



City of Carthage, Missouri

CITY COUNCIL

March 28, 2023 - 6:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance to Flag**
4. **Calling of the Roll**
5. **Reading and Consideration of Minutes of Previous Meeting**
 1. Approval of March 14, 2023 Minutes
6. **Presentations/Proclamations**
 1. Donal Myers Proclamation
7. **Public Comments**

(Each person addressing the Council shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the Council or Chair)
8. **Reports of Standing Committees**
 1. Agendas and Minutes of Standing Committees
9. **Reports from Special Committees and Board Liaisons**
 1. Agendas and Minutes of Special Committees
10. **Report of the Mayor**
11. **Reports/Remarks of Councilmembers**

(Each Councilmember is limited to no more than two (2) minutes. The time may be extended by the Chair if deemed necessary. Once a Councilmember has had their say on a particular issue they are not permitted to once again speak on the issue unless permitted by the Chair)
12. **Administrative Reports**
 1. City Administrator's Report
13. **Report of Claims Presented Against the City**
 1. Motion and a second to approve the Claims
14. **Public Hearings**
15. **Old Business**
 1. C.B. 23-17 -- An Ordinance authorizing a special use permit to allow for the construction of a shower house located at 125 E. Fariview in the City of Carthage, Jasper County, Missouri

2. C.B. 23-18 -- An Ordinance to amend Section 600 - City Rules and Regulations of the Personnel Policy Manual of the City of Carthage by adding subsection 608 - Whistleblower Protection Policy

16. New Business

1. C.B. 23-19 -- An Ordinance authorizing the Mayor to enter into a contract with the Fair Acres Family Y, Inc. for Management of the Aquatic Facilities for the years 2023, 2024, and 2025 in the amount of \$100,000.00 per year in the City of Carthage, Missouri
2. C.B. 23-20 -- An Ordinance authorizing the Mayor to enter into a contract with Play and Park for Playground Equipment at Kellogg Lake Park for \$364,752.11, in the City of Carthage, Missouri
3. C.B. 23-21 -- An Ordinance authorizing the Mayor to enter into a contract with Peck Schrader Excavation in the amount of \$65,000.00, for the demolition of portions of Rock Stadium, in the City of Carthage, Missouri.

17. Mayor's Appointments

18. Resolutions

1. Resolution 1997 -- A Resolution approving the declaration as surplus to the City's needs and authorizing the disposition of certain Parks Department and Civil War Museum items outlined in Exhibit A
2. Resolution 1998 -- A Resolution providing for the formal acceptance of a donation to the City of Carthage by the City Council of the City of Carthage, Missouri pursuant to City Policy.

19. Closing Comments

20. Executive Session

21. Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri

CITY COUNCIL

March 14, 2023 - 6:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

The Carthage City Council met in regular session on the above date in the Council Chambers at 06:30 PM with Mayor Dan Rife presiding.

Fire Chief Ryan Huntley gave the invocation.

Police Chief Bill Hawkins led the flag salute.

The following Council Members answered roll call: Robin Harrison, Brandi Ensor, David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, Tiffany Cossey and Mark Elliff. Council Member Ed Hardesty was absent. City Administrator Greg Dagnan and City Attorney Nate Dally were also present.

The following Department Heads were present: Police Chief Bill Hawkins, Fire Chief Ryan Huntley, Public Works Director Zeb Carney, Parks & Recreation Director Abi Almandinger, Assistant City Administrator Traci Cox, and Deputy City Clerk Courtney Walker.

Mr. Elliff made a motion, seconded by Ms. Harrison, to approve the minutes of the February 28, 2023 Council Meeting. Motion carried unanimously.

Deputy City Clerk Courtney Walker gave the oath of office to Officer Kendra Tackett, Officer Raegan Nolan and SRO Officer Kevin Bolles.

During Citizen's Participation, Julie Reams with the Chamber of Commerce reported that a resident information guide was now available for the City of Carthage, which can be picked up at the Chamber of Commerce and Carthage City Hall. She also reported that the Chamber of Commerce had received the award for Best Festival/Local Event from the KOAM TV Four States Finest for the Maple Leaf Festival. She thanked the City of Carthage for all their help in achieving this award.

Mr. Snow reported that the Budget Ways & Means Committee met March 13. He reported that the committee had forwarded the acceptance of the LEST Grant to council, which would appear as Resolution 1996. He also reported that the committee discussed paying off the remainder of the police vehicle lease. Mr. Snow made a motion, seconded by Mr. Elliff, to pay off the current lease. Motion carried. Mr. Snow also reported that educational material on the upcoming marijuana sales tax had been discussed. Mr. Snow made a motion, seconded by Ms. Otero, to approve and release all educational material. Motion carried. Mr. Snow mentioned that Ms. Cox had reported that sales tax revenue for the general fund had increased and the use tax revenue had exceeded expectations. The next meeting is scheduled for April 10th.

Mrs. Harrison reported that the Committee on Insurance, Audit and Claims met on this date and approved the claims. The Committee approved the Golf Maintenance Supervisor position. Mrs. Harrison made a motion, seconded by Mr. Elliff, to accept the position as seen in the

packet. Motion carried. Mrs. Harrison reported that the whistleblower policy was amended to change the term finance director to acting finance director and the term will be written in lowercase lettering, as seen in Council Bil 23-18. The Committee also approved a \$10,000 payment to Dick Horton for consulting hours, but will not be paying the \$5,000 for the Public Arts Policy, as the work was substandard. The next meeting is scheduled for March 28th.

Mr. Elliff reported that the Public Safety Committee is between meetings. The next meeting is scheduled for March 20th.

Ms. Otero reported that the Public Service Committee met March 7th. The Committee approved the use of Central Park for Hispanic Heritage Day. Ms. Otero made a motion, seconded by Ms. Ensor, to allow the use of Central Park on September 30th from 12 p.m. to 11 p.m. for the 3rd Annual Hispanic Heritage Day. Motion carried. The Committee discussed change orders for the sitework at Municipal Park and Carter Park. The sitework was to be done by a separate entity, but will now be done by Play and Park. Ms. Otero reported that the engineer recommended demolition of Rock Stadium and they will be receiving bids for the demolition, with the inclusion of saving the rock wall. They will also be receiving bids for the sitework for the prefabricated bathrooms at the parks at their next meeting. Ms. Otero reported that an emergency roof replacement was being done by Joplin Roofing on the Pro Shop and congratulated Tyler Marham on becoming the full-time Golf Operations Supervisor. The next meeting is scheduled for March 21st.

Mr. Armstrong reported that the Public Works Committee did not meet on March 7. The next meeting is scheduled for April 4.

Special Committee and Board Liaison Reports were given by Mr. Elliff for the Jasper County Commission and Planning, Zoning and Historic Preservation, Ms. Blankenship for the Kellogg Lake Board, Ms. Otero for the Humane Society Board, and Ms. Blair for the Tree Board.

Mayor Rife reported that an emergency purchase was being done for the Pro Shop Roof.

During reports from Council Members, Ms. Ensor reported that the Public Library had been closed for repairs, but was reopening the following day.

City Attorney Nate Dally reported that the Federal Court of Appeals upheld the lower courts ruling, that the railroad owns the bridge, but there was a breach of contract due to the statute of limitations. The City of Carthage is looking at other options to repair the bridges.

Fire Chief Ryan Huntley reported that the autopulse machine was used last week and it did an amazing job. The autopulse machine maintains perfect CPR and the man it was used on did survive. He also reported that they are interviewing for an opening at the Fire Department.

Public Works Director Zeb Carney reported that several commercial projects have started around town and everything is going great.

Parks and Recreation Director Abi Almandinger reported that the leak investigators did find a leak at the pool, playground site prep work is beginning shortly and the roof replacement work at the Pro Shop has begun. They have hired a Golf Maintenance Supervisor and he starts next week.

Assistant City Administrator Traci Cox reported sales tax revenues were up 7.66% from the same time last year, use tax had exceeded the forecasted revenues and the surtax came in at

approximately \$365,000, which was up 2.5% from last year.

City Administrator Greg Dagnan reported that Baker Tilly had sent a report on all grants that were available for the City of Carthage. Administration will have a meeting with staff to make a priority list and begin work on 2-3 grants. Mr. Dagnan also reported that the planning session would take place after the April election.

The Committee on Claims filed a report in the amount of \$2,622,860.52 against the following funds: General Revenue \$93,231.81, Public Health \$617.68, Lodging \$1,156.11, Public Safety \$5,600, Parks/Stormwater \$78,396.20, Fire Protection \$191.54, Golf \$21,399.70, Parks and Recreation \$71.36, Myers Park \$87,293.60, Library \$45,000.00, Payroll \$289,902.52 and Carthage Water and Electric \$2,000,000.00. Ms. Harrison made a motion, seconded by Ms. Blair, to accept the report and allow the claims. Motion carried.

Under Old Business, C.B. 23-12 -- An Ordinance to amend Section 14-11 of the Carthage Code to comply with changes mandated by the Missouri Supreme Court and the Revised Missouri Statutes was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Robin Harrison, Brandi Ensor, David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, Tiffany Cossey, and Mark Elliff. The Council Bill was approved and numbered Ordinance 23-18.

C.B. 23-13 -- An Ordinance to amend sections of Chapter 13 of the Carthage Code by adding a section for discharging of weapons inside the City Limits for the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Robin Harrison, Brandi Ensor, David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, Tiffany Cossey, and Mark Elliff. The Council Bill was approved and numbered Ordinance 23-19.

C.B. 23-14 -- An Ordinance of the City of Carthage, amending the Carthage City Code by adding Section 13-158 to include regulations for adult use marijuana in the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Robin Harrison, Brandi Ensor, David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, Tiffany Cossey, and Mark Elliff. The Council Bill was approved and numbered Ordinance 23-20.

C.B. 23-15 -- An Ordinance authorizing the Mayor to enter into a contract with CXT for restroom facilities in four City Parks for the amount of Four Hundred Seventy-Seven Thousand Three Hundred Five and 00/100 (\$477,305.00) was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Robin Harrison, Brandi Ensor, David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, Tiffany Cossey, and Mark Elliff. The Council Bill was approved and numbered Ordinance 23-21.

