1. City Council Amended Agenda August 9, 2022

   Documents:

   CITY COUNCIL AMENDED AGENDA 08 09 22.PDF

2. City Council Packet August 9, 2022

   Documents:

   COUNCIL PACKET AUGUST 9, 2022.PDF

3. City Council Minutes August 9, 2022

   Documents:

   CITY COUNCIL MINUTES 08 09 22.PDF

AMENDED

COUNCIL AGENDA
CITY OF CARTHAGE, MISSOURI
TUESDAY, AUGUST 09, 2022
6:30 P.M. – COUNCIL CHAMBERS

1. Call to Order
2. Invocation
3. Pledge of Allegiance to Flag
4. Calling of the Roll
5. Reading and Consideration of Minutes of Previous Meetings
6. Presentations/Proclamations
7. Public Comments
(Each person addressing the Council shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the Council or Chair)
8. Reports of Standing Committees
9. Reports from Special Committees and Board Liaisons
10. Report of the Mayor
11. Reports/Remarks of Councilmembers
(Each Councilmember is limited to no more than two (2) minutes. The time may be extended by the Chair if deemed necessary. Once a Councilmember has had their say on a particular issue they are not permitted to once again speak on the issue unless permitted by the Chair)
12. Administrative Reports
13. Report of Claims Presented Against the City
14. Public Hearings
    1. Public Hearing for the property tax rates proposed to be set by the City of Carthage.
15. Old Business
    1. **C. B. 22-37** – An Ordinance annexing certain adjacent territory commonly known as 1699 West Fairview into the City of Carthage, Jasper County, Missouri as requested by Bill Wilson (Public Works)
16. New Business
    1. **C. B. 22-38** – An Ordinance levying general taxes upon real property located within the City of Carthage, Jasper County, Missouri for the year 2022, for General Revenue purposes and other purposes, and fixing the rates thereof. (Budget Ways & Means)

17. Mayor's Appointments

    1. Ward 5 Council Member
    2. Planning, Zoning, & Historic Preservation Commission Liaison
    3. Standing Committee Appointments
    4. Care Leave Committee
    5. Zoning Board of Adjustments

18. Resolutions

    1. **Resolution 1974 –** A Resolution of the Council of the City of Carthage, Missouri authorizing the approval of the change order No. 3 for the Garrison Ave Improvement Project to include the Myers Park Round-About in the amount of $93,524.50. (Public Works)
    2. **Resolution 1975 –** A Resolution approving a project (within the meaning of Chapter 349, Revised Statutes of Missouri) of the Industrial Development Authority of Jasper County, Missouri, to be located in the City of Carthage, Missouri. (Public Works)
    3. **Resolution 1976 –** A Resolution of the City Council of the City of Carthage amending an administrative lot split for property located in Peach Tree Subdivision, in the City of Carthage, Missouri. (Public Works)

19. Closing Comments

20. Executive Session

21. Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

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MINUTES OF THE MEETING OF THE CITY COUNCIL
CITY OF CARTHAGE, MISSOURI
July 26, 2022

The Carthage City Council met in regular session on the above date in the Council Chambers at 6:30 P.M. with Mayor Dan Rife presiding. Fire Chief Ryan Huntley gave the invocation and Police Chief Bill Hawkins led the flag salute.

The following Council Members answered roll call: Ed Hardesty, Mark Elliff, Robin Harrison, Brandi Ensor, David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, and Alan Snow. City Administrator Greg Dagnan was present; City Attorney Nate Dally was absent.

The following Department Heads were present: Police Chief Bill Hawkins, Fire Chief Ryan Huntley, Public Works Director Zeb Carney, Parks & Recreation Director Mark Peterson, Assistant City Administrator Traci Cox, and City Clerk Miranda Deal.

Mr. Elliff made a motion, seconded by Mr. Snow, to approve the minutes of the July 12, 2022 Council Meeting. Motion carried unanimously.

Mayor Rife read the Proclamation that he presented at the CMR Friendship dinner declaring August 4-7, 2022 as Marian Days.

There were no citizens present during Citizen's Participation.

Mr. Snow reported that the budget committee is between meetings with the next meeting scheduled for August 8.

Ms. Harrison reported that the Committee on Insurance, Audit and Claims met on this date and approved the claims. The Committee also heard staff updates from Ms. Deal, and updates on the Opengov transition from Ms. Cox.The next meeting is scheduled for August 9.

Mr. Snow reported that the Public Safety Committee for July 18 was cancelled due to lack of quorum. The next meeting is scheduled for August 15.

Ms. Otero reported that the Public Services Committee met on July 19 and discussed expanding the geo-fence for the Lime scooters for a 3-week period. This will give riders access to most of the City, this trial period is needed to determine what could be done in the future with the scooters. The next meeting is scheduled for August 16.

Mr. Armstrong reported that the Public Works Committee is between meetings with the next meeting scheduled for August 2. He did state that C.B. 22-37 under new business was previously approved by the Public Works Committee.

Special Committee and Board Liaison Reports were given by Mrs. Harrison for Vision Carthage, Mr. Elliff for the Jasper County Commission, and Ms. Ensor for the Library Board.

Mayor Rife reported on his attendance to the CMR Friendship dinner and thanked the fathers for the invitation.

During reports from Council Members Mr. Armstrong reminded the Council that the Planning & Zoning liaison is appointed by the Council and volunteered to fill the vacancy caused by Mr. Barlow's resignation.

Police Chief Bill Hawkins reported that the Police Department has been busy with Marian Days preparations and that there will be a tour of the campus next Wednesday if any City or Council members are interested in attending.

Fire Chief Ryan Huntley reported that the MACK truck had been picked up by the Burnett's and he had received an update that as long as everything goes smoothly, the City will have it for the Maple Leaf Parade.

Public Works Director Zeb Carney reported on C. B. 22-37 and explained to the Council why it was on the agenda again after being passed previously. The first Council Bill that was passed did not have the complete legal description listed and it was unable to be properly recorded. Mr. Carney also gave an update on the street department's preparations for Marian days, and an update on the construction of the City Attorney's office.

Parks & Recreation Director Mark Peterson reported on the Lime geo-fence expansion, there will be complaints and issues and those will be worked out as they come about. Any feedback or complaints are to be directed to Chelsea Cholley at the Parks Department, all feedback will be gathered and discussed from this testing period. Mr. Peterson also gave an update on park projects he is working on with Jason Eckhart.

Assistant City Administrator Traci Cox reported that the budget surveys were sent out and the feedback received was just as expected. Agency requests were a common response in what needs worked on, also the priorities of the City need to be better reflected in the budget.
City Administrator Greg Dagnan gave the Council a list of events he has attended, projects he is working on currently and future projects. He also reported that the Tourism Director, Katie Fields, had started, and the Marian tour.

The Committee on Claims filed a report in the amount of $4,051,057.53 against the following funds: General Revenue $264,721.78, Public Health $147,521.75, Civic Enhancement $3,506.87, Parks/Stormwater $29,420.86, Fire Protection $30,653.38, Golf $12,601.45, Capital Improvements $226,378.92, Myers Park $60,649.20, Use Tax $14,696.00, Public Facilities $17,845.50, Payroll $243,061.82, and Carthage Water &

Electric $3,000,000.00. Mrs. Harrison made a motion, seconded by Mr. Armstrong, to accept the report and allow the claims. Motion carried.

Under old business, C. B. 22-33 – An Ordinance authorizing the Mayor to enter into an agreement with Locality Media, Inc. for First Due Mobile Responder software for the Carthage Fire Department, in the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Blair, Blankenship, Elliff, Ensor, Hardesty, Harrison, Otero, and Snow. The Council Bill was approved and numbered Ordinance 22-34.

C. B. 22-34 – An Ordinance authorizing the Mayor to enter into an agreement with Jasper County and the Jasper County Sheriff for inmate detention services in the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Blair, Blankenship, Elliff, Ensor, Hardesty, Harrison, Otero, and Snow. The Council Bill was approved and numbered Ordinance 22-35.

C. B. 22-35 – An Ordinance authorizing the Mayor to enter into a contract with Azavar to provide a local government tax and fee audit in the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Blair, Blankenship, Elliff, Ensor, Hardesty, Harrison, Otero, and Snow. The Council Bill was approved and numbered Ordinance 22-36.

