Funds from the Annual Operating and Capital Budget of the City of Carthage, Missouri. Resolution passed by a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Barlow, Collier, Daugherty, Harrison, Newport, Otero, Snow, and West. Resolution passed.

Mr. Daugherty made a motion, seconded by Mr. Collier, to approve Resolution 1879- A Resolution approving the declaration as surplus to the City's needs and authorizing the disposition of a 2009 Ford New Holland TT75A Tractor (SN 182506, Asset Tag #1156) and a 2009 Rhino CY72 Rotary Mower (SN 21894, Asset #350). Resolution passed by a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Barlow, Collier, Daugherty, Harrison, Newport, Otero, Snow and West. Resolution passed.

During closing remarks, Ms. Otero reported on her attendance at a recent MML training event and a Main Street Connection grant meeting to be held on August 14 in Jefferson City.

Mr. Snow made a motion, seconded by Mr. Daugherty, to close the meeting according to Section 610.021 (2) RSMO, the Agenda includes the possibility of a vote to close part of the meeting to discuss leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor followed by a roll call vote on the board of 9 yeas and no nays. Ayes: Armstrong, Barlow, Collier, Daugherty, Harrison, Newport, Otero, Snow, and West. Motion carried at 7:09 pm.

CLOSED SESSION

Mr. Daugherty made a motion, seconded by Mr. Collier, to return to the regular session of the Council Meeting at 7:45 pm followed by a roll call vote of 9 yeas and no nays. Ayes: Armstrong, Barlow, Collier, Daugherty, Harrison, Newport, Otero, Snow and West. Motion carried.

Mr. Daugherty made a motion, seconded by Mr. Armstrong, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at
7:45 PM.

COUNCIL AGENDA
CITY OF CARTHAGE, MISSOURI
TUESDAY, AUGUST 13, 2019
6:30 P.M. – COUNCIL CHAMBERS

1. Call to Order
2. Invocation
3. Pledge of Allegiance to Flag
4. Calling of the Roll
5. Reading and Consideration of Minutes of Previous Meeting
6. Presentations/Proclamations
7. Public Comments

(Each person addressing the Council shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the Council or Chair)

8. Reports of Standing Committees
9. Reports from Special Committees and Board Liaisons
10. Report of the Mayor
11. Reports/Remarks of Councilmembers

(Each Councilmember is limited to no more than two (2) minutes. The time may be extended by the Chair if deemed necessary. Once a Councilmember has had their say on a particular issue they are not permitted to once again speak on the issue unless permitted by the Chair)

12. Administrative Reports
13. Report of Claims Presented Against the City
14. Public Hearings
15. Old Business
16. New Business

    1. **C.B. 19-35** – An Ordinance authorizing the Mayor to execute an Amended Contract between the City of Carthage and the Carthage Convention and Visitors Bureau for services in the amount of $152,000.00. (Budget Ways & Means)

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residential and commercial solid waste commencing October 1, 2019, and terminating September 30, 2024. (Public Works)

17. Mayor's Appointments

- Care Leave Committee
- Planning, Zoning & Historic Preservation Commission

18. Resolutions

1. **Resolution 1877** – A Resolution of the City Council of the City of Carthage, Missouri supporting an application by CRA Investments, LLC, for Missouri Housing Development Commission funding for work force housing (The Grand Court Apartments) in the City of Carthage. (Public Works)
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19. Closing Comments

20. Executive Session

- CLOSED SESSION: ACCORDING TO SECTION 610.021 (2), THE AGENDA INCLUDES THE POSSIBILITY OF A VOTE TO CLOSE PART OF THE MEETING TO DISCUSS LEASING, PURCHASE OR SALE OF REAL ESTATE BY A PUBLIC GOVERNMENTAL BODY WHERE PUBLIC KNOWLEDGE OF THE TRANSACTION MIGHT ADVERSELY AFFECT THE LEGAL CONSIDERATION THEREFOR.

21. Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

MINUTES OF THE MEETING OF THE CITY COUNCIL
CITY OF CARTHAGE, MISSOURI
July 23, 2019

The Carthage City Council met in regular session on the above date at 6:30 P.M. in the City Hall Council Chambers with Mayor Dan Rife presiding. Fire Chief Roger Williams gave the invocation and Police Chief Greg Dagnan led the flag salute.

The following Council Members answered roll call: Alan Snow, Kirby Newport, Ed Barlow, Juan Topete, James Harrison, Ray West, David Armstrong, Mike Daugherty, Ceri Otero and Darren Collier. City Administrator Tom Short and City Attorney Nate Dally were present.

The following Department Heads were present: Police Chief Greg Dagnan, Fire Chief Roger Williams, Public Works Director Zeb Carney, Parks & Recreation Director Mark Peterson and City Clerk Traci Cox.

Mr. Daugherty made a motion, seconded by Mr. Newport, to approve the minutes of the June 25, 2019 Council Meeting. Motion carried unanimously.

During Citizen's Participation Period: Steve Willis, Convention & Visitors Bureau Board President, updated the council on the Wayfinding Signage. There are 45 signs in the first four phases which will be completed soon. Phase 5 is being re-evaluated and no funding has yet been appropriated for this phase.

Mr. Snow reported the Budget, Ways and Means Committee was between meetings with the next meeting scheduled for August 12.

Ms. Otero reported the Committee on Insurance/Audit and Claims met on this date in the Council Chambers and approved the claims. Ms. Otero made a motion, seconded by Mr. Armstrong, to accept the quote from Mutual of Omaha for the City's long-term disability, life insurance and AD&D plans. Motion carried. Ms. Otero made a motion, seconded by Mr. Armstrong, to approve an agreement for training for an auxiliary officer to attend Police Academy at MSSU. Motion carried.

Mr. Harrison reported the Public Safety Committee met July 15. Requests by the CMR for Marian Days were reviewed and are being presented in Resolution 1875. Changes to the Taxi Rules of Conduct were reviewed and are being presented in Resolution 1876.

Mr. Topete reported the Public Services Committee met July 16. Mr. Collier was present at the meeting to discuss lighting at walking track at Fair Acres. Parks & Recreation Director Peterson would like to forego the purchase of a new truck and designate those funds to install lighting for the east and west side of the track. Chanti Beckham with HERE4CARTHAGE was present to discuss the foundation's plan for a community garden and the need for a site. This program would end in 2021 and the City would have to take over the care of the gardens. A draft RFP for the Parks Master Plan was

discussed and should be completed in August.

Mr. Daugherty reported the Public Works Committee is between meetings with the next meeting scheduled for August 6.

Special Committee and Board Liaison reports were given by Ms. Otero for the Harry S Truman Coordinating Council, the Carthage Humane Society, and Jasper County Commissioners, Mr. Barlow for the Planning, Zoning & Historic Preservation, and Mr. Topete for the Tree Board and Kellogg Lake Board.

Mayor Dan Rife reported on his attendance at the CMR Friendship Dinner and judging the Paddle Battle.

During Reports of Council Members, Ms. Otero encouraged council members to think about ways for improving work processes even if it currently functions okay in order to do the best.

City Attorney Nate Dally reported on his attendance at the City Attorney Conference where they discussed medical marijuana obstacles and the Sheriffs Fund.

Police Chief Greg Dagnan reported roadblocks will begin on Saturday, July 27, for Marian Days.

Fire Chief Roger Williams reported they are preparing for Marian Days. Daytime operations have begun at Station #2.

Public Works Director Zeb Carney reported the Fairview gas main relocation has been completed.

Parks & Recreation Director Mark Peterson reported a new Golf Course Superintendent has been hired. Greg Kruger will begin on August 8. Mr. Peterson thanked Kip Smith and his team for a successful event, the Paddle Battle.

City Administrator Tom Short reported on the following: meetings to discuss the Wayfinding Sign program, future reorganization of the Parks & Recreation Department, meetings with a consultant to organize a council retreat, correspondence regarding Economic Development Activity Tracker reports, a stipend for Spanish speaking employees, and MoDOT's new District Engineer.

The Committee on Claims filed a report in the amount of $3,334,499.75 against the following funds: General Revenue $213,806.41, Public Health $126,969.22, Parks Stormwater $62,700.70, Golf $13,508.92, Lodging $8,500.00, Parks & Recreation $26.78, Library $25,000.00, Fire Protection $4,306.13, Capital Improvements $99,234.20, Payroll $280,447.39, and CWEP $2,500,000.00. Ms. Otero made a motion, seconded by Mr. Armstrong to accept the report and allow the claims. Motion carried.

Under old business, C.B. 19-31 – An Ordinance to amend Chapter 25 of the Code of Carthage to include medical marijuana related uses by adding language to permit medical marijuana facilities in certain districts was placed on second reading followed by a roll call vote of 10 yeas and 0 nays. Ayes: Armstrong, Barlow, Collier, Daugherty, Harrison, Newport, Otero, Snow, Topete, and West. The council bill was approved and numbered Ordinance 19-33.

C.B. 19-32 – An Ordinance to establish a procedure to disclose potential Conflicts of Interest and substantial interest for certain municipal officials was placed on second reading followed by a roll call vote of 10 yeas and 0 nays. Ayes: Armstrong, Barlow, Collier, Daugherty, Harrison, Newport, Otero, Snow, Topete, and West. The council bill was approved and numbered Ordinance 19-34.

C.B. 19-33 – An Ordinance to amend Article III, Electricity, Division 1, Section 6-39 Meters, of the Carthage Code to include a new section (c) requiring external disconnects was placed on second reading followed by a roll call vote of 10 yeas and 0 nays. Ayes: Armstrong, Barlow, Collier, Daugherty, Harrison, Newport, Otero, Snow, Topete, and West. The council bill was approved and numbered Ordinance 19-35.

C.B. 19-34 – An Ordinance authorizing the Mayor to enter into an agreement with Blevins Asphalt Construction Co., Inc. for the Annual Paving Contract for fiscal year 2019-2020 was placed on second reading followed by a roll call vote of 10 yeas and 0 nays. Ayes: Armstrong, Barlow, Collier, Daugherty, Harrison, Newport, Otero, Snow, Topete, and West. The council bill was approved and numbered Ordinance 19-36.

There was no new business to conduct.

Mr. Armstrong made a motion, seconded by Mr. Newport, to approve Resolution 1875 – A Resolution authorizing City support and permissions for several programs as part of the 42nd Annual Marian Days Celebration in the City of Carthage, Missouri. Resolution passed by a roll call vote of 10 yeas and 0 nays. Ayes: Armstrong, Barlow, Collier, Daugherty, Harrison, Newport, Otero, Snow, Topete, and West. Resolution passed.

Mr. Daugherty made a motion, seconded by Mr. Collier, to approve Resolution 1876 – A Resolution adopting a revised "Taxi Rules of Conduct" statement for the City's Public Transportation Program. Resolution passed by a roll call vote of 10 yeas and 0 nays. Ayes: Armstrong, Barlow, Collier, Daugherty, Harrison, Newport, Otero, Snow, Topete, and West. Resolution passed.

Mr. Collier made a motion, seconded by Mr. Armstrong, to close the meeting according to Section 610.021 (1) RSMO, the Agenda includes the possibility of a vote to close part of the meeting to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys thereof followed at 7:25 p.m. Motion carried by a roll call vote on the board of 10 yeas and no nays. Ayes: Armstrong,

Barlow, Collier, Daugherty, Harrison, Newport, Otero, Snow, Topete and West. Motion carried.

CLOSED SESSION

Mr. Daugherty made a motion, seconded by Mr. Collier, to return to the regular session of the Council Meeting at 7:52 p.m. followed by a roll call vote of 10 yeas and no nays. Ayes: Armstrong, Barlow, Collier, Daugherty, Harrison, Newport, Otero, Snow, Topete and West. Motion carried.

Mr. Daugherty made a motion, seconded by Mr. Collier, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 7:52 PM.

_____
Dan Rife, Mayor

_____
Traci Cox, City Clerk

PRESENTATIONS/ PROCLAMATIONS

PUBLIC HEARINGS

OLD BUSINESS

NEW BUSINESS

COUNCIL BILL NO. 19-35 **ORDINANCE NO. _____**

An Ordinance authorizing the Mayor to execute an Amended Contract between the City of Carthage and the Carthage Convention and Visitors Bureau for services in the amount of $152,000.00.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into an Amended Contract with the Carthage Convention and Visitors Bureau for services in the amount of $152,000.00, a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2019.

_____
Dan Rife, Mayor

ATTEST:

_____
Traci Cox, City Clerk

Sponsored by: Budget Committee

AGREEMENT FOR TOURISM AND MARKETING SERVICES
City of Carthage, Missouri
and the
Carthage Convention and Visitors Bureau
Tourism Lodging Tax

THIS AGREEMENT made and entered into this 1st day of July 2019, by and between the City of Carthage, Missouri, (hereinafter referred to as "City") with offices located at 326 Grant St., Carthage, Missouri, and the Carthage Convention and Visitors Bureau, Inc. (hereinafter referred to as "CVB") as a not-for-profit corporation organized under the laws of the State of Missouri, located at 402 S. Garrison, for the purpose of marketing and promoting the City of Carthage as a destination to visitors, for the Fiscal Year 2019-2020 in an amount not to exceed $152,000.

WHEREAS, a segment of the economy of the City of Carthage is reliant in part on the amount of tourism and tourism related activities generated throughout the City to produce funds for that segment of the economy and to assist in financing general municipal services for the citizens of the City of Carthage, and

WHEREAS, it is to the benefit of the City and its citizens to continue to expand this segment of the local economy, and

WHEREAS, the City is desirous of obtaining the services of the CVB to assist in promoting and advertising the City of Carthage to encourage greater tourist related activities, and

WHEREAS, the CVB has assured the City that it is capable of providing those services and will provide proper accounting for the use of public funds which will enhance the overall tourist related areas, and

WHEREAS, the City has agreed to use the services of the CVB to accomplish the aforesaid precepts

NOW, THEREFORE, in consideration of these premises and the mutual covenants herein contained, the parties hereto agree as follows:

WITNESSETH:

Article I

SCOPE OF SERVICES

1. The CVB agrees to conduct a Tourism, Leisure and Business Marketing Program for the period of July 1, 2019 through June 30, 2020.
2. The CVB agrees to provide adequate staffing and facilities for the Tourism, Leisure and Business Marketing Programs.
3. The CVB agrees to provide administration, coordination and oversight for installation of the Wayfinding Sign program. This includes the installation phase of signs and locations identified by the Consultant for public locations and facilities, including overseeing the bidding process, working with MODoT and the City to insure precise and accurate

installation.

