BUDGET WAYS & MEANS COMMITTEE
MONDAY, DECEMBER 13, 2020 5:30 P.M.
CITY HALL COUNCIL CHAMBERS

MEMBERS PRESENT: Alan Snow, Darren Collier, Juan Topete and Ray West.

OTHERS PRESENT: City Administrator Tom Short, Deputy City Clerk Michael Miller, Fire Chief Roger Williams, Councilmember Ceri Otero and Citizen Abi Almandinger.

Mr. Snow called the meeting to order at 5:30 P.M.

***NOTE:** All areas *"italic"* below were submitted to the Committee in a pre-meeting memo by Mr. Short.

OLD BUSINESS:

1. **Consideration and approval of minutes from previous meeting.**

   Mr. Collier made a motion to approve the minutes for the December 9 Budget meeting. Motion carried 4-0.

2. **Consider and discuss the imposition of a use tax for general revenue purposes by the qualified voters of the City for their approval at a future, to be determined, election.**
   "This item was discussed at the September, October and November 2019 Committee meetings but not the December meeting. At the November meeting, Committee Chairman Snow informed those present that the meeting was designed to capture ideas, without debate, to help determine the necessity of a use tax. Everyone in attendance agreed that a use tax was necessary. Ideas were presented. Additionally, at these meetings discussion of the Pros and Cons, and timing of an election were presented. If the City is to consider placing this item on the April Ballot, it has to be approved by the City by January 28, 2020. This would mean a first reading by the Council would have to be on the January 14, 2020 Agenda. As it stands now, if the Committee recommends placing this on the April ballot, we would amend the Council Agenda to include this item. We felt placing this item on the Council Agenda in anticipation of the Committee's action may be premature and alarming."

   The Committee discussed the imposition of a use tax and whether it should be placed on the April Ballot or a Ballot at a later time. Mr. West made a motion to forward this item to the City Council for consideration of placing it on the April Ballot. Motion carried.

NEW BUSINESS

1. **Consider and discuss Fiscal 2020 Mid-Year Budget Status Report.**
   "Included are the summary spreadsheets for the (unaudited) mid-year budget report. We will review the information with the Committee at the meeting. Also included are the full monthly reports from which the summaries are derived."

Mr. Short reviewed the Fiscal 2020 Mid-Year Budget Status Report. No red flags were noted.

2. **Consider and discuss budget calendar for Fiscal year 2021.**
"Attached is a proposed Draft calendar for Fiscal 2021. The Committee can discuss the schedule and items related to it at the meeting."

Mr. Short proposed the budget calendar for Fiscal Year 2021. After the Committee reviewed and discussed the schedule, Mr. Collier made a motion to accept the Fiscal Year 2021 budget calendar. Motion carried.

3. **Staff Reports.** *"Included is the **monthly Sales Tax** report for the General Fund's 1% **Sales Tax**. The General Fund Sales Tax (1%) receipts for January showed an increase of 19.48% from the same month last Fiscal Year. This amounted to approximately $33,971 more than the same month last year. This is the seventh month of the fiscal year and, the fourth month of collections which were higher than last year's total reported Sales Tax collections. Currently, receipts are running about 1.91% ($29,954) above last year's collections, basically, right on budget. City Sales Taxes total 2.750%. This includes 1% General, .5% Transportation, .5% Capital Improvements, .5% Parks/Stormwater, and .25% Fire. Overall, the City had budgeted an increase of 0.85% from the previous year's budgeted amount. However, actual receipts for FY 19 exceeded projections. Final fiscal 2019 numbers ended up 1.86% ($44,141) higher than 2018. Hopefully, this month's trend will continue for the rest of the subsequent month's collections. Included as part of the packet is the Pooled Cash, Investment and full individual Monthly Budget reports for the month. The mid-year budget schedules (summaries) are derived from these. We are also looking at some future budget adjustments. At this time we do not have final numbers but will possibly include an adjustment for repairs/replacement of the pump at Municipal Pool; donations to the Public Safety Fund; repair/replacement of the fountain at the Golf Course; re-appropriating/adjustment for the Parks Master Plan, and adjustments for the round-about projects."*

Mr. Short reviewed sales tax revenues and the monthly financial reports. Also discussed was the Parks Master Plan and the possibility of re-appropriating funds to it in the future. No action was taken at this time.

4. **Other Business.** None

ADJOURNMENT: The meeting adjourned at 6:41 P.M. on motion by Mr. Snow.

Respectfully submitted,
Michael Miller