



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

March 13, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of February 13, 2023 Minutes
- 3. Citizens Participation**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Consider and Discuss LEST Grant
 2. Consider and Discuss paying off Police Vehicle Lease
 3. Consider and Discuss educational material for marijuana sales tax ballot issue
 4. Staff Reports
 5. Correspondence
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

February 13, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

OTHER COUNCIL MEMBERS:

STAFF PRESENT: City Administrator Greg Dagnan, Assistant City Administrator Traci Cox, City Clerk Miranda Deal, Deputy City Clerk Courtney Walker, Parks and Recreation Director Abi Almandinger, and IT Tech Michael Keith

Chairman Snow called the meeting to order at 05:30 PM

2. Old Business

1. Approval of January 9, 2023 Minutes

ACTION: Motion to accept/approve item 2.1. by Mark Elliff.
Motion passed with a 4:0

AYES: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

- ##### 1. Consider and Discuss a Budget Amendment for Fiscal Year 2022-2023
- Before discussing the Budget Amendment, Mr. Snow asked if there was any amount of money that could go towards Rock Stadium to get it open before the coming baseball season. Mr. Dagnan reported that the City Engineer, Jason Eckhart, stated \$1.5 million would fix the stadium, and at this time the school does not want to pursue that.

Discussion of the Budget Amendment- Mr. Dagnan stated that this was just some clean-up and emergency purchases that the Council had been made aware of.

ACTION: Motion to accept/approve item 4.1. by Ceri Otero
Motion passed with a 4:0

AYES: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

2. Consider and Discuss Budget Goals and Priorities

Mr. Dagnan explained that the goals and priorities in the budget book were very important and that they get reviewed yearly. He pointed out the list of new goals

listed on page 12 of the budget packet. He reviewed the majority of the list and discussed why they were put on the list.

ACTION: Motion to approve item 4.2 and forward to Council. by Mark Elliff

Motion passed with a 4:0

AYES: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

3. Presentation of Five Year Capital Items for Administration and IT
Michael Keith presented the IT Capital requests for Fiscal Year 2024. There were 6 items for a total of \$62,500.00.

Mr. Dagnan presented the Administration Capital requests. There were 9 items for a total of \$153,500.00.

Mr. Armstrong expressed his appreciation for getting things updated over the next five years. Ms. Otero also expressed her appreciation for the list. Mr. Snow reminded the committee that this was the first presentation of the requests, some things may be cut after the committee receives all the requests.

4. Staff Reports

Ms. Cox reported on the sales and use tax numbers. The use tax will be over budget after next month.

Mr. Snow asked when the marijuana tax would go into effect if it passes at the April election. That answer is unknown at this time.

Mr. Dagnan reported that the committee will soon be receiving reports of sales tax breakdowns by month.

Mr. Snow asked about the status of the agency contracts. Mr. Dagnan stated that he has met with them and there is a general contract being written by Nate that will be the base for any contracts for services the City has. That base contract will then be altered to fit each agency. Mr. Armstrong asked that an outside agency contract policy be created. He also asked if these were going to be multi-year contracts. Mr. Dagnan reported that he is trying to get 3-year contracts with an increase of 3.5% each year.

5. Adjournment

ACTION: Motion to adjourn at 7:11 pm by Ceri Otero
Motion passed with a 4:0

AYES: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

NOES: None

ABSTAIN: None

2023 LEST Grant Awards

Letter of Acceptance

Date: 3/2/23

To: Jasper County Commission

I, BILL HAWKINS of the Carthage Police Department
(Point of Contact)

have received notification of a grant award to my agency recommended by the LEST Grant Board and approved by the Jasper County Commission.

AWARD: Carthage PD –ODET participation fee \$4,000, 10 Black Rain BRO-SPEC15 Rifles \$9,980, MdE Adore FTO software project \$2,000, First Two \$3,600, – Total award \$19,580.00.

