



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

March 28, 2023 - 5:00 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of March 14, 2023 Minutes
 2. Review & Approval of the Claims Report
- 3. Citizens Participation**
(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Staff Reports
- 5. Adjournment**

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City of Carthage, Missouri

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

March 14, 2023 - 5:00 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany Cossey

OTHER COUNCIL MEMBERS: Mayor Dan Rife

STAFF PRESENT: City Administrator Greg Dagnan, Assistant City Administrator Traci Cox, Deputy City Clerk Courtney Walker, HR Coordinator Michael Miller and Parks and Recreation Director Abi Almandinger

Chair Robin Harrison called the meeting to order at 05:00 PM.

2. Old Business

1. Approval of February 28, 2023 Minutes

ACTION: Motion to accept/approve item 2.1. by Tiffany Cossey
Motion passed with a 4:0

AYES: Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany Cossey

2. Review & Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2. by Tiffany Cossey
Motion passed with a 4:0

AYES: Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany Cossey

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and Discuss Golf Maintenance Supervisor job description
Mr. Miller presented the changes to the job description of Golf Maintenance Supervisor. The Golf Maintenance Supervisor will now report to the Golf Operations Supervisor, instead of the Parks Superintendent.

ACTION: Motion to forward the job description to council by Robin Blair
Motion passed with a 4:0

AYES: Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany

Cossey

2. Consider and Discuss Whistleblower policy

Mr. Miller explained the whistleblower policy was designed to protect employees and does not conflict with the current grievance policy. Trudy Blankenship made a motion to move the whistleblower policy to city council, as Council Bill 23-18. Tiffany Cossey made a motion to amend the term finance director to acting finance director and put it in lowercase lettering, anywhere it was mentioned throughout the policy. Motion carried.

ACTION: Motion to accept/approve policy as amended by Trudy Blankenship

Motion passed with a 4:0

AYES: Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany Cossey

3. Consider and Discuss remainder of Dick Horton bill

Ms. Blair explained that one option would be to pay Dick Horton for his consulting hours and not the Public Art Policy, since documentation was provided for the consulting hours. The committee discussed hours worked and options available. Ms. Blair explained the Public Art Policy was not made specifically for the City of Carthage and was not a good fit for the services requested. Ms. Harrison advised the work was substandard and Ms. Cossey explained that the policy was not adequate and was rejected by the committee.

ACTION: Motion to pay \$10,000 for the general consulting hours by Tiffany Cossey

Motion passed with a 4:0

AYES: Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany Cossey

4. Staff Reports

Ms. Cox reported that she had received estimates for renewal rates for property liability insurance and they could go up in cost by 20%, plus the increase in the appraised value of all city properties.

Mr. Dagnan reported that the new Golf Maintenance Supervisor had been hired, with a start date of March 22. Mr. Miller reported that the Mardi Gras 5K, hosted by the Fair Acres YMCA, had a great turnout from city employees. Mr. Dagnan reminded the committee that healthy employees allow the city to get better rates.

Ms. Walker reported that business licenses were still trickling in, along with food truck renewals for the upcoming Food Truck Friday. She also reported training for OpenGov was going well.

5. Adjournment

ACTION: Motion to adjourn at 5:53 p.m by Trudy Blankenship

Motion passed with a 4:0

AYES: Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany Cossey