City of Carthage, Missouri
CITY COUNCIL

January 24, 2023 - 6:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. Call to Order

2. Invocation

3. Pledge of Allegiance to Flag

4. Calling of the Roll

5. Reading and Consideration of Minutes of Previous Meeting

1. Approval of January 10, 2023 Minutes

6. Presentations/Proclamations

7. Public Comments

(Each person addressing the Council shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the Council or Chair)

8. Reports of Standing Committees

1. Agendas and Minutes of Standing Committees

9. Reports from Special Committees and Board Liaisons

1. Agendas and Minutes of Special Committees

10. Report of the Mayor

11. Reports/Remarks of Councilmembers

(Each Councilmember is limited to no more than two (2) minutes. The time may be extended by the Chair if deemed necessary. Once a Councilmember has had their say on a particular issue they are not permitted to once again speak on the issue unless permitted by the Chair)

12. Administrative Reports

1. City Administrator's Report

13. Report of Claims Presented Against the City

1. Motion and a second to approve the Claims

14. Public Hearings

15. Old Business

1. C.B. 23-01 -- An Ordinance authorizing the Mayor to enter into a contract with Play and Park for Playground Equipment at Municipal Park for $879,640.63, in the City of Carthage, Missouri

2. C.B. 23-02 -- An Ordinance authorizing the Mayor to enter into a contract with Play and Park for Playground Equipment at Carter Park for $531,193.60, in the City of Carthage, Missouri
3. C.B. 23-03 -- An Ordinance authorizing the Mayor to enter into a contractual agreement with Baker Tilly US, LLC, for grant writing services, in the City of Carthage, Missouri

16. New Business

1. C.B. 23-05 -- An Ordinance Adopting a Public Art Policy of the City of Carthage, Missouri
2. C.B. 23-06 -- An Ordinance to amend Section 23-172(d) of the Code of the City of Carthage to add Hazel Avenue from HH Highway to the North Side of the George Phelps intersection, as a truck Route in the City of Carthage, Missouri.

17. Mayor’s Appointments

18. Resolutions

1. Resolution 1994 -- A Resolution providing for the formal acceptance of an anonymous donation of $10,000 by the City Council of the City of Carthage, Missouri pursuant to City Policy.

19. Closing Comments

20. Executive Session

1. **CLOSED SESSION:** ACCORDING TO SECTION 610.021 (2), THE AGENDA INCLUDES THE POSSIBILITY OF A VOTE TO CLOSE PART OF THE MEETING TO DISCUSS LEASING, PURCHASE OR SALE OF REAL ESTATE BY A PUBLIC GOVERNMENTAL BODY WHERE PUBLIC KNOWLEDGE OF THE TRANSACTION MIGHT ADVERSELY AFFECT THE LEGAL CONSIDERATION THEREFOR.

21. Adjournment

1. Additional Packet Correspondence (no vote or discussion on these items)

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

City of Carthage, Missouri

CITY COUNCIL

January 10, 2023 - 6:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

The Carthage City Council met in regular session on the above date in the Council Chambers at 06:30 PM with Mayor Dan Rife presiding.

Fire Chief Ryan Huntley gave the invocation.

Police Chief Bill Hawkins led the flag salute.

The following Council Members answered roll call: David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, Ed Hardesty, Tiffany Cossey, Mark Elliff. City Administrator Greg Dagnan was also present. Council Members Robin Harrison and Brandi Ensor, along with City Attorney Nate Dally were absent.

The following Department Heads were present: Police Chief Bill Hawkins, Fire Chief Ryan Huntley, Public Works Director Zeb Carney, Parks & Recreation Director Abi Almandinger, Assistant City Administrator Traci Cox, City Clerk Miranda Deal, and Deputy City Clerk Courtney Walker.

Mr. Elliff made a motion, seconded by Mr. Snow, to approve the minutes of the December 13, 2022 Council Meeting. Motion carried unanimously.

During Citizen's Participation, Mr. Dagnan introduced the new CEDC President Jeff Williams, and the new Economic Development Director Jeff Meredith. Jeff Williams spoke to the Council on the CEDC's plan for the future. Jeff Meredith introduced himself and thanked everyone for the support. He looks forward to meeting and talking with everyone. Julie Reams with the Carthage Chamber of Commerce presented Chamber statistics to the Council for the 2022 year. She also mentioned a few events that are already scheduled for 2023.

Mr. Snow reported that the Budget Ways & Means Committee met on January 9 and discussed multiple items. The first item discussed was the RFP's for a new firewall. The committee approved the bid from Firewalls.com in the amount of $5,099.05 for a SonicWall NSA2700. Mr. Armstrong voiced his concerns over the bids. He would like to see what surrounding cities are using for their firewall. He voted no at the budget committee because he believes their should have been more research. Mr. Snow made a motion, seconded by Ms. Otero to approve the bid from Firewalls.com in the amount of $5,099.05. Motion carried with Mr. Armstrong casting a nay vote. Also discussed at the budget committee was the engagement letter with Baker Tilly. This would allow Baker Tilly to find and write grants for the City, it appears in Council Bil 23-03. The 3% marijuana tax was also approved by the committee and forwarded to Council as Council Bill 23-04. Sales and Use Tax numbers are up, the use tax has been collected for a year now. Chief Hawkins asked the committee to approve the purchase of 7 Dodge Durangos. Four of the Durangos will finish the take-home car project, the other three are replacing the older patrol vehicles that are having problems. These three patrol vehicles would have been replaced in July, but due to ongoing maintenance costs, they were requested earlier. Mr. Snow made a motion, seconded by Mr. Elliff, to approve the purchase of 7 Dodge Durangos for a total amount of $439,481. Motion carried. The Budget committee approved the budget calendar. There will be more involvement from the committees rather than having a weeks worth of budget meetings with department heads. Mr. Snow made a motion, seconded by Mr. Armstrong to approve the budget calendar. Motion carried. The next meeting will be February 13.

Ms. Blankenship reported that the Committee on Insurance, Audit & Claims met on this date and approved the claims. The committee approved payment to Dick Horton Consulting in the amount of $15,000. She reported that the auditor will be at the next Insurance, Audit & Claims meeting to present the Fiscal Year 22 audit, all of council is invited. The next meeting is January 24, that meeting time may need to be moved up in case there is a heavy agenda.

Mr. Elliff reported that the Public Safety Committee meeting for December was canceled due to lack of business. The next meeting is scheduled for January 23 due to the 16th being a City holiday.

Ms. Otero reported that the Public Service Committee met on December 20. The committee discussed the play & park concepts for new playground equipment at Municipal Park and Carter Park. Those items appear in Council Bills 23-01 & 23-02. The larger price tag for the Municipal Park structure in 23-01 includes the surface for the structure, the structure, the installation and a small pavilion near the structure. The structure in Council Bill 23-02 will go to Carter Park which is another highly utilized park in the City. The other structures for the remaining parks will be determined at future meetings.

Mr. Armstrong reported that the Public Works Committee meeting was canceled for January. He reminded everyone that Council Bill 22-55 was to replace the McGregor Street bridge.

Special Committee and Board Liaison Reports were given by Mr. Elliff for the Jasper County Commission.

During reports from Council Members, Mr. Snow reminded the Council that the money being used for the play & park structures in Council Bills 23-01 & 23-02, was from the McCune Brooks Hospital Trust and not the City.

Fire Chief Ryan Huntley reported that the new diesel exhaust system at Station 1 is up and running.

Public Works Director Zeb Carney reported that the bridge replacement on Case Street is finished and the road is now open. He also reported that his department is done collecting leaves for the year.

Parks and Recreation Director Abi Almandinger reported that she is getting to know all of the staff and is trying to get the hang of everything.

Assistant City Administrator Traci Cox reported that she presented the sales and use tax numbers to the budget committee. Sales tax revenue is up $175,000 from last year, and the use tax that has been collected this fiscal year is at $544,000. Last fiscal year, the total amount that came in from the use tax was $403,000. She reminded everyone that the use tax is going to certain capital projects for three years before it can be used for other items. She gave a 6 month budget report and without the capital outlay, all funds are at 50% for expenses. In the general fund alone, expenses are at 43% so everything is on track. The general fund is up $1,000,000 due to the use tax and the sale of land in Myers Park.

City Administrator Greg Dagnan reported that Nate Dally was in St. Louis for the oral arguments hearing at the Court of Appeals. He touched on the new budget process and calendar. The Council packet was very lengthy due to the final documents regarding the Carthage Water & Electric Plant COP's that was passed in December by the Council. Also in the packet was the Certified Local Government approval letter, and the letter from the Steadly grant denying our application for firefighter funding.

The Committee on Claims filed a report in the amount of $2,766,366.14 against the following funds: General Revenue $82,663.24, Public Health $148,554.69, Lodging $2,382.25, Public Safety $759.51, Parks/Stormwater $45,076.16, Golf $3,050.77, Public Facilities $18,573.14, Tax Distribution $31,819.00, ARPA $8,211.00, Public Library $128,000.00, Payroll $597,276.38, and Carthage Water & Electric $1,700,000.00. Ms. Blankenship made a motion, seconded by Ms. Blair, to accept the report and allow the claims. Motion carried.

Under Old Business, C.B. 22-43 -- An Ordinance to amend Chapter 6 Buildings and Building Regulations by adding Article X Public Art Policy was placed on second reading. Ms. Otero briefed the Council on what was decided at the Public Services Committee meeting. The committee has not had time to redo the policy and has recommended that the Council does not approve it. The committee is going to start fresh and bring back a cleaner policy. Council Bill 22-43 failed after a roll call vote of 0 yeas and 8 nays. Nays: David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, Ed Hardesty, Tiffany Cossey, and Mark Elliff.

C.B. 22-50 -- An Ordinance authorizing the Mayor to execute a Memorandum of Understanding between the City of Carthage, the Carthage Economic Development Corporation, and the Carthage Water and Electric Plant to agree upon the general terms and commit to the financial terms of the agreement was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, Ed Hardesty, Tiffany Cossey, and Mark Elliff. The Council Bill was approved and numbered Ordinance 23-01.

C.B. 22-51 -- An Ordinance to amend Section 207 - Resignation and Retirement of the Personnel Policy Manual of the City of Carthage was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, Ed Hardesty, Tiffany Cossey, and Mark Elliff. The Council Bill was approved and numbered Ordinance 23-02.

C.B. 22-52 -- An Ordinance to amend Section 503 - Holidays Authorized of the Personnel Policy Manual of the City of Carthage by amending Subsection 09 and adding Subsection 10 was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, Ed Hardesty, Tiffany Cossey, and Mark Elliff. The Council Bill was approved and numbered Ordinance 23-03

C.B. 22-53 -- An Ordinance rezoning certain property at 828 and 830 West Fairview in the City of Carthage from District A, to District F, Light Industrial, as requested by Philip K and Sharon R Brown, in the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 10 yeas and 0 nays. Ayes: David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, Ed Hardesty, Tiffany Cossey, and Mark Elliff. The Council Bill was approved

and numbered Ordinance 23-04.
Mr. Armstrong mentioned PWhat.

C.B. 22-54 -- An Ordinance of the City of Carthage, Missouri authorizing the Mayor to execute an Agreement between the City of Carthage, Missouri and the Missouri Highway and Transportation Commission to provide funding for ADA compliant sidewalks and crossings on HH Highway from Steadley Elementary to Creekside Subdivision, in the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, Ed Hardesty, Tiffany Cossey, and Mark Elliff. The Council Bill was approved and numbered Ordinance 23-05.

Mr. Armstrong thanked the staff again for all of their hard work on this project and other projects like it.

C.B. 22-55 -- An Ordinance of the City of Carthage, Missouri authorizing the Mayor to execute an Agreement between the City of Carthage, Missouri and the Missouri Highway and Transportation Commission providing replacement of Bridge #0720005 on McGregor Street over Missouri/Northern Arkansas Railroad was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, Ed Hardesty, Tiffany Cossey, and Mark Elliff. The Council Bill was approved and numbered Ordinance 23-06.

Mr. Armstrong also thanked the staff and the State representative for their help to get this project done.

C.B. 23-01 -- An Ordinance authorizing the Mayor to enter into a contract with Play and Park for Playground Equipment at Municipal Park for $879,640.63, in the City of Carthage, Missouri was placed on first reading with no action taken.

Ms. Blair thanked Mr. Snow for pointing out where the money is coming from for the playground structures. Also, as a mother with young children, she appreciates the effort of the committee to get new playground equipment for the kids in our community. Mr. Armstrong said he is often against the projects that the MBH Trust fund gives money to, but this is a project that he greatly appreciates them giving to.

C.B. 23-02 -- An Ordinance authorizing the Mayor to enter into a contract with Play and Park for Playground Equipment at Carter Park for $531,193.60, in the City of Carthage, Missouri was placed on first reading with no action taken.

C.B. 23-03 -- An Ordinance authorizing the Mayor to enter into a contractual agreement with Baker Tilly US, LLC, for grant writing services, in the City of Carthage, Missouri was placed on first reading with no action taken.

C.B. 23-04 -- An Ordinance imposing a sales tax at a rate of three-percent on all tangible personal property retail sales of Adult Use Marijuana sold within the City of Carthage, Missouri, pursuant to Article XIV, Section 2.6(5) of the Missouri Constitution subject to the approval by the voters of the City at the General Municipal Election to be held April 4, 2023; designating the form of ballot; and directing the City Clerk to provide notice of said election was placed on first reading.