4. In consideration of the above services, the City agrees to pay compensation to the CVB as follows:

a. General Administrative Expenses	
staffing, general office expenses, postage and travel	$53,400.00
b. Promotional and Marketing Expenses	
ad production, design, print, media buys and funds for matching grant projects	$48,600.00
c. Wayfinding	$ 50,000.00
Total	**$152,000.00**

Article II

COMPENSATION AND METHOD OF PAYMENTS

The CVB agrees to perform its obligations hereunder for an annual sum not to exceed one-hundred-two thousand dollars and no cents ($102,000.00) for items 1, 2 under the Scope of Services, as budgeted and adopted by the City. Further, the City=s compensation to the CVB shall be limited to the amount of actual collections of Lodging Tax receipts remitted to, collected and accounted for, by the City for the fiscal year. Disbursements to the CVB will be payable in twelve (12) equal monthly installments of eight thousand five hundred dollars and no cents ($8,500.00). Funding of the Wayfinding Sign program, item 3 under the Scope of Services, will be on a reimbursement basis and will be handled separately from the collection of Lodging Tax funds.

In June, the City will reconcile its disbursements with the actual collections of Lodging Tax receipts for items 1, 2 and 3 under the Scope of Services. The June (final) monthly installment will reflect any adjustments between the actual collections of Lodging Tax receipts and the one-hundred-two thousand dollars and no cents ($102,000.00).

Article III

CHANGES IN SCOPE OF SERVICES

If at any time during the course of this agreement either party desires to change the scope of services delineated above, a written request will be forwarded to the City Administrator for consideration by the City=s Budget Ways & Means Committee. The decision of the Budget Ways & Means Committee will be forwarded to the full City Council for final disposition of the request.

Article IV

REPORTING

The CVB shall file quarterly written reports, in a format agreed to by the City, with the Carthage City Clerk, reporting on the activities of the Tourism Marketing Program of the Convention and Visitors Bureau. This report shall pertain to the expenditures of the Tourism Marketing Services in its entirety and shall provide information on the use of public funds.

Article V

WAYFINDING

The CVB will be the lead entity administering the installation phase of the Wayfinding program. The CVB will report through and seek approvals from the appropriate City Committees and City Council following established City procedures, as to location, design and implementation of the product of this phase of the project. The City will compensate the CVB on a reimbursement basis separately for these costs. Funds for this phase will not exceed the $50,000 approved in the budget. The CVB agrees to coordinate with MODoT and the City to insure precise and accurate installation.

Article V

OTHER

The City shall have access at all reasonable hours to all of the Convention and Visitors Bureau=s plans, contracts, accounting, financial and statistical records pertaining to this agreement derived from the use of public funds. The City shall also have the right to make such inspections and/or audits of the books of the CVB as it shall find necessary to insure compliance with all rules and regulations pertaining to the use of said funds.

The Convention and Visitors Bureau assume full responsibility for relations with subcontractors, and shall defend, indemnify and save harmless the City from any and all liability, suits, claims, damages, costs (including attorney's= fees), arising out of or connected with this contract, notwithstanding any possible negligence whether sole, concurrent or otherwise on the part of the City, are agents or employees

If, through any cause, the CVB shall fail to fulfill in timely and proper manner the CVB=s obligations under this contract, or if the CVB shall violate any of the covenants, agreements, or stipulations of this contract, the City shall thereupon have the right to terminate this contract by giving written notice to the Carthage Convention and Visitors Bureau of such termination and specifying the effective date thereof, at least five days before the effective day of such termination. City or CVB may, with or without cause, terminate this contract upon 30 days= prior written notice. In either such event, all finished or unfinished documents, data, studies, models, photographs, and reports or other materials prepared by the CVB under this contract shall, at the option of the City, become the City=s property and the CVB shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials. Notwithstanding the above, the CVB shall not be relieved of liability to the City for damages sustained by the City by virtue of any such breach of contract by the CVB.

Attest:

Traci Cox, City Clerk
City of Carthage, Missouri

Dan Rife, Mayor
City of Carthage, Missouri

Steve Willis, President
Carthage Convention and Visitors Bureau

Niki Cloud, Executive Director
Carthage Convention and Visitors Bureau

COUNCIL BILL NO. 19-36 **ORDINANCE NO.** _____

AN ORDINANCE LEVYING GENERAL TAXES UPON REAL PROPERTY LOCATED WITHIN THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI FOR THE YEAR 2019, FOR GENERAL REVENUE PURPOSES AND OTHER PURPOSES, AND FIXING THE RATES THEREOF.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: That a tax be and the same is hereby levied for the year 2019, upon all real property which is subject to taxation for municipal purposes under the statutes of the State of Missouri, within the corporate limits of the City of Carthage, Jasper County, Missouri as follows:

First, for General Revenue purposes, 0.3528 cents per One Hundred Dollars assessed valuation.

Second, for the purpose of maintaining the Public Library for the City of Carthage, 0.1762 cents per One Hundred Dollars assessed valuation.

Third, for the purpose of maintaining Public Parks and Recreation within the City of Carthage, 0.1522 cents per One Hundred Dollars assessed valuation.

Fourth, for the purpose of maintaining the Public Health of the City of Carthage, 0.0802 cents per One Hundred Dollars assessed valuation.

SECTION II: This Ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS ___, DAY OF ____, 2019.

_____

Mayor, Dan Rife

ATTEST:

_____

City Clerk, Traci Cox

(Sponsored by the Budget Ways & Means Committee)

The City of Carthage

America's Maple Leaf City

326 Grant St., Carthage, MO 64836 (417) 237-7000 FAX (417) 237-7002

NOTICE OF PUBLIC HEARING

A Public Hearing will be held at 6:30 P.M., Tuesday, August 27, 2019 in the City Hall, Council Chambers, 326 Grant Street Carthage, Missouri at which time Citizens may be heard on the property tax rates proposed to be set by the City of Carthage.

Assessed Valuations	Current Year 2019	Prior Year 2018
Real Estate – Residential	79,082,090	76,463,700
Real Estate – Agriculture	550,210	459,410
Real Estate – Commercial	45,404,260	44,132,730
Local/State Assessed RR/Utilities	**Current Year 2019**	**Prior Year 2018**
Local Valuations	1,843,210	1,817,450
State Valuations	184,127	208,093
ASSESSED TOTALS	127,063,897	123,081,383

Funds	Prior Year Levy	Proposed Levy	Property Tax 2019
General Revenue Fund	0.3541	0.3528	$448,281
Public Health Fund	0.0805	0.0802	$101,905
Park & Recreation Fund	0.1528	0.1522	$193,391
Library Fund	0.1768	0.1762	$223,887
FUND TOTALS	0.7642	0.7614	$967,464

*This rate is subject to change due to the receipt of subsequent information or upon notice from the State Auditor's Office. A copy of the City of Carthage Annual Budget for Fiscal Year 2019-2020 is available for public inspection at City Hall, 326 Grant Street Carthage, Missouri.

Traci Cox
City Clerk / Finance Officer
City of Carthage

POSTED: 08/08/2019 Carthage City Hall, Carthage Public Library, Carthage Police Department, Carthage Fire Department, Carthage Website at www.carthagemo.gov
Carthage Memorial Hall and Carthage Public Works Department

TO: **Mayor and Council Members**

FROM: **Traci Cox, City Clerk / Finance Officer**

RE: **Tax Levy on Real Property**

We received the "aggregate assessed valuation notice and levy worksheets" on August 7, 2019. The numbers listed below show what the Council approved last year in August 2018:

General Revenue	0.3541
Library	0.1768
Public Health	0.0805
Park & Recreation	0.1528
TOTAL	0.7642

Here are numbers for this year (2019):

General Revenue	0.3528
Library	0.1762
Public Health	0.0802
Park & Recreation	0.1522
TOTAL	0.7614

If you owned a residence with a market value of $100,000 in Carthage in 2018, you would have paid approximately $145.20 in City Property Tax.

If the above rates are approved for 2019 and you owned the same home, your City Property Tax would be $144.67 this year.

(100,000 x 19%=19,000 / 100 = 190 x 0.7614 = $144.67)

COUNCIL BILL NO. 19-37 **ORDINANCE NO. _____**

An Ordinance authorizing the Mayor to execute an Agreement between the City of Carthage and Allied Services, LLC., D/B/A Republic Services of Galena of 1715 East Front Street, Galena, KS 66739, for collection, removal and disposal of residential and commercial solid waste commencing October 1, 2019, and terminating September 30, 2024.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to execute an Agreement between the City of Carthage and Allied Services, LLC., D/B/A Republic Services of Galena of 1715 East Front Street, Galena, KS 66739, for collection, removal and disposal of residential and commercial solid waste, which Agreement is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF AUGUST 2019.

_____
Dan Rife, Mayor

ATTEST:

_____
Traci Cox, City Clerk

Sponsored by: Public Works Committee

CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into this 1st day of October 2019, by and between the City of Carthage, Missouri, a Municipal Corporation, party of the first part and hereinafter referred to as City, and Allied Services, LLC., D/B/A Republic Services of Galena of 1715 East Front Street, Galena, KS 66739, party of the second part and hereinafter referred to as the Contractor.

WITNESSETH:

THAT, in consideration of the compensation to be paid to the Contractor and of the mutual agreements herein contained, the parties to these presents have been agreed and hereby agree, the City itself and its successors, and the Contractor for itself, himself, or its, his or her executors and administrators, as follows:

ARTICLE I: THAT, the term of this contract shall commence on October 1, 2019, and shall terminate on September 30, 2024.

ARTICLE II: THAT, during the term of this contract, Contractor shall collect, remove and dispose of all residential and commercial solid waste, as defined in Chapter 20 of the Code of Carthage, but excluding solid waste from industrial establishments, and shall furnish all labor, vehicles, tools, equipment and any other necessary facilities therefore in accordance with the terms and conditions of this agreement, schedule of rates, and Chapter 20 of the Code of Carthage, as amended to date, which said Schedule of Rates is contained herein.

ARTICLE III: THAT, effective October 1, each year, Contractor shall furnish to City services as agreed to in this contract, at the following monthly rates:

SCHEDULE OF RATES
MONTHLY RATES

Residential

October 1, 2019 thru Sept 30, 2020

Senior person (*)	$10.16
Family (**)	$12.48

(*) Charge per month for residential unit with one (1) or two (2) senior (65+) occupants.
(**) Charge per month for residential unit with two (2) or more occupants.

MONTHLY RATES: All rates are included in Appendix A. Annual adjustments based on the Bureau of Labor Statistics (BLS) CPI (Consumers Price Index) WST (water, sewer, trash) – seasonally adjusted – not to exceed 3.0% may be implemented on the anniversary of each year. Adjustments will be based on the annual CPI from August 1 thru July 31 of each year. Such rate adjustments shall be subject to the review and consent of the City with supporting documentation provided by Republic Services of Galena. Allied Waste Services. City services listed on Appendix

A will be provided at no charge to the City. Additional services will be negotiated depending on specific needs of the project.

ARTICLE IV: THAT, Contractor shall furnish at no charge to the City, one bulky item per week residential curb side pick-up. Residents must call Republic Services of Galena Customer Service to schedule the one bulky item pick-up each week to arrange the service.

ARTICLE V: THAT, Contractor shall furnish to City, and maintain during the term of the contract, a performance bond acceptable to City in a penal sum of $180,000 with good and sufficient surety acceptable to City and conditioned upon Contractor performing his duties and obligations provided for in this agreement. Contractor shall obtain the following insurance:

A. Bodily Injury Liability insurance coverage with limits of liability not less than the sovereign immunity limits for Missouri public entities calculated by the Missouri Department of Insurance as of January 1 each calendar year and published annually in the Missouri Register pursuant to Section 537.610, RSMo, (See, http://insurance.mo.gov/industry/sovimmunity.php

B. Property Damage Liability insurance coverage with limits of liability not less than the sovereign immunity limits for Missouri public entities calculated by the Missouri Department of Insurance as of January 1 each calendar year and published annually in the Missouri Register pursuant to Section 537.610, RSMo. (See,http://insurance.mo.gov/industry/sovimmunity.php) for the policy year. Such insurance shall be maintained in force during the term of this contract. Said insurance shall specifically name the City as an additional insured party under said policies, and said insurance shall be carried in a firm or corporation which has been duly licensed or permitted to carry on such business in the State of Missouri. A verified copy of such insurance policy or policies shall be filed with City, together with the certificate of the insurer that the policy or policies are in full force and effect and that same will not be altered, amended or terminated without thirty (30) days written notice having been given to the City. Contractor shall obtain the following Worker's Compensation Insurance

C. Employer'=s and Workmen'=s Compensation insurance as will protect him against any and all claims resulting from injuries to and death of workmen engaged in work under this contract, and in addition the Contractor shall carry occupational disease coverage with statutory limits, and Employer=s Liability with a limit of $100,000 disease each employee/$500,000 disease policy limit. The AOther States@ endorsement shall be included.

ARTICLE VI: Missouri law requires verification that a contractor of the City has a program to verify the lawful presence of its employees when the contract exceeds $5,000, and to verify the lawful presence in the U.S. of individuals when contracting for work/services. Contractor is required to obtain a sworn affidavit and documentation affirming the Contractor's enrollment and participation in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to: (http://www.uscis.gov/e-verify). Please complete and return form *Affidavit of Participation in Work Authorization Program and Verification of Employment Eligibility Pursuant to 285.530 RSMo.*

ARTICLE VII: THAT, Contractor shall pay the sum of five hundred seventy-five dollars ($575.00) as liquidated damages to the City for each and every day that the Contractor shall fail or refuse to perform his duties and obligations or to comply with the provisions of the contract documents, which said damages shall be deducted from any sums of money that may be due or shall become due to the Contractor, under this agreement, and the Contractor shall further pay as liquidated damages the sum of five ($5.00) for each dwelling pickup point which, after investigation by the City, has been determined by it to have missed on any collection day, provided, however Contractor shall not be penalized for a missed collection point if a pickup at any such collection point is made within 24 hours of the appointed pickup date, and provided further that the Contractor shall not be penalized as herein above provided, if such failure shall be cause by fire, riots, civil commotion or acts of God. Inclement weather policy will be one day delay if one day is missed. In the event two or more days are missed pickup will resume on the next regular day.

