1. City Council Packet 02 08 22

   Documents:

   CP 02 08 222.PDF

   1.I. City Council Agenda Amended 02 08 22

      Documents:

      CITY COUNCIL AGENDA AMENDED 02 08 22.PDF

      1.I.i. City Council Minutes Feb. 8, 2022

         Documents:

         CITY COUNCIL MINUTES 02 08 22.PDF

COUNCIL AGENDA
CITY OF CARTHAGE, MISSOURI
TUESDAY, FEBRUARY 8, 2022
6:30 P.M. – COUNCIL CHAMBERS

1. Call to Order
2. Invocation
3. Pledge of Allegiance to Flag
4. Calling of the Roll
5. Reading and Consideration of Minutes of Previous Meeting
6. Presentations/Proclamations
7. Public Comments
   (Each person addressing the Council shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the Council or Chair)
8. Reports of Standing Committees
9. Reports from Special Committees and Board Liaisons
10. Report of the Mayor
11. Reports/Remarks of Councilmembers
    (Each Councilmember is limited to no more than two (2) minutes. The time may be extended by the Chair if deemed necessary. Once a Councilmember has had their say on a particular issue they are not permitted to once again speak on the issue unless permitted by the Chair)
12. Administrative Reports
13. Report of Claims Presented Against the City
14. Public Hearings
15. Old Business
    1. **C.B. 22-02 –** An Ordinance annexing certain adjacent territory consisting of approximately 4.97 acres at the corner of West Fir Road and South Chapel Road into the City of Carthage, Jasper County, Missouri as requested by Peggy Kessinger, owner. (Public Works)
    2. **C.B. 22-03** – An Ordinance rezoning certain property consisting of approximately 4.97 acres at the corner of West Fir Road and South Chapel Road in the City of Carthage, Jasper County, Missouri from District "A", First Dwelling, to District "C", Apartment as requested by Peggy Kessinger, owner. (Planning, Zoning & Historic Preservation)
16. New Business
    1. **C.B. 22-05 –** An Ordinance to authorize the Mayor to apply for federal financial assistance on behalf of the City of Carthage and to execute any contract(s) resulting from such application for any grants between the City of Carthage and the Missouri Highways and Transportation Commission providing for capital,

operating, and/or marketing assistance, comprised of federal funds to be expended for Commission-approved transit projects. (Budget Ways & Means)

17. Mayor's Appointments

18. Resolutions

19. Closing Comments

20. Executive Session

- CLOSED SESSION: ACCORDING TO SECTION 610.021 (2), THE AGENDA INCLUDES THE POSSIBILITY OF A VOTE TO CLOSE PART OF THE MEETING TO DISCUSS LEASING, PURCHASE OR SALE OF REAL ESTATE BY A PUBLIC GOVERNMENTAL BODY WHERE PUBLIC KNOWLEDGE OF THE TRANSACTION MIGHT ADVERSELY AFFECT THE LEGAL CONSIDERATION THEREFOR.

21. Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL
CITY OF CARTHAGE, MISSOURI
January 27, 2022

Due to the absence of Mayor Rife and Ms. Otero, Mr. Armstrong made a motion, seconded by Mr. Diggs, to elect Mike Daugherty as Acting President Pro Tem. Motion carried.

The Carthage City Council met in special session on the above date in City Hall Council Chambers at 5:30 P.M. with Acting President Pro Tem Mike Daugherty presiding. Fire Chief Ryan Huntley gave the invocation and Police Chief Bill Hawkins led the flag salute.

The following Council Members answered roll call: Ed Barlow, Robin Harrison, David Armstrong, Mike Daugherty, Craig Diggs and Alan Snow. Council Members Ceri Otero, Juan Topete and Seth Thompson were absent. Council Members Ceri Otero, Seth Thompson and Juan Topete were absent. City Administrator Tom Short, Assistant City Administrator Greg Dagnan and City Attorney Nate Dally were also present.

The following Department Heads were present: Police Chief Bill Hawkins, Fire Chief Ryan Huntley, Public Works Director Zeb Carney, Parks and Recreation Director Mark Peterson and City Clerk Traci Cox.

Mr. Armstrong made a motion, seconded by Mr. Snow, to approve the minutes of the January 11, 2022 Council Meeting. Motion carried unanimously.

The Committee on Claims filed a report in the amount of $1,906,249.75 against the following funds: General Revenue $95,594.96, Public Health $6,163.96, Parks/Stormwater $59,482.04, Golf $6,374.45, Capital Improvements $3,863.00, Myers Park $11,088.00, Public Facilities $9,048.75, Payroll $214,634.59 and Carthage Water & Electric $1,500,000.00. Mr. Snow made a motion, seconded by Mr. Armstrong, to accept the report and allow the claims. Motion carried.

A Public Hearing was held concerning annexation of property generally known as: All of the East one-fourth (E 1/4) of the Southwest Quarter (SW 1/4) of the Southeast Quarter (SE 1/4), Except the North One-Half thereof, in Section 17, Township 28, Range 31, Jasper County, Missouri, containing 4.97 acres more or less. No citizens were present to participate in the hearing.

Under old business, C.B. 22-01 – An Ordinance amending the Annual Operating and Capital Budget of the City of Carthage for Fiscal Year 2021-2022 for specified funds (Civic Enhancement, Myers Park & Public Facilities Fund) was placed on second reading followed by a roll call vote of 6 yeas and 0 nays. Ayes: Armstrong, Barlow, Daugherty, Diggs, Harrison and Snow. The Council Bill was approved and numbered Ordinance 22-02.

Under new business, C.B. 22-02 – An Ordinance annexing certain adjacent territory consisting of approximately 4.97 acres at the corner of West Fir Road and South Chapel

Road into the City of Carthage, Jasper County, Missouri as requested by Peggy Kessinger, owner was placed on first reading with no action taken.

C.B. 22-03 – An Ordinance rezoning certain property consisting of approximately 4.97 acres at the corner of West Fir Road and South Chapel Road in the City of Carthage, Jasper County, Missouri from District "A", First Dwelling, to District "C", Apartment as requested by Peggy Kessinger, owner was placed on first reading with no action taken.

C.B. 22-04 – An Ordinance to amend Section 3-61 of the Carthage Code to Comply with the Missouri Revised Statues as related to Alcoholic Beverages was placed on first reading with no action taken.

Mr. Armstrong made a motion, seconded by Mr. Snow, to suspend the rules and advance C.B. 22-04 to second reading. Motion carried.

C.B. 22-04 – An Ordinance to amend Section 3-61 of the Carthage Code to Comply with the Missouri Revised Statues as related to Alcoholic Beverages was placed on second reading followed by a roll call vote of 6 yeas and 0 nays. Ayes: Armstrong, Barlow, Daugherty, Diggs, Harrison and Snow. The Council Bill was approved and numbered Ordinance 22-03.