By signing this letter, my agency accepts the following award(s) and agrees to abide by the following guidelines:

- Use all equipment and/or services awarded will be in accordance with the expressed purpose or use outlined by the agency in the grant application process.
- Agency agrees to purchase the products/service subject to reimbursement by the County appropriation authority in this case being the Jasper County Commission and to provide any and all documentation supporting the purchase including but not limited to bid documentation, proof of purchase (invoice), proof of receipt of item(s) purchased, and proof of payment.
- Product(s)/service(s) purchased must match product(s)/service(s) awarded in accordance with grant application award and dollar amount awarded.
- Agency agrees to perform all activities related to the award including the return of this letter of acceptance within the two-week time period from date of receipt.

Failure to follow guidelines as set out in grant application and as stated above may result in forfeiture of award.

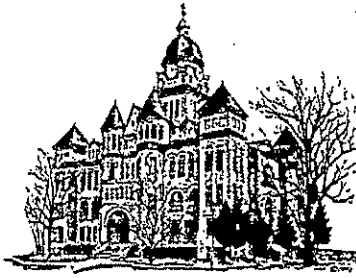
Signature: Bill Hawkins
(Point of Contact for Agency)

JASPER COUNTY COMMISSION

John Bartosh
Presiding Commissioner

Tom Flanigan
Eastern District Commissioner

Darieux K. Adams
Western District Commissioner



302 S. Main
Carthage, MO 64836-0387

Carthage: 417-358-0421
Joplin: 417-625-4350

Toll Free: 800-404-0421
Fax: 417-358-0483

February 24, 2023

TO: Jasper County Law Enforcement Agencies

From: Jasper County Commission

Re: LEST Grant Awards – 2023

In December 2022 area law enforcement agencies in Jasper County were given the opportunity to apply for funding from the LEST Grant for the 2023 award cycle. The LEST Grant Board received applications totaling \$301,405.74. With the Grant Board's decision to keep a 5% emergency reserve, awards to law enforcement agencies were made based on an available balance of \$247,209.83.

The LEST Grant Board met on February 7, 2023, to review and consider all grant applications submitted by area Jasper County Law Enforcement Agencies. In order to fund grant applications, the grant board and agencies worked together to cut \$54,195.91 from grant applications. Consideration was given to all requests as to priority set by each agency when approving awards. Agencies were allowed to request funding for any item necessary for the operation of their respective departments that could not be funded by a departments' budgeting authority. After discussion and review of the applications a list of grant recommendations was agreed upon by the Grant Board. LEST Grant Board Chairman, Richard Webster submitted a letter with the list of recommendations to the Jasper County Commission on February 14, 2023, during regular session. The Jasper County Commission approved awards recommended by the LEST Grant Board for area Jasper County Law Enforcement Agencies. The following awards totaling \$247,209.83 have been approved and funding appropriated by the Commission:

Carl Junction PD — 12 Glock G45MOS \$8,773.32, Glock 19 \$90.00, Glock 26 \$93.00, 12 Duty weapon Holsters \$1720.20, 12 Streamlight TLR-I weapon lights \$1,548.96, Code 3 lightbar \$1,895.00, Front prisoner partition for SUV \$689.00, Rear prisoner partition for SUV \$429.00, Console w/armrest & cupholder \$536.35, Siren box w/light control \$360.00, Speakers for SUV \$183.50, Truck Vault locking storage box \$1,199.30, 11 Ballistic helmets \$3,921.50, 22 Rifle ballistic plates \$2,870.78, 11 Carrier vest for plates \$4,305.40, Taser w/holster \$1,678.80, Half ODET membership fee \$2,000.00, Shipping for item #3 \$20.00, Shipping for items #4-10 \$379.00, Shipping for item #12 \$131.25, Shipping for item #13 \$12.00, — Total award \$32,836.36

Cartersville PD — 5 Benelli Supernova Shotgun \$2,324.35, 5 Benelli Supernova less lethal Shotgun \$2,840.00, Axon Body Camera w/associated hardware & software \$6,397.00, 3 Hornady AR Gun locker \$1,294.29, Two Post vehicle lift & handling fee \$3,350.00, 9mm & 12ga ammunition \$1,171.00, 100 less lethal 12ga ammunition \$750.00 — Total award \$18,126.64.

