

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
TUESDAY, APRIL 13, 2021
5:00 p.m.

COMMITTEE MEMBERS PRESENT: Ceri Otero, David Armstrong, Craig Diggs and Seth Thompson.

OTHER COUNCIL MEMBERS: Mayor Dan Rife and Ed Barlow

OTHERS PRESENT: City Administrator Tom Short, City Clerk Traci Cox, Police Chief Greg Dagnan, Parks & Recreation Direct Mark Peterson

Chair Ceri Otero called the meeting to order at 5:00 P.M.

OLD BUSINESS:

Approval of minutes from previous meeting: On a motion by Mr. Diggs, the minutes of the March 23, 2021 meeting were approved 4-0.

Review and approval of the Claims Report: The Committee discussed items regarding the Claims Report. Mr. Thompson moved to approve the claims. Motion carried 4-0.

NEW BUSINESS:

1. **Staff Reports:** Mr. Short reported on the following: the IT Tech position is still open, headshots for the council and department heads have been scheduled, a Covid vaccination clinic, budget hearings, and a job description for an Assistant City Administrator is being developed. Chief Dagnan discussed a job description for a training officer that is being developed.

ADJOURNMENT: Mr. Diggs made a motion to adjourn at 5:20 PM Motion carried 4-0.

Traci Cox