Mr. Armstrong said this needs to be passed tonight in order to make it onto the April ballot.

Mr. Armstrong made a motion, seconded by Ms. Blankenship, to follow emergency protocol and advance Council Bill 23-04 to second reading. Motion carried.

C.B. 23-04 -- An Ordinance imposing a sales tax at a rate of three-percent on all tangible personal property retail sales of Adult Use Marijuana sold within the City of Carthage, Missouri, pursuant to Article XIV, Section 2.6(5) of the Missouri Constitution subject to the approval by the voters of the City at the General Municipal Election to be held April 4, 2023; designating the form of ballot; and directing the City Clerk to provide notice of said election was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, Ed Hardesty, Tiffany Cossey, and Mark Elliff. The Council Bill was approved and numbered Ordinance 23-07.

Ms. Otero thanked Mr. Snow for info on the tax and how it will be collected no matter what the City does. This allows the tax to return to the City.

During Closing Comments, Ms. Otero thanked Jeff Williams and Jeff Meredith for coming and introducing themselves to the Council. Ms. Blair was also thankful for the introductions from the new CEDC President and Economic Development Director, she said she is excited for the future and to have Abi on board. She also thanked Julie for her presentation. Mr. Snow said happy new year to everyone, and also mentioned that in all of his time on Council he has never seen a unanimously failed Council Bill. Mr. Armstrong stated he has been on Council longer than Mr. Snow and it is the second time something has failed unanimously. Mr. Hardesty congratulated Abi on her new job, thank Julie and the CEDC President and Economic Developer for coming. Ms. Cossey agreed with everyone else and what they said.

Ms. Cossey made a motion, seconded by Mr. Snow, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 7:27 pm.

City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

January 9, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

OTHER COUNCIL MEMBERS: Mayor Dan Rife

STAFF PRESENT: City Administrator Greg Dagnan, Assistant City Administrator Traci Cox, City Clerk Miranda Deal, Police Chief Bill Hawkins, Parks and Recreation Director Abi Almandinger, IT Administrator Kevin Kinsey

Chairman Snow called the meeting to order at 05:30 PM.

2. Old Business

1. Approval of December 12, 2022 Minutes

ACTION:	Motion to accept/approve item 2.1. by Mark Elliff
	Motion passed with a 4:0
AYES:	Alan Snow, Ceri Otero, Mark Elliff, David Armstrong
NOES:	None
ABSTAIN:	None

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and discuss firewall RFPs

IT Administrator Kevin Kinsey briefed the committee on the need for a new firewall system. The current firewall is over 10 years old and needs to be replaced. There were three bids received for this project, one from Firewalls.com, VDA Labs, and DaZZee. Mr. Snow asked if the higher priced bids would be better to go with if the committee approved allowing a higher budget. Mr. Kinsey explained that the other options have extra setup fees and installation costs. He was hoping to get a few more bids, but these were the only ones received. He believes the Firewalls.com bid would supply the City with what is needed. Mr. Armstrong voiced his concerns about not checking to see what the surrounding cities use for their firewall, he wants to make sure we have the best option out there so we aren't vulnerable to cyber attacks.

ACTION:	Motion to approve bid from Firewalls.com for a SonicWall NSA2700 in the am $5,099.05. by Mark Elliff
	Motion passed with a 3:1
AYES:	Alan Snow, Ceri Otero, Mark Elliff
NOES:	David Armstrong
ABSTAIN:	None

2. Consider and discuss engagement letter with Baker Tilley

Mr. Dagnan explained to the committee that other cities are hiring outside firms to find and write grants for them. The City does not have the capacity to write all the grants that we could potentially qualify for, so that is what Baker Tilly would be responsible for. The City will tell Baker Tilly what the priorities are and they would find a grant, present it to us and if we approve, they would apply for the grant on our behalf. The rate is $200 per project researched and $285 an hour to write a grant the City wants to apply for. Mr. Snow asked how long it takes to write one of these grants given the hourly rate. Mr. Dagnan said if he had to guess around 40-50 hours, some grants are more intense than others. Ms. Otero asked if the City has had a good relationship with Baker Tilly in the past, Mr. Dagnan assured her that yes, we have a great relationship and they have worked on things for both the City and CWEP.

ACTION:	Motion to approve the engagement letter and forward to Council. by David Ar
	Motion passed with a 4:0
AYES:	Alan Snow, Ceri Otero, Mark Elliff, David Armstrong
NOES:	None
ABSTAIN:	None

3. Consider and discuss adding a marijuana tax to the April 4th ballot

Mr. Dagnan explained that there are other items that still need to be done for the newly passed Marijuana bill, but in order for the City to receive this 3% tax that is already being collected and going to the State, it had to be on this April's ballot. If the committee passes this and forwards it to Council, it will need to be an emergency ordinance and read a second time at Council on January 10. Mr. Snow asked if there were any numbers on the estimated revenue, Mr. Armstrong mentioned that in talking with people from Blue Sage Cannabis, they expect their business to grow 5-6 times what it is now. Mr. Armstrong also mentioned that the tax is already being collected and sent to the State, so we might as well get it on the ballot and hopefully get it passed so it comes back to the City sooner. Ms. Otero asked why does the State automatically get the tax and not the City. Mr. Dagnan explained that the 3% tax was part of the amendment that was passed, it is being collected and going to the State regardless. However, due to the Hancock amendment, the City can't just get that tax, it has to be passed by the voters for the 3% to return to the City.

ACTION:	Motion to approve the marijuana tax and forward to Council for full approval. I Armstrong
	Motion passed with a 4:0
AYES:	Alan Snow, Ceri Otero, Mark Elliff, David Armstrong
NOES:	None
ABSTAIN:	None

4. Discuss mid-year update

Ms. Cox discussed the sales and use tax numbers. Sales tax is 30% higher than this time last year, there was $175,000 more collected in January than the previous January. The sales tax is at 68% of what was projected for this budget year. Ms. Otero asked if there was a correlation between sales tax numbers and increasing business licenses, Ms. Deal said that City Hall is in the middle of renewals, but by the March meeting there could be report provided showing the amount of licenses issued.

Ms. Cox reported that the use tax came in a little under what was estimated, but is still coming in strong. She reminded the committee that December of 2021 was the first month that the City received a use tax payment, and that it does not go into the general fund. It is appropriated to other funds for 3 years before it can go into the general fund and be used for other items. She reported that the General Fund revenue is up $1,000,000, around half of that is from the Use Tax collections, the other half is from the sale of land in Myers Park. Interest Revenue continues to do great, so far roughly $290,000 has been collected in interest revenue which tops the $67,000 total that was collected for the last fiscal year. Ms. Otero asked why the interest income is so much higher, Ms. Cox explained that part of our banking contracts include getting the best interest rates on our accounts and that the MOSIP interest rates are higher. Ms. Cox also mentioned she would be transferring $1,000,000 from the Capital Improvement Tax Fund to MOSIP to get more interest revenue.

Ms. Cox also briefed the committee on the expenses thus far. Insurance will be increasing by 6% for the next budget year, utilities are higher this year, fuel costs are still an issue in some departments. She mentioned there would be a few budget adjustments at future meetings, overall the expenses are on track in the general fund. Capital projects are underway, once spring hits, more projects will be able to get started and hopefully completed before the fiscal year ends. There are still issues ordering and receiving some items that the departments have requested to purchase this year.

Mr. Dagnan mentioned that we are on target for expenses and revenues, a COLA was given on January 1, so salaries have increased. He brought up the letter that Chief Hawkins had written to the committee regarding police cars. Chief Hawkins reminded the committee of the take-home car project that was budgeted for, they recently found 2 of the 6 cars needed to finish the project. However, the Ford Explorers are back ordered at this time and they are starting to have issues with the 3 oldest cars in the Police Department fleet that are scheduled to be replaced in July 2023. He has found 7 2022 Dodge Durangos in Wichita, Kansas that are on the lot and will be ready for patrol by April 2023. He has asked the committee to approve the purchase of the 4 Durangos to finish the take home care project, and purchase the additional 3 vehicles that would have been requested in the next budget year. Ms. Otero asked if this would ruin the state bid that the City has for the police cars, and Chief Hawkins assured her that it would not ruin it and that these are the only police cars available right now.

ACTION:	Motion to approve the purchase of the 7 Dodge Durangos by David Armstrong
	Motion passed with a 4:0
AYES:	Alan Snow, Ceri Otero, Mark Elliff, David Armstrong
NOES:	None
ABSTAIN:	None

Mr. Dagnan also mentioned that there would be a budget amendment in the future for the purchase of golf pro shop equipment. He estimated that it would be about $50,000.

5. Discuss Budget Calendar

Mr. Dagnan explained the new budget calendar to the committee. He wants to avoid a week full of meetings with departments going line by line on their budget. He walked the committee through the budget calendar, he mentioned the possibility of a planning session scheduled for January 30. He would like to involve the department committees more this year than in the past. Agency contracts will be negotiated outside of budget meetings and the budget committee will be responsible for approving or declining the contracts. By April and May, everything will come to the Budget committee, department heads will meet and discuss their budget before being sent to the Council in June. Ms. Cox also mentioned that department heads have been asked to prioritize their needs in case things need to be cut from the budget again this year. Mr. Armstrong voiced his appreciation for the change to the budget process.

ACTION:	Motion to approve item 4.5. by Mark Elliff
	Motion passed with a 4:0
AYES:	Alan Snow, Ceri Otero, Mark Elliff, David Armstrong
NOES:	None
ABSTAIN:	None

6. Staff Reports

Mr. Dagnan let the committee know that City Attorney Nate Dally was in St. Louis for the oral arguments hearing for the railroad lawsuit. Our attorneys hired an oral argument specialist to present to the appeals board on our behalf. He also mentioned that the new CEDC President and Economic Development Director were hired and have started they will be in attendance at the Council meeting on January 10.

Ms. Cox mentioned that she had been working with Ms. Almandinger on the city procedures and policies and helping her get adjusted in her new role.

5. Adjournment

ACTION:	Motion to adjourn at 6:43 PM. by Ceri Otero
	Motion passed with a 4:0.
AYES:	Alan Snow, Ceri Otero, Mark Elliff, David Armstrong
NOES:	None
ABSTAIN:	None

City of Carthage, Missouri

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

January 10, 2023 - 5:00 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. **Call to Order**

   MEMBERS PRESENT: Trudy Blankenship, Robin Blair, Tiffany Cossey. Robin Harrison was absent.

   OTHER COUNCIL MEMBERS: Mayor Dan Rife, David Armstrong

   STAFF PRESENT: City Administrator Greg Dagnan, Assistant City Administrator Traci Cox, City Clerk Miranda Deal, Deputy City Clerk Courtney Walker

   Vice-Chair Trudy Blankenship called the meeting to order at 05:00 PM.

2. **Old Business**

   1. Approval of December 13, 2022 Minutes

ACTION:	Motion to approve item 2.1. by Robin Blair
	Motion passed with a 3
AYES:	Trudy Blankenship, Robin Blair, Tiffany Cossey
NOES:	None
ABSTAIN:	None

   2. Review & Approval of the Claims Report

ACTION:	Motion to approve item 2.2. by Tiffany Cossey
	Motion passed with a 3:0
AYES:	Trudy Blankenship, Robin Blair, Tiffany Cossey
NOES:	None
ABSTAIN:	None

3. **Citizens Participation**

   (Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. **New Business**

1. Discuss Dick Horton Bill

Mr. Dagnan explained to the committee what had been going on with this requisition. Dick Horton Consulting sent the City an invoice for services rendered regarding the Parks Master Plan Addendum #2 that was passed by council for fees up to $30,000. There were multiple policies that the City was billed for, as well as many consulting hours that had no documentation to validate the dates and times spent consulting. City Attorney Nate Dally wrote to Dick Horton Consulting requesting additional information regarding all of the consulting hours and the Public Art policy that was billed to the City. The art policy was not specifically listed in the Addendum, and it was copied from Kingston, Ontario Canada, and with consulting firms, the City needs to see a breakdown of dates and time spent doing consulting for the City. Mr. Dagnan told the committee that it is up to them to decide what gets paid from the invoice that was sent for $30,000.

The committee discussed what the contract says versus what was received, if it was acceptable, and what was billed as a flat project rate or time rate by the hour. The City did receive the Special Event Policy, the Gift Catalogue, and the Pricing and Cost Recovery Policy. The art policy received needed many modifications to fit into the City's needs, and the 100 consulting hours did not have any supporting documentation. The committee wants to see an improved art policy and documentation for the consulting hours.

ACTION:	Motion to approve payment for the special events policy, gift catalog, and prici recovery policy in the amount of $15,000 and delay payment for the art policy consulting hours until further documentation is received by Tiffany Cossey
	Motion passed with a 3:0.
AYES:	Trudy Blankenship, Robin Blair, Tiffany Cossey
NOES:	None
ABSTAIN:	None

2. Staff Reports

Mr. Dagnan let the committee know that City Attorney Nate Dally would have been at the meeting, but he was in St. Louis for the oral arguments hearing for the lawsuit with the railroad.