Carthage PD — ODET participation fee \$4,000, 10 Black Rain BRO-SPEC15 Rifles \$9,980, M&E Adore FTO software project \$2,000, First Two \$3,600, — Total award \$19,580.00.

Duenweg PD – 5 Holosun SCS MOS GR optic \$1,749.95, 5 Streamlight TLR – I HL \$738.10, 2 Axon Taser 7 \$3,384.00, Noptic Thermal Camera \$3,850.00 – Total award \$9,722.05

Duquesne PD – 5 Taser 7 Bundle \$17,100.00, Zoll AED Plus \$1,569.00 – Total award \$18,669.00

Jasper County Juvenile Division – 10 Apple Ipads w/keyboards \$5,399.80, 3000 Pistol ammunition \$619.98, 8 Motorola radios w/charger \$5,237.00, Detention Officer Uniforms \$2,518.32, – Total award \$13,775.10.

Jasper PD – 3 Computers \$14,230.00, Firewall \$1,969.98, 12 Verizon MDT data contract \$1,439.64, Netmotion Renewal \$179.00, 12 S&S off site Cloud storage \$1,140.00, Cody Report System support 2,800. 31, 3 Office Phones \$850.00 – Total award \$22,608.92

Oronogo PD – 2023 Chev Tahoe \$39,145.00, – Total award \$39,145.00

Sarcoie PD – 5 Omingo \$5,234.05, New/Used Vehicle \$20,000.00, Camera Yearly Payment \$1,786.32, 6 Duty weapons & accessories \$3,915.00 – Total award \$30,935.37.

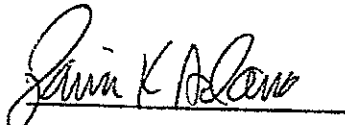
Webb City PD – 3 Vehicle Equipment \$34,050.88, 27 Duty Pistol replacement \$7,760.50, – Total award \$41,811.38

Each agency will be responsible for the purchase of the above, mentioned awards. Invoices w/ check payment copy should then be submitted for payment via the Jasper County Auditor's Office for payment/reimbursement to the individual agency.

Attached please find the Letter of Acceptance for each respective agency to sign and return to the Jasper County Commission as soon as possible. Please return to Jasper County Commission, Attn: Dorris Boyd, LEST Grant Board Secretary.

Jasper County Commission


John Bartosh


Darieus K. Adams


Thomas Flanigan

RESOLUTION NO. 1996

A RESOLUTION PROVIDING FOR THE FORMAL ACCEPTANCE OF A DONATION TO THE CITY OF CARTHAGE'S POLICE DEPARTMENT BY THE CITY COUNCIL OF THE CITY OF CARTHAGE, MISSOURI PURSUANT TO CITY POLICY.

WHEREAS, periodically, private individuals and agencies would like to make donations and grants to the City of Carthage for general or specific purposes; and

WHEREAS, the City has adopted a policy to formalize the conditions and procedures to be followed by the City in accepting said donations and grants, and to assist the City Council in evaluating the impact of proposed donations and grants on the resources of the City of Carthage; and

WHEREAS, This policy also establishes guidelines that ensure donations occur at arm's length from any City decision-making process, and provide criteria and process for the acceptance of donations; and

WHEREAS, The City Administrator's Office has prepared and submitted a report evaluating the impact of the proposed donations or grants on the resources of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City of Carthage, Missouri accepts a donation of \$19,580.00 from the Law Enforcement Sales Tax Grant Board for ODET Fees, New Firearms and MdE FTO Software for the police department, in the City of Carthage.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

CITY ADMINISTRATOR'S OFFICE DONATION REPORT:

The City Administrator shall prepare a report evaluating the impact of all proposed donations or grants on the resources of the City. This report must include both the immediate costs of placing said donation into service or program into action and the costs required to maintain or continue the program in future budget years. Such costs may include analysis of annual personnel, repair and maintenance and equipment expenditures and any future capital improvements required by the donation. The report must be submitted to Council at the same time acceptance of the donation or grant is to be considered. If additional operating costs are associated with the acceptance of the donation, the Council shall identify the source of revenues to defray the additional costs at the time of acceptance.