Mr. Armstrong made a motion, seconded by Mr. Snow, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 5:41 p.m.

____
Dan Rife, Mayor

____
Traci Cox, City Clerk

WORK SESSION
CITY OF CARTHAGE, MISSOURI
THURSDAY, OCTOBER 21, 2021
5:45 P.M. – COUNCIL CHAMBERS

1. **Parks Study Priorities**
   Goal of Discussion- To provide city staff with parks priorities in order to seek funding and move forward

   Parks & Recreation Director Mark Peterson gave an update on the first two phases of the Parks Master Plan which will be mostly funded by the escrow money from the McCune Brooks Hospital Trust.

2. **Infrastructure Priorities**
   Goal of Discussion- To provide city staff with critical infrastructure priorities in order to seek funding and move forward

   Staff is exploring options for state funds available for bridge repairs. Cost for repairing Garrison Street bridges is $30 million. Cost for improvements to Baker Street is $8.3 million without sidewalk improvements. The financial advisor has given several different bond options for financing these projects.

   A meeting is scheduled with Mark Elliff to discuss providing guidance to the Carthage Historic Preservation Committee through the Planning & Zoning for modernization of the Historic District and incorporating the Parks Master Plan into the Comprehensive Plan.

3. **Downtown Parking**
   Goal of Discussion- To provide city staff with downtown priorities in order to seek funding, provide community guidance and move forward

   Two downtown parking lots are scheduled for repairs and beautification.

   Staff has been exploring different options to control downtown parking. There will be additional discussions at the Public Safety meeting to determine what direction to go including the possibility of forming a committee with citizens and business owners.

4. **Staffing Goals**
   Goal of Discussion- To provide city staff with staffing priorities in order to seek funding and move forward

   Additional staffing options will be taken into consideration during the budget process. A budget analysis will be performed before increasing the number of full time employees.

Administration continues to explore the option of transitioning the City Attorney position to a full time position with options being presented during the budget process.

5. **City of Carthage Comprehensive Plan**
Goal of Discussion- To determine next steps to ensure plan is updated in a timely manner

Public Works and the Planning, Zoning and Historic Preservation Commission should continue to work together to update the Comprehensive Plan. Annexations should be addressed in the Comprehensive Plan. Community input should also be considered.

6. **City Employee Benefits and Welfare**
Goal of Discussion- To determine next steps to ensure staff is aware and can bring forward proposals for future compensation and benefit plans.

HR Director Michael Miller has been comparing current benefits with surrounding communities. He has worked on phone stipend, on-call pay, holiday leave and a tuition reimbursement program. It was noted that most cities have MLK Day and the city should consider adding that for next year. Mr. Snow asked that fringe benefits be investigated as well.

7. **Economic Development**
Goal of Discussion- To determine next steps so that staff can provide community guidance and implement necessary planning

Ady Advantage has recommended the CEDC play a major role in economic development. A strategic plan is being developed for the CEDC to hire an executive director and move forward with economic development activities. Chrisman Consulting is working to develop the implementation plan.

8. **Training Center/Purchase of Salvation Army Building**
Goal of Discussion- To determine next steps so that staff can provide community guidance and implement necessary planning

Staff has obtained an estimate for purchase and remodel of the building and an offer to purchase the building has been made. This will be discussed during closed session at the February 8 Council Meeting.

9. **IT Goals**
Goal of Discussion- To update the council regarding the findings and recommendations of the Cyber Incident Response Team

Multi-factor authentication has been implemented.

IT continues to work on AV improvements in the council chambers. Owls were tried out but did not work due to the size of the chambers. Focus will be directed on improving AV in the council chambers and upstairs conference room.

CivicPlus website has launced and additional Civic software modules will be implemented soon.

10. <u>Time remaining will be used to begin to develop:</u>

Strategic Planning
2 Year Goals
5 Year Goals

The next planning session will be scheduled in May 2022.

11. Adjourn

PRESENTATIONS/ PROCLAMATIONS

PUBLIC HEARINGS

OLD BUSINESS

COUNCIL BILL NO. 22-02 **ORDINANCE NO. ______**

An ordinance annexing certain adjacent territory consisting of approximately 4.97 acres at the corner of West Fir Road and South Chapel Road into the City of Carthage, Jasper County, Missouri as requested by Peggy Kessinger, owner.

WHEREAS, a verified Petition signed by all the owners of the real estate hereinafter described requesting annexation of said territory into the City of Carthage, Missouri, was filed with the Clerk; and

WHEREAS, said real estate as hereinafter described is adjacent and contiguous to the present corporate limits of the City of Carthage; and

WHEREAS, a public hearing concerning ~~the~~ said matter was held at the City Hall, Carthage, Missouri, at 6:30 p.m. on August 2, 2022; and

WHEREAS, notice of said public hearing was given by publication of notice thereof, in the Sarcoxie Record; and

WHEREAS, at said public hearing all interested persons, corporations, or political subdivisions were afforded the opportunity to present evidence regarding the proposed annexation; and

WHEREAS, no written objections to the proposed annexation were filed with the Council of the City of Carthage within fourteen days after the public hearing; and

WHEREAS, the Council of the City of Carthage does find and determine that said annexation is reasonable and necessary to the proper development of the City; and

WHEREAS, the City is able to furnish normal municipal services to said area within a reasonable time after annexation.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF

CARTHAGE, MISSOURI, JASPER COUNTY, MISSOURI as follows:

SECTION I: Pursuant to the provisions of Section 71.012 RSMo., the following described real estate is hereby annexed into the City of Carthage, Missouri, to wit:

> **All of the East one-fourth (E ¼) of the Southwest Quarter (SW ¼) of the Southeast Quarter (SE ¼), Except the North One-Half thereof, in Section 17, Township 28, Range 31, Jasper County, Missouri, containing 4.97 acres more or less.**

SECTION II: The boundaries of the City of Carthage, Missouri are hereby altered so as to encompass the above described tract of land lying adjacent and contiguous to the present corporate limits of the City.

SECTION III: The City Clerk of the City of Carthage is hereby ordered to cause three certified copies of this Ordinance to be filed with the Jasper County Clerk.

SECTION IV: This Ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS ______ DAY OF ______________, 2022.