C. B. 22-36 – An Ordinance amending the Annual Operating and Capital Budget of the City of Carthage for Fiscal Year 2021-2022 for the General Fund, Public Safety Grant Fund, Public Health Fund, Golf Fund, Parks/Stormwater Tax Fund, Lodging Tax Fund, ARPA Fund and Use Tax Fund was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Blair, Blankenship, Elliff, Ensor, Hardesty, Harrison, Otero, and Snow. The Council Bill was approved and numbered Ordinance 22-37.

Under new business, C. B. 22-37 – An Ordinance annexing certain adjacent territory commonly known as 1699 West Fairview into the City of Carthage, Jasper County, Missouri as requested by Bill Wilson was placed on first reading with no action taken.

During closing comments, Mr. Elliff thanked Public Works for their response to a call, Ms. Ensor welcomed Katie Fields, and Mr. Snow reported that the High School soccer team has started back up for the school year.
Mr. Snow made a motion, seconded by Mr. Armstrong, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 6:50 p.m.

____

Dan Rife, Mayor

Miranda Deal, City Clerk

PRESENTATIONS/ PROCLAMATIONS

PUBLIC HEARINGS

The City of Carthage

America's Maple Leaf City

326 Grant St., Carthage, MO 64836 (417) 237-7000 FAX (417) 237-7002

NOTICE OF PUBLIC HEARING

A Public Hearing will be held at 6:30 P.M., Tuesday, August 9, 2022 in the City Hall, Council Chambers, 326 Grant Street Carthage, Missouri at which time Citizens may be heard on the property tax rates proposed to be set by the City of Carthage.

Assessed Valuations	Current Year 2022	Prior Year 2021
Real Estate – Residential	89,786,370	89,166,860
Real Estate – Agriculture	587,580	578,440
Real Estate – Commercial	48,834,300	47,972,660
Local/State Assessed RR/Utilities	**Current Year 2022**	**Prior Year 2021**
Local Valuations	1,853,490	1,815,900
State Valuations	227,007	175,983
ASSESSED TOTALS	141,288,747	139,709,843

Funds	Prior Year Levy	Proposed Levy	Property Tax 2022
General Revenue Fund	0.3335	0.3335	$471,198
Public Health Fund	0.0758	0.0758	$107,097
Park & Recreation Fund	0.1439	0.1439	$203,314
Library Fund	0.1665	0.1665	$235,246
FUND TOTALS	0.7197	0.7197	$1,016,855

*This rate is subject to change due to the receipt of subsequent information or upon notice from the State Auditor's Office. A copy of the City of Carthage Annual Budget for Fiscal Year 2022-2023 is available for public inspection at City Hall, 326 Grant Street Carthage, Missouri.

Traci Cox
Assistant City Administrator
City of Carthage

POSTED: 08/05/2022 Carthage City Hall, Carthage Public Library, Carthage Police Department, Carthage Fire Department, Carthage Website at www.carthagemo.gov
Carthage Memorial Hall and Carthage Public Works Department

OLD BUSINESS

COUNCIL BILL NO. 22-37 **ORDINANCE NO. ______**

An ordinance annexing certain adjacent territory commonly known as 1699 West Fairview into the City of Carthage, Jasper County, Missouri as requested by Bill Wilson.

WHEREAS, a verified Petition signed by all the owners of the real estate hereinafter described requesting annexation of said territory into the City of Carthage, Missouri, was filed with the Clerk; and

WHEREAS, said real estate as hereinafter described is adjacent and contiguous to the present corporate limits of the City of Carthage; and

WHEREAS, a public hearing concerning the said matter was held via video conference at 5:30 p.m. on March 1, 2021

WHEREAS, notice of said public hearing was given by publication of notice thereof, in the Carthage Press; and

WHEREAS, at said public hearing all interested persons, corporations, or political subdivisions were afforded the opportunity to present evidence regarding the proposed annexation; and

WHEREAS, no written objections to the proposed annexation were filed with the Council of the City of Carthage within fourteen days after the public hearing; and

WHEREAS, the Council of the City of Carthage does find and determine that said annexation is reasonable and necessary to the proper development of the City; and

WHEREAS, the City is able to furnish normal municipal services to said area within a reasonable time after annexation.

WHEREAS, the Council of the City of Carthage approved the annexation of 1699 West Fairview in Council Bill No. 21-12 Ordinance No. 21-14 on March 23, 2021. That Council Bill adequately describe the property to be annexed for the purpose of annexation but was insufficient for the purposes of recording.

WHEREAS, the owner of the property purported to provide a legal description of the property but was in fact a simple tax description.

WHEREAS, the description provided by the owner was:

193' E & W X 272' N & S SE COR NE SW & E 18' SE SW & COM SE COR NE 1/4 SW 1/4 W 193' TO POB W 30' N 261.23' N 89 DEG E 35' S TO POB EX RD

. **WHEREAS,** it is necessary for proper description purposes to provide a legal description of the property for recording.

NOW THEREFORE, BE IT ORDAINED BY THE PEOPLE OF THE CITY OF CARTHAGE, MISSOURI, JASPER COUNTY, MISSOURI as follows:

SECTION I: Pursuant to the provisions of Section 71.012 RSMo., the following described real estate is hereby annexed into the City of Carthage, Missouri, to wit:

ALL THAT PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 8, TOWNSHIP 28, RANGE 31, JASPER COUNTY, MISSOURI, DESCRIBED AS FOLLOWS TO-WIT: BEGINNING AT THE SOUTHEAST CORNER OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER, THENCE NORTH 272 FEET, THENCE WEST 193 FEET, THENCE SOUTH 272 FEET, THENCE EAST 193 FEET TO THE POINT OF BEGINNING; ALSO A STRIP OF LAND 18 FEET WIDE AND 80 RODS LONG OFF THE EAST SIDE OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 8, TOWNSHIP 28, RANGE 31, JASPER COUNTY, MISSOURI.

SECTION II: The boundaries of the City of Carthage, Missouri are hereby altered so as to encompass the above described tract of land lying adjacent and contiguous to the present corporate limits of the City.

SECTION III: The City Clerk of the City of Carthage is hereby ordered to cause three certified copies of this Ordinance to be filed with the Jasper County Clerk.

SECTION IV: This Ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS ______ DAY OF ______________, 2022.

____
MAYOR

ATTEST:

____
CITY CLERK

Sponsored by: Public Works Committee

NEW BUSINESS

COUNCIL BILL NO. 22-38 **ORDINANCE NO.** ______

AN ORDINANCE LEVYING GENERAL TAXES UPON REAL PROPERTY LOCATED WITHIN THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI FOR THE YEAR 2022, FOR GENERAL REVENUE PURPOSES AND OTHER PURPOSES, AND FIXING THE RATES THEREOF.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: That a tax be and the same is hereby levied for the year 2022, upon all real property which is subject to taxation for municipal purposes under the statutes of the State of Missouri, within the corporate limits of the City of Carthage, Jasper County, Missouri as follows:

First, for General Revenue purposes, 0.3335 cents per One Hundred Dollars assessed valuation.

Second, for the purpose of maintaining the Public Library for the City of Carthage, 0.1665 cents per One Hundred Dollars assessed valuation.

Third, for the purpose of maintaining Public Parks and Recreation within the City of Carthage, 0.1439 cents per One Hundred Dollars assessed valuation.

Fourth, for the purpose of maintaining the Public Health of the City of Carthage, 0.0758 cents per One Hundred Dollars assessed valuation.

SECTION II: This Ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS ________, DAY OF ______________, 2022.

____
Dan Rife, Mayor

ATTEST:

____
Miranda Deal, City Clerk

(Sponsored by the Budget Ways & Means Committee)

The City of Carthage

America's Maple Leaf City

326 Grant St., Carthage, MO 64836 (417) 237-7000 FAX (417) 237-7002

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Jasper County Courthouse
302 S. Main • Room 102
Carthage, Missouri 64836
Office: 417-358-0416
Fax: 417-358-0415

JASPER COUNTY CLERK

Charlie Davis

Jasper County Courts Building
601 S. Pearl Avenue
Joplin, Missouri 64801
Office: 417-625-4307
Fax: 417-625-4308

NOTICE OF 2022 07/14/22
AGGREGATE ASSESSED VALUATION FOR POLITICAL SUBDIVISIONS OTHER THAN SCHOOLS

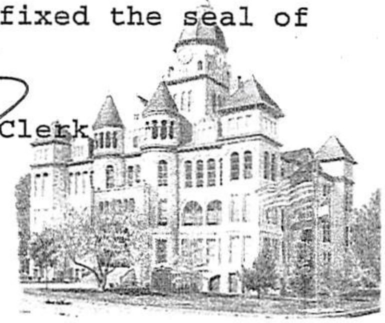
As required by SECTION 137.245.3, I, CHARLIE DAVIS County Clerk of Jasper County, State of Missouri, do hereby certify that the following is the aggregate assessed valuation of CAR CITY a political subdivision in Jasper County, for the year 2022 as shown on the assessment lists, plus railroad and utility valuations as reported by the State Tax Commission.