C.B. 23-16 -- An Ordinance authorizing the Mayor to enter into a contract with Pyrotechnics by Encore LLC, Inc. for firework displays for the July 4, 2023, July 4, 2024 and July 4, 2025 celebrations in the amount of \$19,950.00 per year, in the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Robin Harrison, Brandi Ensor, David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, Tiffany Cossey, and Mark Elliff. The Council Bill was approved and numbered Ordinance 23-22.

Under New Business, C.B. 23-17 -- An Ordinance authorizing a special use permit to allow for the construction of a shower house located at 125 E. Fairview in the City of Carthage, Jasper County, Missouri was placed on first reading, with no action taken.

C.B. 23-18 -- An Ordinance to amend Section 600 - City Rules and Regulations of the Personnel Policy Manual of the City of Carthage by adding subsection 608 - Whistleblower Protection Policy was placed on first reading, with no action taken.

Mr. Snow made a motion, seconded by Mr. Elliff, to approve Resolution 1996 - A Resolution providing for the formal acceptance of a donation to the City of Carthage's Police Department by the City Council of the City of Carthage, Missouri pursuant to city policy. Resolution 1996 was adopted after a roll call vote of 9 yeas and 0 nays. Ayes: Robin Harrison, Brandi Ensor, David Armstrong, Trudy Blankenship, Ceri Otero, Robin Blair, Alan Snow, Tiffany Cossey, and Mark Elliff.

During Closing Comments, Mr. Elliff congratulated Ms. Reams on the award and congratulated the new police officers on being sworn in. Mr. Armstrong thanked the students for attending.

Mr. Armstrong made a motion, seconded by Ms. Otero, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 7:20 p.m.

Dan Rife, Mayor

Courtney Walker, Deputy City Clerk

PROCLAMATION

WHEREAS, Donal Myers, an avid St. Louis Cardinals fan, was raised on and worked alongside his father and brothers on his family farm outside of Everton; and

WHEREAS, Donal & Maxine Myers were married for 78 years and 51 days. Their love being one of the main factors that Donal credits for living such a long and happy life; and

WHEREAS, Donal & Maxine had one daughter, Katherine Sue (Goettel), who later gave them their only granddaughter Kendra Sue; and

WHEREAS, Donal Myers, of Myers Realty, attended Real Estate school in Springfield, MO. He later used his real estate brokers license to help ConAgra locate and purchase properties when their business expanded; and

WHEREAS, Donal Myers was a member of the Masons for 69 years, a Shriner for 56 years, and a member of the Carthage Affordable Housing Task Force for more than 23 years. He was one of the original 15 on the Carthage “Train Crew”; and

NOW, THEREFORE, I, Dan Rife, Mayor of Carthage, Missouri, declare the day of March 27, 2023 as

DONAL MYERS DAY

in the City of Carthage. Further, I hereby extend my best wishes to Donal Myers and encourage his family and friends and all citizens of Carthage to do the same.

BE IT FURTHER RESOLVED, that a copy of this Proclamation be properly inscribed and presented to Donal Myers.

Dan Rife
Mayor



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

March 13, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

OTHER COUNCIL MEMBERS:

STAFF PRESENT: City Administrator Greg Dagnan, Assistant City Administrator Traci Cox, and Deputy City Clerk Courtney Walker

Chairman Snow called the meeting to order at 05:30 PM.

2. Old Business

1. Approval of February 13, 2023 Minutes

ACTION: Motion to accept/approve item 2.1. by Mark Elliff
Motion passed with a 4:0

AYES: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and Discuss LEST Grant

Ms. Cox explained that the Police Department applied for the LEST Grant and were awarded a total of \$19,580 to be used for ODET, software and rifle replacements.

ACTION: Motion to accept the LEST Grant by Mark Elliff
Motion passed with a 4:0

AYES: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

2. Consider and Discuss paying off Police Vehicle Lease

Ms. Cox explained that the lease expires in January 2025 and has a remaining balance of approximately \$188,000 with a 1.95% interest rate. Ms. Cox also reminded council members that ARPA funds were allocated to pay off the loan.

ACTION: Motion to pay off the remainder of the lease by David Armstrong
Motion passed with a 4:0

AYES: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

3. Consider and Discuss educational material for marijuana sales tax ballot issue
Mr. Dagnan explained that Ms. Fields reviewed several educational initiatives on the marijuana sales tax issue and was able to build an educational initiative specifically for the City of Carthage. Mr. Rife and administrative staff reviewed the plan. Ms. Fields will use social media and the City of Carthage's web page to advertise the educational materials to the public.

ACTION: Motion to approve using the material for educational purposes for the marijuana sales tax for the April ballot by Ceri Otero

Motion passed with a 4:0

AYES: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

4. Staff Reports

Ms. Cox reported that sales tax revenues were up, use tax exceeded projections and she has invested \$1,000,000 at Community National Bank. She also reported that we had received the surtax for approximately \$365,000 and general revenue funds from the tax were up from last year. In addition, she received the quote for the general liability insurance renewal with a 20% increase. She is currently discussing options with our insurance broker, but industry standards are reporting an increase of 30-50% in insurance rates.

Mr. Dagnan reported the sales tax month to month comparisons and discussed reviewing totals by fiscal year versus calendar year. He also reported that contracts were still being negotiated for Carthage Humane Society, the pool, Chamber of Commerce and Vision Carthage. Mr. Dagnan also reported that a company had checked the pool and discovered a potential leak and that someone would be out to give cost estimates for repair.

5. Correspondence

5. Adjournment

ACTION: Motion to adjourn at 6:40 pm by Mark Elliff
Motion passed with a 4:0

AYES: Alan Snow, Ceri Otero, Mark Elliff, David Armstrong

NOES: None

ABSTAIN: None



City of Carthage, Missouri

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

March 14, 2023 - 5:00 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany Cossey

OTHER COUNCIL MEMBERS: Mayor Dan Rife

STAFF PRESENT: City Administrator Greg Dagnan, Assistant City Administrator Traci Cox, Deputy City Clerk Courtney Walker, HR Coordinator Michael Miller and Parks and Recreation Director Abi Almandinger

Chair Robin Harrison called the meeting to order at 05:00 PM.

2. Old Business

1. Approval of February 28, 2023 Minutes

ACTION: Motion to accept/approve item 2.1. by Tiffany Cossey
Motion passed with a 4:0

AYES: Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany Cossey

2. Review & Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2. by Tiffany Cossey
Motion passed with a 4:0

AYES: Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany Cossey

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and Discuss Golf Maintenance Supervisor job description
Mr. Miller presented the changes to the job description of Golf Maintenance Supervisor. The Golf Maintenance Supervisor will now report to the Golf Operations Supervisor, instead of the Parks Superintendent.

ACTION: Motion to forward the job description to council by Robin Blair
Motion passed with a 4:0

AYES: Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany

Cossey

2. Consider and Discuss Whistleblower policy

Mr. Miller explained the whistleblower policy was designed to protect employees and does not conflict with the current grievance policy. Trudy Blankenship made a motion to move the whistleblower policy to city council, as Council Bill 23-18. Tiffany Cossey made a motion to amend the term finance director to acting finance director and put it in lowercase lettering, anywhere it was mentioned throughout the policy. Motion carried.

ACTION: Motion to accept/approve policy as amended by Trudy Blankenship

Motion passed with a 4:0

AYES: Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany Cossey

3. Consider and Discuss remainder of Dick Horton bill

Ms. Blair explained that one option would be to pay Dick Horton for his consulting hours and not the Public Art Policy, since documentation was provided for the consulting hours. The committee discussed hours worked and options available. Ms. Blair explained the Public Art Policy was not made specifically for the City of Carthage and was not a good fit for the services requested. Ms. Harrison advised the work was substandard and Ms. Cossey explained that the policy was not adequate and was rejected by the committee.

ACTION: Motion to pay \$10,000 for the general consulting hours by Tiffany Cossey

Motion passed with a 4:0

AYES: Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany Cossey

4. Staff Reports

Ms. Cox reported that she had received estimates for renewal rates for property liability insurance and they could go up in cost by 20%, plus the increase in the appraised value of all city properties.

Mr. Dagnan reported that the new Golf Maintenance Supervisor had been hired, with a start date of March 22. Mr. Miller reported that the Mardi Gras 5K, hosted by the Fair Acres YMCA, had a great turnout from city employees. Mr. Dagnan reminded the committee that healthy employees allow the city to get better rates.

Ms. Walker reported that business licenses were still trickling in, along with food truck renewals for the upcoming Food Truck Friday. She also reported training for OpenGov was going well.

5. Adjournment

ACTION: Motion to adjourn at 5:53 p.m by Trudy Blankenship

Motion passed with a 4:0

AYES: Robin Harrison, Trudy Blankenship, Robin Blair, Tiffany Cossey



March 20, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of 2-27-23 Minutes
- 3. Citizen Participation**
 1. Consider and discuss Community Helpers Event - Sherri Luce
 2. Consider and discuss 3rd Annual Hispanic Heritage Celebration - Maria Sanchez
- 4. New Business**
 1. Consider and discuss Beer Gardens at Food Truck Friday
 2. Staff Reports
 - Fire Department
 - Police Department
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri

PUBLIC SAFETY COMMITTEE

March 20, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

2. Old Business

1. Approval of 2-27-23 Minutes

Councilman Snow made a motion to approve the minutes from 2/27/23 meeting. Motion passed.

3. Citizen Participation

1. Consider and discuss Community Helpers Event - Sherri Luce

Chief Hawkins spoke on behalf of Sherri Luce. The Library is holding the 2023 Summer Reading Program in Central Park on June 6th from 10am to noon. They are requesting the road closure of 7th Street, between Garrison and Maple from 10am to noon. Councilman Snow made a motion to approve the closure of 7th Street on June 6th from 10am to noon for the 2023 Summer Reading Program in Central Park. Motion passed.

2. Consider and discuss 3rd Annual Hispanic Heritage Celebration - Maria Sanchez

Maria spoke with the committee on Hispanic Heritage Day on September 30th. She is requesting 7th Street and Lyon Street (Same as FTF) be closed for the Hispanic Heritage Month Event at Central Park on September 30th. They will have bands performing and will also have Multi-Cultural Dancers perform throughout the day from 12 PM to 11 PM. They will also have Food Trucks that line up next to Central Park on Lyon and W 7th Street and vendors that will set up in the park. Hispanic Connection would like to ask permission for the temporary closure of the following streets: Close Lyon from 7th to Chestnut & Close 7th from S Grand to Lyon. Councilman Snow made a motion to accept the road closures of Lyon from 7th to Chestnut & Close 7th from S Grand to Lyon on September 30th from 11:00am to 11:00pm for the Hispanic Heritage Day in Central Park. Motion passed.