Ms. Cox mentioned that the auditor will be at the next CIAC meeting to present fiscal year 2022's audit. If there is a heavy agenda for the next meeting, the time of the meeting may need to be moved up, the auditor could most likely present the audit in an hour. Ms. Blair asked questions on the audit process and what they look for, Ms. Cox let her know that it is a yearly process and they look at all of our financial entries and then present their findings to the committee.

5. Adjournment

ACTION:	Motion to adjourn at 5:39 PM by Robin Blair
	Motion passed with a 3:0

AYES:	Trudy Blankenship, Robin Blair, Tiffany Cossey
NOES:	None
ABSTAIN:	None

City of Carthage, Missouri

PUBLIC SERVICES COMMITTEE

January 17, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. **Old Business**
    1. Approval of December Minutes.
2. **Call to Order**
3. **Citizen Participation**
    (Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Chelsea Cholley at the Parks & Recreation office at 417-237-7035, or email c.cholley@carthagemo.gov.)
4. **New Business**
    1. Consider and Discuss Public Art Policy.
    2. Consider and Discuss Golf Merchandise.
    3. Consider and Discuss Golf Incentives for Employees City Wide.
5. **Staff Reports**
6. **Other Business**
7. **Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

City of Carthage, Missouri

PUBLIC SERVICES COMMITTEE

January 17, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

2. Old Business

1. Approval of December Minutes.

ACTION:	Motion to item 1.1. by Ed Hardesty second by None; Motion with a 4:0
AYES:	Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES:	None
ABSTAIN:	None

3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Chelsea Cholley at the Parks & Recreation office at 417-237-7035, or email c.cholley@carthagemo.gov.)

4. New Business

1. Consider and Discuss Public Art Policy.

Ms. Almandinger discussed that there is a newer revised Public Art Policy that was created by the City Attorney. This revised policy is only one page to avoid unnecessary language and is easier for the general public to read and understand the requirements. Almandinger mentions changing some phrasing in the policy and the council agreed. Council voted to forward the policy to the next city council meeting.

ACTION:	Motion to accept/approve item 4.1. by Ed Hardesty second by None; Motion with a 4:0
AYES:	Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES:	None
ABSTAIN:	None

2. Consider and Discuss Golf Merchandise.

Ms. Almandinger introduced Mr. Markham, Our current Temporary Golf Operations Supervisor, Mr. Markham went on to discuss the need for a line item with the budget of 60,000 to help stock the City Golf Course Pro Shop with merchandise for golfers to be able to purchase items needed. Markham discussed that we will need all new merchandise and displays and though there is a large amount that is being requested, it is only due to having nothing to start with. Later on in the next budget, it will not need to be as much requested. Mr. Markham stated that they are currently working on creating accounts with the vendors Titleist, Ping, Srixon, & Callaway to prepare for purchasing. The committee members discussed raising the budget amount to help cover freight and any unprepared cost to 70,000. Committee motion to forward item to council in the amount of 70,000 to be used for Golf Pro Shop Merchandise.

ACTION:	Motion to accept/approve item 4.2. by Ed Hardesty second by None; Motion with a 4:0
AYES:	Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES:	None
ABSTAIN:	None

3. Consider and Discuss Golf Incentives for Employees City Wide.

Ms. Almandinger mentioned that there is currently what seems to be an unwritten policy to allow some employees to use the Golf Course for free and others to have a discount. Currently, city employees get 50 percent off but park and golf employees get free green fee. All employees have to pay for cart fees except for Golf Maintence and Pro Shop Attendants. Ms. Almandinger stated that she wanted to offer free green fees to all employees. The committee members discussed offering free golf fees to all employees but it was determined that this could be an internal park policy and does not need committee or council approval. It was recommended to be a temporary policy that is further reviewed after a year to see if anything should be changed. No council action needed. No action taken.

5. Staff Reports

Ms. Almandinger discussed that there are some golfers that would like to meet with her and some city administration. There will be a meet and greet. The RFP for the new roundabout will be going out shortly for bids. Ms. Almandinger stated there were some changes to job descriptions by some park employees. The Golf Maintenance position will now directly report to the Director of Parks and Recreation. The job of managing the city webpage has been removed from the Event Center Supervisor to IT department. Ms. Almandinger stated that bathrooms are moving forward and Zanevan Engineering is currently working on the RFP that will be sent out shortly. Ms. Alamandinger stated that Play and Park will be visiting January 28th and they will be looking at moving the location of the Municipal Park Playground. Parks Department is moving forward with getting bids to purchase a snow plow and a salt spreader that has been budgeted as a capital item. Golf is currently working on bids for a John Deere 2700 Triplex mower. Civil War Museum had 3 bids for the video. Ms. Almandinger does not recommend accepting any bid and will bring bids forward to the next Public Service Committee to be rejected to allow for a new RFP to be processed. Ms. Almandiger discussed that she would be reviewing all the pricing the Parks Department has for shelters, rentals, tournaments as well as other things.

6. Other Business

Committee Members discussed adding additional meetings to help the transition of the new Park Director. Council agreed the next Public Service Committee will be January 31st at 5:00pm.

7. Adjournment

City of
Carthage

City of Carthage, Missouri
PUBLIC SAFETY COMMITTEE

January 23, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. Call to Order

2. Old Business

1. Consideration and approval of 11/21/22 Minutes

3. Citizen Participation

4. New Business

1. Consider and discuss check/donation to Police Department
2. Consider and Discuss truck route - Chief Hawkins
3. Staff Reports
   - Fire Department
   - Police Department

5. Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

City of Carthage, Missouri

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

January 24, 2023 - 5:00 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. **Call to Order**
2. **Old Business**
    1. Approval of January 10, 2023 Minutes
    2. Review & Approval of the Claims Report
3. **Citizens Participation**
   (Citizens wishing to speak should notify Department Head or Committee Chair in advance)
4. **New Business**
    1. Audit Presentation by KPM CPA's
    2. Staff Reports
5. **Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

John Bartosh
Presiding Commissioner

Tom Flanigan
Eastern District Commissioner

Darieus K. Adams
Western District Commissioner

JASPER COUNTY COMMISSION

302 S. Main ST
Carthage, MO 64836

Carthage: 417-358-0421
Joplin: 417-625-4350

Toll Free: 800-404-0421
Fax: 417+358-0483

COMMISSION AGENDA
JANUARY 17, 2023
9:00 A.M.
JASPER COUNTY COURTHOUSE ROOM 101

1. CALL TO ORDER
   PRAYER
   PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF MINUTES
4. PRESENTATIONS
5. REPORTS AND COMMUNICATIONS
6. ELECTED OFFICIALS/CITIZENS REQUESTS
   - **Jasper County Sheriff-Surplus X-Ray Machine**
7. COMMISSIONER'S REPORTS
8. UNFINISHED BUSINESS
9. NEW BUSINESS
   - **Discuss Placing Sales Tax on the April Ballot for Recreational Marijuana**
10. PUBLIC HEARINGS

PUBLIC PARTICIPATION FROM AUDIENCE WHEN ADDRESSED YOU WILL BE ALLOWED THREE MINUTES TO SPEAK.

ELECTED OFFICIALS/CITIZENS WISHING TO BE HEARD UNDER ELECTED OFFICIALS/CITIZENS REQUEST MUST REQUEST TO SPEAK TO COMMISSION BY 4:00 P.M. ON THE FRIDAY PRIOR TO THE COMMISSION MEETING ON TUESDAY. CITIZENS SPEAKING TIME WILL BE LIMITED TO FIVE MINUTES.

THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:
COMMISSION OFFICE, 302 S. MAIN, COURTHOUSE, ROOM 101, CARTHAGE 417-358-0421

NOTICE POSTED JANUARY 13, 2023 AT 4:00 P.M. (RSMO 610.020)

AGENDA

Notice is hereby given that the Carthage Water & Electric Plant Board will meet January 19, 2023, 4:00 p.m. at the CWEP Complex, 627 W. Centennial, Carthage. The tentative agenda of the regular meeting includes:

ADDITIONS TO THE AGENDA

APPROVAL OF THE BOARD MINUTES: December 2022

APPROVAL OF DISBURSEMENTS: December $5,146,675.18

FINANCIAL STATEMENT: December

COMMITTEE REPORTS

CITIZENS PARTICIPATION PERIOD:

OLD BUSINESS: None.

NEW BUSINESS:

1. Consideration of Bids for SWPA- Sub 1 69kV Line Rebuild project
2. Consideration of Bids for a 16” Gate Valve and Service Installation
3. Consideration of Bids for Substation No. 1 Relay Equipment
4. Consideration of updated bids for Substation 2 power transformers

STAFF REPORTS

BOARD MEMBER COMMENTS

Persons with disabilities who need special assistance may call 417-237-7300 or 1-800-735-2466 (TDD via Relay Missouri) at least 24 hours prior to meeting.

Representatives of the news media may obtain copies of this notice by contacting:
Megan Kirby, P O Box 611 Carthage, MO 64836 417-237-7300

City Administrator's Report 01/06/22-01/20/2023

City Staff and Internal Projects

- Upstairs Office Construction is almost complete
- Updating of Comprehensive Plan moving forward, need to set a deadline for completion (Planning and Zoning, Public Works, Engineering and Administration)
- **Budget Process has started** (All departments)

Community

- GRO Community Meeting
- Chamber of Commerce Board Meeting
- Jasper County Commission Meeting
- Region M- Solid Waste Meeting
- Guest Speaker at Rotary
- Several Interviews Regarding Marijuana Tax

Meetings

- Discussions with Glitner Construction regarding trucking terminal
- CEDC Board Meeting
- Jasper County Emergency Services Board Meeting
- Insurance Audit and Claims
- Budget Ways and Means
- Public Services Committee
- Several Meetings with Mayor and various department heads
- Several Meetings concerning 20 million County Wide Public Radio System

Upcoming

- **Council Planning session January, 30th**
- Outside agency contract negotiations have started

COUNCIL BILL NO. ___23-01_____ **ORDINANCE NO. _____________**

An Ordinance authorizing the Mayor to enter into a contract with Play and Park for Playground Equipment at Municipal Park for $879,640.63, in the City of Carthage, Missouri.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a contract with Play and Park for Playground Equipment at Municipal Park in the amount of $879,640.63, a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _______ DAY OF ____________________, 2023.

____
Dan Rife, Mayor

ATTEST:

____
Miranda Deal, City Clerk

Sponsored by: Public Services

Play & Park Structures of MO
303 Bass St.
Park Hills, MO, 63601
Phone: 573-631-1968
Fax: 423-425-3124
Email:
scasada@playandpark.com
Contact: Steve Casada

Municipal Park

Carthage Parks & Recreation
Attn: Abi Almandinger
521 Robert Ellis Young Drive
Carthage, MO 64836
Phone: 417-237-7035

Quote Number: 796-153666
Quote Date: 1/6/2023

Stock ID	Description	Quantity	Weight	Unit Price	Amount
RDU	5-12 Play Structure	1	20838.31	$270,996.00	$270,996.00
RDU	5-12 Swing Set	1	633	$3,966.00	$3,966.00
RDU	2-5 Play Structure	1	6131.04	$93,771.00	$93,771.00
RDU	2-5 Swing Set	1	682	$6,619.00	$6,619.00
7310	20"HYPNETIC WHEEL 2-SIDE	1	10	$1,300.00	$1,300.00
7352	20" TWO SIDED HOURGLASS	1	16	$1,419.00	$1,419.00
7357	20" TWO SIDED PACHINKO	1	14	$1,512.00	$1,512.00
65162	TRIPLE SOLSTICE	1	319	$7,204.00	$7,204.00
65192	NDS PLAY ON SIGN PKG	2	124	$0.00	$0.00
65193	NDS INCLUSIVE PLAY SIGN PKG	2	124	$0.00	$0.00
65195	NDS NATURE GROUNDS SIGN PKG	3	186	$0.00	$0.00
65196	SWIZZLER	2	342	$2,499.00	$4,998.00
65218	INCLUSIVE ORBIT	1	794	$14,781.00	$14,781.00
65276	Double Temple Trolley Long	1	3261	$36,995.00	$36,995.00
65277	TempleTrolley Belt Seat Package	1	539	$5,000.00	$5,000.00
65278	Temple Trolley Made-For-Me (Yellow)	1	66	$3,500.00	$3,500.00
68115	ACTIVITY METER	3	120	$633.00	$1,899.00
68128	SONATA	1	261	$5,215.00	$5,215.00
68131	CURVED "S" CHIME	1	454	$6,624.00	$6,624.00
68140	CONGA (SET OF 3)	1	203	$4,625.00	$4,625.00
MC040F	FIRE STATION PNL-RECYCLED	1	172	$1,012.00	$1,012.00
MC040P	POST OFFICE PNL-RECYCLED	1	172	$1,012.00	$1,012.00
MC040S	SCHOOL PANEL-RECYCLED	1	172	$1,012.00	$1,012.00
MEC222	STANDARD GAS PUMP ON POST	1	48	$665.00	$665.00
MEC241	DUAL GAS PUMP STATION	1	300	$1,334.00	$1,334.00
SF-166	6' STANDARD PICNIC TABLE	4	904	$1,489.00	$5,956.00
313199	PPS OWNER'S KIT	1	11	$0.00	$0.00
UP128	TRIKE SCHOOL ZONE SIGN	1	0	$187.00	$187.00
UP156	TRIKE DIRECTIONAL ARROW SIGN	1	0	$187.00	$187.00
UP125	TRIKE STOP SIGN	1	0	$187.00	$187.00
UP126	TRIKE YIELD SIGN	1	0	$187.00	$187.00
PIP	10,985 SF OF POURED IN PLACE *- COLOR IS 50/50 BLACK/ STANDARD. 4.25" THICKNESS FOR 9' CFH @ 5961 SF. 5.25" THICKNESS FOR 12' CFH @ 5024 SF. INCLUDES GRAPHICS AS SUBMITTED. NO OPTION TO FURNISH AND INSTALL 4". THICK CRUSHED STONE BASE-CONCRETE BY OTHERS.*	1	0	$228,145.00	$228,145.00
INSTALL	Install ONLY as per prints provided *- Quote Number: 796-153666*	1	0	$156,000.00	$156,000.00
INSTALL	Aggregate Subbase up to 4” thick	1	0	$32,780.00	$32,780.00
INSTALL	Concrete Sidewalk *- 5’ wide with a light broom fi nish Side walk to shelter and from shelter to play area Side walk around the entire perimeter of the play area*	1	0	$26,670.00	$26,670.00
INSTALL	Site prep up to 6” cut	1	0	$20,860.00	$20,860.00
INSTALL	20x20 Hip Shelter	1	0	$39,100.00	$39,100.00

- Price includes: Installation Concrete fl ooring 22x22 with a light broom fi nish Engineered Drawings Shipping

Total Weight: 36896.35

Pricing per MO State Contract #CC202382005 _______ Taxes not included. If the customer is not tax exempt, taxes will be added to the total.