Real Estate Valuations:			
Residential	89,786,370		
Agricultural	587,580		
Commercial	48,834,300		
		TOTAL ....$	139,208,250
Local RR/Utility Valuations:			
Residential	0		
Agricultural	0		
Commercial	1,853,490		
		TOTAL ....$	1,853,490
		TOTAL REAL ....$	141,061,740
Personal Property Valuations:			
Personal Property	63,967,618		
Local RR/Utility	4,630		
		TOTAL ....$	63,972,248
State Assessed Railroad & Utility Valuations:			
Real Estate	227,007		
Personal Property	167,719		
		TOTAL ....$	394,726
		TOTAL CURRENT VALUATIONS ...... $	205,428,714
		NEW CONSTRUCTION............... $	1,304,120

This information is transmitted to assist you in complying with Section 67.110, RSMo, which requires that notice be given and public hearings held before tax rates are set.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County Commission of Jasper County at my office in Carthage this 14 day of JULY , 2022

Clerk



MAYOR'S APPOINTMENTS

Mayor's Appointments

August 2022

Ward 5 Council Member

NAME	PHONE	ADDRESS	APPOINTED	EXPIRES
Tiffany Cossey	793-1412	1306 S Main	8/9/22	4/2023

Planning, Zoning, and Historic Preservation Commission

Council Liaison

4 Year Term – 7 Members – Meets 1st Monday – Council Chambers

NAME	PHONE	ADDRESS	APPOINTED	EXPIRES
Mark Elliff	359-3662	1511 Grand Ave	8/9/22	Apr-24

Approval of the Mayor's Standing Committee Appointments

Please see attached separate listing

Care Leave Committee

2 Year Term – 7 Members – Meets on Call

NAME	PHONE	ADDRESS	APPOINTED	EXPIRES
Bill Smith	237-7010	Public Works/623 E 7th	8/9/2022	Aug-24
Chad Dininger	483-9538	Police/310 W Fourth Street	8/9/2022	Aug-24
Aaron Borland	237-7030	PK/Golf/2000 Richard Webster.	8/9/2022	Aug-24

Zoning Board of Adjustments

5 Year Term – 5 Members – Meets on Call

NAME	PHONE	ADDRESS	APPOINTED	EXPIRES
Jim Swatsenbarg	358-1690	601 Howard St	8/8/2017	Aug-27
Jerry Poston	358-5052	1601 S. Garrison	8/8/2017	Aug-27
Alan Bull	388-2309	614 E Centennial	8/9/2022	Aug-27

Council Committee

August 9, 2022

Budget Ways & Means	Committee on Insurance/Audits and Claims	Public Service
Alan Snow*	Robin Harrison*	Ceri Otero*
Ceri Otero**	Trudy Blankenship**	Ed Hardesty**
Mark Elliff	Robin D. Blair	Trudy Blankenship
David Armstrong	Tiffany Cossey	Brandi Ensor

Public Safety		Public Works
Mark Elliff*	*Chairman	David Armstrong*
Alan Snow**	**Vice-Chairman	Brandi Ensor**
Robin Harrison		Robin D. Blair
Tiffany Cossey		Ed Hardesty

Elected Officials and Administrative Staff

City Administrator-Greg Dagnan
326 Grant Street
237-7003

Mayor Dan Rife
1841 Wynwood
850-7455

City Attorney-Nate Dally
326 Grant Street
417-237-7003

Assistant City Administrator-Traci Cox
326 Grant Steet
237-7003

City Clerk-Miranda Deal
326 Grant Steet
237-7000

Municipal Judge-Jeremy Workman
3210 S Grand
237-7001

Council Members

WARD 1

*Robin Harrison**
721 E. 10th
417-483-8835
r.harrison@carthagemo.gov

*Brandi Ensor***
1520 Grand
417-388-2867
b.ensor@carthagemo.gov

WARD 3

*Ceri Otero**
1149 S. Main
233-4434
c.otero@carthagemo.gov

*Robin D. Blair***
1055 S. Garrison Ave
417-310-9006
r.blair@carthagemo.gov

WARD 4

*Alan Snow**
1110 Euclid Blvd
417-793-7234
a.snow@carthagemo.gov

*Ed Hardesty***
615 Euclid Blvd.
253-377-3959
e.hardesty@carthagemo.gov

WARD 2

*David Armstrong**
1024 Oak St
417-793-9811
d.armstrong@carthagemo.gov

*Trudy Blankenship***
211 N. Garrison
417-622-7055
t.blankenship@carthagemo.gov

*Term ends 2023
**Term ends 2024

WARD 5

pending Council Approval
Tiffany Cossey
1306 S Main
417-793-1412

*Mark Elliff***
1511 Grand Ave
417-359-3662
m.elliff@carthagemo.gov

RESOLUTIONS

RESOLUTION NO. 1974

A RESOLUTION OF THE COUNCIL OF THE CITY OF CARTHAGE, MISSOURI AUTHORIZING THE APPROVAL OF CHANGE ORDER NO. 3 FOR THE GARRISON AVE. IMPROVEMENT PROJECT TO INCLUDE THE MYERS PARK ROUND-ABOUT IN THE AMOUNT OF $93,524.50

WHEREAS, change orders which are revisions to a construction contract are an integral part of construction contracts administered by the City; and

WHEREAS, decisions on change orders must often be made in a timely manner to allow the contractor to continue with the work with a minimum of administrative delay; and

WHEREAS, no payment shall be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made and unless there is a sufficient unencumbered balance in such allotment or appropriation and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable; and

WHEREAS, the City of Carthage has established a formal policy and procedure which allows the approval of change orders; and

WHEREAS, the proposed Change Order meets the policy guidelines and has been reviewed and recommended by the appropriate staff and parties to the contract;

NOW, THEREFORE BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, that Attachment, Change Order No. 3 is hereby approved.

PASSED AND APPROVED THIS ________ DAY OF ______________, 2022.

____
Dan Rife, Mayor

ATTEST:

____
Miranda Deal, City Clerk
Sponsored by Public Works Committee

Change Order No 3

Owner: City of Carthage
Contractor: Sprouls Construction, Inc
Contract Date: November 3, 2021

Project: Garrison Avenue Stormwater & Street Widening, Carthage, Missouri

Date: July 21, 2022

This change order is issued to authorize a change in the scope of contractual obligations and to revise the contract price in accordance thereof. The following items are hereby deducted or added to the contract:

Description and Reason for Change:

Roundabout Improvements - Garrison Avenue & George Phelps Boulevard. See attached Sheet CO-3 plan for revisions

Item No.	Description	Unit	Original Units	Add or Deduct Units	Revised Total Units	Unit Price	Extended Total
CO3-1	REMOVAL & EXCAVATION OF 4 CURB ISLANDS (INCL. CURB & DIRT EXCAVATION)	LS	0	1	1	$ 5,000.00	$ 5,000.00
CO3-2	REMOVAL OF CENTER CURB ISLAND (INCL. CURB & DIRT EXCAVATION)	LS	0	1	1	$ 14,500.00	$ 14,500.00
CO3-3	NEW CONSTRUCTION OF INTERIOR S-CURB	LF	0	164	164	$ 50.00	$ 8,200.00
CO3-4	NEW CONSTRUCTION OF 7" THICK CONCRETE (NO COLOR) INCL. BASE ROCK AND FABRIC	LS	0	1	1	$ 31,400.00	$ 31,400.00
CO3-5	NEW CONCRETE ISLANDS	LS	0	1	1	$ 14,000.00	$ 14,000.00
CO3-6	CONCRETE PAVEMENT REPAIR (4 ISLANDS)	EA	0	4	4	$ 2,000.00	$ 8,000.00
12	3" MAXIMUM DEPTH MILL	SY	2322	158	2480	$ 3.75	$ 592.50
14	2" ASPHALTIC CONCRETE SURFACE COURSE	TONS	214	116	330	$ 102.00	$ 11,832.00
						Total Amount	$ 93,524.50

Original Contract Amount	$ 700,828.00
Net Deduct, per Change Order No. 1	$ (284,024.00)
Net ADD, per Change Order No. 2	$ 99,572.15
Net ADD, per Change Order No. 3	$ 93,524.50
Revised Contract Amount, per Change Order No. 3	$ 609,900.65

The terms of Settlement outlined above are hereby agreed to.