4. New Business

1. Consider and discuss Beer Gardens at Food Truck Friday

Katie Fields is requesting a blanket approval to allow a beer garden in Central Park during Food Truck Fridays. There is no select vendor at this time. Experience Carthage, MO will work with the Carthage Police Department on

hiring security for the events. Carthage Police will be paid as City employees for their service to the events. They will be paid their hourly wage plus overtime. Vendors for the Beer Garden will work with Experience Carthage, MO, Carthage City Hall, and the Carthage Police Department on being compliant with all required paperwork and location of the Beer Garden within Central Park. Councilman Snow made a motion to approve the dates listed for Food Truck Friday from 5:00pm to 9:00pm for the Beer Gardens. Motion passed.

2. Staff Reports

Fire Department

Nothing to report

Police Department

Nothing to report

5. **Adjournment**

Councilman Harrison made a motion to adjourn. Motion passed.



City of Carthage, Missouri

PUBLIC SERVICES COMMITTEE

March 21, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of Previous Minutes.
- 3. Citizen Participation**

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Chelsea Cholley at the Parks & Recreation office at 417-237-7035, or email c.cholley@carthagemo.gov.)
- 4. New Business**
 1. Consider and Discuss Artwork for Griggs Park.
 2. Consider and Discuss Park Surplus.
 3. Consider and Discuss Donation from Vision Carthage.
 4. Consider and Discuss Kellogg Lake Playground Contract.
 5. Consider and Discuss Bathroom Construction/Site Prep Bids.
 6. Consider and Discuss Park Shelter Pricing.
 7. Consider and Discuss Golf Membership Pricing.
 8. Consider and Discuss Lime Scooters.
 9. Consider and Discuss Civil War Museum Surplus.
 10. Consider and Discuss Pool Contract with YMCA.
 11. Consider and Discuss Carl Lewton Stadium Demolition Bids.
- 5. Staff Reports**
- 6. Other Business**
- 7. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri

PUBLIC SERVICES COMMITTEE

March 21, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

2. Old Business

1. Approval of Previous Minutes.

ACTION: Motion to accept/approve item 2.1. by Trudy Blankenship;
second by None;

Motion with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Chelsea Cholley at the Parks & Recreation office at 417-237-7035, or email c.cholley@carthagemo.gov.)

4. New Business

1. Consider and Discuss Artwork for Griggs Park.

Ms. Almandinger discussed that there has been an ongoing process to get art work on the handball wall at Griggs Parks since last year. Ms. Almandinger introduced Alexandra Burnside and Cheryl Church. They stated that they wanted to bring forward some mural options to be reviewed by the committee so they can move forward with trying to obtain funding through grant opportunities and donations. The committee reviewed the images and agreed that image 4 was the favorite design and would be the mural they would like to see on the wall if funding can be obtained. Mr. Hardesty motioned to accept the mural preference of the committee being option 4 by Merry Muralist.

ACTION: Motion to accept/approve item 4.1. by Ed Hardesty; second by None;

Motion with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

2. Consider and Discuss Park Surplus.
Ms. Almandinger stated that there are 2 heaters, 4 metal chairs, and the Central Park Playground and Griggs Parks Playground that need to be surplus. A Missouri community is interested in some playground equipment and this will be the first step to donating it to them. Mr. Hardesty motioned to surplus 2 heaters, 4 metal chairs and Central and Griggs Park playgrounds.
ACTION: Motion to accept/approve item 4.2. by Ed Hardesty; second by None;
Motion with a 4:0
AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES: None
ABSTAIN: None
3. Consider and Discuss Donation from Vision Carthage.
Ms. Almandinger stated that Vision Carthage reached out and offered to donate a desk set to the city that they no longer use and Ms. Almandinger stated that they could be used at the parks department. Mr. Hardesty motioned to accept the donation of a desk set from Vision Carthage valued at \$1000.
ACTION: Motion to accept/approve item 4.3. by Ed Hardesty; second by None;
Motion with a 4:0
AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES: None
ABSTAIN: None
4. Consider and Discuss Kellogg Lake Playground Contract.
Abi stated that she has been working with Play & Park and Kellogg Lake Board in a combined effort to come up with the design that she is presenting to the committee tonight. Ms. Almandinger stated that the contract for the playground is \$364,752.11, which will not include the recommended berm and site prep work. Ms. Blankenship added that Kellogg Lake Board was very pleased with the concept and design. Mr. Hardesty motioned to accept the contract with Play and Park for the Kellogg Lake Playground Concept for the amount of \$364,752.11.
ACTION: Motion to accept/approve item 4.4. by Ed Hardesty; second by None;
Motion with a 4:0
AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES: None
ABSTAIN: None
5. Consider and Discuss Bathroom Construction/Site Prep Bids.
Ms. Almandinger stated that she is bringing forward the bids that were submitted on March 7th. There were only two bids, one from Elements Construction Concepts and Sprouls Construction Inc. The City engineer recommended accepting the lower of the two bids. Ms. Ensor motioned to accept the bid by Elements Construction Concepts in the amount of \$341,827.00 for the Bathroom site construction at all parks.
ACTION: Motion to accept/approve item 4.5. by Brandi Ensor; second by None;
Motion with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES: None
ABSTAIN: None

6. Consider and Discuss Park Shelter Pricing.

Ms. Almandinger explained that the current shelter pricing was just created by a previous employee without any feedback from the committee and council and there have been many complaints about the current pricing being too high. Ms. Almandinger stated that the pricing is currently very complicated and they are looking to change it to one single price per shelter. It was recommended to change the current pricing to \$50 per shelter a day, with the exception of the Jasper County Youth Barn being \$100 due to lighting and bathroom use costs. It was recommended by the committee to stagger the pricing on the shelters based on size. Smaller shelters start at \$25 and larger shelters being \$50 and the Jasper County Youth Barn being \$150. Mr. Hardesty motioned to accept the shelter pricing change.

ACTION: Motion to accept/approve item 4.6. by Ed Hardesty; second by None;

Motion with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

7. Consider and Discuss Golf Membership Pricing.

Ms. Almandinger stated that they are looking to create an additional pricing option for household memberships with carts to compete with local golf courses. This will be good for a family up to 5 in the same household. The price would be \$2,350 for a resident and \$2,400 for a non - resident. Ms. Almandinger stated that they also added a price adjustment to allow a small discount for residents on every membership option. Ms. Enson motioned to accept the new golf membership pricing.

ACTION: Motion to accept/approve item 4.7. by Brandi Ensor; second by None;

Motion with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

8. Consider and Discuss Lime Scooters.

Ms. Almandinger stated that she has been reviewing the previous contract with Lime for scooters and has been looking into some things to improve the program for the city. She stated that there are no longer juicers who take care of the scooters, but Logistic Partners and there is a possibility that the city could be this Logistic Partner and obtain the funds to pay for a seasonal employee to be responsible for the scooters. She stated that this would help with having more control of where the scooters are located and managing any issues that arise. The partnership should pay for the employee and give the city some added revenue. There is also the possibility to add Lime Bikes and special marked areas to park the scooters and bikes. Ms. Almandinger stated that the City would

still be getting .20 cents a ride on the scooters and the same for the bikes if they chose to go with them. The committee agreed that if the City is a Logistic Partner, that it should be a separate contract. Mr. Hardesty motioned to recommend the contract with Lime scooters with the addition of bikes.

ACTION: Motion to accept/approve item 4.8. by Ed Hardesty; second by None;

Motion with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

9. Consider and Discuss Civil War Museum Surplus.

Ms. Almandinger stated that when she did a walk through of the Civil War Museum she noticed there was merchandise that was being sold that was not related to the Civil War Museum. She had the items pulled and it was recommended by an employee to sell them at our cost to a local group that may be interested. Ms. Ensor motioned to surplus the non-related Civil War Museum merchandise listed to be sold and recoup the cost.

ACTION: Motion to accept/approve item 4.9. by Brandi Ensor; second by None;

Motion with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

10. Consider and Discuss Pool Contract with YMCA.

Ms. Almandinger stated that she had been working with Mr. Roberts of the YMCA, the City Administrator, and the City Attorney to come up with a contract for the YMCA. Mr. Roberts said that the contract pricing was increased to help with staffing costs, insurance and training, and pay for costs for opening for free on the Fourth of July. The previous years contract did not reference entry pricing for the community. YMCA members are free and the general public will move to \$3 for both adults and children. Ms Ensor motioned to accept the amended contract of \$100,000 dollars per year with the YMCA to run the Municipal Park Pool and Central Park Pool.

ACTION: Motion to accept/approve item 4.10. by Brandi Ensor; second by None;

Motion with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

11. Consider and Discuss Carl Lewton Stadium Demolition Bids.

Ms. Almandinger reviewed the steps that had been taken prior to getting to the point of requesting bids for the demolition of Carl Lewton Stadium. Ms. Almandinger mentioned multiple ideas that were looked into to save the stadium. After having 4 companies review and bid for the stadium, it was determined that the rock part of the stadium would not be able to remain intact due to the nature of the way it was constructed. Bids were received from Peck Schrader

Excavating, Davey Dirt Works, B & D Yardbuilders, and Big Johns Heavy Equipment. The lowest bid was Peck Schrader Excavating at \$65,000. Mr. Hardesty motioned to accept the lowest bid for demolition of Carl Lewton Stadium by Peck Schrader Excavating in the amount of \$65,000.00

ACTION: Motion to accept/approve item 4.11. by Ed Hardesty;
second by None;
Motion with a 4:0

AYES: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

NOES: None

ABSTAIN: None

5. Staff Reports

Mrs Almandinger mentioned that the Municipal Park Playground will break ground next week. Ms. Almandinger stated that the donation by Lowes for Carter Park Futsal Court fence repair that was accepted by the council last year, will not be completed due to the funds not being allotted correctly by Lowes' previous management. Ms.

