



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

February 13, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

OTHER COUNCIL MEMBERS:

STAFF PRESENT: City Administrator Greg Dagnan, Assistant City Administrator Traci Cox, City Clerk Miranda Deal, Deputy City Clerk Courtney Walker, Parks and Recreation Director Abi Almandinger, and IT Tech Michael Keith

Chairman Snow called the meeting to order at 05:30 PM

2. Old Business

1. Approval of January 9, 2023 Minutes

ACTION: Motion to accept/approve item 2.1. by Mark Elliff.
Motion passed with a 4:0

AYES: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

- ##### **1. Consider and Discuss a Budget Amendment for Fiscal Year 2022-2023**
- Before discussing the Budget Amendment, Mr. Snow asked if there was any amount of money that could go towards Rock Stadium to get it open before the coming baseball season. Mr. Dagnan reported that the City Engineer, Jason Eckhart, stated \$1.5 million would fix the stadium, and at this time the school does not want to pursue that.

Discussion of the Budget Amendment- Mr. Dagnan stated that this was just some clean-up and emergency purchases that the Council had been made aware of.

ACTION: Motion to accept/approve item 4.1. by Ceri Otero
Motion passed with a 4:0

AYES: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

- ##### **2. Consider and Discuss Budget Goals and Priorities**

Mr. Dagnan explained that the goals and priorities in the budget book were very important and that they get reviewed yearly. He pointed out the list of new goals listed on page 12 of the budget packet. He reviewed the majority of the list and discussed why they were put on the list.

ACTION: Motion to approve item 4.2 and forward to Council. by Mark Elliff

Motion passed with a 4:0

AYES: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

3. Presentation of Five Year Capital Items for Administration and IT
Michael Keith presented the IT Capital requests for Fiscal Year 2024. There were 6 items for a total of \$62,500.00.

Mr. Dagnan presented the Administration Capital requests. There were 9 items for a total of \$153,500.00.

Mr. Armstrong expressed his appreciation for getting things updated over the next five years. Ms. Otero also expressed her appreciation for the list. Mr. Snow reminded the committee that this was the first presentation of the requests, some things may be cut after the committee receives all the requests.

4. Staff Reports
Ms. Cox reported on the sales and use tax numbers. The use tax will be over budget after next month.

Mr. Snow asked when the marijuana tax would go into effect if it passes at the April election. That answer is unknown at this time.

Mr. Dagnan reported that the committee will soon be receiving reports of sales tax breakdowns by month.

Mr. Snow asked about the status of the agency contracts. Mr. Dagnan stated that he has met with them and there is a general contract being written by Nate that will be the base for any contracts for services the City has. That base contract will then be altered to fit each agency. Mr. Armstrong asked that an outside agency contract policy be created. He also asked if these were going to be multi-year contracts. Mr. Dagnan reported that he is trying to get 3-year contracts with an increase of 3.5% each year.

5. Adjournment

ACTION: Motion to adjourn at 7:11 pm by Ceri Otero
Motion passed with a 4:0

AYES: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

NOES: None

ABSTAIN: None