Accepted by Contractor:
Sprouls Construction, Inc
By Dwight Sproule By Doug Sproule
Dwight Sproule
Date July 25, 2022

Accepted by Engineer:
Zanevan Engineering
By Jason Eckhart
Jason Eckhart, P.E.
Date: 7/21/2022

Accepted by Owner:
City of Carthage
By ______________________
Dan Rife, Mayor
Date:

RESOLUTION NO. 1975

A RESOLUTION APPROVING A PROJECT (WITHIN THE MEANING OF CHAPTER 349, REVISED STATUTES OF MISSOURI) OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF JASPER COUNTY, MISSOURI, TO BE LOCATED IN THE CITY OF CARTHAGE, MISSOURI.

WHEREAS, The Industrial Development Authority of Jasper County, Missouri (the "Authority") is authorized and empowered by the provisions of Chapter 349 of the Revised Statutes of Missouri (the "Act") to issue private activity revenue bonds, to acquire, construct, renovate, improve, equip and/or furnish Projects (as defined in the Act) and to loan the proceeds of bonds to provide for the purchase, construction, renovation, equipping and improvement of Projects for the uses and public purposes set forth in the Act; and

WHEREAS, Section 349.010.4 of the Act requires that a Project of a county authority be located within an unincorporated area of such county, except that a Project may be located within the incorporated limits of a municipality within the county when approved by the governing body of the municipality; and

WHEREAS, there has been presented to this City Council, as the governing body of the City of Carthage, Missouri, a request for approval of a proposed Project of the Authority located within the incorporated limits of the City of Carthage, Missouri and to be owned by Deerfield Village II Preservation Associates Limited Partnership, a Missouri limited partnership (the "Applicant"); and

WHEREAS, the project consists of the acquisition and construction of a 60-unit multifamily housing development located at 615 E. Airport Drive, known as Deerfield Village Apartments, in the City of Carthage, Missouri (the "Project"); and

WHEREAS, the Applicant has requested that the Authority issue its multifamily housing revenue bonds to finance a portion of the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARTHAGE, MISSOURI, AS FOLLOWS:

Section 1. The City Council, as the governing body of the City of Carthage, Missouri, hereby approves the Project to be located within the incorporated limits of the City of Carthage, Missouri and the financing of the Project by the Authority.

Section 2. The City Clerk is hereby authorized and directed to deliver certified copies of this Resolution to the Board of Directors of the Authority or to any other party requesting the same.

Section 3. This Resolution shall take effect immediately upon its adoption by the City Council.

____

Dan Rife, Mayor

ATTEST:

____

Miranda Deal, City Clerk

Sponsored by Public Works Committee

RESOLUTION NO. __1976__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARTHAGE AMENDING AN ADMINISTRATIVE LOT SPLIT FOR PROPERTY LOCATED IN PEACH TREE SUBDIVISION, IN THE CITY OF CARTAHGE MISSOURI.

WHEREAS, Article II Section 22 of the Code of Carthage provides for the approval of plats for subdivisions in the City of Carthage; and

WHEREAS, Section 22-21 provides for exemptions from the full provisions of the article with approval by the Mayor and City Council; and

WHEREAS, city staff reviewed the application and the proposed land split map for completeness and accuracy; and

WHEREAS, staff presented its recommendation to the Public Works Committee at its regularly scheduled meeting of July 5, 2022 for action and recommendation to the City Council; and

WHEREAS, on July 5, 2022 the Public Works Committee considered and discussed the staff recommendation and voted unanimously in favor of recommending said administrative lot split to the City Council.

WHEREAS, on July 12, 2022 the City Council in Resolution 1969 approved this administrative lot split and it was reordered with the Jasper County Recorder of Deeds in Book 2649 Page 196, Instrument No. 2022012071

WHEREAS, at the closing of the sale of the real estate it was discovered that the survey, provided to the City of Carthage and passed in Resolution 1969, contained an error in the legal description.

WHEREAS, a corrected survey was completed and a copy of which is attached hereto and incorporated herein as if set out in full.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That pursuant to Section 22-21 (d) of the Code of Carthage, the administrative lot split of Lot 1 in the Peach Tree Subdivision consisting of approximately .4 acres, Carthage, Missouri (the "Property") as recommended by the City's Public Works Committee is hereby approved as submitted (attached).

PASSED AND APPROVED THIS ____DAY OF _______________, 2022.

____
Dan Rife, Mayor

ATTEST:

____
City Clerk

MINUTES STANDING COMMITTEES

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
TUESDAY, JULY 26, 2022
5:00 p.m.

COMMITTEE MEMBERS PRESENT: Robin Harrison, David Armstrong, Trudy Blankenship, and Robin Blair.

OTHER COUNCIL MEMBERS: Mayor Dan Rife

STAFF PRESENT: Assistant City Administrator Traci Cox, City Clerk Miranda Deal

Chair Robin Harrison called the meeting to order at 5:00 P.M.

OLD BUSINESS:

3. **Approval of minutes from previous meeting**: On a motion by Ms. Blankenship, the minutes of the June 14, 2022 meeting were approved 4-0.

4. **Review and approval of the Claims Report**: The Committee discussed items regarding the Claims Report. Ms. Blair moved to approve the claims. Motion carried 4-0.

NEW BUSINESS:

4. **Staff Reports:**

   Ms. Deal gave a staff update, the new court clerk started on the 25th and the Accounts Payable Clerk will return after Labor Day. Ms. Cox gave an update on the Opengov meetings and she is currently working on the Chart of Accounts and getting those ready for Opengov.

5. **Other Reports:** None.

ADJOURNMENT: Ms. Blair made a motion to adjourn at 5:04 PM. Motion carried 4-0.

Miranda Deal

PUBLIC WORKS COMMITTEE

Public Works Department 623 E 7th Carthage MO 64836
Tele: (417) 237-7010 *Fax:* (417) 237-7011

"America's Maple Leaf City"

8-2-2022 PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee Members present: David Armstrong, Brandi Ensor, and Ed Hardesty

Staff Members present: Zeb Carney, Public Works Director, Greg Dagnan, City Administrator and Chelsea Rives, Public Works Administrative Assistant.

Citizens: Abi Almandinger

Chairman David Armstrong called the Public Works Committee meeting to order at 5:30 p.m.

A motion was made by Ed Hardesty to accept the minutes from the July 5, 2022 Committee meeting. All ayes, motion passed.

New Business: The committee considered and discussed removing four handicap spots from the square. The square has 276 parking spots with 16 of them being handicap. Removing four of the spots will leave 12 remaining spots and will still be ADA compliant. The Parking Committee and Public Safety Committee have also discussed and approved this change. Ed Hardesty made a motion to lend support for the change. All ayes, motion carried.

The committee considered and discussed change order number four for the Garrison Ave project. Brandi Ensor made a motion to approve change order number four and forward to the Mayor for a resolution. All ayes, motion carried.

The committee considered and discussed a letter of support for the continuation of the Deerfield Village MHDC status and renovations. Ed Hardesty made a motion to approve and write a letter of support. All ayes, motion carried.

Staff Reports:

Zeb reported on the following:

- Marian Days is currently going on. Everything is going as planned and cook tents are looking great. Street Department has been helping with roadblocks and fencing. They will also be helping Saturday with the parade.
- The Street Department has purchased an UTV and lawnmower both are in use. The lawnmower was purchased through the Source Well Program.
- The parking lot at Sixth and Main is almost complete; we are waiting on asphalt to be poured. Asphalt cannot be poured in temperatures above 96. We are hoping to have this project done by the beginning of September.

Greg reported on the following:

- Greg commended the Parking Committee, Public Safety Committee, and Public Works Committee on their work finding a solution for parking on the square.

Ed Hardesty made a motion to adjourn the meeting at 6:05 p.m. All ayes, motion carried.

MINUTES SPECIAL COMMITTEES AND BOARDS

AGENDAS STANDING COMMITTEES

--NOTICE OF MEETING--

PUBLIC WORKS COMMITTEE

August 2, 2022

5:30 PM

CITY HALL

326 GRANT STREET

COUNCIL CHAMBERS

-- AGENDA--

OLD BUSINESS

1. Consideration and approval of minutes from previous meeting

CITIZENS PARTICIPATION

None.

NEW BUSINESS

1. Consider and discuss removing four (4) handicap parking spots on the square.
2. Consider and discuss change order number four for Garrison Ave project.
3. Consider and discuss a resolution of support for the continuation of the Deerfield Village MHDC status and renovations.