SubTotal:	$985,718.00
Discount:	$129,030.95
Estimated Freight:	$22,953.58
Total Amount:	$879,640.63

THIS QUOTATION IS SUBJECT TO POLICIES IN THE CURRENT PLAY & PARK STRUCTURES CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF $1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO PLAY & PARK STRUCTURES, C/O Play & Park Structures of MO.

Pricing: f.o.b. factory, firm for 30 days from date of quotation.

Shipment: order shall ship within 45-60 days after Play & Park Structures' receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of deposit, if required.

Freight charges: Prepaid & added

Installation: A certified Play & Park Structures Installer is recommended for play equipment installation. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs.

Submittals: our design proposal reflects the spirit and intent of the project plans and specifications. While some variations may exist between our quotation and the project design, the differences do not materially affect the intended use. Play & Park Structures designs and specifications are unique and not intended to be identical in all respects to other manufacturers. We shall submit for review and approval by the owner's representative detailed drawings depicting the equipment to be furnished accompanied by specifications describing materials. Once approved, these drawings and specifications shall constitute the final documents for the project and shall take precedence over all other requirements.

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; safety surfacing; borders and drainage provisions.

Acceptance of quotation:

Accepted By (printed): ______________________

P.O. No: ______________________

Signature: ______________________

Date: ______________________

Title: ______________________

Phone: ______________________

Purchase Amount: $879,640.63

E-mail: ______________________

Order Information

Bill to:	Ship to:
Company: ______	Company: ______
Attn: ______	Attn: ______
Address: ______	Address: ______
City/State/Zip: ______	City/State/Zip: ______
Billing Contact: ______	Jobsite Contact: ______
Billing Phone: ______	Jobsite Phone: ______
Billing Fax: ______	Jobsite Fax: ______

Enter desired color palette name: ______________________ OR

Enter desired color: Uprights ( ) Decks ( )

Accents ( ) Roofs/Tubes ( ) Slides/Panels ( )

Play & Park Structures of MO

By: ______________________

Salesperson's signature

______________________ Salesman's Signature

______________________ Customer's Signature

NOTICE OF CONTRACT AMENDMENT

State Of Missouri
Office Of Administration
Division Of Purchasing
PO Box 809
Jefferson City, MO 65102-0809
http://oa.mo.gov/purchasing

CONTRACT NUMBER CC202382005	**CONTRACT TITLE** Statewide Parks and Recreation Equipment and Related Services
AMENDMENT NUMBER 02	**CONTRACT PERIOD** January 1, 2023 through June 30, 2023
REQUISITION/REQUEST NUMBER N/A	**SAM II VENDOR NUMBER/MissouriBUYS SYSTEM ID** MB00034257
CONTRACTOR NAME AND ADDRESS PS Commercial Play, LLC 401 Chestnut Street Suite 310 Chattanooga, TN 37402	**STATE AGENCY'S NAME AND ADDRESS** Various agencies throughout the State of Missouri

ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS:

Contract CC202382005 is hereby amended to include Amendment #12 to NASPO's Master Agreement #6486 to extend the expiration date to June 30, 2023.

BUYER Nicolle Backes	**BUYER CONTACT INFORMATION** Email: Nicolle.backes@oa.mo.gov Phone: (573) 751- 5341 Fax: (573) 526-9816
SIGNATURE OF BUYER Nicolle Backes	**DATE** 11/4/2022
DIRECTOR OF PURCHASING Karen S. Boeger	

AMENDMENT No. 12 to
MASTER AGREEMENT# 6486

I. This is Amendment No. 12 to Master Agreement #6486 dated November 30, 2016, as amended from time to time ("Master Agreement") between the State of Oregon, acting by and through its Department of Administrative Services, Procurement Services Office ("DAS PS") on behalf of the member states of the NASPO ValuePoint Cooperative Purchasing Program and PS Commercial Play, LLC dba Play and Park Structures hereafter called "Contractor." This amendment is effective on the date it has been signed by both parties.

II. The Master Agreement is hereby amended as follows; with removed language indicated by strikethrough and new language bold and underline;

Term of Master Agreement

1.5.1 The initial term of this Master Agreement begins on the date this Master Agreement has been signed by DAS PS and Contractor and all required approvals have been obtained (the "Effective Date") and ends one year after the Effective Date, unless sooner terminated or extended as provided in this Master Agreement. DAS PS may extend this Master Agreement for additional terms**.**~~, provided, however, that the total term, including the initial term and all renewals, may not be more than 6 years from the Effective Date.~~ DAS PS will exercise the option to extend, if at all, by giving Contractor written notice of such exercise no later than 30 calendar days before the expiration of the then-current term. The initial term and all extension terms are collectively the "Term" of this Master Agreement.

Master Agreement #6486 term is hereby extended to ~~December 1, 2022~~ **June 30, 2023**.

III. Except as expressly amended above, all other terms and conditions of the Master Agreement are still in full force and effect. Contractor certifies that the representations, warranties and certifications contained in the Master Agreement are true and correct as of the effective date of this amendment and with the same effect as though made at the time of execution of the Amendment.

Certification: By signature on this Amendment, the undersigned hereby certifies under penalty of perjury that the undersigned is authorized to act on behalf of Contractor and that s/he has authority and knowledge regarding Contractor's payment of taxes, and to the best of her/his knowledge, for a period of no fewer than six calendar years preceding the Effective Date of this Amendment, Contractor has faithfully has complied with and is not in violation of: (i) all tax laws of this state, including but not limited to ORS 305.380(4), ORS 305.620 and ORS chapters 316, 317, and 318;(ii) any tax provisions imposed by a political subdivision of this state that applied to Contractor, to Contractor's property, operations, receipts, or income, or to Contractor's performance of or compensation for any work performed by Contractor; (iii) any tax provisions imposed by a political subdivision of this state that applied to Contractor, or to goods, services, or property, whether tangible or intangible, provided by Contractor; and (iv) any rules, regulations, charter provisions, or ordinances that implemented or enforced any of the foregoing tax laws or provisions.

CONTRACTOR: PS COMMERCIAL PLAY, LLC dba PLAY AND PARK STRUCTURES:

By: Lindsay Hill

Name: Lindsay Hill **Title:** SVP & Business Unit Manager **Date** 10.11.2022

DEPARTMENT OF ADMINISTRATIVE SERVICES PROCUREMENT SERVICES, On behalf of State of Oregon:

Approved By: John ANGLEMIER DAS PS Procurement Manager 10/11/2022

Name: John Anglemier **Title:** **Date**

APPROVED PURSUANT TO ORS 291.047

By: Via email_ Karen J. Johnson Date: October 3, 2022

Title: Sr Assistant Attorney General

COUNCIL BILL NO. ___23-02_____ **ORDINANCE NO. _____________**

An Ordinance authorizing the Mayor to enter into a contract with Play and Park for Playground Equipment at Carter Park for $531,193.60, in the City of Carthage, Missouri.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a contract with Play and Park for Playground Equipment at Carter park in the amount of $531,193.60, a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _______ DAY OF ____________________, 2023.

____
MAYOR

ATTEST:

____
CITY CLERK

Sponsored by: Public Services

Play & Park Structures of MO
303 Bass St.
Park Hills, MO, 63601
Phone: 573-631-1968
Fax: 423-425-3124
Email:
scasada@playandpark.com
Contact: Steve Casada

Carter Park

Carthage Parks & Recreation
Attn: Abi Almandinger
521 Robert Ellis Young Drive
Carthage, MO 64836
Phone: 417-237-7035

Quote Number: 796-154586
Quote Date: 1/6/2023

Stock ID	Description	Quantity	Weight	Unit Price	Amount
RDU	Play Structure	1	16098.87	$228,605.00	$228,605.00
65173	REFLECTIONS SELFIE SWING 5"	1	62	$1,915.00	$1,915.00
65174	SELFIE TOT SWING 5"	1	28	$853.00	$853.00
65192	NDS PLAY ON SIGN PKG	1	62	$0.00	$0.00
65193	NDS INCLUSIVE PLAY SIGN PKG	1	62	$0.00	$0.00
65196	SWIZZLER	2	342	$2,499.00	$4,998.00
65198	SWIRL WITH ME W/HANDLE	1	491	$5,999.00	$5,999.00
65224	SHADED SWING 3 BAY	1	3024	$12,594.00	$12,594.00
67598	BELT SEAT PKG 5"OD	3	72	$382.00	$1,146.00
67854	5"MADE-FOR-ME SEAT GV	1	55	$596.00	$596.00
68115	ACTIVITY METER	1	40	$633.00	$633.00
68127	ALLEGRO (SET OF 7)	1	454	$7,482.00	$7,482.00
68128	SONATA	1	261	$5,215.00	$5,215.00
68129	PRESTO	1	287	$6,095.00	$6,095.00
68130	CONGA (SET OF 2)	1	181	$3,485.00	$3,485.00
68140	CONGA (SET OF 3)	1	203	$4,625.00	$4,625.00
68143	SINGLE A MINOR	1	245	$3,454.00	$3,454.00
SF-126	6' BENCH INGROUND	5	565	$770.00	$3,850.00
PIP	7,143 SF OF POURED IN PLACE *- COLOR IS 50/50 BLACK/ CUSTOM 3.75" THICKNESS FOR 8' CFH INCLUDES LF FOR TURNDOWN AS SUBMITTED NO OPTION TO FURNISH AND INSTALL 4" THICK CRUSHED STONE BASE-PROVIDED BY OTHERS*	1	0	$137,200.00	$137,200.00
INSTALL	Install ONLY as per prints provided	1	0	$98,766.00	$98,766.00
INSTALL	20x20 Hip Shelter *- Price includes: Installation Concrete flooring 22x22 with a light broom finish Engineered Drawings Shipping*	1	0	$39,020.00	$39,020.00
INSTALL	Aggregate Subbase up to 4” thick up to sf listed	1	0	$19,215.00	$19,215.00
INSTALL	Site prep up to 6” cut up to sf listed	1	0	$12,230.00	$12,230.00
INSTALL	Dumpster	1	0	$1,025.00	$1,025.00

Total Weight: 22532.87

SubTotal: $599,001.00
Discount: $84,042.70
Freight: $16,235.30
Total Amount: $531,193.60

Pricing per MO State Contract #CC202382005 _______ Taxes not included. If the customer is not tax exempt, taxes will be added to the total.

THIS QUOTATION IS SUBJECT TO POLICIES IN THE CURRENT PLAY & PARK STRUCTURES CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF $1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO PLAY & PARK STRUCTURES, C/O Play & Park Structures of MO.

Pricing: f.o.b. factory, firm for 30 days from date of quotation.

Freight charges: Prepaid & added

Installation: A certified Play & Park Structures Installer is recommended for play equipment installation. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs.

Submittals: our design proposal reflects the spirit and intent of the project plans and specifications. While some variations may exist between our quotation and the project design, the differences do not materially affect the intended use. Play & Park Structures designs and specifications are unique and not intended to be identical in all respects to other manufacturers. We shall submit for review and approval by the owner's representative detailed drawings depicting the equipment to be furnished accompanied by specifications describing materials. Once approved, these drawings and specifications shall constitute the final documents for the project and shall take precedence over all other requirements.

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; safety surfacing; borders and drainage provisions.

