



City of Carthage, Missouri
PUBLIC SERVICES COMMITTEE

January 17, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. Old Business

1. Approval of December Minutes.

2. Call to Order

3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Chelsea Cholley at the Parks & Recreation office at 417-237-7035, or email c.cholley@carthagemo.gov.)

4. New Business

1. Consider and Discuss Public Art Policy.
2. Consider and Discuss Golf Merchandise.
3. Consider and Discuss Golf Incentives for Employees City Wide.

5. Staff Reports

6. Other Business

7. Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

December 2022
Golf Report

2022 Rounds – 274

Green Fee	Membership	Cart Fees	Driving Range	Monthly City Revenue
\$1,983	\$4,245	\$1,374	\$279	\$8,995

December 2021 revenue- \$17,861.00 Rounds - 1277
December 2020 revenue- \$14,694.99 Rounds – 750

**December 2022
Golf Report**

December was a very bad month for weather. We had multiple weeks of no play due to the weather and the course was closed for a few days due to the snow. With the weather warming up this week, we have started to see more players coming out. We had a decent month of membership sales. We sold some of them for Christmas gifts, and others were current members renewing their membership. We sold 3 Junior Memberships, 1 Senior, and 2 Single with Cart memberships. We also added a couple to our monthly membership plan.

We did not host any events in December.

Off-season work is coming together great. Tyler has a meeting with surrounding golf courses the first week of January to finalize the 2023 event schedule for the Joplin area.

December Month End

Municipal-did final mulching for the season, removed hazard tree, cleaned up fallen limbs, Cleaned pool area of leaves, cleaned ditch banks and entry wall areas of leaves, did weekly trash removal. Tilled up area around park sign and planted bulbs and mulched area. Did some snow removal. Serviced mowers after final mulching to prepare them for spring. Organized and cleaned shop area. Began cleanup of areas around shop and maintenance building areas.

Carter- did final mulching for the season, removed very large hazard tree by playground. Hauled all of the wood from tree away and cleaned up debris. Did weekly trash removal.

Central- Cleaned fountain area from leaves and debris, cleaned kiddy pool area of leaves and debris. Did weekly limb removal, and did daily trash removal to keep park clean during Sparkle in the Park.

Griggs- Did final mulching for the season, installed new surface on skate park area. Did weekly trash removal.

Kellogg- Did final mulching for the season, Picked up limbs and ground trash weekly. Removed fountain to make repairs and clean pump. Did weekly trash removal.

We made several trips to Vision Carthage Christmas Hometown Holidays area to break down and remove material that was delivered and set up in November.

Memorial Hall- cut off and repaired railings at base of stairs.

CIVIL WAR MUSEUM ATTENDANCE

DATE	DAY	CARTHAGE	TOURIST	LOCATION UNLISTED	GRAND TOTAL	SALES	DONATIONS
12/01/22	THURSDAY	0	2	0	2		
12/02/22	FRIDAY	0	10	0	10		
12/03/22	SATURDAY	2	9	0	11		
12/04/22	SUNDAY	2	10	0	12		
12/05/22	MONDAY	CLOSED	0	0	0		
12/06/22	TUESDAY	1	3	0	4		
12/07/22	WEDNESDAY	0	2	0	2		
12/08/22	THURSDAY	0	1	0	1		
12/09/22	FRIDAY	0	17	0	17		
12/10/22	SATURDAY	5	9	0	14		
12/11/22	SUNDAY	0	4	0	4		
12/12/22	MONDAY	CLOSED	0	0	0		
12/13/22	TUESDAY	3	4	0	7		
12/14/22	WEDNESDAY	0	6	0	6		
12/15/22	THURSDAY	0	0	0	0		
12/16/22	FRIDAY	1	14	0	15		
12/17/22	SATURDAY	0	3	0	3		
12/18/22	SUNDAY	2	6	0	8		
12/19/22	MONDAY	CLOSED	0	0	0		
12/20/22	TUESDAY	5	4	0	9		
12/21/22	WEDNESDAY	6	5	0	11	\$ 147.70	\$ 78.00
12/22/22	THURSDAY	CLOSED	0	0	0		
12/23/22	FRIDAY	CLOSED	0	0	0		
12/24/22	SATURDAY	CLOSED	0	0	0		
12/25/22	SUNDAY	CLOSED	0	0	0		
12/26/22	MONDAY	CLOSED	0	0	0		
12/27/22	TUESDAY	1	2	0	3		
12/28/22	WEDNESDAY	1	15	0	16		
12/29/22	THURSDAY	5	12	0	17		
12/30/22	FRIDAY	13	7	0	20	\$ 82.00	\$ 69.00
12/31/22	SATURDAY	3	8	4	15		
TOTAL		50	153	4	207	\$ 229.70	\$ 147.00