Almandinger stated that the pool assessments have been completed by two companies and she is awaiting one report but one leak has been located so far. Ms. Almandinger stated that the new Golf Maintenance Supervisor will be starting tomorrow. Council agreed to an additional meeting on April 4th, 2023 at 6:30 in the Council Chambers.

6. Other Business

7. Adjournment



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

March 28, 2023 - 5:00 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of March 14, 2023 Minutes
 2. Review & Approval of the Claims Report
- 3. Citizens Participation**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Staff Reports
- 5. Adjournment**

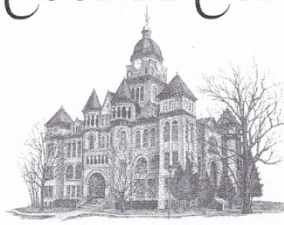
PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

John Bartosh
Presiding Commissioner

Tom Flanigan
Eastern District Commissioner

Daricus K. Adams
Western District Commissioner

JASPER COUNTY COMMISSION



302 S. Main ST
Carthage, MO 64836

Carthage: 417-358-0421
Joplin: 417-625-4350

Toll Free: 800-404-0421
Fax: 417-358-0483

COMMISSION AGENDA
MARCH 21, 2023
9:00 A.M.
JASPER COUNTY COURTHOUSE ROOM 101

1. CALL TO ORDER
 - PRAYER
 - PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF MINUTES
4. PRESENTATIONS
 - **EPA-Liz Blackburn-Update on EPA Remediation Work**
5. REPORTS AND COMMUNICATIONS
6. ELECTED OFFICIALS/CITIZENS REQUESTS
 - **Juvenile Detention Center-Surplus Impala**
7. COMMISSIONER'S REPORTS
8. UNFINISHED BUSINESS
9. NEW BUSINESS
10. PUBLIC HEARINGS

PUBLIC PARTICIPATION FROM AUDIENCE WHEN ADDRESSED YOU WILL BE ALLOWED THREE MINUTES TO SPEAK.

ELECTED OFFICIALS/CITIZENS WISHING TO BE HEARD UNDER ELECTED OFFICIALS/CITIZENS REQUEST MUST REQUEST TO SPEAK TO COMMISSION BY 4:00 P.M. ON THE FRIDAY PRIOR TO THE COMMISSION MEETING ON TUESDAY. CITIZENS SPEAKING TIME WILL BE LIMITED TO FIVE MINUTES.

THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:
COMMISSION OFFICE, 302 S. MAIN, COURTHOUSE, ROOM 101, CARTHAGE 417-358-0421

NOTICE POSTED MARCH 17, 2023 AT 4:00 P.M.

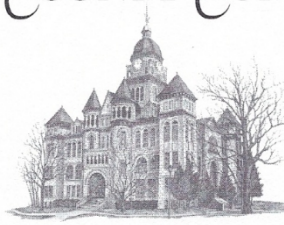
(RSMO 610.020)

John Bartosh
Presiding Commissioner

Tom Flanigan
Eastern District Commissioner

Darieux K. Adams
Western District Commissioner

JASPER COUNTY COMMISSION



302 S. Main ST
Carthage, MO 64836

Carthage: 417-358-0421
Joplin: 417-625-4350

Toll Free: 800-404-0421
Fax: 417+358-0483

COMMISSION AGENDA
MARCH 28, 2023
9:00 A.M.
JASPER COUNTY COURTHOUSE ROOM 101

1. CALL TO ORDER
 - PRAYER
 - PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF MINUTES
4. PRESENTATIONS
5. REPORTS AND COMMUNICATIONS
6. ELECTED OFFICIALS/CITIZENS REQUESTS
7. COMMISSIONER'S REPORTS
8. UNFINISHED BUSINESS
9. NEW BUSINESS
 - **Act on Request for Qualifications for Engineering Services for the Oak Street Bridge Project.**
10. PUBLIC HEARINGS

PUBLIC PARTICIPATION FROM AUDIENCE WHEN ADDRESSED YOU WILL BE ALLOWED THREE MINUTES TO SPEAK.

ELECTED OFFICIALS/CITIZENS WISHING TO BE HEARD UNDER ELECTED OFFICIALS/CITIZENS REQUEST MUST REQUEST TO SPEAK TO COMMISSION BY 4:00 P.M. ON THE FRIDAY PRIOR TO THE COMMISSION MEETING ON TUESDAY. CITIZENS SPEAKING TIME WILL BE LIMITED TO FIVE MINUTES.

THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:
COMMISSION OFFICE, 302 S. MAIN, COURTHOUSE, ROOM 101, CARTHAGE 417-358-0421

NOTICE POSTED MARCH 24, 2023 AT 4:00 P.M.

(RSMO 610.020)



AGENDA

Planning, Zoning, and Historic Preservation Commission

Monday, April 3, 2023 5:30 pm

City Hall Chambers

326 Grant St. / Carthage MO 64836

Call to Order

Minutes of Previous Meeting Monday, March 6, 2023

Public Hearing

1. Request is for the Annexation of property known as 2213 Missouri Avenue
2. Request for Rezoning (contingent upon annexation approval) of property known as 2213 Missouri Ave

Staff Report

New Business

Old Business

1. Discuss establishment of 353 Corporation
2. Discuss City Comprehensive Plan

Next Meeting: Monday, May 1, 2023

Adjourn

Commission Members

Voting Members:	Chairman	Jim Hunter	1514 S River	417-850-5355
	Vice Chairman	Jim Swatsenbarg	601 Howard	417-358-1690
	Secretary	Joshua Anderson	1205 S Main	417-793-2196
	Member	Alan Bull	614 E Centennial	417-388-2309
	Member	Bill Barksdale	1314 S Garrison	417-388-2464
	Member	Vacant		
	Member	Vacant		

Non-Voting Members:	Mayor	Dan Rife	City Hall	417-237-7003
	City Administrator	Greg Dagnan	City Hall	417-237-7003
	Asst. City Administrator	Traci Cox	City Hall	417-237-7003
	Councilmember	Mark Elliff	1511 Grand Ave	417-359-3662

Staff:	Public Works Director	Zeb Carney	Public Works Department	417-237-7010
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Public Works Department 623 E Seventh Carthage MO 64836 Tele: (417) 237-7010 Fax: (417) 237-7011 Email: pwd@carthagemo.gov



City of Carthage, Missouri

TREE BOARD

April 4, 2023 - 4:30 PM
Parks & Recreation Office
720 Robert Ellis Young Drive
Carthage, MO 64836

AGENDA

1. Old Business

1. Approval of Previous Minutes.

2. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

3. New Business

1. Arbor Day.
2. City of Carthage Earth Day.

4. Staff Reports

5. Other Business

6. Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City Administrator's Report

02/10/2023-03/24/2023

City Staff and Internal Projects

- ☐ Updating of Comprehensive Plan. A deadline has been set for staff to have to this to committee by April 3rd (Planning and Zoning, Public Works, Engineering and Administration)
- ☐ Budget Process continues (All departments) Capital Submissions are complete
- ☐ Work for new Website continues to be deployed July, 1
- ☐ 353 Tax Abatement plan to be presented to planning and zoning (HP) on April, 3
- ☐ Received news from MOARPA DED that we received the Community Revitalization Grant for downtown streetscaping (500,000)
- ☐ City Staff met with Baker-Tilley to narrow down future grant opportunities
- ☐ The Mayor and I met with the EPA about the Jasper County Superfund site. There will be more information provided to the council during the last council meeting in April.
- ☐ Admin Staff interviewed several Admin Asst. candidates (HR)

Community

- ☐ GRO Meeting
- ☐ Jasper County Commission Meeting
- ☐ Region M Board Meeting

Meetings

- ☐ Planning and Zoning Committee
- ☐ Budget Ways and Means Committee
- ☐ Jasper County Emergency Services Board Meeting
- ☐ Public Services Committee
- ☐ Economic Development Director
- ☐ Several Meetings with Mayor and various department heads

Upcoming

- **Council Planning session to be scheduled after the April Election.**

COUNCIL BILL NO. 23-17

ORDINANCE NO. _____

An Ordinance authorizing a special use permit to allow for the construction of a shower house located at 125 E. Fairview in the City of Carthage, Jasper County, Missouri.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: A special use permit is hereby granted to the Congregation of the Mother Redeemer for the construction of a shower house located at 125 E. Fairview in the City of Carthage, Jasper County, Missouri on real estate legally described in Exhibit A, which is attached hereto and incorporated herein by reference.

SECTION II: This Ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Planning, Zoning & Historic Preservation Commission

EXHIBIT A

ALL OF A TRACT OF LAND DESCRIBED AS FOLLOWS, BEGINNING 30 FEET NORTH AND 30 FEET WEST OF THE SOUTHEAST CORNER OF SECTION 9, TOWNSHIP 28, RANGE 31, IN THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THENCE NORTH 150 FEET, THENCE WEST 209 3/4 FEET, THENCE SOUTH 150 FEET, THENCE EAST 209 3/4 FEET TO BEGINNING.

AND

ALL OF THAT PART OF THE SOUTHEAST QUARTER (SE1/4) OF THE SOUTHEAST QUARTER (SE1/4) OF SECTION 9, TOWNSHIP 28, RANGE 31, DESCRIBED AS FOLLOWS, BEGINNING AT A POINT 239 3/4 FEET WEST AND 230 FEET NORTH OF THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER (SE1/4) OF THE SOUTHEAST QUARTER (SE1/4) OF SAID SECTION 9, THENCE NORTH 75 FEET, THENCE EAST 239 3/4 FEET TO POINT OF BEGINNING, EXCEPT 30 FEET MORE OR LESS ALONG THE EAST SIDE THEREOF FOR STREET, IN THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI.

AND

ALL OF A TRACT OF LAND DESCRIBED AS FOLLOWS, BEGINNING 180 FEET NORTH AND 30 FEET WEST OF THE SOUTHEAST CORNER OF SECTION 9, TOWNSHIP 29, RANGE 31, IN THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THENCE NORTH 50 FEET, THENCE WEST 209 3/4 FEET, THENCE SOUTH 50 FEET, THENCE EAST 209 3/4 FEET, TO BEGINNING,

AND

THE EAST 69.25 FEET OF THE FOLLOWING PARCEL, BEGINNING 239.75 FEET WEST AND 30 FEET NORTH OF THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER (SE1/4) OF THE SOUTHEAST QUARTER (SE1/4) OF SECTION 9, TOWNSHIP 28, RANGE 31, THENCE WEST 209.75 FEET TO THE EAST LINE OF MAIN STREET, THENCE NORTH 75 FEET, THENCE EAST 209.75 FEET, THENCE SOUTH 75 FEET TO BEGINNING, IN THE CITY OF CARTHAGE JASPER COUNTY, MISSOURI.