There will be no adverse impact of acceptance of the cash contributions. The Budget Ways & Means Committee will meet to determine a recommendation on the appropriation of these funds. It is recommended that the funds be placed in the General Revenue Fund budget pending Budget Ways & Means Committee recommendations for City Council action regarding appropriations of said funds.

CITY OF CARTHAGE MARIJUANA TAX

APRIL 4, 2023

RECREATIONAL MARIJUANA BACKGROUND

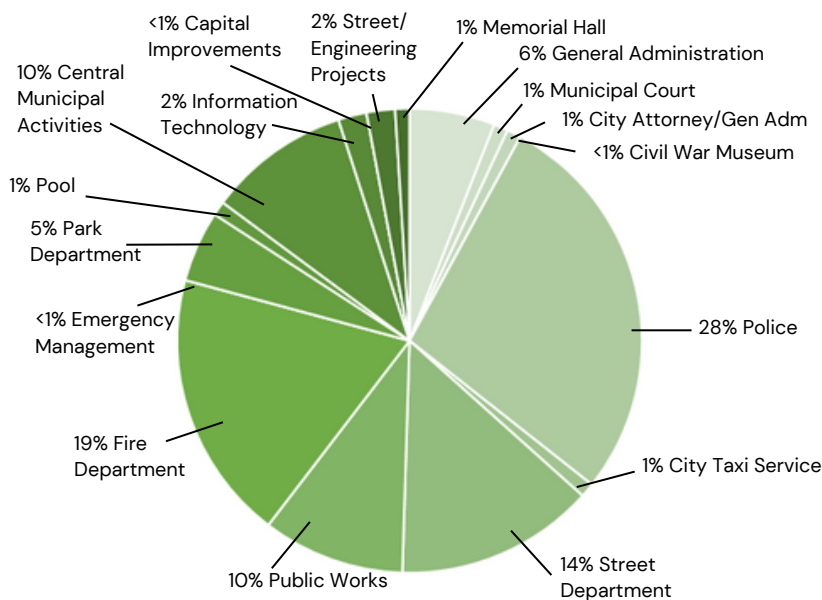
During the statewide election of November 2022, Missouri voters approved an amendment to the state's constitution, which made the use and sale of recreational (adult use) marijuana legal in Missouri for adults over the age of 21.

Additionally, the amendment placed a **6% State of Missouri sales tax** on purchases of recreational marijuana and authorized local governments to add a 3% sales tax.

At its Jan. 17, 2023, meeting, Carthage City Council unanimously voted to put a question regarding the additional 3% sales tax on recreational marijuana on the ballot for the April 4 municipal elections.

Locally, Jasper County has its own recreational marijuana sales tax question on the April ballot, as do several municipalities within the county, including both Joplin and Webb City.

GENERAL FUND EXPENDITURES BY DEPARTMENT



VOTER INFORMATION

The Carthage City Council has voted to call an election on the question of whether to impose an additional 3% sales tax on recreational marijuana.

The election will take place Tuesday, April 4, 2023, commencing at 6:00 A.M. and closing at 7:00 P.M.

The tax, if approved, would **ONLY** apply to recreational marijuana.

OFFICIAL BALLOT LANGUAGE

Shall the City of Carthage, Missouri impose a sales tax of three percent (3%) on all retail sales of adult "non-medical" use marijuana sold in the City of Carthage, Missouri?

INSTRUCTIONS TO VOTERS: If you are in favor of the question, fill in the oval opposite "YES", like this ●. If you are opposed to the question, fill in the oval opposite "NO", like this ●.

