



City of Carthage, Missouri

PUBLIC SERVICES COMMITTEE

January 17, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

2. Old Business

1. Approval of December Minutes.

ACTION: Motion to item 1.1. by Ed Hardesty; second by None;
Motion with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Chelsea Cholley at the Parks & Recreation office at 417-237-7035, or email c.cholley@carthagemo.gov.)

4. New Business

1. Consider and Discuss Public Art Policy.

Ms. Almandinger discussed that there is a newer revised Public Art Policy that was created by the City Attorney. This revised policy is only one page to avoid unnecessary language and is easier for the general public to read and understand the requirements. Almandinger mentions changing some phrasing in the policy and the council agreed. Council voted to forward the policy to the next city council meeting.

ACTION: Motion to accept/approve item 4.1. by Ed Hardesty; second by None;
Motion with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

2. Consider and Discuss Golf Merchandise.

Ms. Almandinger introduced Mr. Markham, Our current Temporary Golf Operations Supervisor, Mr. Markham went on to discuss the need for a line item with the budget of \$60,000 to help stock the City Golf Course Pro Shop with merchandise for golfers to be able to purchase items needed. Markham

discussed that we will need all new merchandise and displays and though there is a large amount that is being requested, it is only due to having nothing to start with. Later on in the next budget, it will not need to be as much requested. Mr. Markham stated that they are currently working on creating accounts with the vendors Titleist, Ping, Srixon, & Callaway to prepare for purchasing. The committee members discussed raising the budget amount to help cover freight and any unprepared cost to \$70,000. Committee motion to forward item to council in the amount of \$70,000 to be used for Golf Pro Shop Merchandise.

ACTION: Motion to accept/approve item 4.2. by Brandi Ensor;
second by None;
Motion with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

3. Consider and Discuss Golf Incentives for Employees City Wide.

Ms. Almandinger mentioned that there is currently what seems to be an unwritten policy to allow some employees to use the Golf Course for free and others to have a discount. Currently, city employees get 50 percent off but park and golf employees get free green fee. All employees have to pay for cart fees except for Golf Maintenance and Pro Shop Attendants. Ms. Almandinger stated that she wanted to offer free green fees to all employees. The committee members discussed offering free golf fees to all employees but it was determined that this could be an internal park policy and does not need committee or council approval. It was recommended to be a temporary policy that is further reviewed after a year to see if anything should be changed. No council action needed. No action taken.

5. Staff Reports

Ms. Almandinger discussed that there are some golfers that would like to meet with her and some city administration. There will be a meet and greet. The RFP for the new roundabout will be going out shortly for bids. Ms. Almandinger stated there were some changes to job descriptions by some park employees. The Golf Maintenance position will now directly report to the Director of Parks and Recreation. The job of managing the city webpage has been removed from the Event Center Supervisor to IT department. Ms. Almandinger stated that bathrooms are moving forward and Zanevan Engineering is currently working on the RFP that will be sent out shortly. Ms. Almandinger stated that Play and Park will be visiting January 23rd and they will be looking at moving the location of the Municipal Park Playground. Parks Department is moving forward with getting bids to purchase a snow plow and a salt spreader that has been budgeted as a capital item. Golf is currently working on bids for a John Deere 2700 Triplex mower. Civil War Museum had 3 bids for the video. Ms. Almandinger does not recommend accepting any bid and will bring bids forward to the next Public Service Committee to be rejected to allow for a new RFP to be processed. Ms. Almandinger discussed that she would be reviewing all the pricing the Parks Department has for shelters, rentals, tournaments as well as other things.

6. Other Business

Committee Members discussed adding additional meetings to help the transition of the new Park Director. Council agreed the next Public Service Committee will be January 31st at 5:00pm.

7. Adjournment