OTHER BUSINESS

None.

STAFF REPORTS - Zeb Carney & Greg Dagnan

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

POSTED: 7/28/2022

BY: Chelsea Rives

--NOTICE OF MEETING—

BUDGET WAYS & MEANS COMMITTEE

AUGUST 8, 2022

5:30 P.M.

COUNCIL CHAMBERS, CITY HALL
326 GRANT ST., CARTHAGE, MISSOURI

--TENTATIVE AGENDA--

CITIZENS PARTICIPATION

(Citizens wishing to speak should notify Department Head or Committee Chairman in advance)

OLD BUSINESS

1. Consideration and approval of minutes from previous meeting.

NEW BUSINESS

1. Consider and discuss an Ordinance levying general taxes upon real property located within the City of Carthage, Jasper County, Missouri for the Year 2022, for general revenue purposes and other purposes, and fixing the rates thereof.

2. Staff Reports.

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OF 1-800-735-2966 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

POSTED:____________

BY: ________________

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
August 9, 2022
City Hall Council Chambers
5:00 PM

Old Business

1. Consideration and Approval of Minutes from Previous Meeting
2. Review and Approval of the Claims Report

Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

New Business

1. Staff Reports
2. Other Reports

Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2966 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

Posted: ________________________

AGENDAS SPECIAL COMMITTEES AND BOARDS

AGENDA

Planning, Zoning, and Historic Preservation Commission
Monday, August 1, 2022 5:30 pm
City Hall Chambers
326 Grant St. / Carthage MO 64836

Call to Order

Minutes of Previous Meeting Monday, June 6, 2022

Public Hearing

Staff Report

New Business

1. SHPO Grant Award
2. Select dates for Consultants

Old Business

1. Continued Discussion of 353 Tax Abatement

Next Meeting:

Adjourn

Commission Members

Voting Members:	Chairman	Abi Almandinger	1220 S Main	417-793-6589
	Vice Chairman	Jim Swatsenbarg	601 Howard	417-358-1690
	Secretary	Harry Rogers	1350 S Main St	417-358-4527
	Member	Jim Hunter	1514 S River	417-850-5355
	Member	Alan Bull	614 E Centennial	417-388-2309
	Member	Bill Barksdale	1314 S Garrison	417-388-2464
	Member	Joshua Anderson	1205 S Main	417-793-2196
Non-Voting Members:	Mayor	Dan Rife	City Hall	417-237-7003
	City Administrator	Greg Dagnan	City Hall	417-237-7003
	Asst. City Administrator	Traci Cox	City Hall	417-237-7003
	Councilmember			
Staff:	Public Works Director	Zeb Carney	Public Works Department	417-237-7010

John Bartosh
Presiding Commissioner

Tom Flanigan
Eastern District Commissioner

Darieus K. Adams
Western District Commissioner

JASPER COUNTY COMMISSION

302 S. Main ST
Carthage, MO 64836

Carthage: 417-358-0421
Joplin: 417-625-4350

Toll Free: 800-404-0421
Fax: 417+358-0483

COMMISSION AGENDA
AUGUST 2, 2022
9:00 A.M.
JASPER COUNTY COURTHOUSE ROOM 101

NO MEETING DUE TO THE ELECTION

THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:
COMMISSION OFFICE, 302 S. MAIN, COURTHOUSE, ROOM 101, CARTHAGE 417-358-0421

NOTICE POSTED JULY 29, 2022, AT 4:00 P.M. (RSMO 610.020)

ECONOMIC DEVELOPMENT COMMITTEE
MONDAY, AUGUST 8, 2022 4:00 P.M.
326 GRANT STREET (2nd Floor Conference Room)

AGENDA

OLD BUSINESS:

1. Approval of minutes from previous meeting.

NEW BUSINESS:

1. Consider and discuss Economic Development.
2. Executive Session

OTHER BUSINESS.

ADJOURNMENT:

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2966 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

POSTED: ________________
BY: _______________

John Bartosh
Presiding Commissioner

Tom Flanigan
Eastern District Commissioner

Darieus K. Adams
Western District Commissioner

JASPER COUNTY COMMISSION

302 S. Main ST
Carthage, MO 64836

Carthage: 417-358-0421
Joplin: 417-625-4350

Toll Free: 800-404-0421
Fax: 417+358-0483

COMMISSION AGENDA
AUGUST 9, 2022
9:00 A.M.
JASPER COUNTY COURTHOUSE ROOM 101

1. CALL TO ORDER
   PRAYER
   PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF MINUTES
4. PRESENTATIONS
5. REPORTS AND COMMUNICATIONS
6. ELECTED OFFICIALS/CITIZENS REQUESTS
   - **Surplus Drone and Equipment for the Jasper County Sheriff.**
7. COMMISSIONER'S REPORTS
8. UNFINISHED BUSINESS
9. NEW BUSINESS
   - **Adopt Resolution for Storm Water Grant Application**
   - **Appoint Tony Moehr to the Environmental Task Force of Jasper and Newton County**
   - **Discuss ARPA Grant Application.**
10. PUBLIC HEARINGS

PUBLIC PARTICIPATION FROM AUDIENCE WHEN ADDRESSED YOU WILL BE ALLOWED THREE MINUTES TO SPEAK.

ELECTED OFFICIALS/CITIZENS WISHING TO BE HEARD UNDER ELECTED OFFICIALS/CITIZENS REQUEST MUST REQUEST TO SPEAK TO COMMISSION BY 4:00 P.M. ON THE FRIDAY PRIOR TO THE COMMISSION MEETING ON TUESDAY. CITIZENS SPEAKING TIME WILL BE LIMITED TO FIVE MINUTES.

THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:
COMMISSION OFFICE, 302 S. MAIN, COURTHOUSE, ROOM 101, CARTHAGE 417-358-0421

NOTICE POSTED AUGUST 5, 2022, AT 4:00 P.M. (RSMO 610.020)

CARTHAGE PUBLIC LIBRARY BOARD OF TRUSTEES
Tuesday, August 9, 2022   5:15 p.m.

Steadley Family Legacy Center
612 S. Garrison Ave.

AGENDA
Roll Call of Members

Minutes from the Last Meeting

Financial Report

Director's Progress and Service Report

President's Message

Council Liaison's Report

Committee Reports
- Building Committee
- Budget Committee
  - Amend 2021-2022 Budget
- Community Relations
- By-Laws
- Library Gardens
- ADA Compliance
- Communications
- Compensation/Wages
- New Business
- Payment of Bills
- Adjournment

CORRESPONDENCE

"Rosenberg's Rules of Order"

(Simple Rules of Parliamentary Procedure for the 21st Century)

Introduction

The rules of procedure at meetings should be simple enough for most people to understand. Unfortunately, that has not always been the case. Virtually all clubs, associations, boards, councils and bodies follow a set of rules - "Robert's Rules of Order" - which are embodied in a small, but complex, book. Virtually no one I know has actually read this book cover to cover. Worse yet, the book was written for another time, and for another purpose. If one is chairing or running a Parliament, then "Robert's Rules of Order" is a dandy and quite useful handbook for procedure in that complex setting. On the other hand, if one is running a meeting of, say, a 5-member body with a few members of the public in attendance, a simplified version of the rules of parliamentary procedure is in order.

Hence, the birth of "Rosenberg's Rules of Order."

What follows is my version of the rules of parliamentary procedure, based on my 20 years of experience chairing meetings in state and local government. These rules have been simplified for the smaller bodies we chair or in which we participate, slimmed down for the 21st Century, yet retaining the basic tenets of order to which we have grown accustomed.

This treatise on modern parliamentary procedure is built on a foundation supported by the following four pillars: (1) Rules should establish order. The first purpose of rules of parliamentary procedure is to establish a framework for the orderly conduct of meetings. (2) Rules should be clear. Simple rules lead to wider understanding and participation. Complex rules create two classes: those who understand and participate; and those who do not fully understand and do not fully participate. (3) Rules should be user friendly. That is, the rules must be simple enough that the public is invited into the body and feels that it has participated in the process. (4) Rules should enforce the will of the majority while protecting the rights of the minority. The ultimate purpose of rules of procedure is to encourage discussion and to facilitate decision-making by the body. In a democracy, majority rules. The rules must enable the majority to express itself and fashion a result, while permitting the minority to also express itself, but not dominate, and fully participate in the process.