ARTICLE VIII: THAT, if a holiday occurs, or falls, on weekdays on which the employees of the Contractor are not working, then the collection ordinarily made on that day by said Contractor shall be made on the next succeeding day, it being the intent of this agreement that the occurrence of said holiday shall not excuse the Contractor from making one (1) collection per week from each dwelling unit. Holidays shall be December 25th, Thanksgiving, Memorial Day, Fourth of July, Labor Day and New Year's Day. If for any reason the Contractor decides to work its employees on said holidays, Contractor shall notify the Public Works Director and the Press in order to alert the public as to collection days.

ARTICLE IX: THAT, Contractor shall not collect residential solid waste earlier than 6:00 A.M. or later than 3:00 P.M. All collections, particularly in the early morning hours shall be made in a quiet manner.

ARTICLE X: THAT, Contractor shall not collect commercial solid waste sooner than 10:00 P.M. and end no later than 6:00 A.M. on any day on which collections are scheduled, unless the requirements of a commercial establishment make it necessary to collect said commercial solid waste during daylight hours. All collections made between 10:00 P.M. and 6:00 A.M. shall be made as quietly as possible, especially while collecting within or adjacent to residential areas. All commercial solid waste collections made during daylight hours shall be done in a manner to minimize interference with school buses and rush hour traffic.

ARTICLE XI: THAT, Contractor must provide an adequate number of vehicles to assure regular collection of residential solid waste and commercial solid waste. Every vehicle shall be kept in good repair and appearance, painted, and maintained in a sanitary condition at all times. Each such vehicle must be clearly marked with the name of the Contractor, a vehicle identification number, and the local telephone number of the Contractor and shall not leak fluids, oil, hydraulic fluids, litter, or other such materials.

ARTICLE XII: THAT, Contractor shall not leave litter or solid waste fluids on any residential or commercial premises as a result of their collection of commercial solid waste, or residential solid waste.

ARTICLE XIII: THAT, Contractor shall indemnify and hold harmless the City from any liability, claim, damage or cause of action which may be sustained or asserted against said City as the result, directly or indirectly or in any manner, of the performance or failure of performance on the part of the contractor, including but not limited to any difficulty from any federal or state laws.

ARTICLE XIV: THAT, in the event that the Contractor shall fail or refuse to perform his duties and obligations, or shall become insolvent or shall become the subject of a proceeding in bankruptcy, or shall become the subject of any proceedings for the appointment of a receiver, or in the event of an assignment by Contractor for the benefit of creditors, or the taking of its trucks, equipment, vehicles and other facilities used in connection with the performance of the work under any execution against Contractor, the City may terminate its option upon five days written notice declare the Contractor to be in breach of his agreement and the City may terminate the agreement and declare same concealed and terminated and shall, in addition, be entitled to recover damages and take such other actions and seek such other remedies as may be permitted by law.

ARTICLE XV: THAT, the contract shall not be assignable or transferable by the Contractor, nor shall services be performed by a subcontractor for Contractor without the consent in writing of the City, provided however, that the City shall not be unreasonable in withholding consent.

ARTICLE XVI: THAT, Contractor shall maintain an office in Carthage or in a nearby location served by the "358", "359", "237" telephone exchange. Said office shall be staffed by a supervisor with authority to handle problems or complaints as they may arise, brought to their attention by the City or by a residential or commercial customer.

ARTICLE XVII: THAT, all solid wastes collected by the Contractor shall be disposed of at a processing facility or disposal area approved by the City and complying with all requirements of the Missouri Department of Natural Resources or similar agency of any state in which such a facility may be located.

ARTICLE XVIII: THAT, the Contractor shall use the existing daily service areas established by the City. Changes in daily service area must be approved by the City.

ARTICLE XVIX: THAT, Contractor shall provide 1 (one) residential container per household at no additional cost to the occupant. Each residential container shall be placed at curbside collection. Curbside refers to that portion of right-of-way adjacent to paved or traveled City roadways (excluding alleys) for the collection vehicle to use its collection mechanism. Contractor may decline to collect any Container not so placed or any waste material not in a container as specified.

ARTICLE XX: THAT, all commercial containers and residential polycarts and any other equipment that Contractor furnishes under this contract shall remain the Contractor'=s property.

ARTICLE XXI: THAT, Contractor shall pick up solid waste receptacles of those persons designated by the City as being physically unable to place their receptacles on or near the curb. In no case will Contractor be required to go inside any residence to pick up solid waste.

ARTICLE XXII: THAT, the parties agree that the City shall designate certain residential units with limited or no curbside access exempt from the automated collection process and an alternative collection arrangement be made appropriately for designated units.

ARTICLE XXIII: THAT, the parties agree that the Contractor shall not be required to pick up yard waste including leaves and grass clippings.

ARTICLE XXIV: The Contractor shall collect solid waste at no charge to the City from City trash receptacles used by the public in the downtown area, on an as needed basis, but no less than once per week.

ARTICLE XXV: THAT, all occupied residential units will be subject to the user fee specified in Appendix A contained herein, whether or not they use the solid waste collection system. All commercial establishments, except those exempted under the provision of Chapter 20 of the Code of Carthage, shall be subject to the user fees listed in Appendix A contained herein, whether or not they use these services.

ARTICLE XXVI: THAT, in consideration of the full and complete performance of this contract by Contractor and all of the work and services to be performed hereunder, in conformity with the terms and conditions of this agreement, City shall pay to Contractor all sums due to him in accordance with Appendix A contained herein, payment to be made on the first day of each month, for previous month'=s service. Service shall be extended to all new or additional units immediately upon request. The Contractor shall provide this extension of service for the same unit as specified in this Contract.

ARTICLE XXVII: THAT, Contractor shall hold City harmless from any and all costs, fees, or damages assessed from closing of any landfill or facility used by Contractor for the disposition of solid waste under this contract.

ARTICLE XXVIII: THAT, this agreement, the Performance Bond, Appendix A, and Chapter 20 of the Code of Carthage, as amended to date, comprise the contract between the parties. The Contractor shall comply with all of the requirements of each such documents whether same is contained in the other documents or not.

ARTICLE XXIX: THAT, this agreement shall automatically renew for an additional five (5) years unless either party gives notice sixty (60) days prior to the termination of this contract. The terms and conditions as applicable to the initial term shall apply to the extended terms except for the pricing and such other changes as may be mutually agreed upon by the City and the Contractor. City and Contractor may meet no less than sixty (60) days prior to the termination of this contract to review the performance and all relevant costs, service levels and other provisions under the terms of this contract. The City will designate representatives from City staff, members from its Public Works Committee along with the Mayor to meet with Contractor. Upon completion of this review by the City, the City may at its sole option recommend renewal or extension of the contract for an additional term or terms.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day and year first above written.

THE CITY OF CARTHAGE, MISSOURI
(Party of the First Part-Owner)

By _____

Title Mayor

(SEAL)

Attest:

_____

City Clerk
Title

_____
(Party of the Second Part-Contractor)

By_____

Title General Manager

(SEAL)

Attest:

_____

_____
Title

APPENDIX A

RESIDENTIAL RATES:
$12.48 PER MONTH FAMILY
$10.16 PER MONTH SINGLE/SENIOR
$3.00 EXTRA CART

COMMERCIAL RATES:

COMMERCIAL CART:	$ $28.30
2YD 1X/WK	$69.59
4YD 1X/WK	$115.34
6YD 1X/WK	$145.20
8YD 1X/WK	$158.38

SUPPLEMENTAL SERVICES:

COMMERCIAL:

**DELIVERY/EXCHANGES/RELOCATES	$45.00
**EXTRA YARDAGE	$15.00 PER YARD

**EXTRA PICKUPS

2YD	$30.00
4YD	$45.00
6YD	$60.00
8YD	$75.00

RESIDENTIAL:

**DELIVERY/EXCHANGES (does not include initial cart delivery)	$15.00
**REPLACEMENT CART DUE TO DAMAGE FROM RESIDENT	$55.00

**PLUS FEES AND APPLICABLE TAXES

CITY FACILITIES AT NO CHARGE:

LANDFILL/RECYCLE ROLLOFFS:
UP TO 80 HAULS PER YEAR—EACH HAUL NOT TO EXCEED 5 TONS
OVER 5 TONS WILL BE $56.62 PER TON
DEMO/CONSTRUCTION HAULS:
UP TO 20 HAULS PER YEAR—EACH HAUL NOT TO EXCEED 5 TONS
OVER 5 TONS WILL BE $56.62 PER TON

ANY HAULS OVER THE ABOVE AMOUNT WILL BE CHARGED $450.00 PER HAUL
INCLUDING 5 TONS AND $56.62 PER TON FOR EACH OVER 5

APPENDIX A (cont.)

CITY FACILITIES:

310 W. 4TH	CARTHAGE POLICE	1-2YD 1X/WK
404 E 3RD	CITY	1-6YD 1X/WK
401 W CHESTNUT	CARTHAGE FIRE	1-6YD 1X/WK
621 E. 6TH	STREET DEPT	1-2YD 1X/WK
407 S GARRISON	MEMORIAL HALL	1-6YD 1X/WK
326 GRANT	CITY	1 CART 1X/WK
612 S GARRISON	LIBRARY	1 CART 1X/WK
205 GRAND ST	MUSEUM	1 CART 1X/WK
2600 GRAND	FAMILY Y	1-4YD 2X/WK
MUNI PARK	PARKS AND REC	2-6YD 3X/WK, 1-4YD 2X/WK
3000 S MAIN	CARTHAGE FIRE II	1-2YD 1X/WK

MAYOR'S APPOINTMENTS

Mayor's Appointments

August 2019

Care Leave Committee
2 Year Term – 7 Members – Meets on Call

NAME	PHONE	ADDRESS	APPOINTED	EXPIRES
Michael Miller	237-7000	City Hall/326 Grant	8/5/2017	August 21
David Myers	237-7100	Fire/401 W Chestnut St	8/9/2005	August 21

Planning, Zoning, & Historic Preservation Commission
4 Year Term – 7 Members – Meets 3rd Monday 5:15 PM – Council Chambers

NAME	PHONE	ADDRESS	APPOINTED	EXPIRES
Bill Barksdale	358-3793	1314 S Garrison	8/11/2015	August 23

RESOLUTIONS

RESOLUTION NO 1877

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARTHAGE, MISSOURI SUPPORTING AN APPLICATION BY CRA INVESTMENTS, LLC, FOR MISSOURI HOUSING DEVELOPMENT COMMISSION FUNDING FOR WORK FORCE HOUSING (THE GRAND COURT APARTMENTS) IN THE CITY OF CARTHAGE.

WHEREAS, the Grand Court Apartments will consist of a total of 32 units for affordable workforce housing; and

WHEREAS, affordable workforce housing is much needed in the City of Carthage, Missouri,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, as follows:

Section 1. The City of Carthage, Missouri supports the application by CRA Investments, LLC, for Missouri Housing Development Commission Funding for Work force housing in the City of Carthage.

Section 2. This resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2019.

_____

Dan Rife, Mayor

ATTEST:

_____

Traci Cox, City Clerk

Sponsored by: Public Works Committee

RESOLUTION NO. 1878

A RESOLUTION PROVIDING AUTHORIZATION OF APPROPRIATION OF FUNDS FROM THE ANNUAL OPERATING AND CAPITAL BUDGET OF THE CITY OF CARTHAGE, MISSOURI.

WHEREAS, the City of Carthage has, by ordinance, adopted its Annual Operating and Capital budget for the fiscal year ending June 30, 2020; and

WHEREAS, the City periodically needs to adjust its Annual Operating and Capital budget for a variety of business related reasons; and

WHEREAS, the necessity of conducting City business in an efficient and timely manner sometimes does not lend itself to amending the budget by ordinance; and

WHEREAS, an ordinance amending the budget will be presented for Council consideration prior to the end of the fiscal year; and

WHEREAS, the Budget Ways & Means Committee has, or will consider all requested budget adjustments prior to Council consideration of an ordinance amending the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City Council hereby authorizes a supplemental appropriation of funds from the City's Annual Operating and Capital budget for the fiscal year ending June 30, 2019 and 2020 as follows, and directs a budget adjustment ordinance be prepared and submitted to the Council for future action:

1. **Capital Improvements Sales Tax**: to reflect supplemental appropriations of $80,000; $50,000 for the Wayfinding Sign Program; and $30,000 for installation of Lighting on the south leg of the Walking Trail located in the Fair Acres Sports Complex from the unallocated and undesignated fund balance;

Wayfinding Sign Program	$50,000
Project #070 – Walking Trail Lighting	$30,000

PASSED AND APPROVED THIS _____ DAY OF _____, 2019.

_____

Dan Rife, Mayor

ATTEST:

_____

Traci Cox, City Clerk

Sponsored by: Budget Ways & Means Committee

RESOLUTION NO. 1879

A RESOLUTION APPROVING THE DECLARATION AS SURPLUS TO THE CITY'S NEEDS AND AUTHORIZING THE DISPOSITION OF A 2009 FORD NEW HOLLAND TT75A TRACTOR (SN 182506, ASSET TAG #1156) AND A 2009 RHINO CY72 ROTARY MOWER (SN 21894, ASSET TAG #350).

WHEREAS, City Department Heads exercise direct supervision over inventories of supplies, and the sale, trade, or disposition of surplus supplies and equipment belonging to the City; and

WHEREAS, the Purchasing Officer, is responsible (with Council approval) for the disposition or sale of salvage, obsolete, or surplus materials, to prevent deterioration and value loss of no longer used materials, and to reduce storage costs; and

WHEREAS, the Public Works Director has discussed, and the Public Works Committee recommends, declaring the above listed equipment as obsolete and surplus to the City's needs for consideration by the full City Council of declaring such items as surplus and obsolete.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the aforesaid 2009 Ford New Holland TT75A Tractor (SN 182506, Asset Tag #1156) and 2009 Rhino CY72 Rotary Mower (SN 21894, Asset Tag #350) are determined and declared to be obsolete and surplus to the City's needs and is hereby authorized for disposition via competitive sealed bids.

PASSED AND APPROVED THIS _____ DAY OF _____, 2019.

_____
Dan Rife, Mayor

ATTEST:

_____
Traci Cox, City Clerk

Sponsor: Public Works Committee

MINUTES
STANDING
COMMITTEES

PUBLIC WORKS COMMITTEE

Public Works Department 623 E 7th Carthage MO 64836
Tele: (417) 237-7010 *Fax:* (417) 237-7011

"America's Maple Leaf City"

8-06-19 PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee Members present: Ceri Otero, David Armstrong, Ray West

Staff Members present: Tom Short, City Administrator, Zeb Carney, Director, and Marcia Weng, Public Works Secretary

Citizens: Pete Ramsel, Clarence Winans, Ed Barlow

August 6, 2019 Public Works Committee meeting was called to order at 5:30 p.m. by Vice Chairman Ceri Otero.