____
Dan Rife, MAYOR

ATTEST:

____
Traci Cox, CITY CLERK

Sponsored by: Public Works Committee

COUNCIL BILL NO. 22-03 **ORDINANCE NO. ___________**

An Ordinance rezoning certain property consisting of approximately 4.97 acres at the corner of West Fir Road and South Chapel Road in the City of Carthage, Jasper County, Missouri from District "A", First Dwelling, to District "C", Apartment as requested by Peggy Kessinger, owner.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The following described property is hereby rezoned from District "A", First Dwelling, to District "C", Apartment as requested by Peggy Kessinger, owner, to wit:

ALL OF THE EAST ONE-FOURTH (E ¼) OF THE SOUTHWEST QUARTER (SW ¼) OF THE SOUTHEAST QUARTER (SE ¼), EXCEPT THE NORTH ONE-HALF THEREOF, IN SECTION 17, TOWNSHIP 28, RANGE 31, JASPER COUNTY, MISSOURI, CONTAINING 4.97 ACRES MORE OR LESS.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _______________, 2022.

____
Dan Rife, Mayor

ATTEST:

____
Traci, Cox, City Clerk

Sponsored by: Planning, Zoning and Historic Preservation Commission

NEW BUSINESS

COUNCIL BILL NO. 22-05 **ORDINANCE NO. ______________**

An Ordinance to authorize the Mayor to apply for federal financial assistance on behalf of the City of Carthage and to execute any contract(s) resulting from such application for any grants between the City of Carthage and the Missouri Highways and Transportation Commission providing for capital, operating, and/or marketing assistance, comprised of federal funds to be expended for Commission-approved transit projects.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I. That the Mayor is hereby authorized to apply for federal financial assistance on behalf of the City of Carthage and to execute any contract(s) resulting from such application for any grants between the City of Carthage and the Missouri Highways and Transportation Commission providing for capital, operating, and/or marketing assistance, comprised of federal funds to be expended for Commission-approved transit projects.

SECTION II. That all ordinances or parts of ordinances therefore enacted which are in conflict herewith are hereby repealed.

SECTION III. This ordinance shall take effect and be in force from and after its passage an approval.

PASSED AND APPROVED THIS ______ DAY OF ___________ 2022.

____

Dan Rife, Mayor

ATTEST:

____

Traci Cox, City Clerk

Sponsored by: Budget Ways & Means Committee

MAYOR'S APPOINTMENTS

RESOLUTIONS

MINUTES STANDING COMMITTEES

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
TUESDAY, JANUARY 25, 2022
5:00 p.m.

COMMITTEE MEMBERS PRESENT: Ceri Otero, David Armstrong and Robin Harrison. Craig Diggs was absent.

OTHER COUNCIL MEMBERS: Mayor Dan Rife

STAFF PRESENT: City Administrator Tom Short, Assistant City Administrator Greg Dagnan, City Clerk Traci Cox and Police Chief Bill Hawkins

Chair Ceri Otero called the meeting to order at 5:00 P.M.

OLD BUSINESS:

1. **Approval of minutes from previous meeting**: On a motion by Mrs. Harrison, the minutes of the January 11, 2022 meeting were approved 3-0.

2. **Review and approval of the Claims Report**: The Committee discussed items regarding the Claims Report. Mrs. Harrison moved to approve the claims. Motion carried 3-0.

NEW BUSINESS:

1. **Consider and discuss Agreement for Training and Uniform Reimbursement for a Dispatcher to attend Police Academy at MSSU:** The agreement is for Kendra Tackett to attend MSSU Police Academy. The cost would be approximately $6,534.98, covering tuition, uniforms and medical exam less scholarship reimbursement. Mr. Armstrong moved to approve the Agreement and send to council. Motion carried 3-0.

2. **Consider and discuss changes to Resignation Notice Policy.**

   Michael Miller, HR Coordinator, discussed proposed changes to the Resignation Notice Policy. A section for Notice of Retirement would be added which would require a pre-retirement notice of three months for regular, full-time employees and six months for department heads and employees in an exempt position in order to retire in good standing. Wording for an emergency clause due to health issues needs to be added to the policy. Also, the City Administrator position would need the code changed to reflect the new policy. Changes will be made to the policy and brought back to the next meeting.

3. **Staff Reports:** Ms. Cox reported staff continues to look at different options for financial software and Mr. Short reported on future engagement with CivicPlus.

4. **Other Reports:**

ADJOURNMENT: Mr. Armstrong made a motion to adjourn at 5:20 PM. Motion carried 3-0.

Traci Cox

MINUTES SPECIAL COMMITTEES AND BOARDS

LODGING TAX APPROPRIATION COMMITTEE
MONDAY, JANUARY 24, 2022
4:00 p.m.

COMMITTEE MEMBERS PRESENT: Mayor Dan Rife, City Administrator Tom Short, Ceri Otero, Alan Snow, and Juan Topete

OTHER COUNCIL MEMBERS:

STAFF PRESENT: City Clerk Traci Cox, Parks & Recreation Director Mark Peterson and Police Chief Bill Hawkins

Mayor Rife called the meeting to order at 4:00 P.M.

OLD BUSINESS:

NEW BUSINESS:

1. **Consider and Discuss lodging tax appropriations:** Mayor Rife discussed a plan to seek proposals to look at options for appropriating funds.

2. **Executive Session:**

   CLOSED SESSION: ACCORDING TO SECTION 610.021 (17), THE AGENDA INCLUDES THE POSSIBILITY OF A VOTE TO CLOSE PART OF THE MEETING TO DISCUSS CONFIDENTIAL OR PRIVILEGED COMMUNICATIONS BETWEEN A PUBLIC GOVERNMENTAL BODY AND ITS AUDITOR, INCLUDING ALL AUDITOR WORK PRODUCT.

   Mr. Snow moved to go into closed session. Motion carried.
   No action was taken.
   Mr. Snow moved to go into open session. Motion carried.

ADJOURNMENT: Mr. Snow made a motion to adjourn at 4:45 PM. Motion carried.

Traci Cox

AGENDAS STANDING COMMITTEES

--NOTICE OF MEETING--

PUBLIC WORKS COMMITTEE

February 1, 2022

5:30 PM

CITY HALL

326 GRANT STREET

2ND FLOOR CONFERENCE ROOM

-- AGENDA--

OLD BUSINESS

1. Consideration and approval of minutes from previous meeting

CITIZENS PARTICIPATION

None.

NEW BUSINESS

1. Consider and discuss options regarding the McGregor Street Bridge.
2. Consider and discuss options for Baker Blvd.
3. Consider and discuss the City's 5 year plan regarding parking lots.
4. Update the committee members on the comprehensive plan meeting.

OTHER BUSINESS

STAFF REPORTS - Zeb Carney & Tom Short

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

POSTED: 1/28/2022

BY: Chelsea Rives

--NOTICE OF MEETING--

BUDGET WAYS & MEANS COMMITTEE

MONDAY, FEBRUARY 07, 2022

5:30 P.M.