The Role of the Chair

While all members of the body should know and understand the rules of parliamentary procedure, it is the Chair of the body who is charged with applying the rules in the conduct of the meeting. The Chair should be well versed in those rules. The Chair, for all intents and purposes, makes the final ruling on the rules every time the Chair states an action. In fact, all decisions by the Chair are final unless overruled by the body itself.

Since the Chair runs the conduct of the meeting, it is usual courtesy for the Chair to play a less active role in the debate and discussion than other members of the body. This does not mean that the Chair should not participate in the debate or discussion. To the contrary, the Chair as a member of the body has the full right to participate in the debate, discussion and decision-making of the body. What the Chair should do, however, is strive to be the last to speak at the discussion and debate stage, and the Chair should not make or second a motion unless the Chair is convinced that no other member of the body will do so at that point in time.

The Basic Format for an Agenda Item Discussion

Formal meetings normally have a written, often published agenda. Informal meetings may have only an oral or understood agenda. In either case, the meeting is governed by the agenda and the agenda constitutes the body's agreed-upon roadmap for the meeting. And each agenda item can be handled by the Chair in the following basic format:

First, the Chair should clearly announce the agenda item number and should clearly state what the agenda item subject is. The Chair should then announce the format (which follows) that will be followed in considering the agenda item.

Second, following that agenda format, the Chair should invite the appropriate person or persons to report on the item, including any recommendation that they might have. The appropriate person or persons may be the Chair, a member of the body, a staff person, or a committee chair charged with providing input on the agenda item.

Third, the Chair should ask members of the body if they have any technical questions of clarification. At this point, members of the body may ask clarifying questions to the person or persons who reported on the item, and that person or persons should be given time to respond.

Fourth, the Chair should invite public comments, or if appropriate at a formal meeting, should open the public meeting for public input. If numerous members of the public indicate a desire to speak to the subject, the Chair may limit the time of public speakers. At the conclusion of the public comments, the Chair should announce that public input has concluded (or the public hearing as the case may be is closed).

Fifth, the Chair should invite a motion. The Chair should announce the name of the member of the body who makes the motion.

Sixth, the Chair should determined if any member of the body wishes to second the motion. The Chair should announce the name of the member of the body who seconds the motion. (It is normally good practice for a motion to require a second before proceeding with it, to ensure that it is not just one member of the body who is interested in a particular approach. However, a second is not an absolute requirement, and the Chair can proceed with consideration and vote on a motion even when there is no second. This is a matter left to the discretion of the Chair.)

Seventh, if the motion is made and seconded, the Chair should make sure everyone understands the motion. This is done in one of three ways: (1) The Chair can ask the maker of the motion to repeat it. (2) The Chair can repeat the motion. (3) The Chair can ask the secretary or the clerk of the body to repeat the motion.

Eighth, the Chair should now invite discussion of the motion by the body. If there is no desired discussion, or after the discussion has ended, the Chair should announce that the body will vote on the motion. If there has been no discussion or very brief discussion, then the vote on the motion should proceed immediately and there is no need to repeat the motion. If there has been substantial discussion, then it is normally best to make sure everyone understands the motion by repeating it.

Ninth, the Chair takes a vote. Simply asking for the "ayes", and then asking for the "nays" normally does this. If members of the body do not vote, then they "abstain". Unless the rules of the body provide otherwise (or unless a super-majority is required as delineated later in these rules) then a simple majority determines whether the motion passes or is defeated.

Tenth, the Chair should announce the result of the vote and should announce what action (if any) the body has taken. In announcing the result, the Chair should indicate the names of the members of the body, if any, who voted in the minority on the motion. This announcement might take the following form: "The motion passes by a vote of 3-2, with Smith and Jones dissenting. We have passed the motion requiring 10 days notice for all future meetings of this body."

Motions in General

Motions are the vehicles for decision-making by a body. It is usually best to have a motion before the body prior to commencing discussion of an agenda item. This helps the body focus.

Motions are made in a simple two-step process. First, the Chair should recognize the member of the body. Second, the member of the body makes a motion by preceding the member's desired approach with the words: "I move . . . . " So, a typical motion might be: "I move that we give 10-day's notice in the future for all our meetings."

The Chair usually initiates the motion by either (1) Inviting the members of the body to make a motion. "A motion at this time would be in order." (2) Suggesting a motion to the members of the body. "A motion would be in order that we give 10-day's notice in the future for all our meetings." (3) Making the motion. As noted, the Chair has every right as a member of the body to make a motion, but should normally do so only if the Chair wishes to make a motion on an item but is convinced that no other member of the body is willing to step forward to do so at a particular time.

The Three Basic Motions

There are three motions that are the most common and recur often at meetings:

The basic motion. The basic motion is the one that puts forward a decision for the body's consideration. A basic motion might be: "I move that we create a 5-member committee to plan and put on our annual fundraiser."

The motion to amend. If a member wants to change a basic motion that is before the body, they would move to amend it. A motion to amend might be: "I move that we amend the motion to have a 10-member committee." A motion to amend takes the basic motion which is before the body and seeks to change it in some way.

The substitute motion. If a member wants to completely do away with the basic motion that is before the body, and put a new motion before the body, they would move a substitute motion. A substitute motion might be: "I move a substitute motion that we cancel the annual fundraiser this year."

"Motions to amend" and "substitute motions" are often confused. But they are quite different, and their effect (if passed) is quite different. A motion to amend seeks to retain the basic motion on the floor, but modify it in some way. A substitute motion seeks to throw out the basic motion on the floor, and substitute a new and different motion for it. The decision as to whether a motion is really a "motion to amend" or a "substitute motion" is left to the chair. So that if a member makes what that member calls a "motion to amend", but the Chair determines that it is really a "substitute motion", then the Chair's designation governs.

Multiple Motions Before the Body

There can be up to three motions on the floor at the same time. The Chair can reject a fourth motion until the Chair has dealt with the three that are on the floor and has resolved them.

When there are two or three motions on the floor (after motions and seconds) at the same time, the vote should proceed first on the last motion that is made. So, for example, assume the first motion is a basic "motion to have a 5-member committee to plan and put on our annual fundraiser." During the discussion of this motion, a member might make a second motion to "amend the main motion to have a 10-member committee, not a 5-member committee to plan and put on our annual fundraiser." And perhaps, during that discussion, a member makes yet a third motion as a "substitute motion that we not have an annual fundraiser this year." The proper procedure would be as follows:

First, the Chair would deal with the third (the last) motion on the floor, the substitute motion. After discussion and debate, a vote would be taken first on the third motion. If the substitute motion passed, it would be a substitute for the basic motion and would eliminate it. The first motion would be moot, as would the second motion (which sought to amend the first motion), and the action on the agenda item would be completed on the passage by the body of the third motion (the substitute motion). No vote would be taken on the first or second motions. On the other hand, if the substitute motion (the third motion) failed then the Chair would proceed to consideration of the second (now, the last) motion on the floor, the motion to amend.

Second, if the substitute motion failed, the Chair would now deal with the second (now, the last) motion on the floor, the motion to amend. The discussion and debate would focus strictly on the amendment (should the committee by 5 members or 10 members). If the motion to amend passed the Chair would now move to consider the main motion (the first motion) as amended. If the motion to amend failed the Chair would now move to consider the main motion (the first motion) in its original format, not amended.

Third, the Chair would now deal with the first motion that was placed on the floor. The original motion would either be in its original format (5-member committee), or, if amended, would be in its amended format (10-member committee). And the question on the floor for discussion and decision would be whether a committee should plan and put on the annual fundraiser.

To Debate or Not to Debate

The basic rule of motions is that they are subject to discussion and debate. Accordingly, basic motions, motions to amend, and substitute motions are all eligible, each in their turn, for full discussion before and by the body. The debate can continue as long as members of the body wish to discuss an item, subject to the decision of the Chair that it is time to move on and take action.

There are exceptions to the general rule of free and open debate on motions. The exceptions all apply when there is a desire of the body to move on. The following motions are not debatable (that is, when the following motions are made and seconded, the Chair must immediately call for a vote of the body without debate on the motion):

A motion to adjourn. This motion, if passed, requires the body to immediately adjourn to its next regularly scheduled meeting. It requires a simple majority vote.

A motion to recess. This motion, if passed, requires the body to immediately take a recess. Normally, the Chair determines the length of the recess which may be a few minutes or an hour. It requires a simple majority vote.

A motion to fix the time to adjourn. This motion, if passed, requires the body to adjourn the meeting at the specific time set in the motion. For example, the motion might be: "I move we adjourn this meeting at midnight." It requires a simple majority vote.