YES ●

NO ●

MARIJUANA TAX EXPLAINED

The State of Missouri currently collects an additional 6% sales tax on purchases of recreational marijuana.

If voters approve the Marijuana Tax, the City of Carthage will collect an additional 3% sales tax on purchases of recreational marijuana.

The funds collected from the tax would be allocated to the City's general fund.

3%

Additional sales tax on recreational marijuana

\$50,0000 – \$100,000

In projected revenue in the first year of the tax

CITY OF CARTHAGE MARIJUANA TAX

FREQUENTLY ASKED QUESTIONS

WHAT WOULD MARIJUANA TAX MEAN FOR CARTHAGE RESIDENTS?

Recreational marijuana has only been legal in Missouri for a short time, and it is difficult to accurately estimate how much annual revenue the tax would generate.

If voters approve of the Marijuana Tax, the tax would go into effect October 1, 2023. It is estimated that the City of Carthage would collect between approximately \$50,000 and \$100,000 in the first year of the tax.

WHAT IS RECREATIONAL MARIJUANA?

In November 2022, Missouri voters passed a constitutional amendment allowing the sale and use of marijuana for personal use for those that are of 21 years of age and over.

The State of Missouri charges a 6% sales tax on legal purchases of recreational marijuana. In addition, cities and counties have the option to charge a sales tax of up to 3% with voter approval.

WHO PAYS THE RECREATIONAL MARIJUANA SALES TAX?

Only people purchasing recreational marijuana in Carthage at a state-licensed store would pay the 3% city sales tax.

HOW MUCH REVENUE COULD THE RECREATIONAL MARIJUANA TAX BRING TO CARTHAGE?

Recreational marijuana has only been legal in Missouri for a short time, and it is difficult to accurately estimate how much annual revenue the tax would generate. Estimates show that the tax would generate \$50,000 – \$100,000 annually.

HOW WOULD THE CITY SPEND THE MONEY?

Any revenues from a recreational marijuana tax would be allocated to the City's General Fund. This fund allows the City the flexibility to put the money into city services needed most as they can change from year to year.

WOULD THE 3% INCREASE APPLY TO MARIJUANA PURCHASED FOR MEDICAL USE?

No. If voters approve the Marijuana Tax, the additional 3% sale tax would only apply to marijuana purchased for recreational use.

WHEN WILL RECREATIONAL MARIJUANA SALES BE LEGAL?

Licensed dispensaries approved for retail sales began selling recreational marijuana in Missouri on February 3, 2023.

HOW MANY DISPENSARIES ARE IN THE CITY LIMITS OF CARTHAGE?

There is one dispensary located in the City of Carthage.



Paid for by the City of Carthage, Missouri. Dan Rife, City Mayor
326 Grant Street, Carthage, MO 64836



SALES TAX REPORT (UNAUDITED)

For the Month of:

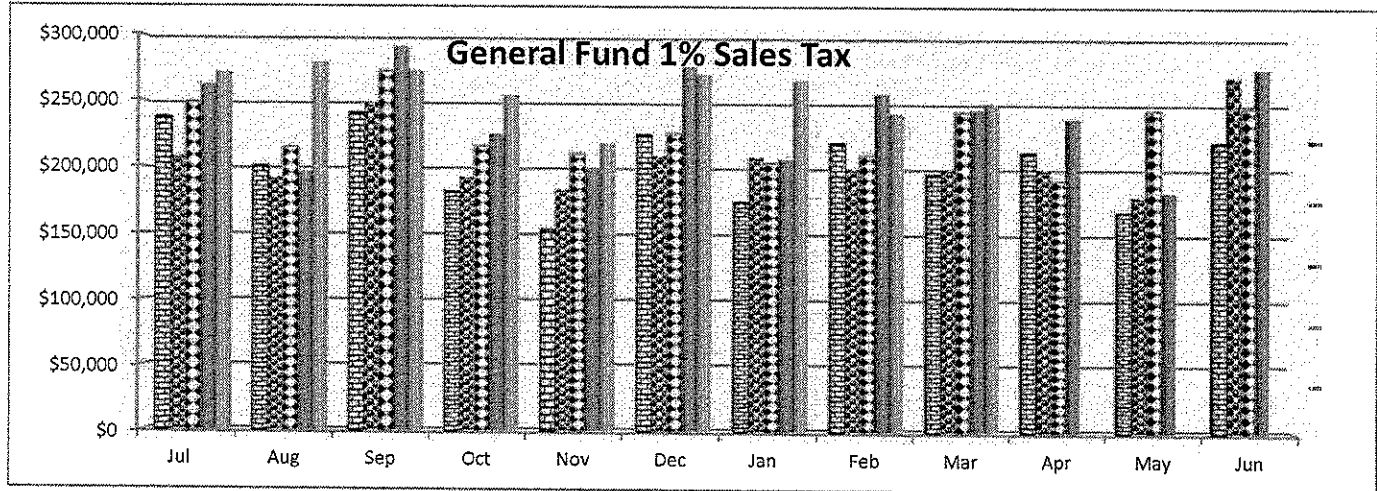
March

FY 2022-23

City's 1% General Fund Sales Tax

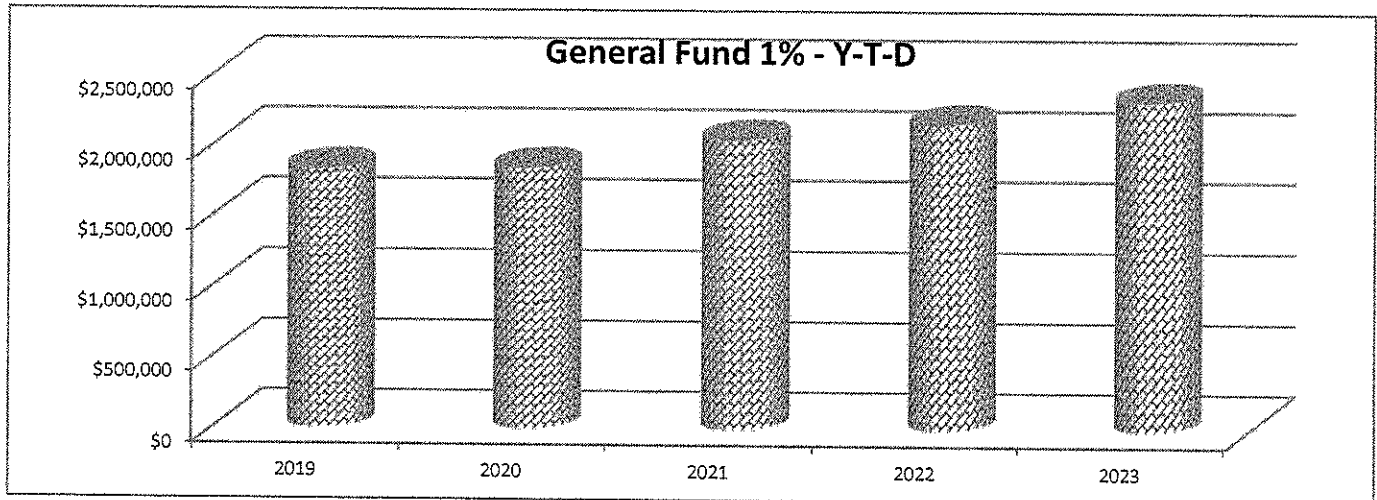
Current Month:	\$ 249,546.00	Anticipated:	\$ 233,634.86	% Difference	6.81%
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	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Current Month	\$ 195,706.12	\$ 199,681.55	\$ 243,082.09	\$ 244,614.29	\$ 249,546.00
% Change		2.03%	21.73%	0.63%	2.02%
\$Change		\$ 3,975.43	\$ 43,400.54	\$ 1,532.20	\$ 4,931.71



