

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
TUESDAY, AUGUST 10, 2021
5:00 p.m.

COMMITTEE MEMBERS PRESENT: Ceri Otero, David Armstrong, Craig Diggs and Robin Harrison.

OTHER COUNCIL MEMBERS: Mayor Dan Rife and Council Member Ed Barlow.

OTHERS PRESENT: City Administrator Tom Short, City Clerk Traci Cox, and Abi Almandinger.

Chair Ceri Otero called the meeting to order at 5:00 P.M.

OLD BUSINESS:

1. **Approval of minutes from previous meeting:** On a motion by Mrs. Harrison, the minutes of the July 13, 2021 meeting were approved 4-0.
2. **Review and approval of the Claims Report:** The Committee discussed items regarding the Claims Report. Mr. Armstrong moved to approve the claims. Motion carried 4-0.

NEW BUSINESS:

1. **Consider and Discuss Conflict of Interest C.B. 21-37.** Mr. Diggs moved to send C.B. 21-37 to Council for approval. Motion carried.
2. **Staff Reports:** Ms. Cox reported on the closing of the fiscal year and the preliminary audit will be conducted on August 19 with the full audit the week of September 20. Mr. Short discussed the need to publish a notice regarding the passage of the Use Tax.

ADJOURNMENT: Mr. Diggs made a motion to adjourn at 5:03 PM. Motion carried 4-0.

Traci Cox