A motion to table. This motion, if passed, requires discussion of the agenda item to be halted and the agenda item to be placed on "hold". The motion can contain a specific time in which the item can come back to the body: "I move we table this item until our regular meeting in October." Or the motion can contain no specific time for the return of the item, in which case a motion to take the item off the table and bring it back to the body will have to be taken at a future meeting. A motion to table an item (or to bring it back to the body) requires a simple majority vote.

A motion to limit debate. The most common form of this motion is to say: "I move the previous question" or "I move the question" or "I call the question." When a member of the body makes such a motion, the member is really saying: "I've had enough debate. Let's get on with the vote". When such a motion is made, the Chair should ask for a second, stop debate, and vote on the motion to limit debate. The motion to limit debate requires a 2/3 vote of the body. Note: that a motion to limit debate could include a time limit. For example: "I move we limit debate on this agenda item to 15 minutes." Even in this format, the motion to limit debate requires a 2/3 vote of the body. A similar motion is a motion to object to consideration of an item. This motion is not debatable, and if passed, precludes the body from even considering an item on the agenda. It also requires a 2/3 vote.

Majority and Super-Majority Votes

In a democracy, a simple majority vote determines a question. A tie vote means the motion fails. So in a 7-member body, a vote of 4-3 passes the motion. A vote of 3-3 with one abstention means the motion fails. If one member is absent and the vote is 3-3, the motion still fails.

All motions require a simple majority, but there are a few exceptions. The exceptions come up when the body is taking an action which, effectively, cuts off the ability of a minority of the body to take an action or discuss and item. These extraordinary motions require a 2/3 majority (a super-majority) to pass:

Motion to limit debate. Whether a member says "I move the previous question" or "I move the question" or "I call the question" or "I move to limit debate", it all amounts to an attempt to cut off the ability of the minority to discuss an item, and it requires a 2/3 vote to pass.

Motion to close nominations. When choosing officers of the body (like the Chair) nominations are in order either from a nominating committee or from the floor of the body. A motion to close nominations effectively cuts off the right of the minority to nominate officers, and it requires a 2/3 vote to pass.

Motion to object to the consideration of a question. Normally, such a motion is unnecessary since the objectionable item can be tabled, or defeated straight up. However, when members of a body do not even want an item on the agenda to be considered, then such a motion is in order. It is not debatable, and it requires a 2/3 vote to pass.

Motion to suspend the rules. This motion is debatable, but requires a 2/3 vote to pass. If the body has its own rules of order, conduct or procedure, this motion allows the body to suspend the rules for a particular purpose. For example, the body (a private club) might have a rule prohibiting the attendance at meetings by non-club members. A motion to suspend the rules would be in order to allow a non-club member to attend a meeting of the club on a particular date or on a particular agenda item.

The Motion to Reconsider

There is a special and unique motion that requires a bit of explanation all by itself: the motion to reconsider. A tenet of parliamentary procedure is finality. After vigorous discussion, debate, perhaps disagreement and a vote, there must be some closure to the issue. And so, after a vote is taken, the matter is deemed closed, subject only to a re-opener if a proper motion to reconsider is made.

A motion to reconsider requires a majority vote to pass, but there are two special rules that apply only to the motion to reconsider. First, is timing. A motion to reconsider must be made at the meeting where the item was first voted upon or at the very next meeting of the body. A motion to reconsider made at a later time is untimely. (The body, however, can always vote to suspend the rules and by a 2/3 majority, can allow a motion to reconsider to be made at another time.) Second, a motion to reconsider can only be made by certain members of the body. Accordingly, a motion to reconsider can only be made by a member who voted in the majority on the original motion. If such a member has a change of heart, he or she can make the motion to reconsider (any other member of the body may second the motion). If a member who voted in the minority seeks to make the motion to reconsider, it must be ruled out of order. The purpose of this rule is finality. If a member of the minority could make a motion to reconsider, then the item could be brought back to the body again and again. That would defeat the purpose of finality.

If the motion to reconsider passes, then the original matter is back before the body, and a new original motion is then in order. The matter can be discussed and debated as if it were on the floor for the first time.

Courtesy and Decorum

The rules of order are meant to create an atmosphere where the members of the body and the members of the public can attend to business efficiently, fairly and with full participation. At the same time, it is up to the Chair and the members of the body to maintain common courtesy and decorum. Unless the setting is very informal, it is always best for only one person at a time to have the floor, and it is always best for every speaker to be first recognized by the Chair before proceeding to speak.

The Chair should always ensure that debate and discussion of an agenda item focuses on the item and the policy in question, not the personalities of the members of the body. Debate on policy is healthy, debate on personalities is not. The Chair has the right to cut off discussion that is too personal, is too loud, or is too crude.

Debate and discussion should be focused, but free and open. In the interest of time, the Chair may, however, limit the time allotted to speakers, including members of the body.

Can a member of the body interrupt the speaker? The general rule is "no." There are, however, exceptions. A speaker may be interrupted for the following reasons:

Privilege. The proper interruption would be: "point of privilege." The Chair would then ask the interrupter to "state your point." Appropriate points of privilege relate to anything that would interfere with the normal comfort of the meeting. For example, the room may be too hot or too cold, or a blowing fan might interfere with a person's ability to hear.

Order. The proper interruption would be: "point of order." Again, the Chair would ask the interrupter to "state your point." Appropriate points of order relate to anything that would not be considered appropriate conduct of the meeting. For example, if the Chair moved on to a vote on a motion that permits debate without allowing that discussion or debate.

Appeal. If the Chair makes a ruling that a member of the body disagrees with, that member may appeal the ruling of the chair. If the motion is seconded, and after debate, if it passes by a simple majority vote, then the ruling of the Chair is deemed reversed.

Call for orders of the day. This is simply another way of saying, "Let's return to the agenda." If a member believes that the body has drifted from the agreed-upon agenda, such a call may be made. It does not require a vote, and when the Chair discovers that the agenda has not been followed, the Chair simply reminds the body to return to the agenda item properly before them. If the Chair fails to do so, the Chair's determination may be appealed.

Withdraw a motion. During debate and discussion of a motion, the maker of the motion on the floor, at any time, may interrupt a speaker to withdraw his or her motion from the floor. The motion is immediately deemed withdrawn, although the Chair may ask the person who seconded the motion if he or she wishes to make the motion, and any other member may make the motion if properly recognized.

Special Notes About Public Input

The rules outlined above will help make meetings very public-friendly. But in addition, and particularly for the Chair, it is wise to remember three special rules that apply to each agenda item:

Rule One: Tell the public what the body will be doing.

Rule Two: Keep the public informed while the body is doing it.

Rule Three: When the body has acted, tell the public what the body did.

MINUTES OF THE MEETING OF THE CITY COUNCIL
CITY OF CARTHAGE, MISSOURI
August 9, 2022

The Carthage City Council met in regular session on the above date in the Council Chambers at 6:30 P.M. with Mayor Dan Rife presiding. Fire Chief Ryan Huntley gave the invocation and Police Chief Bill Hawkins led the flag salute.

The following Council Members answered roll call: Mark Elliff, Robin Harrison, Brandi Ensor, David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, and Ed Hardesty. City Administrator Greg Dagnan was present; City Attorney Nate Dally was absent.

The following Department Heads were present: Police Chief Bill Hawkins, Fire Chief Ryan Huntley, Public Works Director Zeb Carney, Parks & Recreation Director Mark Peterson, Assistant City Administrator Traci Cox, and City Clerk Miranda Deal.

Mr. Elliff made a motion, seconded by Mrs. Harrison, to approve the minutes of the July 26, 2022 Council Meeting. Motion carried unanimously.

There were no citizens present during Citizen's Participation.

Mr. Snow reported that the Budget Ways & Means Committee met on August 8 and approved the property tax levy that appears in C.B. 22-38, there was no increase in rates this year. He also reported that sales tax numbers were doing great and were up 48% from the same month last year. Traci gave the committee a capital project list from the previous fiscal year that showed the projects that were budgeted and what was expended for each one. The next meeting will be September 12.

Mrs. Harrison reported that the Committee on Insurance, Audit and Claims met on this date and approved the claims. Traci reported that there was currently one large claim on the City health insurance, and that 60% of the claims over the last year were for employee dependents. The City's life insurance and long term disability provider, Mutual of Omaha, will be increasing their rates by 60%. Traci and Michael will be looking into other providers for those two benefits. The next meeting is scheduled for August 23.
Mr. Snow reported that the Public Safety Committee is between meetings with the next meeting scheduled for August 15.

Ms. Otero reported that the Public Services Committee is between meetings with the next meeting scheduled for August 16.