Acceptance of quotation:

Accepted By (printed): ______________________ P.O. No: ______________________

Signature: ______________________ Date: ______________________

Title: ______________________ Phone: ______________________

Purchase Amount: $531,193.60 E-mail: ______________________

Order Information

Bill to: Ship to:

Company: ______________________ Company: ______________________

Attn: ______________________ Attn: ______________________

Address: ______________________ Address: ______________________

City/State/Zip: ______________________ City/State/Zip: ______________________

Billing Contact: ______________________ Jobsite Contact: ______________________

Billing Phone: ______________________ Jobsite Phone: ______________________

Billing Fax: ______________________ Jobsite Fax: ______________________

Enter desired color palette name: ______________________ OR

Enter desired color: Uprights ( ) Decks ( )

Accents ( ) Roofs/Tubes ( ) Slides/Panels ( )

Play & Park Structures of MO

By: ______________________

Salesperson's signature

______________________ ______________________

Salesman's Signature Customer's Signature

COUNCIL BILL NO. ____23-03______ **ORDINANCE NO. _____________**

An Ordinance authorizing the Mayor to enter into a contractual agreement with Baker Tilley US, LLC, for grant writing services, in the City of Carthage, Missouri.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a contract with Baker Tilley for grant writing services for the terms as stated in the attached engagement letter, a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _______ DAY OF ___________________, 2023.

____

MAYOR

ATTEST:

____

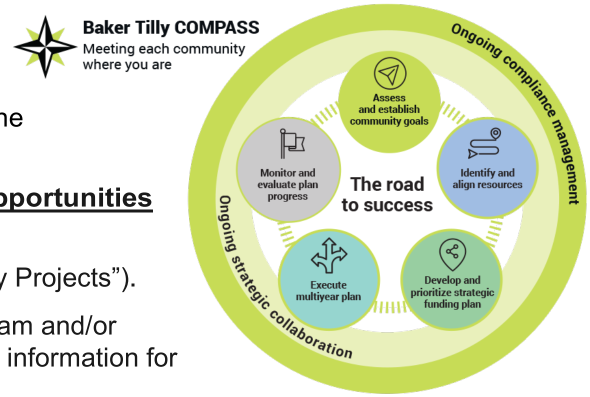
CITY CLERK

Sponsored by:

RE: Infrastructure Investment and Jobs Act ("IIJA"), American Rescue Plan Act ("ARPA") and Inflation Reduction Act ("IRA") Grant Pursuit Consulting Services

DATE:

This Scope Appendix is attached by reference to the above-named engagement letter (the "Engagement Letter") between the City of Carthage, Missouri (the "Client") and Baker Tilly US, LLP and relates to services to be provided by Baker Tilly Municipal Advisors, LLC.



SCOPE OF WORK

Baker Tilly Municipal Advisors ("BTMA") will perform the following services:

<u>Task 1: Identify potential IIJA/ARPA/IRA grant opportunities ("Take Bearing")</u>

1. Determine potential projects to be financed ("Priority Projects").
   a. Review Client's Capital Improvement Program and/or provide client with a questionnaire soliciting information for those projects to be financed
2. Utilize Baker Tilly's internal ARPA and IIJA grant database and other industry sources to identify potential federal and state funding sources for Client's Priority Projects.
3. Deliver to Client
   a. A letter report detailing potential federal and state funding sources for Priority Projects.

<u>Task 2: Create detailed action plan for projects client chooses to pursue ("Chart Course")</u>

1. For Priority Projects which the Client wishes to further pursue IIJA/ARPA/IRA grant funding, BTMA will prepare an action plan to include:
   a. Most current status of the grant program
   b. Grant program deadlines
   c. Grant application requirements
   d. Criteria for selection and insight on what constitutes a strong application
2. As appropriate, arrange for Client to meet with grant program administrators to receive feedback on potential grant applications
3. For grant programs which are not yet accepting applications, Baker Tilly will monitor the program on Client's behalf and periodically inform Client of program status.

<u>Task 3: Assist in submission of grant application ("Expedition")</u>

1. At the request of the Client, BTMA will assist in preparation and submission of one or more grant applications. BTMA will:
   a. Assist the Client in developing a working group (subject matter experts).
   b. Prepare and maintain a Schedule of Events and Distribution List
   c. Prepare grant application materials and collect grant application materials from members of the working group

d. Assemble the grant application and submit it on Client’s behalf

Compensation and Invoicing

BTMA's fee for Task 1 will be $200 per project researched.

BTMA's fee for services for Tasks 2 and 3 will be billed monthly at the hourly rate of $285 based upon the actual time incurred. Fees to be billed monthly.

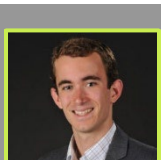
Fees shall include all expenses incurred by BTMA except expenses incurred for travel which will be billed on a separate line item. No travel expenses will be incurred without the prior authorization of the Client.

Assigned Professionals

Tom Kaleko, Principal

Role: Lead and primary City contact

Tom works with a variety of Missouri local governments advising on public finance and economic development. Prior to 2005, he served for 20 years in various city management roles. Recognizing the importance of the IIJA, ARPA, and IRA to municipal governments, Tom has expanded his practice to incorporate these landmark pieces of legislation. He coordinates Baker Tilly’s ARPA services and advises local government in multiple states on administration of their ARPA awards. He has held numerous live and remote ARP training events for the Missouri Municipal League and is the author of multiple articles on the ARPA. Tom earned a Master of Public Administration degree from the University of Kansas and a Bachelor of Business Administration from the University of Tennessee. He is an MSRB Series 50 Qualified Municipal Advisor and Series 54 Qualified Municipal Advisor Principal.



Carlos Maciel, Manager

Role: Research and analysis

Carlos joined the firm in 2021. His previous experience includes working as a financial analyst for a municipal legal firm and as a risk analyst for the wealth management division of a major bank. Carlos will research potential grant opportunities for the City’s priority projects and assist in preparation of grant applications.

Schedule

BTMA is available to immediately begin work on this engagement. BTMA will work with Client to establish a mutually agreeable timeline for completion understanding that some grant programs may not be available until a future date.

Nonattest Services

As part of this engagement, we will perform certain nonattest services. For purposes of the Engagement Letter and this Scope Appendix, nonattest services include services that the *Government Auditing Standards* refers to as nonaudit services.

We will not perform any management functions or make management decisions on your behalf with respect to any nonattest services we provide.

In connection with our performance of any nonattest services, you agree that you will:

> Continue to make all management decisions and perform all management functions, including approving all journal entries and general ledger classifications when they are submitted to you.

> Designate an employee with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee the services we perform.

> Evaluate the adequacy and results of the nonattest services we perform.

> Accept responsibility for the results of our nonattest services.

> Establish and maintain internal controls, including monitoring ongoing activities related to the nonattest function.

Conflicts of Interest

Attachment A to the Engagement Letter contains important disclosure information that is applicable to this Scope Appendix.

We are unaware of any additional conflicts of interest related to this Scope Appendix that exist at this time.

Termination

This Scope Appendix will terminate according to the terms of the Engagement Letter. If this Scope Appendix is acceptable, please sign below and return one copy to us for our files. We look forward to working with you on this important project.

Sincerely,

Tom Kaleko

Signature Section:

The services and terms as set forth in this Scope Appendix are agreed to on behalf of the Client by:

Name: ______________________________
Title: _______________________________
Date: _______________________________

COUNCIL BILL NO. __23-05___ **ORDINANCE NO. ____________**

An Ordinance Adopting a Public Art Policy of the City of Carthage, Missouri

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: A Public Art Policy of the City of Carthage is hereby enacted as follows:

The Public Art Committee/Public Services Committee will be the body which sets standards and criteria for artwork donated to or commissioned by the City; and recommends policy on the display of public artwork on public property.

For the purposes of this policy, artwork is defined as work in any media created by one or more Artist(s).

Artwork can be acquired in a number of ways: through loan, by gift, by commission, through bequest, purchase or any other method which would transfer ownership to the City.

The Public Services Committee will consider and recommend the most appropriate acquisition method for a particular piece of artwork. Prior to any acceptance of artwork by the City, all monies related to acquisition and installation costs will be identified and included in the Public Services Committee's recommendation.

The Public Services Committee will make recommendations to the City Council. The City Council is the only body which can accept donations of artwork on behalf of the City and will do so by resolution or motion.

Criteria for acceptance and acquisition of public art
The following are the criteria for the acceptance and acquisition of public artwork, whether on a permanent basis or for temporary loan.

a. Only artwork intended for retention and maintenance into the long-range future of the City should be accessioned permanently on behalf of the City. For artwork recommended for permanent accession, the Public Services Committee will recommend an appropriate place in the City for the location of the proposed artwork.

b. The work should be of high quality and be able to be presented to its best possible advantage as determined by the Public Services Committee.

c. The artwork should be of a durable quality for sufficient exhibition.

d. The City must be able to provide the artwork with the proper care and maintenance (while it is on display or in storage). The City must have the resources to maintain the artwork properly and, if necessary, to store the work.

e. The artwork should serve as an object that positively augments the community and environment and serves to promote the City's identity, including building on the City's history, diversity and geography.

f. The artwork must come to the City with clear documentation of current ownership and origin, and any restrictions as to displaying the artwork must be known and agreed to by the City before acquiring the artwork for any duration.

g. The artwork must come to the City with no restrictions as to ownership unless a prior written agreement has been entered into by the City and the prospective donor.

SECTION II: This Ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _________ DAY OF ___________________, 2023.

____

—

Dan Rife, Mayor

ATTEST:

____

Miranda Deal, City Clerk

Sponsored by: Public Services Committee

COUNCIL BILL NO.___23-06___ **ORDINANCE NO. ____________**

An Ordinance to amend Section 23-172(d) of the Code of the City of Carthage to add Hazel Avenue from HH Highway to the North Side of the George Phelps intersection, as a truck Route in the City of Carthage, Missouri.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: Section 23-172(d) of the Code of the City of Carthage is hereby amended by adding the following phrase:

Hazel Avenue from HH Highway to the North side of the intersection of Hazel Ave and George E. Phelps Ave.

SECTION II: This Ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS __________ DAY OF ____________________, 2023.

____

Dan Rife, Mayor

ATTEST:

____

Miranda Deal, City Clerk

Sponsored by: Public Safety Committee

RESOLUTION NO. __1994_

A RESOLUTION PROVIDING FOR THE FORMAL ACCEPTANCE OF AN ANONYMOUS DONATION OF $10,000 BY THE CITY COUNCIL OF THE CITY OF CARTHAGE, MISSOURI PURSUANT TO CITY POLICY.

WHEREAS, periodically, private individuals and agencies would like to make donations and grants to the City of Carthage for general or specific purposes; and

WHEREAS, the City has adopted a policy to formalize the conditions and procedures to be followed by the City in accepting said donations and grants, and to assist the City Council in evaluating the impact of proposed donations and grants on the resources of the City of Carthage; and

WHEREAS, This policy also establishes guidelines that ensure donations occur at "arm's length" distance from any City decision-making process, and provide criteria and processes for the acceptance of donations; and

WHEREAS, City Staff ensured that there were no potential conflicts of interest regarding this donation, and protected the anonymity as much as legally possible provided by law for legitimate reasons; and ensured that the donor does not expect anything in return and there are no conditions attached to the donation; and

WHEREAS, the Public Safety Committee met and discussed concerns regarding transparency etc., including knowledge of the donation source, and any interest, the donor had in city business, and recommended acceptance of the donation at their November 15, 2021 meeting; and

WHEREAS, The City Administrator has prepared and submitted a report evaluating the impact of the proposed donation or grant on the resources of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City hereby accepts a donation in the amount of ten thousand dollars and no cents ($10,000.00) from an anonymous donor for use in the Carthage Police Department. The donor did not place any restrictions on the specific use of the funds. A budget adjustment will be prepared when necessary to authorize the appropriation of these funds.

PASSED AND APPROVED THIS _________ DAY OF ___________, 2023.

____

Dan Rife, Mayor

ATTEST:

____

Miranda Deal, City Clerk

Sponsored by Public Safety Committee

CITY ADMINISTRATOR DONATION REPORT:

The City Administrator shall prepare a report evaluating the impact of all proposed donations or grants on the resources of the City. This report must include both the immediate costs of placing said donation into service or program into action and the costs required to maintain or continue the program in future budget years. Such costs may include analysis of annual personnel, repair and maintenance and equipment expenditures and any future capital improvements required by the donation. The report must be submitted to Council at the same time acceptance of the donation or grant is to be considered. If additional operating costs are associated with the acceptance of the donation, the Council shall identify the source of revenues to defray the additional costs at the time of acceptance.

There will be no adverse impact of acceptance of the cash contributions. The Budget Ways & Means Committee will meet to determine a recommendation on the appropriation of these funds. It is recommended that the funds be placed in the Public Safety Fund budget pending Budget Ways & Means Committee recommendations for City Council action regarding appropriations of said funds.

CARTHAGE HUMANE SOCIETY, INC.

FINANCIAL STATEMENTS

OCTOBER 31, 2022

SCHMIDT
CPAS & ADVISORS

ACCOUNTANT'S DISCLAIMER REPORT

To Management
Carthage Humane Society, Inc.
13860 Dog Kennel Ln
Carthage, MO 64836

The accompanying financial statements of Carthage Humane Society, Inc. as of and for the month ended October 31, 2022 omit substantially all disclosures. The financial statements were not subjected to an audit, review, or compilation engagement by us and we do not express an opinion, a conclusion, nor provide any assurance on them.