A motion was made by David Armstrong to accept the minutes from the July 2, 2019 committee meeting. All ayes, motion passed.

Citizen Participation: Citizen Clarence Winans came to the committee with concerns regarding the water runoff at Regan and Budlong. He would like to be put on an agenda to request a storm sewer be put in because of the issue of excessive water during periods of rain. Zeb Carney informed Mr. Winans that he had already been in contact with Anderson Engineering regarding the water issue at Budlong and Regan. The estimates were already estimated around $400,000.00 and would be at least 2 years away. Mr. Winans then asked that we address the issue of a sidewalk that AT&T damaged during their work. Mr. Carney told Mr. Winans that AT&T are supposed to come back through when they were finished with their work and correct any issues that were still present.

Old Business: None.

New Business:
First item on the agenda was CRA's request for city support in a MHDC project. Mr. Pete Ramsel presented the committee with plans to build an apartment complex at the SE corner of Chapel Road and Fir Road. Mr. Ramsel requested a Resolution of Support and a Rezoning Letter with new dates for him to present to MHDC. After some discussion, David Armstrong made a motion to forward a request for support for the MHDC project to the City Council. All ayes, motion carried.
Second item on the agenda was declaring a New Holland Tractor and a Rotary Mower to be surplus. The brush cutter is estimated at a value of $400.00 to $600.00 and the tractor is estimated at $2,000.00 to $2,800.00. David Armstrong made a motion to send a request to council to declare both items as surplus and to be put up for auction. All ayes, motion carried.
The last item on the agenda was the renewal of the contract with Republic Services. Zeb Carney presented a letter that was received from Republic Services. Republic Services is requesting the city go to CPI-WST (water, sewer, trash), instead of CPI-All Items, with an increase of no more then 3%. After much deliberation, the committee agreed with Republic's terms with the notation of it being a 5 year contract with possible extensions. David Armstrong made a motion to forward

to council a revised 5 year contract with the changes from all items to WST with a 3% cap on the increase. All ayes, motion carried.

Staff Reports

Zeb reported on the following:

Marian Days was this past week and everything was great on our end.
There is a house on Highland the Vietnamese own which has had a tent up all year. The owners discovered the tent company never picked up the tent from last year.
Blevins Asphalt will be here mid-September to do the paving on the Memorial Hall parking lot, the Police Department parking lot, and our annual contract paving. Estimates are showing us as being $30,000.00 under budget on these projects.
The Fairview Widening project is winding down. Spire and AT&T are finished and out of the way. There was a sewer line cut which resulted in a house flooding with sewer water. The house is not salvageable and will have to be replaced. Another crew has come in for Hunter Chase and seem to be on top of things. We should have 3 days of backfilling, 3 days for curb and guttering, and 3 days of asphalt.

Tom reported on the following:

We have three items out on the Lease-Purchase program - a street sweeper, a new fire truck, and golf equipment. They are on a 5 year program.
Zeb has been talking with Leggett and Platt to see if they are interested in helping on the River Street Bridge.
City Hall has had a couple of phone calls regarding the Medical Marijuana Dispensary locations in town.

David Armstrong made a motion to adjourn the meeting at 7:15 p.m. All ayes, motion carried.

MINUTES SPECIAL COMMITTEES AND BOARDS

Draft Copy of Minutes Subject to Approval at The Next Meeting

Planning, Zoning, and Historic Preservation Commission
Meeting 05 August 2019

The Planning, Zoning, and Historic Preservation Commission consists of eleven members: Chairman Harry Rogers, Vice Chairman Abi Almandinger, Bill Barksdale, Jim Swatsenbarg, Levi Utter, and Mark Elliff. Non-Voting Members include Mayor Dan Rife, City Administrator Tom Short and Council Member Liaison Ed Barlow. Staff includes Public Works Director Zeb Carney. There is currently one vacancy on the board.

Commission Members Present: Harry Rogers, Abi Almandinger, Levi Utter, Zeb Carney, Mark Elliff, and Bill Barksdale

Also, present: Julie Tilley, Julie Yockey, Peggy Ralston, Gary Cole, Caroline Stinebrook, Douglas Stinebrook, Janet Hartman, Martin Hartman, Elliott Hunter, Josh Anderson, and Ceri Otero.

A quorum was present.

Chairman Harry Rogers called the meeting to order at 5:30 p.m.

First order of business involved the minutes of the June 2019 meeting. Minutes were available for review in the packet prior to the meeting. A motion to approve the minutes as written was made by Abi Almandinger and was seconded by Mark Elliff. On a voice vote, the motion passed. (Note: There were no July 2019 Meeting.)

Second Order of Business was a request for a Certificate of Appropriateness requested by Carthage Public Library Board of Trustees, Director – Julie Yockey for property at 612 S. Garrison in Carthage Missouri. The Project Description indicated that this project was a new 2,016 square for wood frame building for the Carthage Public Library. The exterior will be clad with split-face CMU block and a copper colored standing seam metal roof to match the typography of the existing library building and the surrounding area. The proposed building site is east of the current library and to the south of the parking lot near where an existing storage building is located. The storage building will be removed along with at least one large tree and several smaller ones that are currently near the building site.

Mark Elliff made a motion to approve the Certificate of Appropriateness. Abi Almandinger & Levi Uttter gave the motion a second. On a voice vote, the motion passed.

There were no further items on the agenda. Next Meeting date was set for September 16th at 5:30 p.m.

Abi Almandinger made a motion to adjourn. Harry Rogers seconded that motion. Motion passed and meeting adjourned.

Respectfully submitted,
Bill Barksdale

AGENDAS
STANDING
COMMITTEES

--NOTICE OF MEETING--

PUBLIC WORKS COMMITTEE

AUGUST 6, 2019

5:30 PM

CITY HALL

326 GRANT STREET

2ND FLOOR CONFERENCE ROOM

-- AGENDA--

OLD BUSINESS

1. Consideration and approval of minutes from previous meeting

CITIZENS PARTICIPATION

None.

NEW BUSINESS

1. Consider and discuss CRA's request for city support for a MHDC project.
2. Consider and discuss declaring a Ford New Holland TT75A Tractor and a Rhino CY72 Rotary Mower surplus items.
3. Consider and discuss the contract renewal with Republic Services.

STAFF REPORTS - Zeb Carney & Tom Short

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

POSTED: 8/1/2019

BY: Marcia Weng

--NOTICE OF MEETING—

BUDGET WAYS & MEANS COMMITTEE

AUGUST 12, 2019

5:30 P.M.

COUNCIL CHAMBERS, CITY HALL
326 GRANT ST., CARTHAGE, MISSOURI

--TENTATIVE AGENDA--

CITIZENS PARTICIPATION

(Citizens wishing to speak should notify Department Head or Committee Chairman in advance)

OLD BUSINESS

1. Consideration and approval of minutes from previous meeting.

NEW BUSINESS

1. Consider and discuss an Ordinance levying general taxes upon real property located within the City of Carthage, Jasper County, Missouri for the Year 2019, for general revenue purposes and other purposes, and fixing the rates thereof.
2. Consider and discuss budget adjustment resolution for Fiscal year 2020.
3. Consider and discuss an Ordinance amending the Agreement with the Carthage Convention and Visitors Bureau for tourism services for the City of Carthage for fiscal 2020.
4. Staff Reports.

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OF 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

POSTED: _____

BY: _____

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
August 13, 2019
5:00 PM
Carthage City Hall
Council Chambers

Old Business

1. Consideration and Approval of Minutes from Previous Meeting
2. Review and Approval of the Claims Report

Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

New Business

1. Consider and discuss Bilingual Pay Allowance Policy
2. Staff Reports

Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.)

Posted _____

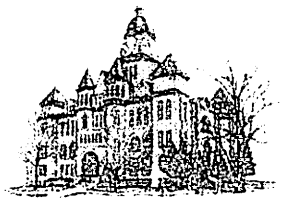
AGENDAS SPECIAL COMMITTEES AND BOARDS

John Bartosh
Presiding Commissioner

Tom Flanigan
Eastern District Commissioner

Darieus K. Adams
Western District Commissioner

JASPER COUNTY COMMISSION



302 S. Main ST
Carthage, MO 64836

Carthage: 417-358-0421
Joplin: 417-625-4350

Toll Free: 800-404-0421
Fax: 417+358-0483

COMMISSION AGENDA
JULY 23, 2019
9:00 A.M.
JASPER COUNTY COURTHOUSE ROOM 101

1. CALL TO ORDER
   PRAYER
   PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF MINUTES
4. PRESENTATIONS
5. REPORTS AND COMMUNICATIONS
6. ELECTED OFFICIALS/CITIZENS REQUESTS
   ◊ **Jasper County Auditor-Budget Adjustments**
7. COMMISSIONER'S REPORTS
8. UNFINISHED BUSINESS
9. NEW BUSINESS
   ◊ **Award Bid for County Auditing Services for the Jasper County Auditor**
   ◊ **Award Bid for Fold and Stuff Envelope Machine for the Jasper County Collector**
10. PUBLIC HEARINGS

PUBLIC PARTICIPATION FROM AUDIENCE WHEN ADDRESSED YOU WILL BE ALLOWED THREE MINUTES TO SPEAK.

ELECTED OFFICIALS/CITIZENS WISHING TO BE HEARD UNDER ELECTED OFFICIALS/CITIZENS REQUEST MUST REQUEST TO SPEAK TO COMMISSION BY 4:00 P.M. ON THE FRIDAY PRIOR TO THE COMMISSION MEETING ON TUESDAY. CITIZENS SPEAKING TIME WILL BE LIMITED TO FIVE MINUTES.

THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:
COMMISSION OFFICE, 302 S. MAIN, COURTHOUSE, ROOM 101, CARTHAGE 417-358-0421

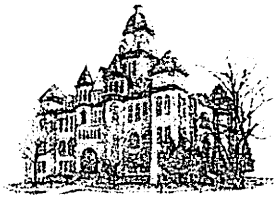
NOTICE POSTED JULY 19, 2019 AT 4:00 P.M. (RSMO 610.020)

John Bartosh
Presiding Commissioner

Tom Flanigan
Eastern District Commissioner

Darieus K. Adams
Western District Commissioner

JASPER COUNTY COMMISSION



302 S. Main ST
Carthage, MO 64836

Carthage: 417-358-0421
Joplin: 417-625-4350

Toll Free: 800-404-0421
Fax: 417+358-0483

COMMISSION AGENDA
JULY 30, 2019
9:00 A.M.
JASPER COUNTY COURTHOUSE ROOM 101

1. CALL TO ORDER
   PRAYER
   PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF MINUTES
4. PRESENTATIONS
   ◊ **Cody Smith-State Roads and Bridges Cost Share Program**
5. REPORTS AND COMMUNICATIONS
6. ELECTED OFFICIALS/CITIZENS REQUESTS
7. COMMISSIONER'S REPORTS
8. UNFINISHED BUSINESS
9. NEW BUSINESS
10. PUBLIC HEARINGS

PUBLIC PARTICIPATION FROM AUDIENCE WHEN ADDRESSED YOU WILL BE ALLOWED THREE MINUTES TO SPEAK.

ELECTED OFFICIALS/CITIZENS WISHING TO BE HEARD UNDER ELECTED OFFICIALS/CITIZENS REQUEST MUST REQUEST TO SPEAK TO COMMISSION BY 4:00 P.M. ON THE FRIDAY PRIOR TO THE COMMISSION MEETING ON TUESDAY. CITIZENS SPEAKING TIME WILL BE LIMITED TO FIVE MINUTES.

THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:
COMMISSION OFFICE, 302 S. MAIN, COURTHOUSE, ROOM 101, CARTHAGE 417-358-0421

NOTICE POSTED JULY 26, 2019 AT 4:00 P.M. (RSMO 610.020)

CITY OF CARTHAGE

Planning, Zoning, and Historic Preservation Commission

AGENDA

Date of Meeting: **8/5/2019**

Place: **City Hall Chambers 326 Grant St.**

Time: **5:30 pm**

To Consider the following items:

1. Requested by: Hunter & Millard Architects / Josh Anderson
Request type: Certificate of Appropriateness

Project Location: 612 S Garrison
Reason for Hearing: Request is for the new construction of a 2,106 sq. ft. building adjacent to the Carthage Public Library.

2. Requested by:
Request type:

Project Location:
Reason for Hearing:

3. Requested by:
Request type:

Project Location:
Reason for Hearing:

4. Requested by:
Request type:

Project Location:
Reason for Hearing:

5. Requested by:
Request type:

Project Location:
Reason for Hearing:

Commission Members

Voting Members:	Chairman	Harry Rogers	1350 S Main St	417-358-4527
	Vice Chairman	Abi Almandinger	1220 S Main	417-793-6589
	Secretary	Bill Barksdale	1314 S Garrison	417-388-2464
	Member	Mark Elliff	1511 Grand	417-358-3613
	Member	Levi Utter	502 E Centennial	417-540-6565
	Member	Vacant	Vacant	Vacant
	Member	Jim Swatsenbarg	601 Howard	417-358-1690
Non-Voting Members:	Mayor	Dan Rife	City Hall	417-237-7003
	Councilmember	Ed Barlow		
	City Administrator	Tom Short	City Hall	417-237-7003
Staff:	Public Works Director	Zeb Carney	Public Works Department	417-237-7010

Public Works Department 623 E Seventh Carthage MO 64836 Tele: (417) 237-7010 Fax: (417) 237-7011 Email: pwd@carthagemo.gov

TREE BOARD MEETING
TUESDAY AUGUST 6, 2019
4:30 P.M.
PARK DEPARTMENT OFFICE
521 ROBERT ELLIS YOUNG DRIVE

Old Business

1. Consideration and approval of minutes from previous meeting

New Business

1. Prioritize the list of activities proposed at the July meeting
2. Determine lead contacts for priority activities
3. Begin working out details of prioritized activities for 2019

Other Business

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

Posted:_____

By: _____

CARTHAGE
PUBLIC LIBRARY

612 S. Garrison Avenue
Carthage, Missouri 64836
Ph 417.237.7040
Fx 417.237.7041
carthage.lib.mo.us

CARTHAGE PUBLIC LIBRARY BOARD OF TRUSTEES
Tuesday, August 13, 2019 5:15 p.m.