Year-To-Date:	\$ 2,325,408.99	Budgeted:	\$ 2,728,601.00	% Difference	14.78%
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	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Y-T-D	\$ 1,829,723.17	\$ 1,841,243.08	\$ 2,046,688.62	\$ 2,160,001.66	\$ 2,325,408.99
% Change		0.63%	11.16%	5.54%	7.66%
\$Change		\$ 11,519.91	\$ 205,445.54	\$ 113,313.04	\$ 165,407.33



Comments:

Currently, City Sales Taxes total 2.750%. This includes 1% General, .5% Transportation, .5% Capital Improvements, .5% Parks/Stormwater, and .25% Fire. Numbers are shown as received by the City. Receipts lag collections by approximately 2 months. The Total Sales Tax rate will go to 8.35% in about December with the passage of the 911 tax at the August 3, 2021 election and includes State and County amounts with the passage of the County's 1/4% Sales Tax for the Juvenile Center and Courthouse work in October 2016 with an approved extension until 2035. The General Fund Sales Tax (1%) receipts for 2023 showed an increase of 2.02% from the same month last Fiscal Year. This amounted to approximately \$4,931.71 more than the same month last year. Overall, the City had budgeted an increase of 5.18% from the previous year's budgeted amount, primarily due to the COVID pandemic along with other revenue sources in the City's budget for fiscal year 2022. Current Fiscal Year sales tax revenue is 7.66% higher than the previous fiscal

USE TAX REPORT (UNAUDITED)