AND

THE EAST 69.25 FEET OF THE FOLLOWING PARCEL, ALL OF THE NORTH HALF (N1/2) OF THE SOUTH 150 FEET OF THE WEST HALF (W1/2) OF THE FOLLOWING DESCRIBED TRACT OF LAND, TO WIT, BEGINNING 30 FEET WEST AND 30 FEET NORTH OF THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER (SE1/4) OF THE SOUTHEAST QUARTER (SE1/4) OF SECTION 9, TOWNSHIP 28, RANGE 31, THENCE NORTH 200 FEET, THENCE WEST 419.5 FEET, THENCE SOUTH 200 FEET, THENCE EAST 419.5 FEET TO THE POINT OF BEGINNING, ALL IN JASPER COUNTY, MISSOURI.

Street address of said property is: 125 East Fairview, Carthage, MO 64836

An Ordinance to amend Section 600 – City Rules and Regulations of the Personnel Policy Manual of the City of Carthage by adding Section 608 – Whistleblower Protection Policy.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: Section 600 – City Rules and Regulations of the Personnel Policy Manual is hereby amended by adding Section 608 – Whistleblower Protection Policy.

608. Whistleblower Protection Policy: The City of Carthage requires Department Heads, officers and employees to observe high standards of business and personal ethics in the conduct of their duties and responsibilities. As employees and representatives of the City of Carthage, we must practice honesty and integrity in fulfilling our responsibilities and comply with all applicable laws and regulations.

- 01. Reporting Responsibility:** This Whistleblower Policy is intended to encourage and enable employees and others to raise serious concerns internally so that the City of Carthage can address and correct inappropriate conduct and actions. It is the responsibility of all Department Heads, officers, and employees to report concerns about violations of the City of Carthage’s code of ethics or suspected violations of law or regulations that govern the City of Carthage’s operations.
- 02. No Retaliation:** It is contrary to the values of the City of Carthage for anyone to retaliate against any Department Head, officer, or employee who in good faith reports an ethics violation or a suspected violation of law, such as a complaint of discrimination or suspected fraud or suspected violation of any regulation governing the operations of the City of Carthage. An employee who retaliates against someone who has reported a violation in good faith is subject to discipline up to and including termination of employment.
- 03. Reporting Procedure:** The City of Carthage encourages employees to share their questions, concerns, suggestions, or complaints with their supervisor. If you are not comfortable speaking with your supervisor or you are not satisfied with your supervisor’s response, you are encouraged to speak with your Department Head. Supervisors and Department Heads are required to report complaints or concerns about suspected ethical and legal violation in writing to the City of Carthage’s human resources department, who has the responsibility to investigate all reported complaints. Employees with concerns or complaints may also submit their concerns in writing directly to their supervisor, Department Head, or the City Administrator. Complaints against Department Heads must be submitted in writing directly to the human resources department.

- 04. Compliance Officer:** The City of Carthage's human resources department is responsible for ensuring that all complaints about unethical or illegal conduct are investigated and resolved. The City Administrator will advise the City Council and/or Department Head of all complaints and their resolution and will report at least annually to the acting finance director and/or Auditor on compliance activity relating to accounting or alleged financial improprieties.
- 05. Accounting and Auditing Matter:** The City of Carthage's City Administrator or human resources department shall immediately notify the acting finance director and/or Auditor of any concerns or complaint regarding city accounting practices, internal controls, or auditing and work with the acting finance director and/or Auditor until the matter is resolved.
- 06. Acting in Good Faith:** Anyone filing a written complaint concerning a violation or suspected violation must be acting in good faith and have reasonable grounds for believing the information disclosed indicates a violation. Any allegations that prove not to be substantiated and which prove to have been made maliciously or knowingly to be false will be viewed as a serious disciplinary offense.
- 07. Confidentiality:** Violations or suspected violations may be submitted on a confidential basis by the complainant. Reports of violations or suspected violations will be kept confidential to the extent possible, consistent with the need to conduct an adequate investigation.
- 08. Handling of Reported Violations:** The City of Carthage's City Administrator or human resources department will notify the person who submitted a complaint and acknowledge receipt of the reported violation or suspected violation. All reports will be promptly investigated, and appropriate corrective action will be taken if warranted by the investigation.

SECTION II: This Ordinance shall take effect and be in force effective from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Insurance, Audit and Claims

COUNCIL BILL NO. 23-19

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to enter into a contract with the Fair Acres Family Y, Inc. for Management of the Aquatic Facilities for the years 2023, 2024, and 2025 in the amount of \$100,000.00 per year in the City of Carthage, Missouri.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized enter into a Management contract with the Fair Acres Family Y, Inc. to manage the Aquatic Facilities owned by the City of Carthage for 2023, 2024 and 2025, for \$100,000.00 per year, a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Public Services Committee

Pool Management Agreement

THIS CONTRACT is made as of this ____ day of _____, 20____ by and between the City of Carthage, located in Missouri, hereinafter called "City" and Fair Acres Family Y, Inc., a non-profit company, hereinafter called "YMCA".

WHEREAS, the City owns the Municipal Pool in Municipal Park and the Wading pool in Central Park; and

WHEREAS, the City desires to retain YMCA to manage the operations of their pool facilities; and

WHEREAS, YMCA possesses the expertise and experience necessary to provide pool management services to the City.

NOW, THEREFORE, for and in consideration of mutual covenants herein contained, it is agreed as follows:

Section 1. Representations and Warranties of YMCA.

YMCA hereby represents and warrants as follows:

- Under this agreement, YMCA will manage the operations of both pools as per the scope of duties outlined in Section 2.
- YMCA is a non-profit company, organized in the State of Missouri.
- YMCA warrants and represents that its services provided under this Contract will at all times be performed and delivered in a competent, skillful and workmanlike manner and will in all respects be fit for their intended purposes.
- YMCA warrants and represents that it is duly qualified to do business in Missouri and that it possesses all necessary authority to transact business in the state.

Section 2. Services to be provided by YMCA.

YMCA shall provide the following managerial and operational services:

2.1. Operations and Maintenance of Pools.

- YMCA shall provide for the operation of the pools during the following hours

Municipal Park Pool Saturday of Memorial Day to the Second Weekend in August

Monday - Friday: Noon – 6:00 p.m.

Saturdays: Noon - 6:00 p.m.

Sundays: 1:00 – 6:00 p.m.

Central Park Pool Open by the 10th of June to the Second Weekend in August.

Monday – Friday Noon – 4:00 p.m.

Pool hours may decrease or increase, based on need or holiday. The YMCA may close the pool for up to two swim meets (3 days) without authorization from the City. Additional days and swim meets with approval of the Parks Director.

- YMCA is solely authorized to conduct swimming instruction, water exercise programs, and swim team activities. Private parties will be scheduled by YMCA and staffed by YMCA personnel at the rate of \$200 for Municipal and \$75 for Central for 2 hours. In general, the YMCA agrees to provide the personnel necessary to organize, publicize, manage and operate the City's swimming pool facilities. Also, the YMCA agrees to be liable for the operating costs incurred by these programs.

2.2 Spring Opening: Access to the facility for this preparation work is to be coordinated with the Director of Parks and Recreation.

YMCA will:

- Set up, clean and prepare for usage of all movable equipment, including tables, chairs, lounges, umbrellas, lifeguard chairs, etc.
- Place lifeguard chairs.
- Check and test equipment, i.e. chemical feeders, etc. and report status to Director of Parks and Recreation.
- Check diving boards and towers.
- Furnish, store and inject necessary chemicals for operation of the pools.
- Clean pool area within the pool enclosure.
- Clean the locker room and restroom facility daily.
- Be responsible for check out and handling of facility keys to staff.

City will:

- Clean pools.
- Fill pools.
- Install diving boards, ladders, shade and umbrella tarps.

2.3 Operation of The Pools

YMCA will use reasonable care and diligence to provide the following services for the operation of the Pools:

- Maintain records attendance, sales and purchases.
- Furnish and supply necessary consumable first aid supplies adequate to the size of each pool facility. First aid kit will include a pocket mask with a one-way valve, and a bodily fluid exposure kit. YMCA shall provide first responder first aid kits, including rubber gloves and pocket mask with one-way valve, for all on-duty personnel.
- Provide a backboard for the pool at the Municipal Park.
- Provide rescue equipment for lifeguards.
- Vacuum pools. Each pool will be vacuumed entirely a minimum of one time a week to maintain a clean appearance and be free of all debris.

- Work with the Director of Parks and Recreation in handling complaints. YMCA will retain a record of all problems brought to their attention
- Conduct in-service training as per guidelines of Red Cross or equivalent.
- The City will review this log at weekly intervals. A daily log of communication will be kept in the manager's office.
- Keep detailed records of any pullouts where a lifeguard enters the water for a rescue, describing the circumstances surrounding the incident and denoting the specific location of the pull out.
- Clean the facility, including: guard and manager office areas, bathhouse, all areas within the fencing, and restrooms. When possible cleaning to be completed outside of operational hours.
- Maintain water chemistry tests and records as required by the State.
- Pricing for the community will be as follows:
 - YMCA members free
 - \$3 general admission

2.4 Fall Closing / Winterizing

YMCA will:

- Remove and store movable equipment.
- Clean outdoor restrooms, lifeguard room, pump room, breezeway entry, deck area, storage areas, etc.
- Remove hair and debris from hair and lint traps.
- An end of season inspection shall be conducted immediately upon conclusion of the pool season, and a written report submitted to the Director of Parks and Recreation. The YMCA shall perform reasonable inspections of all equipment and advise the owner of needed repairs and/or replacement of defective, worn, or damaged equipment in the year-end written report.
- The YMCA shall also be responsible for inspecting pool signage and shall advise the City of any needed replacements to ensure safe pool operations.
- Return all keys to the Director of Parks and Recreation.