CARTHAGE PUBLIC LIBRARY BOARD ROOM
612 S. Garrison Ave.

AGENDA

Roll Call of Members

Minutes of the Last Meeting

Financial Report

Director's Progress and Service Report

President's Message

Council Liaison's Report

Committee Reports
- Building Committee
- Budget Committee
- Community Relations
- By-Laws
- Library Gardens
- ADA Compliance

Communications

New Business

Payment of Bills

Adjournment

CORRESPONDENCE

The City of Carthage

"America's Maple Leaf City"

DRAFT

Date: August 13, 2019

Mr. Kip Stetzler
Executive Director
Missouri Housing Development Commission
920 Main Street, Suite 1400
Kansas City, MO 64105

RE: Grand Court Apartments Proposal

Dear Mr. Stetzler:

I am writing this letter at the request of CRA Investments, LLC, concerning the development of a 32 total unit apartment complex in the City of Carthage. This proposed housing development will provide affordable housing opportunities in Carthage, Missoni.

Carthage encourages the development of housing to meet the needs of residents throughout their lifespan. Carthage has a growing number of working-age residents and strong school enrollments. This project will provide an acceptable solution for them concerning housing needs.

The City feels that this project would be a great asset to our community, and offer our support. If further information is needed, please do not hesitate to contact me.

Sincerely,

Dan Rife, Mayor
City of Carthage, Missouri

Copies: City Council, Traci Cox, City Clerk
Zeb Carney, Public Works Director

The City of Carthage

"America's Maple Leaf City"

Date: August 14, 2019

Mr. Kip Stetzler
Executive Director
Missouri Housing Development Commission
920 Main Street, Suite 1400
Kansas City, MO 64105

RE: Grand Court Apartments (Carthage, Mo-Grand Ave.)

Dear Mr. Stetzler:

This letter will confirm that the land described in Exhibit "A" attached hereto has a zoning classification of [Zoning letter will be completed upon passage of Resolution and finalized research regarding the existing zoning at the site...]

Building plans and specifications must be submitted prior to construction to obtain approval for the city building permit.

If you need further information, please feel free to contact me at 417-237-7003.

Sincerely,

Tom Short

Tom Short,
City Administrator
Encl.

Copies: City Council, Traci Cox, City Clerk
Zeb Carney, Public Works Director

Department Head - Fire District Board Report
2018

January			
Type of Incident	District	City	Total
Residential Structure Fire	5	2	7
Commercial Structure Fire	0	0	0
Vehicle Fire	0	0	0
Natural Cover Fire	1	0	1
Motor Vehicle Accident	3	7	10
Medical Call	23	76	99
Hazardous Materials	2	3	5
Automatic/Mutual Aid	2	0	2
Miscellaneous	10	21	31
Total Month to Date:	46	109	155
Total Year to Date:	46	109	155
Previous Month to Date:	73	131	204
Previous Year to Date:	73	131	204

February			
Type of Incident	District	City	Total
Residential Structure Fire	0	0	0
Commercial Structure Fire	0	0	0
Vehicle Fire	1	1	2
Natural Cover Fire	2	2	4
Motor Vehicle Accident	9	4	13
Medical Call	14	54	68
Hazardous Materials	0	1	1
Automatic/Mutual Aid	1	0	1
Miscellaneous	15	28	43
Total Month to Date:	42	90	132
Total Year to Date:	88	199	287
Previous Month to Date:	115	221	336
Previous Year to Date:	188	352	540

March			
Type of Incident	District	City	Total
Residential Structure Fire	1	4	5
Commercial Structure Fire	0	0	0
Vehicle Fire	1	0	1
Natural Cover Fire	7	3	10
Motor Vehicle Accident	6	5	11
Medical Call	17	81	98
Hazardous Materials	3	8	11
Automatic/Mutual Aid	0	0	0
Miscellaneous	24	33	57
Total Month to Date:	59	134	193
Total Year to Date:	147	333	480
Previous Month to Date:	174	355	529
Previous Year to Date:	362	707	1069

April			
Type of Incident	District	City	Total
Residential Structure Fire	2	3	5
Commercial Structure Fire	0	0	0
Vehicle Fire	3	0	3
Natural Cover Fire	12	5	17
Motor Vehicle Accident	10	7	17
Medical Call	17	71	88
Hazardous Materials	0	3	3
Automatic/Mutual Aid	2	0	2
Miscellaneous	10	18	28
Total Month to Date:	56	107	163
Total Year to Date:	203	440	643
Previous Month to Date:	230	462	692
Previous Year to Date:	592	1169	1761

May			
Type of Incident	District	City	Total
Residential Structure Fire	3	0	3
Commercial Structure Fire	0	0	0
Vehicle Fire	2	0	2
Natural Cover Fire	0	1	1
Motor Vehicle Accident	11	8	19
Medical Call	25	64	89
Hazardous Materials	0	3	3
Automatic/Mutual Aid	1	0	1
Miscellaneous	19	30	49
Total Month to Date:	61	106	167
Total Year to Date:	264	546	810
Previous Month to Date:	291	568	859
Previous Year to Date:	883	1737	2620

June			
Type of Incident	District	City	Total
Residential Structure Fire	1	0	1
Commercial Structure Fire	0	0	0
Vehicle Fire	2	2	4
Natural Cover Fire	3	1	4
Motor Vehicle Accident	10	5	15
Medical Call	26	65	91
Hazardous Materials	2	3	5
Automatic/Mutual Aid	4	0	4
Miscellaneous	11	36	47
Total Month to Date:	59	112	171
Total Year to Date:	323	658	981
Previous Month to Date:	350	680	1030
Previous Year to Date:	1233	2417	3650

Department Head - Fire District Board Report
2018

July			
Type of Incident	District	City	Total
Residential Structure Fire	3	1	4
Commercial Structure Fire	0	0	0
Vehicle Fire	0	1	1
Natural Cover Fire	2	7	9
Motor Vehicle Accident	7	11	18
Medical Call	22	66	88
Hazardous Materials	2	2	4
Automatic/Mutual Aid	0	0	0
Miscellaneous	13	42	55
Total Month to Date:	49	130	179
Total Year to Date:	372	788	1160
Previous Month to Date:	399	810	1209
Previous Year to Date:	1632	3227	4859

August			
Type of Incident	District	City	Total
Residential Structure Fire			0
Commercial Structure Fire			0
Vehicle Fire			0
Natural Cover Fire			0
Motor Vehicle Accident			0
Medical Call			0
Hazardous Materials			0
Automatic/Mutual Aid			0
Miscellaneous			0
Total Month to Date:	0	0	0
Total Year to Date:	372	788	1160
Previous Month to Date:	399	810	1209
Previous Year to Date:	2031	4037	6068

September			
Type of Incident	District	City	Total
Residential Structure Fire			0
Commercial Structure Fire			0
Vehicle Fire			0
Natural Cover Fire			0
Motor Vehicle Accident			0
Medical Call			0
Hazardous Materials			0
Automatic/Mutual Aid			0
Miscellaneous			0
Total Month to Date:	0	0	0
Total Year to Date:	372	788	1160
Previous Month to Date:	399	810	1209
Previous Year to Date:	2430	4847	7277

October			
Type of Incident	District	City	Total
Residential Structure Fire			0
Commercial Structure Fire			0
Vehicle Fire			0
Natural Cover Fire			0
Motor Vehicle Accident			0
Medical Call			0
Hazardous Materials			0
Automatic/Mutual Aid			0
Miscellaneous			0
Total Month to Date:	0	0	0
Total Year to Date:	372	788	1160
Previous Month to Date:	399	810	1209
Previous Year to Date:	2829	5657	8486

November			
Type of Incident	District	City	Total
Residential Structure Fire			0
Commercial Structure Fire			0
Vehicle Fire			0
Natural Cover Fire			0
Motor Vehicle Accident			0
Medical Call			0
Hazardous Materials			0
Automatic/Mutual Aid			0
Miscellaneous			0
Total Month to Date:	0	0	0
Total Year to Date:	372	788	1160
Previous Month to Date:	399	810	1209
Previous Year to Date:	3228	6467	9695

December			
Type of Incident	District	City	Total
Residential Structure Fire			0
Commercial Structure Fire			0
Vehicle Fire			0
Natural Cover Fire			0
Motor Vehicle Accident			0
Medical Call			0
Hazardous Materials			0
Automatic/Mutual Aid			0
Miscellaneous			0
Total Month to Date:	0	0	0
Total Year to Date:	372	788	1160
Previous Month to Date:	399	810	1209
Previous Year to Date:	3627	7277	10904

2018 Year Totals			
Type of Incident	District	City	Total
Residential Structure Fire	15	10	25
Commercial Structure Fire	0	0	0
Vehicle Fire	9	4	13
Natural Cover Fire	27	19	46
Motor Vehicle Accident	56	47	103
Medical Call	144	477	621
Hazardous Materials	9	23	32
Automatic/Mutual Aid	10	0	10
Miscellaneous	102	208	310
Total:	372	788	1160

CITATION	NAME	STATUS	STATUS DATE/TIME	FILED DATE	OFFENSE	PLEA	PLEA DATE	CONVICTION DATE	TOTAL DUE
190186391	ANDRADE, PRISCILA	CL	7/11/2019 9:29	7/9/19	NO OPERATORS LICENSE	PG	7/11/19	7/11/19	
190186392	ANDRADE, PRISCILA	CL	7/11/2019 9:29	7/9/19	SEATBELT	PG	7/11/19	7/11/19	
190186469	BABB, CLAYTON E	UF	8/22/2019 9:00	7/17/19	FOLLOW TOO CLOSE	PG	7/25/19	7/25/19	$ 134.00
190186444	BANEY, MICHAEL BLAKE	VD	8/8/2019 9:00	7/9/19	DRIVING WHILE REVOKED				
190186445	BANEY, MICHAEL BLAKE	VD	8/8/2019 9:00	7/9/19	NO PROOF OF INSURANCE				
190186446	BANEY, MICHAEL BLAKE	VD	8/8/2019 9:00	7/9/19	IMPROPER REGISTRATION				
190186380	BARRIOS, JONATHAN	UF	8/8/2019 9:00	7/9/19	IMPROPER REGISTRATION	PG	7/11/2019	7/11/2019	74
190186327	BATIE, KELLY ANN	UF	10/4/2019 9:00	7/9/19	IMPROPER EQUIPMENT	PG	7/11/2019	7/11/2019	179
190186382	BLEDSOE, RICKY G	UF	8/8/2019 9:00	7/10/19	DRIVING WHILE REVOKED	PG	7/11/2019	7/11/2019	279
190186302	BOATMAN, GAGE CHRISTIAN	VD	8/8/2019 9:00	7/9/19	POSS INTOX BY A MINOR				
190186404	BOX, LISA DIAN	CL	7/16/2019 9:03	7/9/19	IMPROPER REGISTRATION	PG	7/11/2019	7/11/2019	
190186410	BREWER, AVERY PAULINA	VD	8/8/2019 9:00	7/9/19	IMPROPER REGISTRATION				
190186411	BREWER, AVERY PAULINA	VD	8/8/2019 9:00	7/9/19	NO OPERATORS LICENSE				
190186300	BRONSON, DAKOTA A	UF	9/27/2019 9:00	7/9/19	PEACE DISTURBANCE	PG	7/11/2019	7/11/2019	279
190186366	BURNS, MICHAEL	TR	10/3/2019 14:00	7/9/19	PETIT THEFT 2ND OFFENSE	NG	7/11/2019		329
190186399	BURNS, MICHAEL	TR	10/3/2019 14:00	7/9/19	PETIT THEFT 1ST OFFENSE	NG	7/11/2019		279
190186365	BURNS, SILVIA L	TR	10/3/2019 14:00	7/9/19	PETIT THEFT 2ND OFFENSE	NG	7/11/2019		329
190186396	BURNS, SILVIA L	TR	10/3/2019 9:00	7/9/19	PETIT THEFT 1ST OFFENSE	NG	7/12/2019		279
190186476	CARPENTER, BROOKE LEIGH	IA	9/12/2019 9:00	7/17/19	TRESPASS				$ 229.00
190186477	CARPENTER, BROOKE LEIGH	IA	9/12/2019 9:00	7/17/19	POSSESSION DRUG PARAPHERNALIA				$ 29.00
190186294	CARTER, BRANDON JAMAL	VD	8/8/2019 9:00	7/9/19	PETIT THEFT 1ST OFFENSE				
190186779	CASTNER, CHRISTOPHER ALAN	IA	8/22/2019 9:00	7/31/19	DRIVING WHILE INTOXICATED				$ 29.00
190186462	CHALIGOJ, BRADLEY JAMES	IA	9/12/2019 9:00	7/24/19	PETIT THEFT 1ST OFFENSE				$ 279.00
190186461	CHAPMAN, CHRISTOPHER L II	UF	8/22/2019 9:00	7/17/19	IMPROPER EQUIPMENT	PG	7/25/19	7/25/19	$ 129.00
190186383	CIPRIANO LOPEZ, ROLANDO E	CL	7/11/2019 10:51	7/9/19	STOP LIGHT-STEADY RED	PG	7/11/19	7/11/19	
190186384	CIPRIANO LOPEZ, ROLANDO E	CL	7/11/2019 10:52	7/9/19	NO PROOF OF INSURANCE	PG	7/11/19	7/11/19	
190186385	CIPRIANO LOPEZ, ROLANDO E	CL	7/12/2019 10:53	7/9/19	NO OPERATORS LICENSE	PG	7/11/19	7/11/19	
190186320	CONLON, KRISTI RENEE	SA	10/3/2019 14:00	7/9/19	POSSESSION DRUG PARAPHERNALIA	PG	7/11/19	7/11/19	$ 29.00
190186326	CONLON, KRISTI RENEE	TR	10/3/2019 14:00	7/9/19	TRESPASS	NG	7/11/19		$ 229.00
190186458	COREAS-PEREZ, CELIO	UF	8/22/2019 9:00	7/17/19	SPEEDING 10 - 15 OVER	PG	7/25/19	7/25/19	$ 138.00
190186312	CROPPER, DAVID SOLOMON	UF	8/8/2019 9:00	7/9/19	IMPROPER EQUIPMENT	PG	7/11/19	7/11/19	$ 79.00
190186297	CRUZ, EDY	UF	8/8/2019 21:00	7/9/19	POSSESSION DRUG PARAPHERNALIA	PG	7/11/19	7/11/19	$ 400.00
190186298	CRUZ, EDY	UF	8/8/2019 9:00	7/9/19	POSS CONTROLLED SUBSTANCE	PG	7/11/19	7/11/19	$ 350.00