Schmidt Associates, LLC

November 17, 2022

Carthage Humane Society, Inc.
Balance Sheet - Tax basis
October 31, 2022

Assets

Current Assets		
SMB	$	134,608.51
SMB - Payroll		4,633.21
Petty cash		100.00
Total Current Assets		139,341.72
Property and Equipment		
Land		14,586.95
Building		486,742.82
Improvements		146,203.26
Office furniture and equipment		10,965.26
Machinery and equipment		188,773.74
Less accumulated depreciation		(450,168.49)
Net Property and Equipment		397,103.54
Total Assets	$	536,445.26

Liabilities and Net Assets

Net Assets		
Unrestricted net sssets	$	439,551.82
Change in net assets		96,893.44
Total Net Assets		536,445.26
Total Liabilities and Net Assets	$	536,445.26

Substantially all disclosures ordinarily included in Tax basis financial statements are omitted, and no assurance is provided on these financial statements.

Carthage Humane Society, Inc.
Statements of Revenues, Expenses and Other Changes in Net Assets - Tax basis
For the one month and ten months ended October 31, 2022

	2022 Month	% of Income	2022 Year to date	% of Income
Sales				
City of Carthage contract	$ 3,000.00	9.49 %	$ 30,000.00	7.98 %
Jasper County contracts	0.00	0.00	6,000.00	1.60
Adoption fees	7,041.57	22.28	73,307.51	19.49
Return to owner fee	635.00	2.01	3,555.00	0.95
Surrender fees	565.00	1.79	14,347.00	3.82
Product sales	15.00	0.05	464.00	0.12
Cemetery plot	0.00	0.00	800.00	0.21
Donations	2,413.27	7.63	56,593.03	15.05
Noncash Donations	192.04	0.61	6,159.22	1.64
Fundraising	1,962.00	6.21	8,719.21	2.32
Memorials and bequests	0.00	0.00	0.00	0.00
Grants	0.00	0.00	64,000.00	17.02
PetSmart Charities	1,000.00	3.16	5,500.00	1.46
Steadley Memorial Trust	3,000.00	9.49	34,169.62	9.09
Frances H Havens Trust	11,579.75	36.63	30,180.46	8.03
Jesse L Bridges Trust	0.00	0.00	7,579.80	2.02
Katheryn Hyde Trust	0.00	0.00	0.00	0.00
Trust fund receipts-other	0.00	0.00	10.62	0.00
Helen Boylan Foundation	0.00	0.00	2,763.03	0.73
Patricia McKay Trust	0.00	0.00	25,000.00	6.65
Reimbursement of expenses	0.00	0.00	0.00	0.00
Miscellaneous income	205.00	0.65	6,913.87	1.84
	31,608.63	100.00	376,062.37	100.00
Gross Profit	31,608.63	100.00	376,062.37	100.00
Operating Expenses				
Salaries and wages	17,814.07	56.36	142,433.80	37.88
Insurance - workers compensation	5,277.00	16.69	6,871.00	1.83
Payroll taxes	1,502.35	4.75	12,578.08	3.34
Total payroll expenses	24,593.42	77.81	161,882.88	43.05
Advertising	0.00	0.00	220.00	0.06
Auto expense	0.00	0.00	0.00	0.00
Bank charges	0.00	0.00	499.99	0.13
Cat litter	21.12	0.07	628.21	0.17
Credit card fees	98.88	0.31	1,014.67	0.27
Dog and cat food	141.08	0.45	5,434.01	1.44
Dues and subscriptions	0.00	0.00	60.00	0.02

Substantially all disclosures ordinarily included in Tax basis financial statements are omitted, and no assurance is provided on these financial statements.

Carthage Humane Society, Inc.
Statements of Revenues, Expenses and Other Changes in Net Assets - Tax basis
For the one month and ten months ended October 31, 2022

	2022 Month	% of Income	2022 Year to date	% of Income
Fundraising expense	0.00	0.00	400.00	0.11
Insurance	0.00	0.00	2,791.00	0.74
Legal and professional	300.00	0.95	4,066.25	1.08
Medication	2,544.51	8.05	26,518.73	7.05
Meals and entertainment	0.00	0.00	0.00	0.00
Medical- Veterinarian	2,636.62	8.34	21,036.02	5.59
Medical - Employees	0.00	0.00	1,219.25	0.32
Miscellaneous	(60.82)	(0.19)	(308.30)	(0.08)
Postage & Shipping	0.00	0.00	0.00	0.00
Printing & Stationary	0.00	0.00	333.42	0.09
Repairs and maintenance	400.00	1.27	4,719.47	1.25
Supplies- office	0.00	0.00	1,372.27	0.36
Supplies- Cleaning	117.12	0.37	2,051.40	0.55
Supplies- Animal Supplies	0.00	0.00	530.27	0.14
Taxes and licenses	0.00	0.00	878.00	0.23
Trash svc	155.78	0.49	1,294.21	0.34
Utilities	1,661.78	5.26	15,798.84	4.20
Veterinary	135.00	0.43	820.00	0.22
Depreciation	2,888.59	9.14	25,949.36	6.90
	11,039.66	9.14	117,327.07	6.90
Total operating expenses	35,633.08	112.73	279,209.95	74.25
Net income (loss) from operations	(4,024.45)	9.14	96,852.42	6.90
Other Income / (Expenses)				
Interest income	6.30	0.02	41.02	0.01
Other income	0.00	0.00	0.00	0.00
SBA non-taxable grant income	0.00	0.00	0.00	0.00
	6.30	0.02	41.02	0.01
Net Income / (Loss)	$ (4,018.15)	(12.71)	$ 96,893.44	25.77

Substantially all disclosures ordinarily included in Tax basis financial statements are omitted, and no assurance is provided on these financial statements.

Supplementary Information

Carthage Humane Society, Inc.
Statements of Income and Net Assets - Tax basis
For the one month and ten months ended October 31, 2022

	2022 Month Actual	Monthly Budget	Monthly Variance	2022 Year to date	Year to date Budget	Year to date Variance	Actual as a % of Budget
Revenue							
City of Carthage contract	$ 3,000.00	$ 3,000.00	$ 0.00	$ 30,000.00	$ 30,000.00	$ 0.00	100.00 %
Jasper County contracts	0.00	666.67	(666.67)	6,000.00	6,666.66	(666.66)	90.00
Adoption fees	7,041.57	6,250.00	791.57	73,307.51	62,500.00	10,807.51	117.29
Return to owner fee	635.00	416.67	218.33	3,555.00	4,166.66	(611.66)	85.32
Surrender fees	565.00	833.34	(268.34)	14,347.00	8,333.32	6,013.68	172.16
Product sales	15.00	0.00	15.00	464.00	0.00	464.00	0.00
Cemetery plot	0.00	0.00	0.00	800.00	0.00	800.00	0.00
Donations	2,413.27	4,583.34	(2,170.07)	56,593.03	45,833.32	10,759.71	123.48
Noncash Donations	192.04	2,500.00	(2,307.96)	6,159.22	25,000.00	(18,840.78)	24.64
Fundraising	1,962.00	0.00	1,962.00	8,719.21	0.00	8,719.21	0.00
Grants	0.00	2,500.00	(2,500.00)	64,000.00	25,000.00	39,000.00	256.00
PetSmart Charities	1,000.00	625.00	375.00	5,500.00	6,250.00	(750.00)	88.00
Steadley Memorial Trust	3,000.00	3,000.00	0.00	34,169.62	30,000.00	4,169.62	113.90
Frances H Havens Trust	11,579.75	1,067.92	10,511.83	30,180.46	10,679.16	19,501.30	282.61
Jesse L Bridges Trust	0.00	602.09	(602.09)	7,579.80	6,020.82	1,558.98	125.89
Katheryn Hyde Trust	0.00	1,041.67	(1,041.67)	0.00	10,416.66	(10,416.66)	0.00
Trust fund receipts-other	0.00	416.67	(416.67)	10.62	4,166.66	(4,156.04)	0.25
McDowell Trust	0.00	458.34	(458.34)	0.00	4,583.32	(4,583.32)	0.00
Helen Boylan Foundation	0.00	0.00	0.00	2,763.03	0.00	2,763.03	0.00
Patricia McKay Trust	0.00	0.00	0.00	25,000.00	0.00	25,000.00	0.00
Miscellaneous income	205.00	0.00	205.00	6,913.87	0.00	6,913.87	0.00
Total revenue	31,608.63	27,961.71	3,646.92	376,062.37	279,616.58	96,445.79	134.49
Operating Expenses							
Salaries and wages	17,814.07	13,333.33	4,480.74	142,433.80	133,333.34	9,100.46	106.83
Insurance - workers compensation	5,277.00	304.75	4,972.25	6,871.00	3,047.50	3,823.50	225.46
Payroll taxes	1,502.35	1,023.00	479.35	12,578.08	10,230.00	2,348.08	122.95
Total payroll expenses	24,593.42	14,661.08	9,932.34	161,882.88	146,610.84	15,272.04	110.42
Advertising	0.00	41.66	(41.66)	220.00	416.68	(196.68)	52.80
Auto expense	0.00	50.00	(50.00)	0.00	500.00	(500.00)	0.00
Bank charges	0.00	120.83	(120.83)	499.99	1,208.34	(708.35)	41.38
Cat litter	21.12	27.25	(6.13)	628.21	272.50	355.71	230.54
Credit card fees	98.88	0.00	98.88	1,014.67	0.00	1,014.67	0.00
Dog and cat food	141.08	1,581.75	(1,440.67)	5,434.01	15,817.50	(10,383.49)	34.35

Substantially all disclosures ordinarily included in Tax basis financial statements are omitted, and no assurance is provided on these financial statements.

Carthage Humane Society, Inc.
Statements of Income and Net Assets - Tax basis
For the one month and ten months ended October 31, 2022

	2022 Month Actual	Monthly Budget	Monthly Variance	2022 Year to date	Year to date Budget	Year to date Variance	Actual as a % of Budget
Dues and subscriptions	0.00	12.50	(12.50)	60.00	125.00	(65.00)	48.00
Fundraising expense	0.00	125.00	(125.00)	400.00	1,250.00	(850.00)	32.00
Insurance	0.00	625.00	(625.00)	2,791.00	6,250.00	(3,459.00)	44.66
Legal and professional	300.00	1,000.00	(700.00)	4,066.25	10,000.00	(5,933.75)	40.66
Medication	2,544.51	0.00	2,544.51	26,518.73	0.00	26,518.73	0.00
Meals and entertainment	0.00	29.16	(29.16)	0.00	291.68	(291.68)	0.00
Medical- Veterinarian	2,636.62	3,000.00	(363.38)	21,036.02	30,000.00	(8,963.98)	70.12
Medical- clinic	0.00	2,166.66	(2,166.66)	0.00	21,666.68	(21,666.68)	0.00
Medical - Employees	0.00	0.00	0.00	1,219.25	0.00	1,219.25	0.00
Miscellaneous	(60.82)	0.00	(60.82)	(308.30)	0.00	(308.30)	0.00
Postage & Shipping	0.00	20.83	(20.83)	0.00	208.34	(208.34)	0.00
Printing & Stationary	0.00	62.50	(62.50)	333.42	625.00	(291.58)	53.35
Repairs and maintenance	400.00	666.66	(266.66)	4,719.47	6,666.68	(1,947.21)	70.79
Supplies- office	0.00	283.33	(283.33)	1,372.27	2,833.34	(1,461.07)	48.43
Supplies- Cleaning	117.12	1,000.00	(882.88)	2,051.40	10,000.00	(7,948.60)	20.51
Supplies- Animal Supplies	0.00	16.66	(16.66)	530.27	166.68	363.59	318.14
Taxes and licenses	0.00	88.75	(88.75)	878.00	887.50	(9.50)	98.93
Trash svc	155.78	131.25	24.53	1,294.21	1,312.50	(18.29)	98.61
Utilities	1,661.78	1,416.66	245.12	15,798.84	14,166.68	1,632.16	111.52
Veterinary	135.00	0.00	135.00	820.00	0.00	820.00	0.00
Depreciation	2,888.59	0.00	2,888.59	25,949.36	0.00	25,949.36	0.00
	11,039.66	12,466.45	(1,426.79)	117,327.07	124,665.10	(7,338.03)	94.11
Total operating expenses	35,633.08	27,127.53	8,505.55	279,209.95	271,275.94	7,934.01	102.92
Total expenses	35,633.08	27,127.53	8,505.55	279,209.95	271,275.94	7,934.01	102.92
Other Income / (Expenses)							
Interest income	6.30	0.00	(6.30)	41.02	0.00	(41.02)	0.00
	6.30	0.00	6.30	41.02	0.00	41.02	0.00
Change in net assets	$ (4,018.15)	$ 834.18	$ (4,852.33)	$ 96,893.44	$ 8,340.64	$ 88,552.80	1161.70 %

Substantially all disclosures ordinarily included in Tax basis financial statements are omitted, and no assurance is provided on these financial statements.

CARTHAGE HUMANE SOCIETY, INC.

FINANCIAL STATEMENTS

NOVEMBER 30, 2022

SCHMIDT
CPAS & ADVISORS

ACCOUNTANT'S DISCLAIMER REPORT

To Management
Carthage Humane Society, Inc.
13860 Dog Kennel Ln
Carthage, MO 64836

The accompanying financial statements of Carthage Humane Society, Inc. as of and for the month ended November 30, 2022 omit substantially all disclosures. The financial statements were not subjected to an audit, review, or compilation engagement by us and we do not express an opinion, a conclusion, nor provide any assurance on them.