City will:

- Drain and store hoses.
- Drain filtration system.
- Drain all plumbing necessary for winter
- Drain appropriate pools.
- Store all ladders, check diving boards and furniture.
- The cost of any necessary winterizing will be borne by the City.

2.5 Operational Supplies/Utilities

YMCA will:

- Furnish necessary chemicals and first-aid supplies as specified, for the pool operation during the season.
- Furnish all equipment supplies necessary to operate the pool.

- Provide janitorial supplies (paper towels, soap, trash bags, toilet paper, cleaners and light bulbs) for the facility.
- Be responsible for the care of City property used for the operation of Pools and said equipment shall be returned to the City at the end of the season in the same condition as received, reasonable wear and tear expected.
- Try to prevent losses and damages to City owned property during hours of operation.

Damaged or malfunctioning equipment should be reported immediately to the Director of Parks and Recreation. A checklist of City owned equipment will be filled out by the City and YMCA each year at opening and closing.

City will:

- Maintain, backwash and operate the filter equipment in accordance with manufacturers' requirements.
- Furnish water, telephone, electricity, gas and internet and pay for the same.
- Provide pool vacuum for cleaning and necessary chemical disbursement equipment.
- Provide four (4) sets of keys for locks that access the pool, bathhouse and equipment areas.

2.6 Maintenance and Replacement of City Owned Equipment

Repairs and replacement of equipment needed during the season to continue the operation of Pools and to maintain health and safety standards shall be the responsibility of the City. The City is responsible for the maintenance and replacement of the buildings, structures, utilities, and surrounding areas including shrubbery.

Section 3. Personnel

- The YMCA shall furnish sufficient personnel for the operation of a safe and sanitary pool.
- All lifeguards will hold a minimum qualification of an advance lifeguarding certificate from Red Cross or equivalent. All certifications must be current. Staff will be at least 15 years of age. Said personnel will be furnished in a manner to operate the facilities in the safest manner possible and in the best interests of the City.
- All management personnel (pool manager, pool assistant manager and head guards) shall be trained in administering first aid, CPR and the function and operation of Spinal Backboards
- All staff must be uniformly identified at all times in Lifeguard uniform clothing.
- All personnel employed by the YMCA in the performance of fulfilling a contract for the operation of the Pools shall be considered employees of the YMCA and not the City. All personnel employed by the YMCA shall be paid in accordance with the minimum State and Federal Wage and Hour Laws.
- The YMCA shall be responsible for the payment of all employment taxes and Social Security taxes related to the employment of said personnel.
- The YMCA shall provide the Parks and Recreation Director with a list of current employees including names, addresses, age, certifications of every employee working on the City's property upon request.
- The YMCA shall have the authority to close the Pools during inclement weather. The YMCA shall have the personnel available seven (7) days a week, to attend to any problems that may

arise.

- Additionally, The City may determine if the facility will be closed for the day.

The pool shall normally be staffed for all public session swimming times at the following typical levels.

<u>2</u>	Pool Manager, Assistant manager, or Head guard
<u>5-6</u>	Lifeguards at the Municipal Pool
<u>1</u>	Lifeguards at the Central Park Wading Pool
<u>1-2</u>	Concessions/Gate

Section 4. Method of Payment.

The undersigned, having examined and being familiar with the conditions affecting the service desired to be performed as outlined in the specifications and other contract documents relating to both Pools hereby agrees to perform everything required and to provide and furnish any and all labor, materials, chemicals, tools, and expendable equipment necessary to operate the Pools in a safe, healthy, sanitary and efficient manner, in strict accordance with aforementioned contract documents for the sum hereafter specified. The YMCA agrees to provide all items as listed in the accompanying specifications as part of the base bid "Management Fee".

Due	2023
April 15	\$ 20,000
May 15	\$ 20,000
June 15	\$ 20,000
July 15	\$ 20,000
August 15	\$ 20,000
Total Management Fee Bid	\$100,000

- This contract is a three year contract for \$100,000 each year for three (3) years with no increase. This amount includes 4th of July community free swimming and extended hours at no charge for that holiday. Includes:
 - Time and a half for employees
 - 8 hours open (instead of 6)
 - No gate fees on that day

Section 4(b) Expiration of Contract

If neither party terminates this contract, it shall automatically terminate and expire three years from the date of the execution of this contract. Either party may terminate this agreement according to the terms of this contract.

Section 5. Health and Safety Standards

YMCA shall meet all Local, State and Federal requirements as they relate to its operation.

The City shall have the ultimate authority and responsibility for compliance with the Virginia Graeme Baker Pool and Spa Safety Act and Americans with Disability Act compliance. YMCA shall communicate with the Parks and Recreation Director about any violations it observes under the Acts.

Section 6. Services to be Provided by City

The City will be responsible for the maintenance and replacement of the buildings, structures, utilities and surrounding areas including shrubbery, except policing for trash, waste, garbage and other debris.

The City shall provide YMCA four sets of keys for locks that access the facility.

Section 7. Insurance:

YMCA shall procure and maintain, for the duration of the contract, insurance of the types and minimum amounts as follows and name City as an additional named insured.

7.1 Worker's Compensation Insurance

YMCA shall procure and shall maintain during the Term of the Agreement, Worker's Compensation Insurance for all of its employees to be engaged and perform work under the Agreement.

7.2 Comprehensive General Liability Insurance.

YMCA shall carry commercial general liability which includes bodily injury and property damage. The policy will include protection for and subject to the minimum limits set forth below:

General Liability \$1,000,000 each occurrence/\$2,000,000 Aggregate combined single limit bodily injury and property damage.

The policy will include protection for the following hazards:

- Premises and Operation
- Independent YMCA's Coverage
- Products and Completed Operations Liability Coverage
- Personal Injury Liability
- Broad Form Property Damage
- Shall name the City as an additional insured

7.3 Satisfactory Coverage.

The insurance which YMCA is required to obtain and maintain pursuant to this Section shall be written by a company or companies licensed to do business in the State of Missouri. YMCA shall not allow any policies to be canceled or permit the policies to lapse during the Term of the Agreement.

7.4 Indemnification.

YMCA shall, at its sole cost and expense, indemnify, hold harmless and protect the City, including its officers and employees, from and against any and all claims, damages, costs or expenses (including court costs and reasonable attorney's fees) for any claim arising out of YMCA's negligent acts under this Agreement; provided, however, that this hold harmless and indemnification shall not apply where such claims, actions, damage, liability, or expenses result from any omission, fault, negligence, or misconduct on the part of the City, its agents, servants, employees, YMCAs, or licensees. Notwithstanding the foregoing, YMCA's indemnity obligations are limited solely to the extent directly caused by YMCA's fault or negligence.

Section 8. Independent YMCA

YMCA is retained by City only for the purposes of, and to the extent set forth in, this Contract, and the relationship of YMCA with City under this Contract during the term of this Contract shall be that of an independent YMCA and not an employee, partner, member, owner, officer, director or other agent of City. YMCA agrees to devote sufficient time, effort, resources, ability, skill and attention as may be necessary for YMCA to perform the services required to be provided to City under this Contract, but performing such services subject to the provisions of this Contract, all applicable laws, rules, regulations governing the business of YMCA and the work to be performed hereunder.

YMCA shall not be considered by reason of the provisions of this Contract or otherwise as being an employee of City. This Agreement will not be deemed to create a partnership, joint venture, agency or fiduciary relationship between the parties. YMCA shall have no right to bind City to any agreement with any other person or entity and is not authorized to act for City in any manner except as expressly set forth in the Agreement.

Section 9. Notices.

All notices required or permitted hereunder shall be in writing and shall be deemed delivered when actually received or, if earlier, on the third day following deposit in a United States Postal Service post office or receptacle with proper postage affixed (certified mail, return receipt requested) addressed to the respective other party at the address described below or at such other address as the receiving party may have theretofore prescribed by notice to the sending party, or by electronic communication or via hand delivery.

YMCA
Attn: Director or Registered Agent
2600 Grand Avenue
Carthage, MO 64836

The City of Carthage
Attn: Director of Parks and Recreation
720 Robert Ellis Young Drive
Carthage, MO 64836

Section 10. Changes.

No change in this Contract shall be made except in writing prior to the change in work or terms being performed. YMCA shall make any and all changes in the Work without invalidating this Contract when specifically required to do so in writing by the City. YMCA, prior to the commencement of such changed or revised work, shall submit promptly to the City, a written cost or credit proposal for such revised Work. No work or change shall be undertaken or compensated for without prior written authorization from the City.

Section 11. Termination.

This Contract may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Contract. The non-performing party shall have fifteen calendar days from the date of the termination notice to **cure** or to submit a plan for **cure** acceptable to the other party.

The City shall have the right to terminate the Contract at any time if the pool is unable to open or if the pool is forced to close for maintenance reasons or becomes generally inoperable, by giving YMCA written notice to such effect.

- The City **shall** pay to YMCA in full satisfaction and discharge of all amounts owing to YMCA under the Contract an amount equal to the cost of all Work performed by YMCA up to such termination date, less all amounts previously paid to the YMCA on account of the Contract Price. This is not the full payment but payment to make the YMCA whole for all money paid up to the cancelation including salaries and expenses.
- YMCA shall submit to the City its statement for the aforesaid amount, in such reasonable detail as the City shall request, within sixty (60) days after such date of termination. The City shall not be liable to YMCA for any damages on account of such termination for loss of anticipated future profits with respect to the remainder of the Work.

Section 12. Accounting.

During the period of this Contract, YMCA shall maintain books of accounts of its expenses and charges in connection with this Contract in accordance with generally accepted accounting principles and practices. The City shall at reasonable times have access to these books and accounts to the extent required to verify all invoices submitted hereunder by YMCA.

Section 13. Entire Agreement.

This contract contains all the agreements of the parties relating to the subject matter hereof and is the full and final expression of the agreement between the parties. Any oral representations or modifications concerning this instrument are of no force or effect excepting a subsequent modification in writing signed by all the parties hereto.

Section 14. Severability.

All parties agree that should any provision of this contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this contract, which shall continue in full force and effect.

Section 15 Transferability.

Neither City nor YMCA shall assign any rights or duties under this Contract without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Contract

Section 16 Satisfactory Performance.

The City shall have the right to notify YMCA of any performance by its employees that is detrimental to the best interest of the City, and YMCA agrees to correct such performance within seven (7) days.

Section 17 Third Party Rights.

