



City of Carthage, Missouri **PUBLIC SERVICES COMMITTEE**

January 31, 2023 - 5:00 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

2. Old Business

1. Approval of Previous Minutes

Ms. Ensor stated that the minutes needed to be amended showing that she was the one who made the motion to accept and approve item 4.2. Motion to accept the amended minutes.

ACTION: Motion to amend item 2.1. by Brandi Ensor; second by None;
Motion with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

ACTION: Motion to accept/approve item 2.1. by Brandi Ensor;
second by None;
Motion with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Chelsea Cholley at the Parks & Recreation office at 417-237-7035, or email c.cholley@carthagemo.gov.)

4. New Business

1. Consider and Discuss Bid for Salt Spreader and Snow Plow.

Ms. Almandinger stated that the Park Superintendent had received 3 written bids for a salt spreader and a snow plow. Ms. Almandinger stated that we should accept the vendor with the lowest bid, Bus Andrews. Ms. Almandinger stated that even the lowest bid is slightly over the budgeted amount. Ms. Otero inquired if there were any other local vendors that could bid and was informed that the vendor is located in Springfield and is the closest vendor to have these items.

Mr. Hardesty motioned to accept the lowest bid being Bus Andrews at \$7,750 for the Snow Plow and \$6,925.00 for the Salt Spreader.

ACTION: Motion to accept/approve item 4.1. by Ed Hardesty; second by None;
Motion passed with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

2. Consider and Discuss Surplus Items.

Ms. Almandinger provided a list of items to be marked as surplus. There are almost 50 items that will need to be disposed of or auctioned off. Ms.

Almandinger stated there was an item she wanted to add to the list. It was agreed to amend the list and add the Carter Park obsolete playground to the list of surplus and it would be donated to a city that is in need of playgrounds with some stipulations to be determined.

ACTION: Motion to accept/approve item 4.2. by Ed Hardesty; second by None;
Motion passed with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

3. Consider and Discuss Civil War Video Bid.

Ms. Almandinger informed the committee that the Civil War Museum created an RFP for a Civil War Museum Video and they received 3 bids. \$6,000 dollars was budgeted for this item. 2 out of the 3 bids were quoted to cost \$23,700. Ms. Almandinger recommended not accepting any of the bids and doing more research on the cost of what the Civil War Museum needs and determining a more accurate amount needed in the budget for this item. The committee agreed that before the next RFP is sent out, the budgeted amount may need to be raised. Ms. Ensor motioned to reject the bids due to the budgeted amount not being sufficient for what was being requested.

ACTION: Motion to reject bids by Brandi Ensor; second by None;
Motion passed with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

4. Consider and Discuss John Deere Triplex Mower Bid.

Ms. Almandinger stated that we have received a state contract bid that will expire in less than 30 days for the John Deere Triplex Mower and attachments. The bid is \$6,384.64 over the budgeted amount. Ms. Almandinger stated the reason we are using this vendor is because it is state contract pricing to help determine that we are getting the best price, as well as these being specialty items that are made for golf course maintenance. These items are being purchased because they are interchangeable with what we currently have. Ms. Ensor motioned to proceed with the purchase of the John Deere Triplex mower and attachments.

ACTION: Motion to accept/approve item 4.4. by Brandi Ensor;
second by None;
Motion passed with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

5. Consider and Discuss Pool Repairs.

Ms. Almandinger discussed that the 1937 Municipal Pool building is in need of repair. There were images provided to the committee that showed the damaged building and equipment. Ms. Almandinger stated that the pool may not be able to function in its current state. The pipes to the pool are rusted and the pool is currently known to have a very large leak. Ms. Almandinger met with the City Administration as well as the Public Works Director to see what they believed was the cost to repair the building and it was estimated at \$325,000. Ms. Almandinger spoke with WestPort Pools and they stated they would be able to come out and do an in-depth assessment on repairs, safety, and leak and would be able to give us more insight on the state of the pool and how we should proceed. The committee recommended for the park to get quotes if possible from other companies that do these types of assessment but agreed an assessment should be done. Motion was made for the park to research pool house and safety assessment companies.

ACTION: Motion to accept/approve item 4.5. by Brandi Ensor;
second by None;
Motion with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

5. **Staff Reports**

Ms. Almandinger stated that an internal park policy for city employees to have golf course incentives has been created and is ready to implement. There were recommendations to change some wording and to add that this benefit is taxable. Ms. Almandinger stated that changes would be made. Ms. Almandinger stated that there was an emergency purchase for the Memorial Hall elevator to be repaired and the repair has been completed. Ms. Almandinger mentioned that the Parks and City Administration has met with Play & Park and has confirmed the location of the Municipal Playground. Ms. Almandinger is currently waiting on concept designs for the rest of the parks' playgrounds. Ms. Almandinger wanted to let the committee know about the imaging on the Carter Playground Surface that Play & Park added back without any additional cost. This new surfacing look will add a little more color and design to the playground. The committee mentioned removing some of the flowers and leaving only the large ones. Ms. Almandinger informed the committee that the Firework RFP had been sent out and bids would be due and open February 16th at 2:00pm at City Hall.

6. **Other Business**

7. **Adjournment**