190186299	CRUZ, EDY	UF	8/8/2019 9:00	7/10/19	NO OPERATORS LICENSE	PG	7/11/19	7/11/19	$	189.00
190186156	CUMMINS, DILLON	IA	8/22/2019 9:00	7/23/19	NO PROOF OF INSURANCE				$	29.00
190186455	CUMMINS, DILLON	IA	8/22/2019 9:00	7/17/19	DRIVING WHILE REVOKED				$	29.00
190186457	CUMMINS, DILLON	IA	8/22/2019 9:00	7/17/19	SEATBELT				$	10.00
190186387	DALLAS, DAKOTA LEE	VD	8/8/2019 9:00	7/9/19	TRESPASS					
190186495	DANIELS, KELLY MAY	IA	8/22/2019 9:00	7/17/19	TRESPASS				$	229.00
190186309	DELEON SANTIZO, HUMBERTO ISAI	VD	8/8/2019 9:00	7/9/19	IMPROPER REGISTRATION					
190186287	DENNISTON, ELIZABETH GRACE	UF	9/26/2019 9:00	7/9/19	IMPROPER EQUIPMENT	PG	7/11/19	7/11/19	$	79.00
190186306	DONAHUE, KAYLA MARIE	UF	8/8/2019 9:00	7/9/19	IMPROPER REGISTRATION	PG	7/11/19	7/11/19	$	124.00
190186489	DONAHUE, KAYLA MARIE	DP	7/25/2019 9:00	7/17/19	IMPROPER REGISTRATION					
190186390	DOUGLAS, ALEESIA	VD	8/8/2019 9:00	7/9/19	IMPROPER REGISTRATION					
190186490	DUNCAN, ABBIE	CL	7/22/2019 15:39	7/17/19	SPEEDING 10 - 15 OVER	PG	7/22/19	7/22/19		
190186485	EDWARDS, NICKOLAS P	UF	8/22/2019 9:00	7/17/19	NO PROOF OF INSURANCE	PG	7/25/19	7/25/19	$	250.00
190186318	ESQUIVEL, TINA MARIE	VD	8/8/2019 9:00	7/9/19	C & I DRIVING					
190186319	ESQUIVEL, TINA MARIE	VD	8/8/2019 9:00	7/10/19	NO PROOF OF INSURANCE					
190186419	FOGARTY, MONTANA TREY	WI	8/22/2019 14:00	7/9/19	PETIT THEFT 1ST OFFENSE				$	279.00
190186420	FOGARTY, MONTANA TREY	WI	8/22/2019 14:00	7/9/19	PETIT THEFT 1ST OFFENSE				$	279.00
190186421	FOGARTY, MONTANA TREY	WI	8/22/2019 14:00	7/9/19	PETIT THEFT 1ST OFFENSE				$	279.00
190186422	FOGARTY, MONTANA TREY	WI	8/22/2019 14:00	7/9/19	PETIT THEFT 1ST OFFENSE				$	279.00
190186423	FOGARTY, MONTANA TREY	WI	8/22/2019 14:00	7/9/19	PETIT THEFT 1ST OFFENSE				$	279.00
190186424	FOGARTY, MONTANA TREY	WI	8/22/2019 14:00	7/9/19	PETIT THEFT 1ST OFFENSE				$	279.00
190186425	FOGARTY, MONTANA TREY	WI	8/22/2019 14:00	7/9/19	PETIT THEFT 1ST OFFENSE				$	279.00
190186426	FOGARTY, MONTANA TREY	WI	8/22/2019 14:00	7/9/19	PETIT THEFT 1ST OFFENSE				$	279.00
190186427	FOGARTY, MONTANA TREY	WI	8/22/2019 14:00	7/9/19	PETIT THEFT 1ST OFFENSE				$	279.00
190186428	FOGARTY, MONTANA TREY	WI	8/22/2019 14:00	7/9/19	PETIT THEFT 1ST OFFENSE				$	279.00
190186334	FOSDICK, JENNA RENEE	UF	8/8/2019 9:00	7/9/19	FOLLOW TOO CLOSE	PG	7/11/19	7/11/19		
190186381	FOX, JOHN LEE	VD	8/8/2019 9:00	7/9/19	DRIVING WHILE SUSPENDED					
190186412	FRAIRE SOLIS, ROSA ELDA	UF	8/8/2019 9:00	7/9/19	NO OPERATORS LICENSE	PG	7/11/19	7/11/19	$	189.00
190186442	FRAZIER, STEVEN KEITH	VD	8/8/2019 9:00	7/9/19	IMPROPER REGISTRATION					
190186351	GARCIA HERNANDEZ, ELIDA	VD	8/8/2019 9:00	7/9/19	NO OPERATORS LICENSE					
190186369	GARCIA, JOSUE	UF	8/22/2019 9:00	7/9/19	PETIT THEFT 1ST OFFENSE	PG	7/11/19	7/11/19	$	279.00
190186370	GARCIA, JOSUE	UF	8/22/2019 9:00	7/9/19	OBSTRUCT OFFICER	PG	7/11/19	7/11/19	$	100.00
190186304	GARNER, LAWRENCE	TR	10/3/2019 14:00	7/10/19	OBSTRUCT OFFICER	NG	7/11/19		$	29.00
190186316	GIERSCH, ELIZABETH NICOLE	UF	9/12/2019 9:00	7/9/19	PETIT THEFT 1ST OFFENSE	PG	7/11/19	7/11/19	$	279.00

190186416	GILES, DOUGLAS E	TR	10/3/2019 14:00	7/9/19	TRESPASS	NG	7/11/19		$ 229.00
190186471	GILES, DOUGLAS E	IA	8/22/2019 9:00	7/17/19	ASSAULT-4TH DEGREE				$ 29.00
190186484	GILSTRAP, WALTER COLTON CHASE	IA	8/22/2019 9:00	7/17/19	IMPROPER REGISTRATION				$ 124.00
190186413	GOLAY, SHELBY	WI	10/24/2019 14:00	7/9/19	SPEEDING 16 - 19 OVER				$ 183.00
190186449	GONZALEZ ORTIZ, SONIA MARINA	UF	8/22/2019 9:00	7/17/19	OBSTRUCT OFFICER	PG	7/25/19	7/25/19	$ 200.00
190186360	GROOM, AMANDA	CL	7/15/2019 14:44	7/9/19	IMPROPER REGISTRATION	PG	7/10/19	7/10/19	
190186406	GUTIERREZ MARTINEZ, BRENDA YANETI	CL	7/11/2019 10:56	7/9/19	NO OPERATORS LICENSE	PG	7/11/19	7/11/19	
190186479	HAGEN, CAMERON CHANZ	UF	8/22/2019 14:00	7/17/19	PEACE DISTURBANCE	NG	7/25/19	7/25/19	$ 179.00
190186313	HARRISON, JOSH T	TR	10/3/2019 14:00	7/9/19	NO OPERATORS LICENSE	NG	7/11/19		$ 189.00
190186565	HAWKINS, LINDON	VD	8/8/2019 9:00	7/9/19	DRIVING WHILE SUSPENDED				
190186388	HENDRIX, JOSHUA F	VD	8/8/2019 9:00	7/9/19	PETIT THEFT 1ST OFFENSE				
190186389	HENDRIX, JOSHUA F	VD	8/8/2019 9:00	7/9/19	TRESPASS				
190186329	HERNANDEZ RAMOS, HEYDI YOMARA	UF	8/8/2019 9:00	7/9/19	DRIVING WHILE INTOXICATED	PG	7/11/19	7/11/19	$ 409.00
190186330	HERNANDEZ RAMOS, HEYDI YOMARA	UF	8/8/2019 9:00	7/9/19	NO OPERATORS LICENSE	PG	7/11/19	7/11/19	$ 189.00
190186333	HERNANDEZ RAMOS, HEYDI YOMARA	UF	8/8/2019 9:00	7/9/19	FAIL TO DRIVE ON RIGHT SIDE OF STRE	PG	7/11/19	7/11/19	$ 134.00
190186437	HERNANDEZ, ILCEL	UF	8/8/2019 9:00	7/9/19	POSS INTOX BY A MINOR	PG	7/11/19	7/11/19	$ 250.00
190186367	HILL, PRESTON LEE	UF	8/8/2019 9:00	7/9/19	DRIVE THRU PRIV PROP TO AVOID TRA	PG	7/11/19	7/11/19	$ 185.00
190186415	HITCHCOCK, STEVEN P	TR	10/3/2019 14:00	7/9/19	DRIVE ATV ON CITY STREET	NG	7/11/19		$ 29.00
190186480	HODSON, HOLLY JOELL	IA	8/22/2019 9:00	7/17/19	PETIT THEFT 1ST OFFENSE				$ 279.00
190186481	HODSON, HOLLY JOELL	IA	8/22/2019 9:00	7/17/19	TRESPASS				$ 229.00
190186486	HODSON, HOLLY JOELL	IA	8/22/2019 9:00	7/17/19	TRESPASS				$ 229.00
190186487	HODSON, HOLLY JOELL	IA	8/22/2019 9:00	7/17/19	PETIT THEFT 1ST OFFENSE				$ 279.00
190186474	HUGHES, ASHLEY	UF	8/22/2019 9:00	7/17/19	IMPROPER REGISTRATION	PG	7/25/19	7/25/19	$ 124.00
190186338	HUINAC DELEON, HEIDY YUBIXA	UF	9/5/2019 9:00	7/9/19	NO OPERATORS LICENSE	PG	7/11/19	7/11/19	$ 123.00
190186339	HUINAC DELEON, HEIDY YUBIXA	DI	7/11/2019 9:00	7/10/19	NO PROOF OF INSURANCE				
190186340	HUINAC DELEON, HEIDY YUBIXA	CL	8/6/2019 11:59	7/9/19	FAIL TO YIELD RIGHT OF WAY-STOP SIC	PG	7/11/19	7/11/19	
190186354	JACKSON, CHARLES 5TH	VD	8/8/2019 9:00	7/9/19	DRIVING WHILE REVOKED				
190186284	JACOBSEN, CHANCE	TR	10/3/2019 14:00	7/9/19	PROPERTY DESTRUCTION	NG	7/11/19		$ 29.00
190186355	JENSEN, CARESSA MICHELLE	TR	10/3/2019 14:00	7/9/19	PETIT THEFT 1ST OFFENSE	NG	7/11/19		$ 279.00
190186310	JOHNSON, HEATHER MARIE	DP	7/11/2019 9:00	7/9/19	POSSESSION DRUG PARAPHERNALIA				
190186405	KIRBY, MICHAEL	VD	8/8/2019 9:00	7/9/19	TRESPASS				
190186357	KIRKENDOLL, SILVIA LYNN	SA	8/22/2019 9:00	7/9/19	POSS CONTROLLED SUBSTANCE	PG	7/11/19	7/11/19	$ 29.00
190186358	KIRKENDOLL, SILVIA LYNN	SA	8/22/2019 9:00	7/9/19	POSSESSION DRUG PARAPHERNALIA	PG	7/11/19	7/11/19	$ 29.00
190186447	KOLLMEYER, KEVIN JOHN	VD	8/8/2019 9:00	7/9/19	IMPROPER REGISTRATION				

190186448	KOLLMEYER, KEVIN JOHN	VD	8/8/2019 9:00	7/9/19	NO PROOF OF INSURANCE					
190186317	LEISER, JACOB	UF	9/12/2019 9:00	7/9/19	PETIT THEFT 1ST OFFENSE	PG	7/11/19	7/11/19	$	229.00
190186414	LITTLE, DANA ALISHA	UF	8/8/2019 9:00	7/9/19	DRIVING WHILE SUSPENDED	PG	7/11/19	7/11/19	$	179.00
190186341	LOPEZ-SALAS, EVELIA	UF	8/8/2019 9:00	7/10/19	PETIT THEFT 1ST OFFENSE	PG	7/11/19	7/11/19	$	279.00
190186342	LOPEZ-SALAS, EVELIA	UF	8/8/2019 9:00	7/10/19	PETIT THEFT 1ST OFFENSE	PG	7/11/19	7/11/19	$	279.00
190186343	MEJIA, GILMAR	VD	8/8/2019 9:00	7/9/19	SPEEDING 10 - 15 OVER					
190186344	MEJIA, GILMAR	DI	7/11/2019 9:00	7/9/19	NO PROOF OF INSURANCE					
190186345	MEJIA, GILMAR	VD	8/8/2019 9:00	7/9/19	NO OPERATORS LICENSE					
190186434	MENDEZ-LOPEZ, LARDY JONATHAN	CL	7/29/2019 13:03	7/9/19	DRIVING WHILE SUSPENDED	PG	7/11/19	7/11/19		
190186435	MENDEZ-LOPEZ, LARDY JONATHAN	CL	7/29/2019 13:04	7/9/19	C & I DRIVING	PG	7/11/19	7/11/19		
190186436	MENDEZ-LOPEZ, LARDY JONATHAN	CL	7/29/2019 13:05	7/9/19	SEATBELT	PG	7/11/19	7/11/19		
190186311	MENDIOLA, NICOLE LEANNE	CL	7/10/2019 14:54	7/9/19	SEATBELT	PG	7/10/19	7/11/19		
190186545	MICHAELS, ABBY RYAN	VD	8/8/2019 9:00	7/9/19	DRIVING WHILE SUSPENDED					
190186792	MICHAELS, ABBY RYAN	IA	8/22/2019 9:00	7/31/19	DRIVING WHILE SUSPENDED				$	29.00
190186491	MORA GOMEZ, DANIEL	CL	7/30/2019 9:24	7/24/19	UNLAWFUL BURNING	PG	7/25/19	7/25/19		
190186376	NEESE, PHILIP JB	TR	10/3/2019 14:00	7/9/19	IMPROPER REGISTRATION	NG	7/16/19		$	124.00
190186377	NEESE, PHILIP JB	TR	10/3/2019 14:00	7/9/19	SPEEDING 16 - 19 OVER	NG	7/16/19		$	183.00
190186497	NESS, JOHN ERIC	UF	9/19/2019 9:00	7/17/19	SPEEDING 20 - 25 OVER	PG	7/25/19	7/25/19	$	150.00
190186359	NOLASCO-REHBACH, BRAY	UF	10/3/2019 9:00	7/9/19	PROPERTY DESTRUCTION	PG	7/12/19		$	225.00
190186395	O'MOORE, ERIC THOMAS	DI	7/11/2019 9:00	7/9/19	NO PROOF OF INSURANCE					
190186282	ORDONEZ LOPEZ, CRISTIAN \	UF	8/8/2019 14:00	7/9/19	PEACE DISTURBANCE	PG	7/11/19	7/11/19	$	329.00
190186356	OWEN, JESSE BLAKE	TR	10/3/2019 14:00	7/9/2019	PETIT THEFT 1ST OFFENSE	NG	7/11/19			279
190186472	PATTERSON, RION LEE	DI	7/25/2019 9:00	7/17/19	NO PROOF OF INSURANCE					
190186397	PEREZ LUCAS, DOUGLAS H	CL	7/11/2019 11:38	7/9/19	NO OPERATORS LICENSE	PG	7/11/19	7/11/19		
190186398	PEREZ LUCAS, DOUGLAS H	DI	7/11/2019 9:00	7/9/19	NO PROOF OF INSURANCE					
190186331	PERRY, CONTRESSA A	TR	10/3/2019 14:00	7/9/19	ASSAULT-4TH DEGREE	NG	7/11/19		$	29.00
190186372	PERSINGER, BRANDON MIKA	WI	8/22/2019 14:00	7/9/19	OBSTRUCT OFFICER				$	29.00
190186296	PETERSON, HALIE	WI	8/22/2019 14:00	7/9/19	DRIVING WHILE INTOXICATED				$	29.00
190186682	PITTMAN, JAMES	IA	8/22/2019 9:00	7/23/19	LEAVE SCENE OF ACCIDENT				$	29.00
190186683	PITTMAN, JAMES	IA	8/22/2019 9:00	7/23/19	DRIVING WHILE REVOKED				$	29.00
190186452	RANDOLPH, CHASITY HOPE	UF	8/15/2019 9:00	7/17/19	DOG AT LARGE	PG	7/25/19	7/25/19	$	85.00
190186308	RAUCH, STEVEN	WI	8/22/2019 9:00	7/9/19	FAIL TO YIELD RIGHT OF WAY-STOP SIC				$	134.00
190186352	REYES SANCHEZ, HUDY GUDIE	CL	7/11/2019 11:36	7/10/19	NO OPERATORS LICENSE	PG	7/11/19	7/11/19		
190186353	REYES SANCHEZ, HUDY GUDIEL	UF	8/8/2019 9:00	7/9/19	IMPROPER EQUIPMENT	PG	7/11/19	7/11/19	$	168.00