COUNCIL CHAMBERS, CITY HALL

326 GRANT ST., CARTHAGE, MISSOURI

--TENTATIVE AGENDA--

OLD BUSINESS

1. Consideration and approval of minutes from January 10, 2022 meeting.
2. Consider and discuss ARPA project budgeting.
3. Consider and discuss Bond financing alternatives for various City projects.

CITIZENS PARTICIPATION

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

NEW BUSINESS

1. Consider and discuss Civic Plus 'modules' and statements of work (SOW).
2. Consider and discuss an Ordinance to authorize the Mayor to apply for federal financial assistance for the Taxi program.
3. Consider and discuss Overall Goals and Priorities for Fiscal 2023 Budget.
4. Staff Reports.
5. Other Business.

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OF 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

POSTED: ____________

BY: ____________________

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
February 8, 2022
5:00 PM
Carthage City Hall Council Chambers

Old Business

1. Consideration and Approval of Minutes from Previous Meeting
2. Review and Approval of the Claims Report

Citizens Participation
(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

New Business

1. Staff Reports
2. Other Reports

Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

Posted: ____________________________

AGENDAS SPECIAL COMMITTEES AND BOARDS

John Bartosh
Presiding Commissioner

Tom Flanigan
Eastern District Commissioner

Darieus K. Adams
Western District Commissioner

JASPER COUNTY COMMISSION

302 S. Main ST
Carthage, MO 64836

Carthage: 417-358-0421
Joplin: 417-625-4350

Toll Free: 800-404-0421
Fax: 417+358-0483

COMMISSION AGENDA
JANUARY 25, 2022
9:00 A.M.
JASPER COUNTY COURTHOUSE ROOM 101

1. CALL TO ORDER
   PRAYER
   PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF MINUTES
4. PRESENTATIONS
5. REPORTS AND COMMUNICATIONS
6. ELECTED OFFICIALS/CITIZENS REQUESTS
7. COMMISSIONER'S REPORTS
8. UNFINISHED BUSINESS
9. NEW BUSINESS
   - **Recognize School Choice Week**
   - **Re-appoint Brooke Schoeberl and Stacey Musche to the Domestic Violence Board.**
   - **Award Bid for 2022 Bridge and Culvert Projects**
10. PUBLIC HEARINGS

PUBLIC PARTICIPATION FROM AUDIENCE WHEN ADDRESSED YOU WILL BE ALLOWED THREE MINUTES TO SPEAK.

ELECTED OFFICIALS/CITIZENS WISHING TO BE HEARD UNDER ELECTED OFFICIALS/CITIZENS REQUEST MUST REQUEST TO SPEAK TO COMMISSION BY 4:00 P.M. ON THE FRIDAY PRIOR TO THE COMMISSION MEETING ON TUESDAY. CITIZENS SPEAKING TIME WILL BE LIMITED TO FIVE MINUTES.

THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:
COMMISSION OFFICE, 302 S. MAIN, COURTHOUSE, ROOM 101, CARTHAGE 417-358-0421

NOTICE POSTED JANUARY 21, 2022, AT 4:00 P.M. (RSMO 610.020)

LODGING TAX APPROPRIATION COMMITTEE
Monday, January 31, 2022
4:30 P. M.
Zoom
326 Grant Street

Agenda

If you would like to listen to the meeting please call by telephone #312-626-6799. You will have to enter the ID# 819 4907 9849 with a password 943020. This will allow you to listen to the meeting.

<u>Old Business</u>

1. Approval of minutes from the previous meeting.
2. Consider and Discuss lodging tax appropriations.
3. Executive Session

   CLOSED SESSION: ACCORDING TO SECTION 610.021 (17), THE AGENDA INCLUDES THE POSSIBILITY OF A VOTE TO CLOSE PART OF THE MEETING TO DISCUSS CONFIDENTIAL OR PRIVILEGED COMMUNICATIONS BETWEEN A PUBLIC GOVERNMENTAL BODY AND ITS AUDITOR, INCLUDING ALL AUDITOR WORK PRODUCT.

<u>New Business</u>

<u>Other Business</u>

<u>Adjournment</u>

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.)

Posted _______________

-Notice of Meeting-

Carthage Tree Board Tuesday, February 1, 2022

4:00 PM

Carthage Parks and Recreation Office

521 Robert Ellis Young Drive, Carthage, MO 64836

AGENDA

Old Business

1. Consider and approve minutes from previous meeting.

Citizens Participation (Citizens wishing to address the Board should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call the Parks & Recreation office at 417-237-7035.

New Business

1. Consider and discuss Arbor Day 2022
2. Consider and discuss other events for 2022

Staff Reports

Other Business

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 OR 1 800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HRS PRIOR TO THE MEETING.

POSTED:

BY:

AGENDA

Planning, Zoning, and Historic Preservation Commission
Monday, February 7, 2022 5:30 pm
City Hall Chambers
326 Grant St. / Carthage MO 64836

Call to Order

Minutes of Previous Meeting:

Public Hearing

NOTICE:
DUE TO LACK OF BUSINESS
MEETING IS CANCELLED

New Business

Old Business

Next Meeting: Monday, March 7, 2022

Adjourn

Commission Members

Voting Members:	Chairman	Mark Elliff	1511 Grand	417-358-3613
	Vice Chairman	Abi Almandinger	1220 S Main	417-793-6589
	Secretary	Bill Barksdale	1314 S Garrison	417-388-2464
	Member	Harry Rogers	1350 S Main St	417-358-4527
	Member	Jim Hunter	1514 S River	417-850-5355
	Member	Vacant	Vacant	Vacant
	Member	Jim Swatsenbarg	601 Howard	417-358-1690
Non-Voting Members:	Mayor	Dan Rife	City Hall	417-237-7003
	City Administrator	Tom Short	City Hall	417-237-7003
	Asst. City Administrator	Greg Dagnan	City Hall	417-237-7003
	Councilmember	Ed Barlow		
Staff:	Public Works Director	Zeb Carney	Public Works Department	417-237-7010

CARTHAGE PUBLIC LIBRARY BOARD OF TRUSTEES
Tuesday, February 8, 2022 5:15 p.m.

Steadley Family Legacy Center
612 S. Garrison Ave.