2022

	JAN.	FEB.	MARCH	APRIL	MAY	JUNE
AUDITORIUM						
4-8 hrs.	6	3	7	7	4	4
8-12 hrs.	1	2	4	2	3	6
set-up	1	2	1	2	2	3
Total	<u>8</u>	<u>7</u>	<u>12</u>	<u>11</u>	<u>9</u>	<u>13</u>
BASEMENT AUD.						
4-8 hrs.	4	6	8	4	3	4
8-12 hrs.	0	0	1	1	1	3
Total	<u>4</u>	<u>6</u>	<u>9</u>	<u>5</u>	<u>4</u>	<u>7</u>
Drivers Testing						
Total	<u>4</u>	<u>3</u>	<u>4</u>	<u>4</u>	<u>3</u>	<u>3</u>
(License Bureau)						
BAXTER	31	0	0	0	0	0
Total	<u>31</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FOYER	0	0	0	0	0	0
Total	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
BASEMENT (MISC)						
Basement Office #1	31	28	31	30	31	30
Basement Office #2	31	28	0	0	0	0
USW (leased)	31	28	31	30	31	30
Basement Office #3	0	0	0	0	0	0
USW (leased)	0	0	0	0	0	0
Basement Office	0	0	0	0	0	0
Basement Office	0	0	0	0	0	0
EPA	1	4	2	2	1	1
Meeting Rooms	<u>94</u>	<u>88</u>	<u>65</u>	<u>62</u>	<u>63</u>	<u>61</u>
Total						

<u>JULY</u>	<u>AUGUST</u>	<u>SEPT.</u>	<u>OCT.</u>	<u>NOV.</u>	<u>DEC.</u>
4 5 <u>3</u> 12	10 3 <u>2</u> 15	4 3 <u>3</u> 10	9 3 <u>2</u> 14	9 4 <u>1</u> 14	5 6 <u>2</u> 13
3 1 <u>1</u> 4	3 1 <u>1</u> 4	7 0 <u>0</u> 7	4 3 <u>3</u> 7	4 2 <u>2</u> 6	6 0 <u>0</u> 6
3 <u>3</u> 3	5 <u>5</u> 5	3 <u>3</u> 3	4 <u>4</u> 4	4 <u>4</u> 4	3 <u>3</u> 3
<u>0</u> 0	<u>0</u> 0	<u>0</u> 0	<u>0</u> 0	<u>0</u> 0	<u>0</u> 0
<u>0</u> 0	<u>0</u> 0	<u>0</u> 0	<u>0</u> 0	<u>0</u> 0	<u>0</u> 0
31	31	30	31	30	31
0	0	0	0	0	0
31	31	30	31	30	31
0	0	0	0	0	0
0	0	0	0	0	0
<u>1</u> 63	<u>1</u> 63	<u>1</u> 61	<u>1</u> 63	<u>1</u> 61	<u>2</u> 64



Public Art Policy

The Public Service Committee is the assigned body who will set standards and criteria for artwork which is donated to or commissioned by the City; and recommends policy on the display of public artwork on public property. For the purposes of this policy, artwork is defined as work in any media created by one or more Artist. Artwork can be acquired in a number of ways: through loan, by gift, by commission, through bequest, by purchase or any other method, which would transfer ownership from the Artist to the City. Public Service Committee will consider and recommend the most appropriate acquisition method for any particular piece of artwork. Prior to any acceptance of artwork by the City, all monies related to acquisition and installation costs will be identified and included in the staff recommendation to the Public Service Committee. The Public Service Committee will make recommendations to the City Council. The City Council is the only body which can accept donations of artwork on behalf of the City and will do so by resolution or motion.

Criteria for acceptance and acquisition of public art

The following are the criteria for the acceptance and acquisition of public artwork, whether on a permanent basis or for temporary loan.

- a. Only artwork intended for retention and maintenance into the long-range future of the City should be accessioned permanently on behalf of the City. For artwork recommended for permanent accession, the Public Service Committee will recommend an appropriate place in the City for the location of the proposed artwork.
- b. The work should be of high quality and be able to be presented to its best possible advantage as determined by the Public Service Committee.
- c. The artwork should be of a durable quality for sufficient exhibition.
- d. The City must be able to provide the artwork with the proper care and maintenance (while it is on display or in storage). The City must have the resources to maintain the artwork properly and, if necessary, to store the work.
- e. The artwork should serve as an object that positively augments the community and environment and serves to promote the City's identity, including building on the City's history, diversity and geography.
- f. The artwork must come to the City with clear documentation of current ownership and origin, and any restrictions as to displaying the artwork must be known and agreed to by the City before acquiring the artwork for any duration.
- g. The artwork must come to the City with no restrictions as to ownership unless a prior written agreement has been entered into by the City and the prospective donor.

Total Wholesale Cost	\$ 12,498.00
Total Revenue	\$ 16,584.00
Total Profit	\$ 4,086.00

Total Wholesale Cost	\$ 1,920.00
Total Revenue	\$ 3,720.00
Total Profit	\$ 1,800.00

Total Wholesale Cost	\$ 4,154.00
Total Revenue	\$ 6,648.00
Total Profit	\$ 2,494.00

Total Wholesale Cost	\$ 4,504.00
Total Revenue	\$ 9,512.00
Total Profit	\$ 5,008.00

BUY BACK PROGRAM

Total Wholesale Cost	\$ 1,321.50
Total Revenue	\$ 2,040.00
Total Profit	\$ 718.50

Employee Discounts on Golf Fees

City Employees – 50% off Green Fees / Full price for Cart Fees

Park Employees – Free Green Fee / Full Price for Cart Fees

Golf Maintenance Employees – Free Green Fee / Free Cart Fee

Golf Pro Shop Attendants – Free Green Fee / Free Cart Fee

Golf Cart Attendants (Outside) – Free Green Fee / Full Price for Cart Fees