190186494	REYNOLDS, NIRVANA	WI	8/22/2019 14:00	7/17/19	SPEEDING 10 - 15 OVER				$ 159.00
190186285	RODRIGUEZ, RAQUEL	CL	7/11/2019 12:58	7/9/19	SPEEDING 16 - 19 OVER	PG	7/11/19	7/11/19	
190186286	RODRIGUEZ, RAQUEL	CL	7/11/2019 12:58	7/9/19	SEATBELT (4-15)	PG	7/11/19	7/11/19	
190186568	ROGERS, CODY LASHAY	VD	8/8/2019 9:00	7/9/19	OBSTRUCT OFFICER				
190186569	ROGERS, CODY LASHAY	VD	8/8/2019 9:00	7/9/19	DISCHARGE FIREWORKS IN CITY				
190186633	SALAS, CARLOS	IA	8/22/2019 9:00	7/15/19	DRIVING WHILE REVOKED				$ 29.00
190186288	SALAZAR, MARCO D	TR	10/3/2019 14:00	7/9/19	ASSAULT-4TH DEGREE	NG	7/11/19		$ 29.00
190186429	SANCHEZ, RAYMOND JOSEPH	UF	8/8/2019 9:00	7/9/19	DRIVING WHILE INTOXICATED	PG	7/11/19	7/11/19	$ 529.00
190186430	SANCHEZ, RAYMOND JOSEPH	DP	7/11/2019 9:00	7/9/19	DRIVING WHILE SUSPENDED				
190186431	SANCHEZ, RAYMOND JOSEPH	UF	8/8/2019 9:00	7/9/19	SEATBELT	PG	7/11/19	7/11/19	
190186432	SANCHEZ, RAYMOND JOSEPH	DI	7/11/2019 9:00	7/9/19	NO PROOF OF INSURANCE				
190186433	SANCHEZ, RAYMOND JOSEPH	UF	8/8/2019 9:00	7/9/19	SPEEDING 16 - 19 OVER	PG	7/11/19	7/11/19	$ 93.00
190186283	SANDERSON, ERIN DIANNA	TR	10/3/2019 2:00	7/9/19	DOG AT LARGE	NG	7/11/19		$ 85.00
190186289	SANDERSON, ERIN DIANNA	TR	10/3/2019 14:00	7/9/19	VICIOUS DOG	NG	7/16/19		$ 29.00
190186290	SANDERSON, ERIN DIANNA	TR	10/3/2019 14:00	7/9/19	PIT BULL PROHIBITED	NG	7/16/19		$ 29.00
190186291	SANDERSON, ERIN DIANNA	TR	10/3/2019 14:00	7/10/19	NO RABIES VACCINATION	NG	7/16/19		$ 189.00
190186303	SCHAEFFER, DONAVAN RYAN	TR	9/12/2019 14:00	7/9/19	POSS INTOX BY A MINOR	NG	7/11/19		$ 29.00
190186314	SCHRADER, DEENA PEARL	VD	8/8/2019 9:00	7/9/19	IMPROPER REGISTRATION				
190186315	SCHRADER, DEENA PEARL	VD	8/8/2019 9:00	7/9/19	NO OPERATORS LICENSE				
190186605	SHIMON, ALEXANDRA	VD	8/8/2019 9:00	7/15/19	DRIVING WHILE SUSPENDED				
190186305	SHULL, DOROTHY ADA	TR	10/3/2019 14:00	7/9/19	FAIL TO YIELD RIGHT OF WAY-STOP SI(	NG	7/12/19		$ 134.00
190186337	SIMS, MICHAEL A	IA	8/8/2019 9:00	7/9/19	MORE THAN ONE UNLICENSED VEHICL				$ 29.00
190186401	SLAGLE, DALTON RAYMOND	WI	8/22/2019 14:00	7/9/19	C & I DRIVING				$ 185.00
190186402	SLAGLE, DALTON RAYMOND	WI	8/22/2019 14:00	7/9/19	NO PROOF OF INSURANCE				$ 29.00
190186403	SLAGLE, DALTON RAYMOND	WI	8/22/2019 14:00	7/9/19	TRAFFIC CONTROL DEVICE				$ 134.00
190186482	SMITH, BRYGAN	DP	7/25/2019 9:00	7/17/19	ASSAULT-4TH DEGREE				
190186346	SMITH, JOSEPH PRESTON	DP	7/9/2019 9:00	7/9/19	IMPROPER REGISTRATION				
190186347	SMITH, JOSEPH PRESTON	DP	7/9/2019 9:00	7/9/19	NO PROOF OF INSURANCE				
190186739	SMITH, TRACY ALLISON	IA	8/22/2019 9:00	7/31/19	DRIVING WHILE SUSPENDED				$ 29.00
190186322	SOLIS-ARREAGA, JOSE FERNANDO	CL	7/25/2019 15:20	7/9/19	NO OPERATORS LICENSE	PG	7/11/19	7/11/19	
190186488	SPRY, JOSEPH DAVID	TR	10/3/2019 14:00	7/24/19	PROPERTY DESTRUCTION	NG	7/25/19		$ 29.00
190186417	SPRY, SUSAN ELLEN	CL	7/15/2019 11:32	7/9/19	IMPROPER REGISTRATION	PG	7/15/19	7/15/19	
190186324	SPURGEON, KEITH ISAAC	VD	8/8/2019 9:00	7/9/19	IMPROPER REGISTRATION				
190186325	SPURGEON, KEITH ISAAC	VD	8/8/2019 9:00	7/9/19	SEATBELT				

190186443	STARK, LACY DAWN	VD	8/8/2019 9:00	7/9/19	POSSESSION DRUG PARAPHERNALIA					
190186475	STRAIT, WYNNTER	UF	8/22/2019 9:00	7/17/19	NO OPERATORS LICENSE	PG	7/25/19	7/25/19	$	189.00
190186465	SWINSON, ELI TAYLOR	WI	10/24/2019 14:00	7/17/19	DRIVING WHILE INTOXICATED				$	29.00
190186466	SWINSON, ELI TAYLOR	WI	10/24/2019 14:00	7/17/19	DRIVING WHILE SUSPENDED				$	29.00
190186467	SWINSON, ELI TAYLOR	WI	10/24/2019 14:00	7/17/19	NO PROOF OF INSURANCE				$	29.00
190186371	THRASHER, TY D	WI	9/26/2019 14:00	7/9/19	OBSTRUCT OFFICER				$	29.00
190186295	VANDERBURG-NEHER, MATTHEW	UF	8/8/2019 9:00	7/9/19	IMPROPER REGISTRATION	PG	7/11/19	7/11/19	$	124.00
190186498	VANWEY, LANGDON L	UF	8/22/2019 9:00	7/17/19	IMPROPER EQUIPMENT	PG	7/25/19	7/25/19	$	179.00
190186499	VANWEY, LANGDON L	TR	10/3/2019 14:00	7/17/19	NO PROOF OF INSURANCE	NG	7/25/19		$	29.00
190186643	VARGAS BARRIOS, ADELSO AISAR	IA	8/22/2019 9:00	7/24/19	PETIT THEFT 1ST OFFENSE				$	279.00
190186386	WALLACE, DESIRAE	VD	8/8/2019 9:00	7/9/19	TRESPASS					
190186418	WEIHERER, WHITNEY RAE	VD	8/8/2019 9:00	7/9/19	OBSTRUCT OFFICER					
190186460	WHEELER, RONALD DWAYNE	TR	9/12/2019 14:00	7/17/19	POSSESSION DRUG PARAPHERNALIA	NG	7/25/19		$	29.00
190186464	WHEELER, RONALD DWAYNE	TR	9/12/2019 14:00	7/17/19	DRIVING WHILE SUSPENDED	NG	7/25/19		$	29.00
190186408	WILLIAMS, AARON MICHAEL	VD	8/8/2019 9:00	7/9/19	IMPROPER REGISTRATION					
190186409	WILLIAMS, AARON MICHAEL	VD	8/8/2019 9:00	7/9/19	SEATBELT					
190186335	WILLIAMS, JOHN D	UF	9/5/2019 9:00	7/9/19	IMPROPER REGISTRATION	PG	7/11/19	7/11/19	$	124.00
190186336	WILLIAMS, JOHN D	UF	9/5/2019 9:00	7/9/19	DRIVING WHILE SUSPENDED	PG	7/11/19	7/11/19	$	179.00
190186362	WILLIAMS, SPANKY SHANE	TR	10/3/2019 14:00	7/9/19	TRESPASS	NG	7/11/19		$	229.00
190186363	WILLIAMS, SPANKY SHANE	TR	10/3/2019 14:00	7/9/19	PETIT THEFT 3RD OFFENSE OR SUBSEC	NG	7/16/19		$	379.00
190186361	WOODY-HOWERTON, SUZANNE C	WI	10/24/2019 14:00	7/9/19	PETIT THEFT 1ST OFFENSE				$	279.00
190186323	WRENFROW, CINDY BETH	VD	8/8/2019 9:00	7/9/19	DRIVING WHILE INTOXICATED					
190186450	YOACHUM, JOSHUA J	TR	10/3/2019 14:00	7/17/19	DOG TIED OUT	NG	7/25/19		$	85.00
190186451	YOACHUM, JOSHUA J	DP	7/25/2019 9:00	7/17/19	PIT BULL PROHIBITED					

Status Description	
Closed	21
Dismissed Presented Insurance	6
Dismissed by Prosecutor	7
Initial Arraignment	21
Sentencing	3
Trial	29
Unpaid Fines	45
Voided Docket	38
Attorney Entered	23
Total	193

"Rosenberg's Rules of Order"

(Simple Rules of Parliamentary Procedure for the 21st Century)

Introduction

The rules of procedure at meetings should be simple enough for most people to understand. Unfortunately, that has not always been the case. Virtually all clubs, associations, boards, councils and bodies follow a set of rules - "Robert's Rules of Order" - which are embodied in a small, but complex, book. Virtually no one I know has actually read this book cover to cover. Worse yet, the book was written for another time, and for another purpose. If one is chairing or running a Parliament, then "Robert's Rules of Order" is a dandy and quite useful handbook for procedure in that complex setting. On the other hand, if one is running a meeting of, say, a 5-member body with a few members of the public in attendance, a simplified version of the rules of parliamentary procedure is in order.

Hence, the birth of "Rosenberg's Rules of Order."

What follows is my version of the rules of parliamentary procedure, based on my 20 years of experience chairing meetings in state and local government. These rules have been simplified for the smaller bodies we chair or in which we participate, slimmed down for the 21st Century, yet retaining the basic tenets of order to which we have grown accustomed.

This treatise on modern parliamentary procedure is built on a foundation supported by the following four pillars: (1) Rules should establish order. The first purpose of rules of parliamentary procedure is to establish a framework for the orderly conduct of meetings. (2) Rules should be clear. Simple rules lead to wider understanding and participation. Complex rules create two classes: those who understand and participate; and those who do not fully understand and do not fully participate. (3) Rules should be user friendly. That is, the rules must be simple enough that the public is invited into the body and feels that it has participated in the process. (4) Rules should enforce the will of the majority while protecting the rights of the minority. The ultimate purpose of rules of procedure is to encourage discussion and to facilitate decision-making by the body. In a democracy, majority rules. The rules must enable the majority to express itself and fashion a result, while permitting the minority to also express itself, but not dominate, and fully participate in the process.

The Role of the Chair

While all members of the body should know and understand the rules of parliamentary procedure, it is the Chair of the body who is charged with applying the rules in the conduct of the meeting. The Chair should be well versed in those rules. The Chair, for all intents and purposes, makes the final ruling on the rules every time the Chair states an action. In fact, all decisions by the Chair are final unless overruled by the body itself.

Since the Chair runs the conduct of the meeting, it is usual courtesy for the Chair to play a less active role in the debate and discussion than other members of the body. This does not mean that the Chair should not participate in the debate or discussion. To the contrary, the Chair as a member of the body has the full right to participate in the debate, discussion and decision-making of the body. What the Chair should do, however, is strive to be the last to speak at the discussion and debate stage, and the Chair should not make or second a motion unless the Chair is convinced that no other member of the body will do so at that point in time.