Schmidt Associates, LLC

December 06, 2022

Carthage Humane Society, Inc.
Balance Sheet - Tax basis
November 30, 2022

Assets

Current Assets		
SMB	$	133,201.82
SMB - Payroll		12,610.11
Petty cash		100.00
Total Current Assets		145,911.93
Property and Equipment		
Land		14,586.95
Building		486,742.82
Improvements		146,203.26
Office furniture and equipment		10,965.26
Machinery and equipment		188,773.74
Less accumulated depreciation		(452,763.40)
Net Property and Equipment		394,508.63
Total Assets	$	540,420.56

Liabilities and Net Assets

Net Assets		
Unrestricted net sssets	$	439,551.82
Change in net assets		100,868.74
Total Net Assets		540,420.56
Total Liabilities and Net Assets	$	540,420.56

Substantially all disclosures ordinarily included in Tax basis financial statements are omitted, and no assurance is provided on these financial statements.

Carthage Humane Society, Inc.
Statements of Revenues, Expenses and Other Changes in Net Assets - Tax basis
For the one month and eleven months ended November 30, 2022

	2022 Month	% of Income	2022 Year to date	% of Income
Sales				
City of Carthage contract	$ 6,000.00	17.64 %	$ 36,000.00	8.78 %
Jasper County contracts	2,000.00	5.88	8,000.00	1.95
Adoption fees	9,765.74	28.70	83,073.25	20.26
Return to owner fee	360.00	1.06	3,915.00	0.95
Surrender fees	605.00	1.78	14,952.00	3.65
Product sales	5.00	0.01	469.00	0.11
Cemetery plot	0.00	0.00	800.00	0.20
Donations	10,147.04	29.82	66,740.07	16.27
Noncash Donations	237.68	0.70	6,396.90	1.56
Fundraising	1,392.00	4.09	10,111.21	2.47
Memorials and bequests	0.00	0.00	0.00	0.00
Grants	0.00	0.00	64,000.00	15.61
PetSmart Charities	0.00	0.00	5,500.00	1.34
Steadley Memorial Trust	3,000.00	8.82	37,169.62	9.06
Frances H Havens Trust	0.00	0.00	30,180.46	7.36
Jesse L Bridges Trust	0.00	0.00	7,579.80	1.85
Katheryn Hyde Trust	0.00	0.00	0.00	0.00
Trust fund receipts-other	0.00	0.00	10.62	0.00
Helen Boylan Foundation	0.00	0.00	2,763.03	0.67
Patricia McKay Trust	0.00	0.00	25,000.00	6.10
Reimbursement of expenses	0.00	0.00	0.00	0.00
Miscellaneous income	510.00	1.50	7,423.87	1.81
	34,022.46	100.00	410,084.83	100.00
Gross Profit	34,022.46	100.00	410,084.83	100.00
Operating Expenses				
Salaries and wages	16,682.15	49.03	159,115.95	38.80
Insurance - workers compensation	0.00	0.00	6,871.00	1.68
Payroll taxes	1,416.98	4.16	13,995.06	3.41
Total payroll expenses	18,099.13	53.20	179,982.01	43.89
Advertising	0.00	0.00	220.00	0.05
Auto expense	0.00	0.00	0.00	0.00
Bank charges	0.00	0.00	499.99	0.12
Cat litter	21.12	0.06	649.33	0.16
Credit card fees	98.36	0.29	1,113.03	0.27
Dog and cat food	273.49	0.80	5,707.50	1.39
Dues and subscriptions	0.00	0.00	60.00	0.01

Substantially all disclosures ordinarily included in Tax basis financial statements are omitted, and no assurance is provided on these financial statements.

Carthage Humane Society, Inc.
Statements of Revenues, Expenses and Other Changes in Net Assets - Tax basis
For the one month and eleven months ended November 30, 2022

	2022 Month	% of Income	2022 Year to date	% of Income
Fundraising expense	0.00	0.00	400.00	0.10
Insurance	0.00	0.00	2,791.00	0.68
Legal and professional	300.00	0.88	4,366.25	1.06
Medication	4,378.11	12.87	30,896.84	7.53
Meals and entertainment	0.00	0.00	0.00	0.00
Medical- Veterinarian	1,692.05	4.97	22,728.07	5.54
Medical - Employees	0.00	0.00	1,219.25	0.30
Miscellaneous	(76.03)	(0.22)	(384.33)	(0.09)
Postage & Shipping	0.00	0.00	0.00	0.00
Printing & Stationary	0.00	0.00	333.42	0.08
Repairs and maintenance	528.02	1.55	5,247.49	1.28
Supplies- office	301.34	0.89	1,673.61	0.41
Supplies- Cleaning	63.64	0.19	2,115.04	0.52
Supplies- Animal Supplies	0.00	0.00	530.27	0.13
Taxes and licenses	0.00	0.00	878.00	0.21
Trash svc	133.22	0.39	1,427.43	0.35
Utilities	1,645.23	4.84	17,444.07	4.25
Veterinary	0.00	0.00	820.00	0.20
Depreciation	2,594.91	7.63	28,544.27	6.96
	11,953.46	7.63	129,280.53	6.96
Total operating expenses	30,052.59	88.33	309,262.54	75.41
Net income (loss) from operations	3,969.87	7.63	100,822.29	6.96
Other Income / (Expenses)				
Interest income	5.43	0.02	46.45	0.01
Other income	0.00	0.00	0.00	0.00
SBA non-taxable grant income	0.00	0.00	0.00	0.00
	5.43	0.02	46.45	0.01
Net Income / (Loss)	$ 3,975.30	11.68	$ 100,868.74	24.60

Substantially all disclosures ordinarily included in Tax basis financial statements are omitted, and no assurance is provided on these financial statements.

Supplementary Information

Carthage Humane Society, Inc.
Statements of Income and Net Assets - Tax basis
For the one month and eleven months ended November 30, 2022

	2022 Month Actual	Monthly Budget	Monthly Variance	2022 Year to date	Year to date Budget	Year to date Variance	Actual as a % of Budget
Revenue							
City of Carthage contract	$ 6,000.00	$ 3,000.00	$ 3,000.00	$ 36,000.00	$ 33,000.00	$ 3,000.00	109.09 %
Jasper County contracts	2,000.00	666.67	1,333.33	8,000.00	7,333.33	666.67	109.09
Adoption fees	9,765.74	6,250.00	3,515.74	83,073.25	68,750.00	14,323.25	120.83
Return to owner fee	360.00	416.67	(56.67)	3,915.00	4,583.33	(668.33)	85.42
Surrender fees	605.00	833.34	(228.34)	14,952.00	9,166.66	5,785.34	163.11
Product sales	5.00	0.00	5.00	469.00	0.00	469.00	0.00
Cemetery plot	0.00	0.00	0.00	800.00	0.00	800.00	0.00
Donations	10,147.04	4,583.34	5,563.70	66,740.07	50,416.66	16,323.41	132.38
Noncash Donations	237.68	2,500.00	(2,262.32)	6,396.90	27,500.00	(21,103.10)	23.26
Fundraising	1,392.00	0.00	1,392.00	10,111.21	0.00	10,111.21	0.00
Grants	0.00	2,500.00	(2,500.00)	64,000.00	27,500.00	36,500.00	232.73
PetSmart Charities	0.00	625.00	(625.00)	5,500.00	6,875.00	(1,375.00)	80.00
Steadley Memorial Trust	3,000.00	3,000.00	0.00	37,169.62	33,000.00	4,169.62	112.64
Frances H Havens Trust	0.00	1,067.92	(1,067.92)	30,180.46	11,747.08	18,433.38	256.92
Jesse L Bridges Trust	0.00	602.09	(602.09)	7,579.80	6,622.91	956.89	114.45
Katheryn Hyde Trust	0.00	1,041.67	(1,041.67)	0.00	11,458.33	(11,458.33)	0.00
Trust fund receipts-other	0.00	416.67	(416.67)	10.62	4,583.33	(4,572.71)	0.23
McDowell Trust	0.00	458.34	(458.34)	0.00	5,041.66	(5,041.66)	0.00
Helen Boylan Foundation	0.00	0.00	0.00	2,763.03	0.00	2,763.03	0.00
Patricia McKay Trust	0.00	0.00	0.00	25,000.00	0.00	25,000.00	0.00
Miscellaneous income	510.00	0.00	510.00	7,423.87	0.00	7,423.87	0.00
Total revenue	34,022.46	27,961.71	6,060.75	410,084.83	307,578.29	102,506.54	133.33
Operating Expenses							
Salaries and wages	16,682.15	13,333.33	3,348.82	159,115.95	146,666.67	12,449.28	108.49
Insurance - workers compensation	0.00	304.75	(304.75)	6,871.00	3,352.25	3,518.75	204.97
Payroll taxes	1,416.98	1,023.00	393.98	13,995.06	11,253.00	2,742.06	124.37
Total payroll expenses	18,099.13	14,661.08	3,438.05	179,982.01	161,271.92	18,710.09	111.60
Advertising	0.00	41.66	(41.66)	220.00	458.34	(238.34)	48.00
Auto expense	0.00	50.00	(50.00)	0.00	550.00	(550.00)	0.00
Bank charges	0.00	120.83	(120.83)	499.99	1,329.17	(829.18)	37.62
Cat litter	21.12	27.25	(6.13)	649.33	299.75	349.58	216.62
Credit card fees	98.36	0.00	98.36	1,113.03	0.00	1,113.03	0.00
Dog and cat food	273.49	1,581.75	(1,308.26)	5,707.50	17,399.25	(11,691.75)	32.80

Substantially all disclosures ordinarily included in Tax basis financial statements are omitted, and no assurance is provided on these financial statements.

Carthage Humane Society, Inc.
Statements of Income and Net Assets - Tax basis
For the one month and eleven months ended November 30, 2022

	2022 Month Actual	Monthly Budget	Monthly Variance	2022 Year to date	Year to date Budget	Year to date Variance	Actual as a % of Budget
Dues and subscriptions	0.00	12.50	(12.50)	60.00	137.50	(77.50)	43.64
Fundraising expense	0.00	125.00	(125.00)	400.00	1,375.00	(975.00)	29.09
Insurance	0.00	625.00	(625.00)	2,791.00	6,875.00	(4,084.00)	40.60
Legal and professional	300.00	1,000.00	(700.00)	4,366.25	11,000.00	(6,633.75)	39.69
Medication	4,378.11	0.00	4,378.11	30,896.84	0.00	30,896.84	0.00
Meals and entertainment	0.00	29.16	(29.16)	0.00	320.84	(320.84)	0.00
Medical- Veterinarian	1,692.05	3,000.00	(1,307.95)	22,728.07	33,000.00	(10,271.93)	68.87
Medical- clinic	0.00	2,166.66	(2,166.66)	0.00	23,833.34	(23,833.34)	0.00
Medical - Employees	0.00	0.00	0.00	1,219.25	0.00	1,219.25	0.00
Miscellaneous	(76.03)	0.00	(76.03)	(384.33)	0.00	(384.33)	0.00
Postage & Shipping	0.00	20.83	(20.83)	0.00	229.17	(229.17)	0.00
Printing & Stationary	0.00	62.50	(62.50)	333.42	687.50	(354.08)	48.50
Repairs and maintenance	528.02	666.66	(138.64)	5,247.49	7,333.34	(2,085.85)	71.56
Supplies- office	301.34	283.33	18.01	1,673.61	3,116.67	(1,443.06)	53.70
Supplies- Cleaning	63.64	1,000.00	(936.36)	2,115.04	11,000.00	(8,884.96)	19.23
Supplies- Animal Supplies	0.00	16.66	(16.66)	530.27	183.34	346.93	289.23
Taxes and licenses	0.00	88.75	(88.75)	878.00	976.25	(98.25)	89.94
Trash svc	133.22	131.25	1.97	1,427.43	1,443.75	(16.32)	98.87
Utilities	1,645.23	1,416.66	228.57	17,444.07	15,583.34	1,860.73	111.94
Veterinary	0.00	0.00	0.00	820.00	0.00	820.00	0.00
Depreciation	2,594.91	0.00	2,594.91	28,544.27	0.00	28,544.27	0.00
	11,953.46	12,466.45	(512.99)	129,280.53	137,131.55	(7,851.02)	94.27
Total operating expenses	30,052.59	27,127.53	2,925.06	309,262.54	298,403.47	10,859.07	103.64
Total expenses	30,052.59	27,127.53	2,925.06	309,262.54	298,403.47	10,859.07	103.64
Other Income / (Expenses)							
Interest income	5.43	0.00	(5.43)	46.45	0.00	(46.45)	0.00
	5.43	0.00	5.43	46.45	0.00	46.45	0.00
Change in net assets	$ 3,975.30	$ 834.18	$ 3,141.12	$ 100,868.74	$ 9,174.82	$ 91,693.92	1099.41 %

Substantially all disclosures ordinarily included in Tax basis financial statements are omitted, and no assurance is provided on these financial statements.

CARTHAGE HUMANE SOCIETY, INC.