Nothing in this Contract is intended to benefit any third party not a party to this Contract, and no provision of this Contract shall confer any rights upon any such third party.

Section 18 Venue.

This Agreement shall be governed by the laws of the State of Missouri. Any legal action or proceedings relating to this Agreement shall be instituted only in Jasper County, Missouri.

IN WITNESS WHEREOF, the parties have made and executed this contract in multiple copies, each of which shall be an original.

CITY OF CARTHAGE

YMCA

By: _____
Mayor

ATTEST: ATTEST:

By: City Clerk

Equipment List

City owns:

- Shade structures
- Ladders
- Diving Boards
- Picnic Tables
- Large Drink Cooler
- Racks/Shelves
- Everything except baby changing tables in restrooms and office

YMCA owns:

- Handicap Lift
- Lifeguard chairs (4)
- Pool vacuum
- Basketball goals
- Umbrellas
- Rocking chairs
- Loungers
- Signage
- Fridge
- Freezer
- Microwaves
- Air Conditioning Unit
- All cooking Equipment

COUNCIL BILL NO. 23-20

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to enter into a contract with Play and Park for Playground Equipment at Kellogg Lake Park for \$364,752.11, in the City of Carthage Missouri.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE,
JASPER COUNTY, MISSOURI** as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a contract with Play and Park for Playground Equipment at Kellogg Lake Park in the amount of \$364,752.11, a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

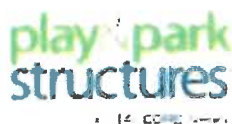
PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Public Services



Play & Park Structures of MO
303 Bass St.
Park Hills, MO, 63601
Phone: 573-631-1968
Fax: 423-425-3124
Email:
scasada@playandpark.com
Contact: Steve Casada

Kellogg Lake

Carthage Parks & Recreation
 Attn: Abi Almandinger
 521 Robert Ellis Young Drive
 Carthage, MO 64836
 Phone: 417-237-7035

Quote Number: 796-154834H

Quote Date: 2/27/2023

Stock ID	Description	Quantity	Weight	Unit Price	Amount
RDU	CUSTOM SUPERMAX 5-12 STRUCTURE	1	11238.31	\$167,318.00	\$167,318.00
DISC	MO STATE CONTRACT DISCOUNT	1	0	(\$75,095.10)	(\$75,095.10)
--					
RDU	CUSTOM SUPERMAX 2-5 STRUCTURE	1	2691.72	\$51,410.00	\$51,410.00
DISC	MO STATE CONTRACT DISCOUNT	1	0	(\$23,073.30)	(\$23,073.30)
--					
SF-166	6' STANDARD PICNIC TABLE	4	904	\$1,893.00	\$7,572.00
DISC	MO STATE CONTRACT DISCOUNT	4	0	(\$552.90)	(\$2,211.60)
--					
4LT	NatureROCKS 4' LOG TUNNEL	1	0	\$5,542.00	\$5,542.00
DISC	MO STATE CONTRACT DISCOUNT	1	0	(\$1,262.25)	(\$1,262.25)
--					
3SB	NatureROCKS STEPPING BOULDERS - SET OF 3 (2-5 yr)	1	0	\$2,932.00	\$2,932.00
DISC	MO STATE CONTRACT DISCOUNT	1	0	(\$668.15)	(\$668.15)
--					
3TST	NatureROCKS TREE STUMPS - SET OF 3 (2-5 yr.)	2	0	\$3,746.00	\$7,492.00
DISC	MO STATE CONTRACT DISCOUNT	2	0	(\$853.25)	(\$1,706.50)
--					
SND-MD	NatureROCKS SANDSTONE BOULDER - MEDIUM	1	0	\$15,598.00	\$15,598.00
DISC	MO STATE CONTRACT DISCOUNT	1	0	(\$3,551.05)	(\$3,551.05)
--					
6LB	NatureROCKS 6' LOG BENCH	2	0	\$3,911.00	\$7,822.00
DISC	MO STATE CONTRACT DISCOUNT	2	0	(\$890.95)	(\$1,781.90)
UP506	NatureROCKS MOUNT MCKINLEY	1	0	\$17,528.00	\$17,528.00
DISC	MO STATE CONTRACT DISCOUNT	1	0	(\$3,990.50)	(\$3,990.50)
UP503	NatureROCKS PIKE'S PEAK	1	0	\$7,838.00	\$7,838.00
DISC	MO STATE CONTRACT DISCOUNT	1	0	(\$1,784.60)	(\$1,784.60)
YP306	MERIDIAN MEDIUM COSMOS JR	1	0	\$15,234.00	\$15,234.00
DISC	MO STATE CONTRACT DISCOUNT	1	0	(\$1,917.76)	(\$1,917.76)
EWf	258 CY OF EWF (DELIVERED)	1	0	\$8,778.00	\$8,778.00
	- 5,215 SF COVERAGE ____ 12 INCH DEPTH				
INSTALL	Installation of EWF	1	0	\$7,095.00	\$7,095.00
INSTALL	Install ONLY as per prints provided	1	0	\$98,255.00	\$98,255.00
	- Price Includes Crane Rental with extendable fork for installation of Boulders				
INSTALL	20x20 Hip Shelter	1	0	\$39,750.00	\$39,750.00
	- Price includes: Installation. Concrete flooring 22x22 with a light broom finish. Engineered Drawings. Shipping.				
INSTALL	Purchase and Installation of Board Timbers - 72 ~ 12? Border Timers. 1 ~ Half Ramp.	1	0	\$7,920.00	\$7,920.00
	Price Includes Shipping				

INSTALL	Concrete Sidewalk - Up to 30'x5' with a light broom finish	1	0	\$1,410.00	\$1,410.00
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Total Weight: 14834.03

SubTotal: \$352,451.29
Estimated Freight: \$12,300.82
Total Amount: \$364,752.11

63 TIMBERS NOT QUOTED. Pricing per MO State Contract
#CC202382005 Taxes not included. If the customer is not tax
exempt, taxes will be added to the total.

THIS QUOTATION IS SUBJECT TO POLICIES IN THE CURRENT PLAY & PARK STRUCTURES CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF \$1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO PLAY & PARK STRUCTURES, C/O Play & Park Structures of MO.

Pricing: f.o.b. factory, firm for 30 days from date of quotation.

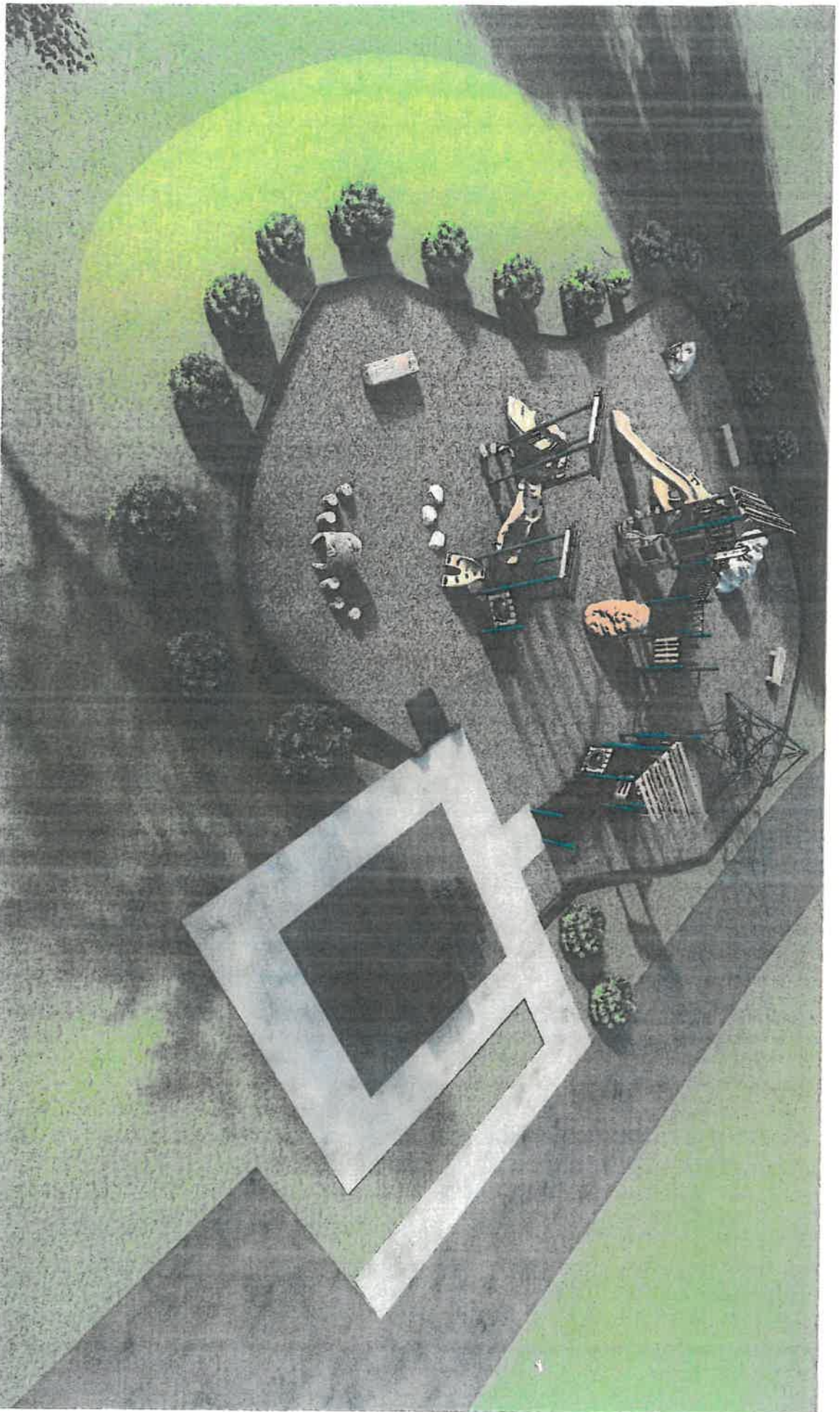
Shipment: order shall ship within 45-60 days after Play & Park Structures' receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of deposit, if required.

Freight charges: Prepaid & added

Installation: A certified Play & Park Structures Installer is recommended for play equipment installation. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs.