AGENDA
Roll Call of Members

Minutes from the Last Meeting

Financial Report

Director's Progress and Service Report

President's Message

Council Liaison's Report

Committee Reports

- Building Committee
- Budget Committee
- Community Relations
- By-Laws
- Library Gardens
- ADA Compliance
- Communications
- Compensation/Wages
- New Business
- Payment of Bills
- Adjournment

CORRESPONDENCE

"Rosenberg's Rules of Order"

(Simple Rules of Parliamentary Procedure for the 21st Century)

Introduction

The rules of procedure at meetings should be simple enough for most people to understand. Unfortunately, that has not always been the case. Virtually all clubs, associations, boards, councils and bodies follow a set of rules - "Robert's Rules of Order" - which are embodied in a small, but complex, book. Virtually no one I know has actually read this book cover to cover. Worse yet, the book was written for another time, and for another purpose. If one is chairing or running a Parliament, then "Robert's Rules of Order" is a dandy and quite useful handbook for procedure in that complex setting. On the other hand, if one is running a meeting of, say, a 5-member body with a few members of the public in attendance, a simplified version of the rules of parliamentary procedure is in order.

Hence, the birth of "Rosenberg's Rules of Order."

What follows is my version of the rules of parliamentary procedure, based on my 20 years of experience chairing meetings in state and local government. These rules have been simplified for the smaller bodies we chair or in which we participate, slimmed down for the 21st Century, yet retaining the basic tenets of order to which we have grown accustomed.

This treatise on modern parliamentary procedure is built on a foundation supported by the following four pillars: (1) Rules should establish order. The first purpose of rules of parliamentary procedure is to establish a framework for the orderly conduct of meetings. (2) Rules should be clear. Simple rules lead to wider understanding and participation. Complex rules create two classes: those who understand and participate; and those who do not fully understand and do not fully participate. (3) Rules should be user friendly. That is, the rules must be simple enough that the public is invited into the body and feels that it has participated in the process. (4) Rules should enforce the will of the majority while protecting the rights of the minority. The ultimate purpose of rules of procedure is to encourage discussion and to facilitate decision-making by the body. In a democracy, majority rules. The rules must enable the majority to express itself and fashion a result, while permitting the minority to also express itself, but not dominate, and fully participate in the process.

The Role of the Chair

While all members of the body should know and understand the rules of parliamentary procedure, it is the Chair of the body who is charged with applying the rules in the conduct of the meeting. The Chair should be well versed in those rules. The Chair, for all intents and purposes, makes the final ruling on the rules every time the Chair states an action. In fact, all decisions by the Chair are final unless overruled by the body itself.

Since the Chair runs the conduct of the meeting, it is usual courtesy for the Chair to play a less active role in the debate and discussion than other members of the body. This does not mean that the Chair should not participate in the debate or discussion. To the contrary, the Chair as a member of the body has the full right to participate in the debate, discussion and decision-making of the body. What the Chair should do, however, is strive to be the last to speak at the discussion and debate stage, and the Chair should not make or second a motion unless the Chair is convinced that no other member of the body will do so at that point in time.

The Basic Format for an Agenda Item Discussion

Formal meetings normally have a written, often published agenda. Informal meetings may have only an oral or understood agenda. In either case, the meeting is governed by the agenda and the agenda constitutes the body's agreed-upon roadmap for the meeting. And each agenda item can be handled by the Chair in the following basic format:

First, the Chair should clearly announce the agenda item number and should clearly state what the agenda item subject is. The Chair should then announce the format (which follows) that will be followed in considering the agenda item.

Second, following that agenda format, the Chair should invite the appropriate person or persons to report on the item, including any recommendation that they might have. The appropriate person or persons may be the Chair, a member of the body, a staff person, or a committee chair charged with providing input on the agenda item.

Third, the Chair should ask members of the body if they have any technical questions of clarification. At this point, members of the body may ask clarifying questions to the person or persons who reported on the item, and that person or persons should be given time to respond.

Fourth, the Chair should invite public comments, or if appropriate at a formal meeting, should open the public meeting for public input. If numerous members of the public indicate a desire to speak to the subject, the Chair may limit the time of public speakers. At the conclusion of the public comments, the Chair should announce that public input has concluded (or the public hearing as the case may be is closed).

Fifth, the Chair should invite a motion. The Chair should announce the name of the member of the body who makes the motion.

Sixth, the Chair should determined if any member of the body wishes to second the motion. The Chair should announce the name of the member of the body who seconds the motion. (It is normally good practice for a motion to require a second before proceeding with it, to ensure that it is not just one member of the body who is interested in a particular approach. However, a second is not an absolute requirement, and the Chair can proceed with consideration and vote on a motion even when there is no second. This is a matter left to the discretion of the Chair.)

Seventh, if the motion is made and seconded, the Chair should make sure everyone understands the motion. This is done in one of three ways: (1) The Chair can ask the maker of the motion to repeat it. (2) The Chair can repeat the motion. (3) The Chair can ask the secretary or the clerk of the body to repeat the motion.

Eighth, the Chair should now invite discussion of the motion by the body. If there is no desired discussion, or after the discussion has ended, the Chair should announce that the body will vote on the motion. If there has been no discussion or very brief discussion, then the vote on the motion should proceed immediately and there is no need to repeat the motion. If there has been substantial discussion, then it is normally best to make sure everyone understands the motion by repeating it.

Ninth, the Chair takes a vote. Simply asking for the "ayes", and then asking for the "nays" normally does this. If members of the body do not vote, then they "abstain". Unless the rules of the body provide otherwise (or unless a super-majority is required as delineated later in these rules) then a simple majority determines whether the motion passes or is defeated.

Tenth, the Chair should announce the result of the vote and should announce what action (if any) the body has taken. In announcing the result, the Chair should indicate the names of the members of the body, if any, who voted in the minority on the motion. This announcement might take the following form: "The motion passes by a vote of 3-2, with Smith and Jones dissenting. We have passed the motion requiring 10 days notice for all future meetings of this body."

Motions in General

Motions are the vehicles for decision-making by a body. It is usually best to have a motion before the body prior to commencing discussion of an agenda item. This helps the body focus.

Motions are made in a simple two-step process. First, the Chair should recognize the member of the body. Second, the member of the body makes a motion by preceding the member's desired approach with the words: "I move . . . . " So, a typical motion might be: "I move that we give 10-day's notice in the future for all our meetings."

The Chair usually initiates the motion by either (1) Inviting the members of the body to make a motion. "A motion at this time would be in order." (2) Suggesting a motion to the members of the body. "A motion would be in order that we give 10-day's notice in the future for all our meetings." (3) Making the motion. As noted, the Chair has every right as a member of the body to make a motion, but should normally do so only if the Chair wishes to make a motion on an item but is convinced that no other member of the body is willing to step forward to do so at a particular time.

The Three Basic Motions

There are three motions that are the most common and recur often at meetings:

The basic motion. The basic motion is the one that puts forward a decision for the body's consideration. A basic motion might be: "I move that we create a 5-member committee to plan and put on our annual fundraiser."