FINANCIAL STATEMENTS

DECEMBER 31, 2022

SCHMIDT
CPAS & ADVISORS

ACCOUNTANT'S DISCLAIMER REPORT

To Management
Carthage Humane Society, Inc.
13860 Dog Kennel Ln
Carthage, MO 64836

The accompanying financial statements of Carthage Humane Society, Inc. as of and for the month ended December 31, 2022 omit substantially all disclosures. The financial statements were not subjected to an audit, review, or compilation engagement by us and we do not express an opinion, a conclusion, nor provide any assurance on them.

Schmidt Associates, LLC

January 05, 2023

Carthage Humane Society, Inc.
Balance Sheet - Tax basis
December 31, 2022

Assets

Current Assets		
SMB	$	140,900.75
SMB - Payroll		(5,515.23)
Petty cash		100.00
Total Current Assets		135,485.52
Property and Equipment		
Land		14,586.95
Building		486,742.82
Improvements		146,203.26
Office furniture and equipment		10,965.26
Machinery and equipment		188,773.74
Less accumulated depreciation		(455,358.34)
Net Property and Equipment		391,913.69
Total Assets	$	527,399.21

Liabilities and Net Assets

Net Assets		
Unrestricted net sssets	$	439,551.82
Change in net assets		87,847.39
Total Net Assets		527,399.21
Total Liabilities and Net Assets	$	527,399.21

Substantially all disclosures ordinarily included in Tax basis financial statements are omitted, and no assurance is provided on these financial statements.

Carthage Humane Society, Inc.
Statements of Revenues, Expenses and Other Changes in Net Assets - Tax basis
For the one month and twelve months ended December 31, 2022

	2022 Month	% of Income	2022 Year to date	% of Income
Sales				
City of Carthage contract	$ 0.00	0.00 %	$ 36,000.00	8.16 %
Jasper County contracts	0.00	0.00	8,000.00	1.81
Adoption fees	7,362.46	23.58	90,435.71	20.49
Return to owner fee	435.00	1.39	4,350.00	0.99
Surrender fees	510.00	1.63	15,462.00	3.50
Product sales	42.00	0.13	511.00	0.12
Cemetery plot	0.00	0.00	800.00	0.18
Donations	13,589.71	43.52	80,329.78	18.20
Noncash Donations	380.94	1.22	6,777.84	1.54
Fundraising	0.00	0.00	10,111.21	2.29
Memorials and bequests	0.00	0.00	0.00	0.00
Grants	0.00	0.00	64,000.00	14.50
PetSmart Charities	0.00	0.00	5,500.00	1.25
Steadley Memorial Trust	3,000.00	9.61	40,169.62	9.10
Frances H Havens Trust	0.00	0.00	30,180.46	6.84
Jesse L Bridges Trust	0.00	0.00	7,579.80	1.72
Katheryn Hyde Trust	4,808.72	15.40	4,808.72	1.09
Trust fund receipts-other	0.00	0.00	10.62	0.00
Helen Boylan Foundation	0.00	0.00	2,763.03	0.63
Patricia McKay Trust	0.00	0.00	25,000.00	5.66
Reimbursement of expenses	0.00	0.00	0.00	0.00
Miscellaneous income	1,100.00	3.52	8,523.87	1.93
	31,228.83	100.00	441,313.66	100.00
Gross Profit	31,228.83	100.00	441,313.66	100.00
Operating Expenses				
Salaries and wages	25,031.54	80.16	184,147.49	41.73
Insurance - workers compensation	0.00	0.00	6,871.00	1.56
Payroll taxes	2,075.19	6.65	16,070.25	3.64
Total payroll expenses	27,106.73	86.80	207,088.74	46.93
Advertising	0.00	0.00	220.00	0.05
Auto expense	0.00	0.00	0.00	0.00
Bank charges	30.00	0.10	529.99	0.12
Cat litter	35.25	0.11	684.58	0.16
Credit card fees	210.43	0.67	1,323.46	0.30
Dog and cat food	757.97	2.43	6,465.47	1.47
Dues and subscriptions	0.00	0.00	60.00	0.01

Substantially all disclosures ordinarily included in Tax basis financial statements are omitted, and no assurance is provided on these financial statements.

Carthage Humane Society, Inc.
Statements of Revenues, Expenses and Other Changes in Net Assets - Tax basis
For the one month and twelve months ended December 31, 2022

	2022 Month	% of Income	2022 Year to date	% of Income
Fundraising expense	0.00	0.00	400.00	0.09
Insurance	0.00	0.00	2,791.00	0.63
Legal and professional	300.00	0.96	4,666.25	1.06
Medication	7,109.76	22.77	38,006.60	8.61
Meals and entertainment	653.26	2.09	653.26	0.15
Medical- Veterinarian	2,108.87	6.75	24,836.94	5.63
Medical - Employees	0.00	0.00	1,219.25	0.28
Miscellaneous	384.33	1.23	0.00	0.00
Postage & Shipping	0.00	0.00	0.00	0.00
Printing & Stationary	0.00	0.00	333.42	0.08
Repairs and maintenance	395.53	1.27	5,643.02	1.28
Supplies- office	272.36	0.87	1,945.97	0.44
Supplies- Cleaning	(403.92)	(1.29)	1,711.12	0.39
Supplies- Animal Supplies	500.00	1.60	1,030.27	0.23
Taxes and licenses	0.00	0.00	878.00	0.20
Trash svc	134.05	0.43	1,561.48	0.35
Utilities	2,066.56	6.62	19,510.63	4.42
Veterinary	0.00	0.00	820.00	0.19
Depreciation	2,594.94	8.31	31,139.21	7.06
	17,149.39	8.31	146,429.92	7.06
Total operating expenses	44,256.12	141.72	353,518.66	80.11
Net income (loss) from operations	(13,027.29)	8.31	87,795.00	7.06
Other Income / (Expenses)				
Interest income	5.94	0.02	52.39	0.01
Other income	0.00	0.00	0.00	0.00
SBA non-taxable grant income	0.00	0.00	0.00	0.00
	5.94	0.02	52.39	0.01
Net Income / (Loss)	$ (13,021.35)	(41.70)	$ 87,847.39	19.91

Substantially all disclosures ordinarily included in Tax basis financial statements are omitted, and no assurance is provided on these financial statements.

Supplementary Information

Carthage Humane Society, Inc.
Statements of Income and Net Assets - Tax basis
For the one month and twelve months ended December 31, 2022

	2022 Month Actual	Monthly Budget	Monthly Variance	2022 Year to date	Year to date Budget	Year to date Variance	Actual as a % of Budget
Revenue							
City of Carthage contract	$ 0.00	$ 3,000.00	$ (3,000.00)	$ 36,000.00	$ 36,000.00	$ 0.00	100.00 %
Jasper County contracts	0.00	666.67	(666.67)	8,000.00	8,000.00	0.00	100.00
Adoption fees	7,362.46	6,250.00	1,112.46	90,435.71	75,000.00	15,435.71	120.58
Return to owner fee	435.00	416.67	18.33	4,350.00	5,000.00	(650.00)	87.00
Surrender fees	510.00	833.34	(323.34)	15,462.00	10,000.00	5,462.00	154.62
Product sales	42.00	0.00	42.00	511.00	0.00	511.00	0.00
Cemetery plot	0.00	0.00	0.00	800.00	0.00	800.00	0.00
Donations	13,589.71	4,583.34	9,006.37	80,329.78	55,000.00	25,329.78	146.05
Noncash Donations	380.94	2,500.00	(2,119.06)	6,777.84	30,000.00	(23,222.16)	22.59
Fundraising	0.00	0.00	0.00	10,111.21	0.00	10,111.21	0.00
Grants	0.00	2,500.00	(2,500.00)	64,000.00	30,000.00	34,000.00	213.33
PetSmart Charities	0.00	625.00	(625.00)	5,500.00	7,500.00	(2,000.00)	73.33
Steadley Memorial Trust	3,000.00	3,000.00	0.00	40,169.62	36,000.00	4,169.62	111.58
Frances H Havens Trust	0.00	1,067.92	(1,067.92)	30,180.46	12,815.00	17,365.46	235.51
Jesse L Bridges Trust	0.00	602.09	(602.09)	7,579.80	7,225.00	354.80	104.91
Katheryn Hyde Trust	4,808.72	1,041.67	3,767.05	4,808.72	12,500.00	(7,691.28)	38.47
Trust fund receipts-other	0.00	416.67	(416.67)	10.62	5,000.00	(4,989.38)	0.21
McDowell Trust	0.00	458.34	(458.34)	0.00	5,500.00	(5,500.00)	0.00
Helen Boylan Foundation	0.00	0.00	0.00	2,763.03	0.00	2,763.03	0.00
Patricia McKay Trust	0.00	0.00	0.00	25,000.00	0.00	25,000.00	0.00
Miscellaneous income	1,100.00	0.00	1,100.00	8,523.87	0.00	8,523.87	0.00
Total revenue	31,228.83	27,961.71	3,267.12	441,313.66	335,540.00	105,773.66	131.52
Operating Expenses							
Salaries and wages	25,031.54	13,333.33	11,698.21	184,147.49	160,000.00	24,147.49	115.09
Insurance - workers compensation	0.00	304.75	(304.75)	6,871.00	3,657.00	3,214.00	187.89
Payroll taxes	2,075.19	1,023.00	1,052.19	16,070.25	12,276.00	3,794.25	130.91
Total payroll expenses	27,106.73	14,661.08	12,445.65	207,088.74	175,933.00	31,155.74	117.71
Advertising	0.00	41.66	(41.66)	220.00	500.00	(280.00)	44.00
Auto expense	0.00	50.00	(50.00)	0.00	600.00	(600.00)	0.00
Bank charges	30.00	120.83	(90.83)	529.99	1,450.00	(920.01)	36.55
Cat litter	35.25	27.25	8.00	684.58	327.00	357.58	209.35
Credit card fees	210.43	0.00	210.43	1,323.46	0.00	1,323.46	0.00
Dog and cat food	757.97	1,581.75	(823.78)	6,465.47	18,981.00	(12,515.53)	34.06

Substantially all disclosures ordinarily included in Tax basis financial statements are omitted, and no assurance is provided on these financial statements.

Carthage Humane Society, Inc.
Statements of Income and Net Assets - Tax basis
For the one month and twelve months ended December 31, 2022

	2022 Month Actual	Monthly Budget	Monthly Variance	2022 Year to date	Year to date Budget	Year to date Variance	Actual as a % of Budget
Dues and subscriptions	0.00	12.50	(12.50)	60.00	150.00	(90.00)	40.00
Fundraising expense	0.00	125.00	(125.00)	400.00	1,500.00	(1,100.00)	26.67
Insurance	0.00	625.00	(625.00)	2,791.00	7,500.00	(4,709.00)	37.21
Legal and professional	300.00	1,000.00	(700.00)	4,666.25	12,000.00	(7,333.75)	38.89
Medication	7,109.76	0.00	7,109.76	38,006.60	0.00	38,006.60	0.00
Meals and entertainment	653.26	29.16	624.10	653.26	350.00	303.26	186.65
Medical- Veterinarian	2,108.87	3,000.00	(891.13)	24,836.94	36,000.00	(11,163.06)	68.99
Medical- clinic	0.00	2,166.66	(2,166.66)	0.00	26,000.00	(26,000.00)	0.00
Medical - Employees	0.00	0.00	0.00	1,219.25	0.00	1,219.25	0.00
Miscellaneous	384.33	0.00	384.33	0.00	0.00	0.00	0.00
Postage & Shipping	0.00	20.83	(20.83)	0.00	250.00	(250.00)	0.00
Printing & Stationary	0.00	62.50	(62.50)	333.42	750.00	(416.58)	44.46
Repairs and maintenance	395.53	666.66	(271.13)	5,643.02	8,000.00	(2,356.98)	70.54
Supplies- office	272.36	283.33	(10.97)	1,945.97	3,400.00	(1,454.03)	57.23
Supplies- Cleaning	(403.92)	1,000.00	(1,403.92)	1,711.12	12,000.00	(10,288.88)	14.26
Supplies- Animal Supplies	500.00	16.66	483.34	1,030.27	200.00	830.27	515.14
Taxes and licenses	0.00	88.75	(88.75)	878.00	1,065.00	(187.00)	82.44
Trash svc	134.05	131.25	2.80	1,561.48	1,575.00	(13.52)	99.14
Utilities	2,066.56	1,416.66	649.90	19,510.63	17,000.00	2,510.63	114.77
Veterinary	0.00	0.00	0.00	820.00	0.00	820.00	0.00
Depreciation	2,594.94	0.00	2,594.94	31,139.21	0.00	31,139.21	0.00
	17,149.39	12,466.45	4,682.94	146,429.92	149,598.00	(3,168.08)	97.88
Total operating expenses	44,256.12	27,127.53	17,128.59	353,518.66	325,531.00	27,987.66	108.60
Total expenses	44,256.12	27,127.53	17,128.59	353,518.66	325,531.00	27,987.66	108.60
Other Income / (Expenses)							
Interest income	5.94	0.00	(5.94)	52.39	0.00	(52.39)	0.00
	5.94	0.00	5.94	52.39	0.00	52.39	0.00
Change in net assets	$ (13,021.35)	$ 834.18	$ (13,855.53)	$ 87,847.39	$ 10,009.00	$ 77,838.39	877.68 %

Substantially all disclosures ordinarily included in Tax basis financial statements are omitted, and no assurance is provided on these financial statements.