Mr. Armstrong reported that the Public Works Committee met on August 2 and discussed C.B. 22-37 and the Resolutions that are on the agenda. The committee also discussed removing 4 handicap parking spaces around the square and using them as regular parking spaces. Mr. Armstrong made a motion, seconded by Mr. Snow, to remove 4 handicap parking spaces and turn them into regular parking. Motion carried. Mr. Armstrong also explained what the change order in Resolution 1974 was for. The Myers

Park Round-About was the prototype for the area and they changes will soften the curbs around it. He also mentioned that Resolution 1975 would express the City's support for the renovations of the Deerfield apartments that are located south of town behind the Fairview Christian Church. The next meeting will be on September 6.

Special Committee and Board Liaison Reports were given by Mr. Elliff for the Jasper County Commission, and Ms. Ensor for the Library Board. Ms. Otero mentioned to the Council that Texas Roadhouse was donating 10% of your total food purchases to the Carthage Humane Society tonight if you mentioned you were there to support them. Ms. Blankenship reported on her attendance to the Kellogg Lake Bridge dedication.

Mayor Rife reported on Marian days and his attendance at the Kellogg Lake Bridge dedication ceremony.

During reports from Council Members, Mr. Armstrong discussed the Council's obligation to appoint the Planning, Zoning, & Historic Preservation liaison. Mr. Armstrong made a motion, seconded by Mr. Snow, to appoint Mark Elliff to the Planning, Zoning, & Historic Preservation Commission. Motion carried with a roll call vote of 8 yeas. Ayes: Armstrong, Blair, Blankenship, Ensor, Hardesty, Harrison, Otero, and Snow. Mr. Elliff abstained. Mr. Hardesty read a letter he received from a citizen regarding a skunk problem in their ward. The Animal Control Officer does not handle skunks or other wild animals, there are companies who will come and trap them for a fee, but there is nothing the City can do about the skunk nuisance at this time.

Police Chief Bill Hawkins reported on Marian Days being a success, they expect a larger crowd next year. He also reported that he has promoted Sergeant Eric Miller to Lieutenant.

Fire Chief Ryan Huntley reported that Marians Days also went well for his department, there were no cook tent fires.

Public Works Director Zeb Carney reported that his guys helped out with Marian Days and that he now has 4 openings in his department. One of his employees, Kirk Tilley, has been hired as the Parks Superintendent.
Parks & Recreation Director Mark Peterson reported on Kirk Tilley starting soon, the lime scooter rider counts during Marian Days, and a pop-up Zumba class at the Municipal pool.

Assistant City Administrator Traci Cox reported that the sales tax numbers were up, that is partly cause by the high inflation rates. The Capital projects from the last fiscal year had $10.3 million dollars budgeted for them and there was only $3.7 million expended. Some projects were completed, some will not be done, and some are being carried over into the new budget year.

City Administrator Greg Dagnan gave out his City Administrator's report prior to the meeting on various items he has been involved with the last few weeks. He reported on the Marian Days walking tour that the Chamber hosted on August 3. He also reported on a meeting with Vision Carthage and Department Heads where they discussed projects they would like to look for grants for with the Grant Writing service that Vision Carthage has for the next year.

The Committee on Claims filed a report in the amount of $832,587.36 against the following funds: General Revenue $219,932.61, Public Health $1,410.09, Lodging Tax $1,041.67, Civic Enhancement $986.00, Parks/Stormwater $64,014.03, Fire Protection $3,412.00, Golf $2,857.84, Myers Park $2,439.50, ARPA $65,768.52, Public Library $25,000.00, and Payroll $445,725.10. Mrs. Harrison made a motion, seconded by Mr. Armstrong, to accept the report and allow the claims. Motion carried.

The City of Carthage held a Public Hearing for the property tax rates proposed to be set by the City of Carthage. There was no one present at the Public Hearing.

Under old business, C. B. 22-37 – An Ordinance annexing certain adjacent territory commonly known as 1699 West Fairview into the City of Carthage, Jasper County, Missouri as requested by Bill Wilson was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Blair, Blankenship, Elliff, Ensor, Hardesty, Harrison, Otero, and Snow. The Council Bill was approved and numbered Ordinance 22-38.

Under new business, C. B. 22-38 – An Ordinance levying general taxes upon real property located within the City of Carthage, Jasper County, Missouri for the year 2022, for General Revenue purposes and other purposes, and fixing the rates thereof was placed on first reading with no action taken.

Mr. Hardesty made a motion, seconded by Mr. Armstrong, to split the question of the Mayor's Appointments.

Mr. Snow made a motion, seconded by Mr. Hardesty, to approve the Mayor's appointment of Tiffany Cossey to fill the Ward 5 vacancy. Motion carried with a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Blair, Blankenship, Elliff, Ensor, Hardesty, Harrison, Otero, and Snow.

City Clerk Miranda Deal administered the Oath of Office to Tiffany Cossey. Ms. Cossey took her seat and joined the other Council Members.

Mr. Snow made a motion, seconded by Mr. Armstrong to approve the Mayor's Standing Committee Appointments as presented:

David Armstrong to the Budget Ways & Means Committee

Mark Elliff as the new Public Safety Committee Chair

Tiffany Cossey to the Public Safety Committee

Trudy Blankenship to replace David Armstrong as Vice-Chair on Committee on Insurance/Audit and Claims

Tiffany Cossey to the Committee on Insurance/Audit & Claims

Motion carried with a roll call vote of 9 yeas and 1 nays. Ayes: Armstrong, Blair, Blankenship, Cossey, Elliff, Ensor, Harrison, Otero, and Snow. Nays: Hardesty.

Mr. Armstrong made a motion, seconded by Mrs. Harrison to approve the Mayor's appointment of Bill Smith, Chad Dininger, and Aaron Borland to the Care Leave Committee until August 2024. Motion carried with a roll call vote of 10 yeas and 0 nays. Ayes: Armstrong, Blair, Blankenship, Cossey, Elliff, Ensor, Hardesty, Harrison, Otero, and Snow.

Mr. Elliff made a motion, seconded by Mr. Snow, to approve the Mayor's re-appointment of Jim Swatsenberg and Jerry Poston to the Zoning Board of Adjustments until August 2027 and the appointment of Alan Bull until August 2027. Motion carried with a roll call vote of 10 yeas and 0 nays. Ayes: Armstrong, Blair, Blankenship, Cossey, Elliff, Ensor, Hardesty, Harrison, Otero, and Snow.

Mr. Armstrong made a motion, seconded by Mr. Elliff, to approve Resolution 1974 – A Resolution of the Council of the City of Carthage, Missouri authorizing the approval of the change order No. 3 for the Garrison Ave. Improvement Project to include the Myers Park Round-About in the amount of $93,524.50. Resolution 1974 was adopted by a roll call vote of 10 yeas and 0 nays. Ayes: Armstrong, Blair, Blankenship, Cossey, Elliff, Ensor, Hardesty, Harrison, Otero, and Snow.

Mr. Armstrong made a motion, seconded by Ms. Ensor, to approve Resolution 1975 – A Resolution approving a project (within the meaning of Chapter 349, Revised Statutes of Missouri) of the Industrial Development Authority of Jasper County, Missouri, to be located in the City of Carthage, Missouri. Resolution 1975 was adopted by a roll call vote of 10 yeas and 0 nays. Ayes: Armstrong, Blair, Blankenship, Cossey, Elliff, Ensor, Hardesty, Harrison, Otero, and Snow.

Mr. Armstrong made a motion, seconded by Mrs. Harrison, to approve Resolution 1976 – A Resolution of the City Council of the City of Carthage amending an administrative lot split for property located in Peach Tree Subdivision, in the City of Carthage, Missouri. Resolution 1976 was adopted by a roll call vote of 10 yeas and 0 nays. Ayes: Armstrong, Blair, Blankenship, Cossey, Elliff, Ensor, Hardesty, Harrison, Otero, and Snow.

During closing comments, everyone welcomed Tiffany Cossey to City Council and thanked the departments for their hard work during Marian Days. Mr. Elliff and Mrs. Harrison expressed their condolences to Mr. Dally for the loss of his father, Ms. Otero thanked Mr. Hardesty for speaking up about his concerns on topics, Mr. Snow mentioned that Carthage now had a very highly educated Council with the advanced degrees some had, Ms. Cossey thanked everyone for welcoming her.

Ms. Cossey made a motion, seconded by Mr. Armstrong, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 7:31 p.m.

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Dan Rife, Mayor

Miranda Deal, City Clerk