The motion to amend. If a member wants to change a basic motion that is before the body, they would move to amend it. A motion to amend might be: "I move that we amend the motion to have a 10-member committee." A motion to amend takes the basic motion which is before the body and seeks to change it in some way.

The substitute motion. If a member wants to completely do away with the basic motion that is before the body, and put a new motion before the body, they would move a substitute motion. A substitute motion might be: "I move a substitute motion that we cancel the annual fundraiser this year."

"Motions to amend" and "substitute motions" are often confused. But they are quite different, and their effect (if passed) is quite different. A motion to amend seeks to retain the basic motion on the floor, but modify it in some way. A substitute motion seeks to throw out the basic motion on the floor, and substitute a new and different motion for it. The decision as to whether a motion is really a "motion to amend" or a "substitute motion" is left to the chair. So that if a member makes what that member calls a "motion to amend", but the Chair determines that it is really a "substitute motion", then the Chair's designation governs.

Multiple Motions Before the Body

There can be up to three motions on the floor at the same time. The Chair can reject a fourth motion until the Chair has dealt with the three that are on the floor and has resolved them.

When there are two or three motions on the floor (after motions and seconds) at the same time, the vote should proceed first on the last motion that is made. So, for example, assume the first motion is a basic "motion to have a 5-member committee to plan and put on our annual fundraiser." During the discussion of this motion, a member might make a second motion to "amend the main motion to have a 10-member committee, not a 5-member committee to plan and put on our annual fundraiser." And perhaps, during that discussion, a member makes yet a third motion as a "substitute motion that we not have an annual fundraiser this year." The proper procedure would be as follows:

First, the Chair would deal with the third (the last) motion on the floor, the substitute motion. After discussion and debate, a vote would be taken first on the third motion. If the substitute motion passed, it would be a substitute for the basic motion and would eliminate it. The first motion would be moot, as would the second motion (which sought to amend the first motion), and the action on the agenda item would be completed on the passage by the body of the third motion (the substitute motion). No vote would be taken on the first or second motions. On the other hand, if the substitute motion (the third motion) failed then the Chair would proceed to consideration of the second (now, the last) motion on the floor, the motion to amend.

Second, if the substitute motion failed, the Chair would now deal with the second (now, the last) motion on the floor, the motion to amend. The discussion and debate would focus strictly on the amendment (should the committee by 5 members or 10 members). If the motion to amend passed the Chair would now move to consider the main motion (the first motion) as amended. If the motion to amend failed the Chair would now move to consider the main motion (the first motion) in its original format, not amended.

Third, the Chair would now deal with the first motion that was placed on the floor. The original motion would either be in its original format (5-member committee), or, if amended, would be in its amended format (10-member committee). And the question on the floor for discussion and decision would be whether a committee should plan and put on the annual fundraiser.

To Debate or Not to Debate

The basic rule of motions is that they are subject to discussion and debate. Accordingly, basic motions, motions to amend, and substitute motions are all eligible, each in their turn, for full discussion before and by the body. The debate can continue as long as members of the body wish to discuss an item, subject to the decision of the Chair that it is time to move on and take action.

There are exceptions to the general rule of free and open debate on motions. The exceptions all apply when there is a desire of the body to move on. The following motions are not debatable (that is, when the following motions are made and seconded, the Chair must immediately call for a vote of the body without debate on the motion):

A motion to adjourn. This motion, if passed, requires the body to immediately adjourn to its next regularly scheduled meeting. It requires a simple majority vote.

A motion to recess. This motion, if passed, requires the body to immediately take a recess. Normally, the Chair determines the length of the recess which may be a few minutes or an hour. It requires a simple majority vote.

A motion to fix the time to adjourn. This motion, if passed, requires the body to adjourn the meeting at the specific time set in the motion. For example, the motion might be: "I move we adjourn this meeting at midnight." It requires a simple majority vote.

A motion to table. This motion, if passed, requires discussion of the agenda item to be halted and the agenda item to be placed on "hold". The motion can contain a specific time in which the item can come back to the body: "I move we table this item until our regular meeting in October." Or the motion can contain no specific time for the return of the item, in which case a motion to take the item off the table and bring it back to the body will have to be taken at a future meeting. A motion to table an item (or to bring it back to the body) requires a simple majority vote.

A motion to limit debate. The most common form of this motion is to say: "I move the previous question" or "I move the question" or "I call the question." When a member of the body makes such a motion, the member is really saying: "I've had enough debate. Let's get on with the vote". When such a motion is made, the Chair should ask for a second, stop debate, and vote on the motion to limit debate. The motion to limit debate requires a 2/3 vote of the body. Note: that a motion to limit debate could include a time limit. For example: "I move we limit debate on this agenda item to 15 minutes." Even in this format, the motion to limit debate requires a 2/3 vote of the body. A similar motion is a motion to object to consideration of an item. This motion is not debatable, and if passed, precludes the body from even considering an item on the agenda. It also requires a 2/3 vote.

Majority and Super-Majority Votes

In a democracy, a simple majority vote determines a question. A tie vote means the motion fails. So in a 7-member body, a vote of 4-3 passes the motion. A vote of 3-3 with one abstention means the motion fails. If one member is absent and the vote is 3-3, the motion still fails.

All motions require a simple majority, but there are a few exceptions. The exceptions come up when the body is taking an action which, effectively, cuts off the ability of a minority of the body to take an action or discuss and item. These extraordinary motions require a 2/3 majority (a super-majority) to pass:

Motion to limit debate. Whether a member says "I move the previous question" or "I move the question" or "I call the question" or "I move to limit debate", it all amounts to an attempt to cut off the ability of the minority to discuss an item, and it requires a 2/3 vote to pass.

Motion to close nominations. When choosing officers of the body (like the Chair) nominations are in order either from a nominating committee or from the floor of the body. A motion to close nominations effectively cuts off the right of the minority to nominate officers, and it requires a 2/3 vote to pass.

Motion to object to the consideration of a question. Normally, such a motion is unnecessary since the objectionable item can be tabled, or defeated straight up. However, when members of a body do not even want an item on the agenda to be considered, then such a motion is in order. It is not debatable, and it requires a 2/3 vote to pass.

Motion to suspend the rules. This motion is debatable, but requires a 2/3 vote to pass. If the body has its own rules of order, conduct or procedure, this motion allows the body to suspend the rules for a particular purpose. For example, the body (a private club) might have a rule prohibiting the attendance at meetings by non-club members. A motion to suspend the rules would be in order to allow a non-club member to attend a meeting of the club on a particular date or on a particular agenda item.