For the Month of: **March**

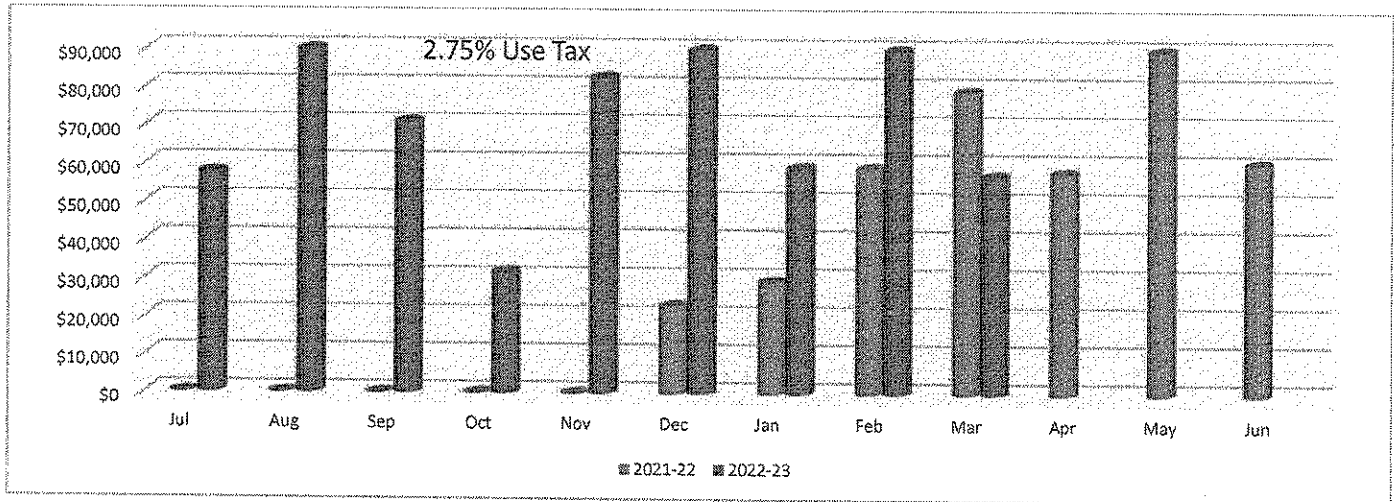
FY 2022-23

City's 2.75% Use Tax

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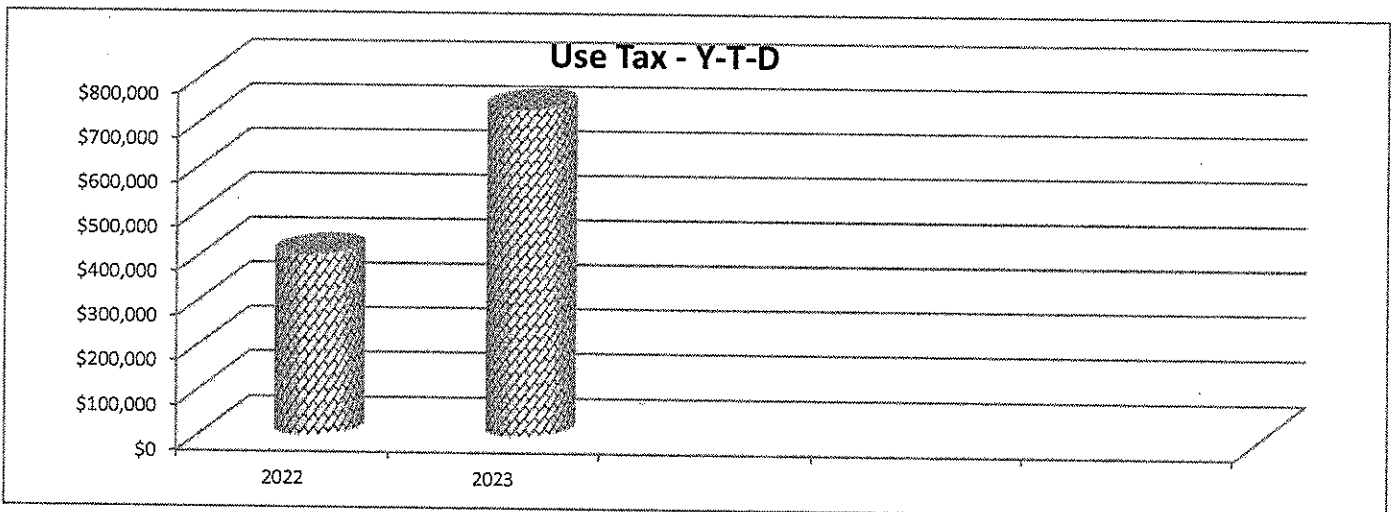
Current Month:	\$ 57,142.79	Anticipated:	\$ 64,239.87	% Difference	-11.05%
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	FY 2022	FY 2023
Current Month	\$ 59,063.27	\$ 57,142.79
% Change		-3.25%
\$Change		-\$ 1,920.48



Year-To-Date:	\$ 732,709.83	Budgeted:	\$ 704,294.18	% Difference	-4.03%
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	FY 2022	FY 2023
Y-T-D	\$ 403,605.00	\$ 732,709.83
% Change		81.54%
\$Change		\$ 329,104.83



Comments:

The Department of Revenue received notification by the City-as required by Section 144.757- RSMo, that it had imposed a 2.75% City local option Use Tax at the same rate as the local sales tax rate. The tax became effective October 1, 2021 with no expiration date. The City had indicated that it would distribute the funds as follows: 30% Public Safety; 30% Roads & Bridges and 40% Parks & Recreation for the first 3 years of collections. City receipts lag collections by approximately 2 months. Monthly use tax distributions are distributed by means of electronic fund transfers from the State to the City.

The Missouri Municipal League's estimate for the first year collections was approximately \$704,294. We have used this estimate for the 2023 FY Budget.

Sales Tax Breakdown Monthly/Yearly TOTALS (as of February 2023 reports)

	2021	2022
January	\$566,281.84	\$550,847.72
February	\$509,694.08	\$533,831.80
March	\$728,442.02	\$696,361.63
April	\$664,667.62	\$673,595.33
May	\$637,227.61	\$624,155.03
June	\$697,923.39	\$771,214.44
July	\$634,693.81	\$657,300.91
August	\$622,826.37	\$672,466.28
September	\$647,389.08	\$478,860.10
October	\$645,498.34	\$173,183.70
November	\$559,495.76	\$589,712.19
December	\$755,047.83	\$589,124.00