The Basic Format for an Agenda Item Discussion

Formal meetings normally have a written, often published agenda. Informal meetings may have only an oral or understood agenda. In either case, the meeting is governed by the agenda and the agenda constitutes the body's agreed-upon roadmap for the meeting. And each agenda item can be handled by the Chair in the following basic format:

First, the Chair should clearly announce the agenda item number and should clearly state what the agenda item subject is. The Chair should then announce the format (which follows) that will be followed in considering the agenda item.

Second, following that agenda format, the Chair should invite the appropriate person or persons to report on the item, including any recommendation that they might have. The appropriate person or persons may be the Chair, a member of the body, a staff person, or a committee chair charged with providing input on the agenda item.

Third, the Chair should ask members of the body if they have any technical questions of clarification. At this point, members of the body may ask clarifying questions to the person or persons who reported on the item, and that person or persons should be given time to respond.

Fourth, the Chair should invite public comments, or if appropriate at a formal meeting, should open the public meeting for public input. If numerous members of the public indicate a desire to speak to the subject, the Chair may limit the time of public speakers. At the conclusion of the public comments, the Chair should announce that public input has concluded (or the public hearing as the case may be is closed).

Fifth, the Chair should invite a motion. The Chair should announce the name of the member of the body who makes the motion.

Sixth, the Chair should determined if any member of the body wishes to second the motion. The Chair should announce the name of the member of the body who seconds the motion. (It is normally good practice for a motion to require a second before proceeding with it, to ensure that it is not just one member of the body who is interested in a particular approach. However, a second is not an absolute requirement, and the Chair can proceed with consideration and vote on a motion even when there is no second. This is a matter left to the discretion of the Chair.)

Seventh, if the motion is made and seconded, the Chair should make sure everyone understands the motion. This is done in one of three ways: (1) The Chair can ask the maker of the motion to repeat it. (2) The Chair can repeat the motion. (3) The Chair can ask the secretary or the clerk of the body to repeat the motion.

Eighth, the Chair should now invite discussion of the motion by the body. If there is no desired discussion, or after the discussion has ended, the Chair should announce that the body will vote on the motion. If there has been no discussion or very brief discussion, then the vote on the motion should proceed immediately and there is no need to repeat the motion. If there has been substantial discussion, then it is normally best to make sure everyone understands the motion by repeating it.

Ninth, the Chair takes a vote. Simply asking for the "ayes", and then asking for the "nays" normally does this. If members of the body do not vote, then they "abstain". Unless the rules of the body provide otherwise (or unless a super-majority is required as delineated later in these rules) then a simple majority determines whether the motion passes or is defeated.

Tenth, the Chair should announce the result of the vote and should announce what action (if any) the body has taken. In announcing the result, the Chair should indicate the names of the members of the body, if any, who voted in the minority on the motion. This announcement might take the following form: "The motion passes by a vote of 3-2, with Smith and Jones dissenting. We have passed the motion requiring 10 days notice for all future meetings of this body."

Motions in General

Motions are the vehicles for decision-making by a body. It is usually best to have a motion before the body prior to commencing discussion of an agenda item. This helps the body focus.

Motions are made in a simple two-step process. First, the Chair should recognize the member of the body. Second, the member of the body makes a motion by preceding the member's desired approach with the words: "I move . . . . " So, a typical motion might be: "I move that we give 10-day's notice in the future for all our meetings."

The Chair usually initiates the motion by either (1) Inviting the members of the body to make a motion. "A motion at this time would be in order." (2) Suggesting a motion to the members of the body. "A motion would be in order that we give 10-day's notice in the future for all our meetings." (3) Making the motion. As noted, the Chair has every right as a member of the body to make a motion, but should normally do so only if the Chair wishes to make a motion on an item but is convinced that no other member of the body is willing to step forward to do so at a particular time.

The Three Basic Motions

There are three motions that are the most common and recur often at meetings:

The basic motion. The basic motion is the one that puts forward a decision for the body's consideration. A basic motion might be: "I move that we create a 5-member committee to plan and put on our annual fundraiser."

The motion to amend. If a member wants to change a basic motion that is before the body, they would move to amend it. A motion to amend might be: "I move that we amend the motion to have a 10-member committee." A motion to amend takes the basic motion which is before the body and seeks to change it in some way.

The substitute motion. If a member wants to completely do away with the basic motion that is before the body, and put a new motion before the body, they would move a substitute motion. A substitute motion might be: "I move a substitute motion that we cancel the annual fundraiser this year."

"Motions to amend" and "substitute motions" are often confused. But they are quite different, and their effect (if passed) is quite different. A motion to amend seeks to retain the basic motion on the floor, but modify it in some way. A substitute motion seeks to throw out the basic motion on the floor, and substitute a new and different motion for it. The decision as to whether a motion is really a "motion to amend" or a "substitute motion" is left to the chair. So that if a member makes what that member calls a "motion to amend", but the Chair determines that it is really a "substitute motion", then the Chair's designation governs.

Multiple Motions Before the Body

There can be up to three motions on the floor at the same time. The Chair can reject a fourth motion until the Chair has dealt with the three that are on the floor and has resolved them.

When there are two or three motions on the floor (after motions and seconds) at the same time, the vote should proceed first on the last motion that is made. So, for example, assume the first motion is a basic "motion to have a 5-member committee to plan and put on our annual fundraiser." During the discussion of this motion, a member might make a second motion to "amend the main motion to have a 10-member committee, not a 5-member committee to plan and put

on our annual fundraiser." And perhaps, during that discussion, a member makes yet a third motion as a "substitute motion that we not have an annual fundraiser this year." The proper procedure would be as follows:

First, the Chair would deal with the third (the last) motion on the floor, the substitute motion. After discussion and debate, a vote would be taken first on the third motion. If the substitute motion passed, it would be a substitute for the basic motion and would eliminate it. The first motion would be moot, as would the second motion (which sought to amend the first motion), and the action on the agenda item would be completed on the passage by the body of the third motion (the substitute motion). No vote would be taken on the first or second motions. On the other hand, if the substitute motion (the third motion) failed then the Chair would proceed to consideration of the second (now, the last) motion on the floor, the motion to amend.

Second, if the substitute motion failed, the Chair would now deal with the second (now, the last) motion on the floor, the motion to amend. The discussion and debate would focus strictly on the amendment (should the committee by 5 members or 10 members). If the motion to amend passed the Chair would now move to consider the main motion (the first motion) as amended. If the motion to amend failed the Chair would now move to consider the main motion (the first motion) in its original format, not amended.

Third, the Chair would now deal with the first motion that was placed on the floor. The original motion would either be in its original format (5-member committee), or, if amended, would be in its amended format (10-member committee). And the question on the floor for discussion and decision would be whether a committee should plan and put on the annual fundraiser.

To Debate or Not to Debate

The basic rule of motions is that they are subject to discussion and debate. Accordingly, basic motions, motions to amend, and substitute motions are all eligible, each in their turn, for full discussion before and by the body. The debate can continue as long as members of the body wish to discuss an item, subject to the decision of the Chair that it is time to move on and take action.

There are exceptions to the general rule of free and open debate on motions. The exceptions all apply when there is a desire of the body to move on. The following motions are not debatable (that is, when the following motions are made and seconded, the Chair must immediately call for a vote of the body without debate on the motion):

A motion to adjourn. This motion, if passed, requires the body to immediately adjourn to its next regularly scheduled meeting. It requires a simple majority vote.

A motion to recess. This motion, if passed, requires the body to immediately take a recess. Normally, the Chair determines the length of the recess which may be a few minutes or an hour. It requires a simple majority vote.

A motion to fix the time to adjourn. This motion, if passed, requires the body to adjourn the meeting at the specific time set in the motion. For example, the motion might be: "I move we adjourn this meeting at midnight." It requires a simple majority vote.

A motion to table. This motion, if passed, requires discussion of the agenda item to be halted and the agenda item to be placed on "hold". The motion can contain a specific time in which the item can come back to the body: "I move we table this item until our regular meeting in October." Or the motion can contain no specific time for the return of the item, in which case a motion to take the item off the table and bring it back to the body will have to be taken at a future meeting. A motion to table an item (or to bring it back to the body) requires a simple majority vote.

A motion to limit debate. The most common form of this motion is to say: "I move the previous question" or "I move the question" or "I call the question." When a member of the body makes such a motion, the member is really saying: "I've had enough debate. Let's get on with the vote". When such a motion is made, the Chair should ask for a second, stop debate, and vote on the motion to limit debate. The motion to limit debate requires a 2/3 vote of the body. Note: that a motion to limit debate could include a time limit. For example: "I move we limit debate on this agenda item to 15 minutes." Even in this format, the motion to limit debate requires a 2/3 vote of the body. A similar motion is a motion to object to consideration of an item. This motion is not debatable, and if passed, precludes the body from even considering an item on the agenda. It also requires a 2/3 vote.

Majority and Super-Majority Votes

In a democracy, a simple majority vote determines a question. A tie vote means the motion fails. So in a 7-member body, a vote of 4-3 passes the motion. A vote of 3-3 with one abstention means the motion fails. If one member is absent and the vote is 3-3, the motion still fails.

All motions require a simple majority, but there are a few exceptions. The exceptions come up when the body is taking an action which, effectively, cuts off the ability of a minority of the body to take an action or discuss and item. These extraordinary motions require a 2/3 majority (a super-majority) to pass:

Motion to limit debate. Whether a member says "I move the previous question" or "I move the question" or "I call the question" or "I move to limit debate", it all amounts to an attempt to cut off the ability of the minority to discuss an item, and it requires a 2/3 vote to pass.

Motion to close nominations. When choosing officers of the body (like the Chair) nominations are in order either from a nominating committee or from the floor of the body. A motion to close nominations effectively cuts off the right of the minority to nominate officers, and it requires a 2/3 vote to pass.

Motion to object to the consideration of a question. Normally, such a motion is unnecessary since the objectionable item can be tabled, or defeated straight up. However, when members of a body do not even want an item on the agenda to be considered, then such a motion is in order. It is not debatable, and it requires a 2/3 vote to pass.

Motion to suspend the rules. This motion is debatable, but requires a 2/3 vote to pass. If the body has its own rules of order, conduct or procedure, this motion allows the body to suspend the rules for a particular purpose. For example, the body (a private club) might have a rule prohibiting the attendance at meetings by non-club members. A motion to suspend the rules would be in order to allow a non-club member to attend a meeting of the club on a particular date or on a particular agenda item.

The Motion to Reconsider

There is a special and unique motion that requires a bit of explanation all by itself: the motion to reconsider. A tenet of parliamentary procedure is finality. After vigorous discussion, debate, perhaps disagreement and a vote, there must be some closure to the issue. And so, after a vote is taken, the matter is deemed closed, subject only to a re-opener if a proper motion to reconsider is made.

A motion to reconsider requires a majority vote to pass, but there are two special rules that apply only to the motion to reconsider. First, is timing. A motion to reconsider must be made at the meeting where the item was first voted upon or at the very next meeting of the body. A motion to reconsider made at a later time is untimely. (The body, however, can always vote to suspend the rules and by a 2/3 majority, can allow a motion to reconsider to be made at another time.) Second, a motion to reconsider can only be made by certain members of the body. Accordingly, a motion to reconsider can only be made by a member who voted in the majority on the original motion. If such a member has a change of heart, he or she can make the motion to reconsider (any other member of the body may second the motion). If a member who voted in the minority seeks to make the motion to reconsider, it must be ruled out of order. The purpose of this rule is finality. If a member of the minority could make a motion to reconsider, then the item could be brought back to the body again and again. That would defeat the purpose of finality.

If the motion to reconsider passes, then the original matter is back before the body, and a new original motion is then in order. The matter can be discussed and debated as if it were on the floor for the first time.

Courtesy and Decorum

The rules of order are meant to create an atmosphere where the members of the body and the members of the public can attend to business efficiently, fairly and with full participation. At the same time, it is up to the Chair and the members of the body to maintain common courtesy and decorum. Unless the setting is very informal, it is always best for only one person at a time to have the floor, and it is always best for every speaker to be first recognized by the Chair before proceeding to speak.

The Chair should always ensure that debate and discussion of an agenda item focuses on the item and the policy in question, not the personalities of the members of the body. Debate on policy is healthy, debate on personalities is not. The Chair has the right to cut off discussion that is too personal, is too loud, or is too crude.

Debate and discussion should be focused, but free and open. In the interest of time, the Chair may, however, limit the time allotted to speakers, including members of the body.

Can a member of the body interrupt the speaker? The general rule is "no." There are, however, exceptions. A speaker may be interrupted for the following reasons:

Privilege. The proper interruption would be: "point of privilege." The Chair would then ask the interrupter to "state your point." Appropriate points of privilege relate to anything that would interfere with the normal comfort of the meeting. For example, the room may be too hot or too cold, or a blowing fan might interfere with a person's ability to hear.

Order. The proper interruption would be: "point of order." Again, the Chair would ask the interrupter to "state your point." Appropriate points of order relate to anything that would not be considered appropriate conduct of the meeting. For example, if the Chair moved on to a vote on a motion that permits debate without allowing that discussion or debate.

Appeal. If the Chair makes a ruling that a member of the body disagrees with, that member may appeal the ruling of the chair. If the motion is seconded, and after debate, if it passes by a simple majority vote, then the ruling of the Chair is deemed reversed.

Call for orders of the day. This is simply another way of saying, "Let's return to the agenda." If a member believes that the body has drifted from the agreed-upon agenda, such a call may be made. It does not require a vote, and when the Chair discovers that the agenda has not been followed, the Chair simply reminds the body to return to the agenda item properly before them. If the Chair fails to do so, the Chair's determination may be appealed.

Withdraw a motion. During debate and discussion of a motion, the maker of the motion on the floor, at any time, may interrupt a speaker to withdraw his or her motion from the floor. The motion is immediately deemed withdrawn, although the Chair may ask the person who seconded the motion if he or she wishes to make the motion, and any other member may make the motion if properly recognized.

Special Notes About Public Input

The rules outlined above will help make meetings very public-friendly. But in addition, and particularly for the Chair, it is wise to remember three special rules that apply to each agenda item:

Rule One: Tell the public what the body will be doing.

Rule Two: Keep the public informed while the body is doing it.

Rule Three: When the body has acted, tell the public what the body did.