The Motion to Reconsider

There is a special and unique motion that requires a bit of explanation all by itself: the motion to reconsider. A tenet of parliamentary procedure is finality. After vigorous discussion, debate, perhaps disagreement and a vote, there must be some closure to the issue. And so, after a vote is taken, the matter is deemed closed, subject only to a re-opener if a proper motion to reconsider is made.

A motion to reconsider requires a majority vote to pass, but there are two special rules that apply only to the motion to reconsider. First, is timing. A motion to reconsider must be made at the meeting where the item was first voted upon or at the very next meeting of the body. A motion to reconsider made at a later time is untimely. (The body, however, can always vote to suspend the rules and by a 2/3 majority, can allow a motion to reconsider to be made at another time.) Second, a motion to reconsider can only be made by certain members of the body. Accordingly, a motion to reconsider can only be made by a member who voted in the majority on the original motion. If such a member has a change of heart, he or she can make the motion to reconsider (any other member of the body may second the motion). If a member who voted in the minority seeks to make the motion to reconsider, it must be ruled out of order. The purpose of this rule is finality. If a member of the minority could make a motion to reconsider, then the item could be brought back to the body again and again. That would defeat the purpose of finality.

If the motion to reconsider passes, then the original matter is back before the body, and a new original motion is then in order. The matter can be discussed and debated as if it were on the floor for the first time.

Courtesy and Decorum

The rules of order are meant to create an atmosphere where the members of the body and the members of the public can attend to business efficiently, fairly and with full participation. At the same time, it is up to the Chair and the members of the body to maintain common courtesy and decorum. Unless the setting is very informal, it is always best for only one person at a time to have the floor, and it is always best for every speaker to be first recognized by the Chair before proceeding to speak.

The Chair should always ensure that debate and discussion of an agenda item focuses on the item and the policy in question, not the personalities of the members of the body. Debate on policy is healthy, debate on personalities is not. The Chair has the right to cut off discussion that is too personal, is too loud, or is too crude.

Debate and discussion should be focused, but free and open. In the interest of time, the Chair may, however, limit the time allotted to speakers, including members of the body.

Can a member of the body interrupt the speaker? The general rule is "no." There are, however, exceptions. A speaker may be interrupted for the following reasons:

Privilege. The proper interruption would be: "point of privilege." The Chair would then ask the interrupter to "state your point." Appropriate points of privilege relate to anything that would interfere with the normal comfort of the meeting. For example, the room may be too hot or too cold, or a blowing fan might interfere with a person's ability to hear.

Order. The proper interruption would be: "point of order." Again, the Chair would ask the interrupter to "state your point." Appropriate points of order relate to anything that would not be considered appropriate conduct of the meeting. For example, if the Chair moved on to a vote on a motion that permits debate without allowing that discussion or debate.

Appeal. If the Chair makes a ruling that a member of the body disagrees with, that member may appeal the ruling of the chair. If the motion is seconded, and after debate, if it passes by a simple majority vote, then the ruling of the Chair is deemed reversed.

Call for orders of the day. This is simply another way of saying, "Let's return to the agenda." If a member believes that the body has drifted from the agreed-upon agenda, such a call may be made. It does not require a vote, and when the Chair discovers that the agenda has not been followed, the Chair simply reminds the body to return to the agenda item properly before them. If the Chair fails to do so, the Chair's determination may be appealed.

Withdraw a motion. During debate and discussion of a motion, the maker of the motion on the floor, at any time, may interrupt a speaker to withdraw his or her motion from the floor. The motion is immediately deemed withdrawn, although the Chair may ask the person who seconded the motion if he or she wishes to make the motion, and any other member may make the motion if properly recognized.

Special Notes About Public Input

The rules outlined above will help make meetings very public-friendly. But in addition, and particularly for the Chair, it is wise to remember three special rules that apply to each agenda item:

Rule One: Tell the public what the body will be doing.

Rule Two: Keep the public informed while the body is doing it.

Rule Three: When the body has acted, tell the public what the body did.

COUNCIL AGENDA
CITY OF CARTHAGE, MISSOURI
TUESDAY, FEBRUARY 8, 2022
6:30 P.M. – Zoom

If you would like to listen to the meeting please call by telephone #312-626-6799. You will have to enter the ID# 812 4355 9631 with a password 746839. This will allow you to listen to the meeting.

1. Call to Order
2. Invocation
3. Pledge of Allegiance to Flag
4. Calling of the Roll
5. Reading and Consideration of Minutes of Previous Meeting
6. Presentations/Proclamations
7. Public Comments
   (Each person addressing the Council shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the Council or Chair)
8. Reports of Standing Committees
9. Reports from Special Committees and Board Liaisons
10. Report of the Mayor
11. Reports/Remarks of Councilmembers
    (Each Councilmember is limited to no more than two (2) minutes. The time may be extended by the Chair if deemed necessary. Once a Councilmember has had their say on a particular issue they are not permitted to once again speak on the issue unless permitted by the Chair)
12. Administrative Reports
13. Report of Claims Presented Against the City
14. Public Hearings
15. Old Business
    1. **C.B. 22-02 –** An Ordinance annexing certain adjacent territory consisting of approximately 4.97 acres at the corner of West Fir Road and South Chapel Road into the City of Carthage, Jasper County, Missouri as requested by Peggy Kessinger, owner. (Public Works)
    2. **C.B. 22-03** – An Ordinance rezoning certain property consisting of approximately 4.97 acres at the corner of West Fir Road and South Chapel Road in the City of Carthage, Jasper County, Missouri from District "A", First Dwelling, to District "C", Apartment as requested by Peggy Kessinger, owner. (Planning, Zoning & Historic Preservation)
16. New Business
    1. **C.B. 22-05 –** An Ordinance to authorize the Mayor to apply for federal financial assistance on behalf of the City of Carthage and to execute any contract(s)

resulting from such application for any grants between the City of Carthage and the Missouri Highways and Transportation Commission providing for capital, operating, and/or marketing assistance, comprised of federal funds to be expended for Commission-approved transit projects. (Budget Ways & Means)

17. Mayor's Appointments

18. Resolutions

19. Closing Comments

20. Executive Session

- CLOSED SESSION: ACCORDING TO SECTION 610.021 (2), THE AGENDA INCLUDES THE POSSIBILITY OF A VOTE TO CLOSE PART OF THE MEETING TO DISCUSS LEASING, PURCHASE OR SALE OF REAL ESTATE BY A PUBLIC GOVERNMENTAL BODY WHERE PUBLIC KNOWLEDGE OF THE TRANSACTION MIGHT ADVERSELY AFFECT THE LEGAL CONSIDERATION THEREFOR.

21. Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

MINUTES OF THE MEETING OF THE CITY COUNCIL
CITY OF CARTHAGE, MISSOURI
February 8, 2022

The Carthage City Council met in regular session on the above date via Zoom video conference at 6:30 P.M. with Mayor Dan Rife presiding. Fire Chief Ryan Huntley gave the invocation and Police Chief Bill Hawkins led the flag salute.

The following Council Members answered roll call: Juan Topete, Robin Harrison, David Armstrong, Mike Daugherty, Ceri Otero, Craig Diggs, Alan Snow, Seth Thompson, and Ed Barlow. City Administrator Tom Short, Assistant City Administrator Greg Dagnan and City Attorney Nate Dally were also present.

The following Department Heads were present: Police Chief Bill Hawkins, Fire Chief Ryan Huntley, Public Works Director Zeb Carney, Parks and Recreation Director Mark Peterson and City Clerk Traci Cox.

Mr. Daugherty made a motion, seconded by Mr. Topete, to approve the minutes of the January 27, 2022 Special Council Meeting. Motion carried unanimously.

Mr. Snow made a motion, seconded by Mr. Topete, to amend the agenda to add Resolution 1953. Motion carried.

No citizens were present during Citizen's Participation Period.

Mr. Snow reported the Budget Ways & Means Committee met on February 7. Modules for Civic Plus were discussed and approved. This appears in Resolution 1953. A Council Bill authorizing the Mayor to apply for federal financial assistance for the Taxi program was approved and appears as C.B. 22-05. Mr. Snow made a motion, seconded by Ms. Otero, to approve the budget goals for FY 2023 Budget. Motion carried. Mr. Snow made a motion, seconded by Ms. Otero, to commit to supporting the Battle of Carthage, Inc. for Civil War Re-enactment by appropriating $25,000 to be funded as additional information is obtained. Motion carried. Sales and use tax revenues were reviewed.

Ms. Otero reported the Committee on Insurance, Audit and Claims met on this date and approved the claims. Ms. Otero made a motion, seconded by Mrs. Harrison, to approve an Agreement for tuition and uniform reimbursement for Kendra Tackett. Motion carried.

Mr. Barlow reported the Public Safety Committee is between meetings with the next meeting scheduled for February 28.

Mr. Topete reported that the Public Services Committee is between meetings with the next meeting scheduled for February 15.

Mr. Armstrong reported the Public Works Committee met on February 1. The committee had ongoing discussions regarding McGregor St. bridge, Baker Blvd., Garrison Street bridges, parking lot improvements, and the Comprehensive Plan. The committee also approved to proceed with the purchase of a dump truck for $155,930. Mr. Armstrong made a motion, seconded by Mr. Snow, to purchase a traffic counter for $5,034 with funds used from another project. Motion carried.

Special Committee and Board Liaison reports were given by Mr. Armstrong for the Civil War Museum.

Mayor Rife reported on a conference call to begin the process of exploring funding options for repairing the Garrison Street bridges through state or federal funding.

Police Chief Bill Hawkins reported on the compilation of the parking Committee for downtown parking.

Fire Chief Ryan Huntley reported on interviews being conducted to fill vacant positions.

Public Works Director Zeb Carney reported on the recent snow event.

Parks & Recreation Director Mark Peterson is looking forward to working with the Battle of Carthage Committee.

Assistant City Administrator Greg Dagnan reported on employees working from home during the recent snow event and the passing of Chief Ellefsen.

City Administrator Tom Short reported on the following: a lodging tax committee meeting, the Fair Acres lease and release of lien, a conference call with Paul Mouton regarding infrastructure funds, sales and use tax revenues, financial reports and the budget process.

The Committee on Claims filed a report in the amount of $563,806.35 against the following funds: General Revenue $44,724.84, Public Health $138,643.00, Parks/Stormwater $5,803.50, Fire Protection $664.05, Golf $436.76, Myers Park $1,414.50, Library $25,000.00, and Payroll $347,119.70. Ms. Otero made a motion, seconded by Mrs. Harrison, to accept the report and allow the claims. Motion carried.

Under old business, C.B. 22-02 – An Ordinance annexing certain adjacent territory consisting of approximately 4.97 acres at the corner of West Fir Road and South Chapel Road into the City of Carthage, Jasper County, Missouri as requested by Peggy Kessinger, owner was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Barlow, Daugherty, Diggs, Harrison, Otero, Snow, Thompson, and Topete. The Council Bill was approved and numbered Ordinance 22-04

C.B. 22-03 – An Ordinance rezoning certain property consisting of approximately 4.97 acres at the corner of West Fir Road and South Chapel Road in the City of Carthage, Jasper County, Missouri from District "A", First Dwelling, to District "C", Apartment as requested by Peggy Kessinger, owner was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Barlow, Daugherty, Diggs, Harrison, Otero, Snow, Thompson, and Topete. The Council Bill was approved and numbered Ordinance 22-05.

Under new business, C.B. 22-05 – An Ordinance to authorize the Mayor to apply for federal financial assistance on behalf of the City of Carthage and to execute any contract(s) resulting from such application for any grants between the City of Carthage and the Missouri Highways and Transportation Commission providing for capital, operating, and/or marketing assistance, comprised of federal funds to be expended for Commission-approved transit projects was placed on first reading with no action taken.

Mr. Daugherty made a motion, seconded by Mr. Snow, to approve Resolution 1953 – A Resolution of the Council of the City of Carthage, Missouri, stating its intent to fund through the American Rescue Plan Act ("ARPA") Civic Plus Software and authorizing the Mayor to sign Statements of Work for CivicReady, CivicRec, CivicClerk/CivicMedia and CivicSend modules (not to exceed $18,292.80). Resolution 1953 was adopted by a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Barlow, Daugherty, Diggs, Harrison, Otero, Snow, Thompson, and Topete.

Mr. Topete made a motion, seconded by Mr. Snow to close the meeting according to Section 610.021 (2) the Agenda includes the possibility of a vote to close part of the meeting to discuss leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor followed by a roll call vote on the board of 9 yeas and no nays. Ayes: Armstrong, Barlow, Daugherty, Diggs, Harrison, Otero, Snow, Thompson and Topete. Motion carried at 7:21 p.m.

CLOSED SESSION

Mr. Armstrong made a motion, seconded by Mr. Daugherty, to return to the regular session of the Council Meeting at 7:32 p.m. followed by a roll call vote of 9 yeas and no nays. Ayes: Armstrong, Barlow, Daugherty, Diggs, Harrison, Otero, Snow, Thompson and Topete. Motion carried.

Mr. Daugherty made a motion, seconded by Mr. Topete to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 7:33 p.m.

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Dan Rife, Mayor

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Traci Cox, City Clerk