Submittals: our design proposal reflects the spirit and intent of the project plans and specifications. While some variations may exist between our quotation and the project design, the differences do not materially affect the intended use. Play & Park Structures designs and specifications are unique and not intended to be identical in all respects to other manufacturers. We shall submit for review and approval by the owner's representative detailed drawings depicting the equipment to be furnished accompanied by specifications describing materials. Once approved, these drawings and specifications shall constitute the final documents for the project and shall take precedence over all other requirements.

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.



KELLOGG LAKE **CARTHAGE, MO**

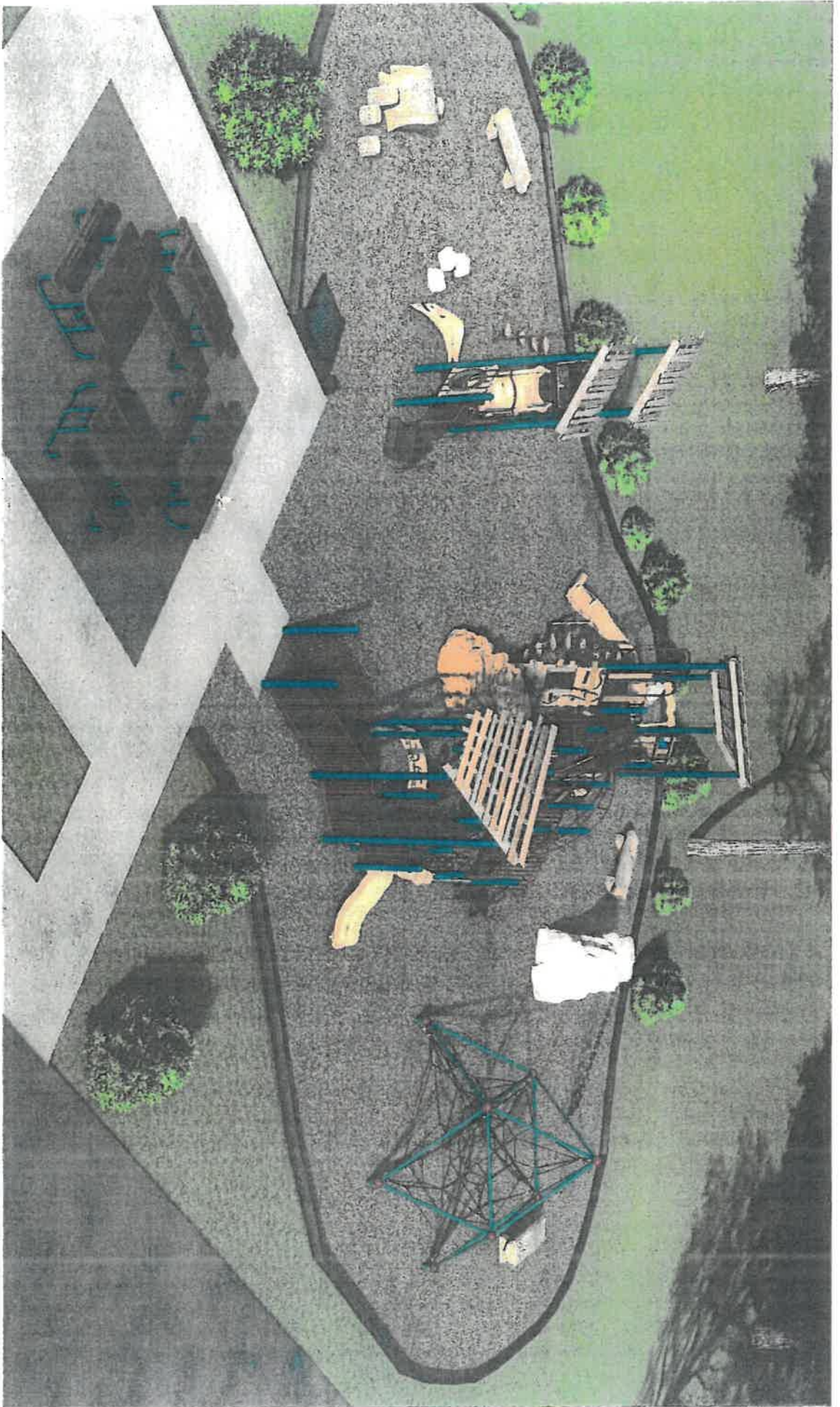
96-154834H

PLEASE NOTE: RENDERINGS ARE FOR VISUAL PURPOSES ONLY. ANY PRODUCTS AND/OR SITE DETAILS HEREIN MAYBE SUBJECT TO CHANGE WITHOUT NOTICE.

playpark
structures
A J & J COMPANY

544 CHESTNUT ST.
 CHATTANOOGA, TN 37403
800.777.1907
PLAYANPARK.COM

NATURAL



KELLOGG LAKE **CARTHAGE, MO**

796-154834H

PLEASE NOTE: RENDERINGS ARE FOR VISUAL PURPOSES ONLY. ANY PRODUCTS AND/OR SITE DETAILS HEREIN MAYBE SUBJECT TO CHANGE WITHOUT NOTICE.

**play & park
structures**
A PLAY & SCENE COMPANY

144 CHESTNUT ST.
CHATTANOOGA, TN 37403
800.777.1907
PLAYANDPARK.COM

NATURAL



KELLOGG LAKE CHATTANOOGA, MO

96-154834H

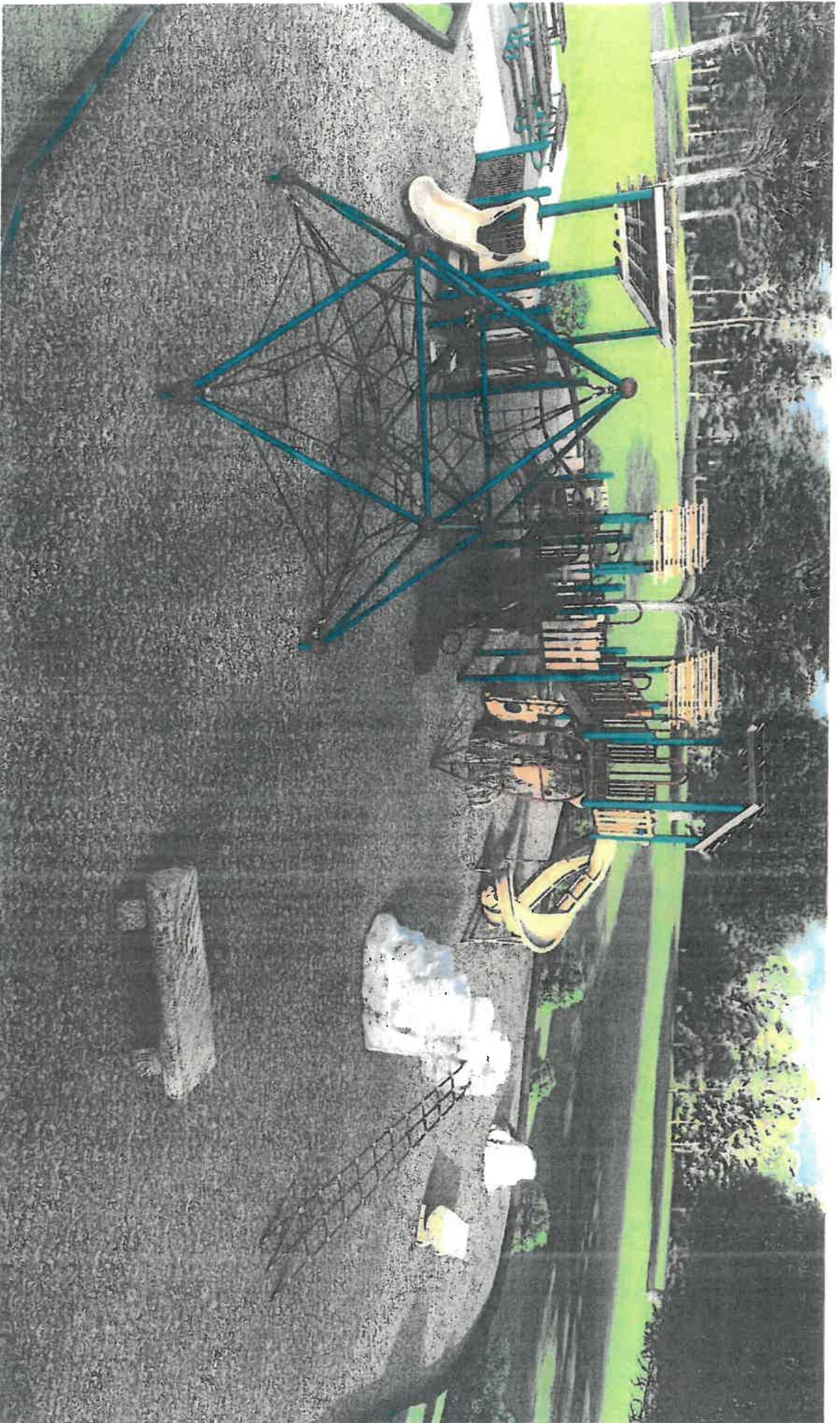
PLEASE NOTE: RENDERINGS ARE FOR VISUAL PURPOSES ONLY. ANY PRODUCTS AND/OR SITE DETAILS HEREIN MAYBE SUBJECT TO CHANGE WITHOUT NOTICE.

play & park
structures

A PLAY TO GROW COMPANY

544 CHESTNUT ST.
CHATTANOOGA, TN 37402
800.772.1907
PLAYANDPARK.COM

NATURAL



NATURAL

KELLOGG LAKE **CARTHAGE, MO**

796-154834H

PLEASE NOTE: RENDERINGS ARE FOR VISUAL PURPOSES ONLY. ANY PRODUCTS AND/OR SITE DETAILS HEREIN MAYBE SUBJECT TO CHANGE WITHOUT NOTICE.

play & park
structures
a play & create company

344 CHEROKEE ST.
 CHATTANOOGA, TN 37403
800.772.1907
PLAYANDPARK.COM



NATURAL

KELLOGG LAKE **CARTHAGE, MO**

796-154834H

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play&park
structures
A PLAY COMPANY

344 CHRISTIAN ST.
 CARHTAGE, MO 64801
800.721.907
PLAYANDPARK.COM



NATURAL

KELLOGG LAKE CARTHAGE, MO

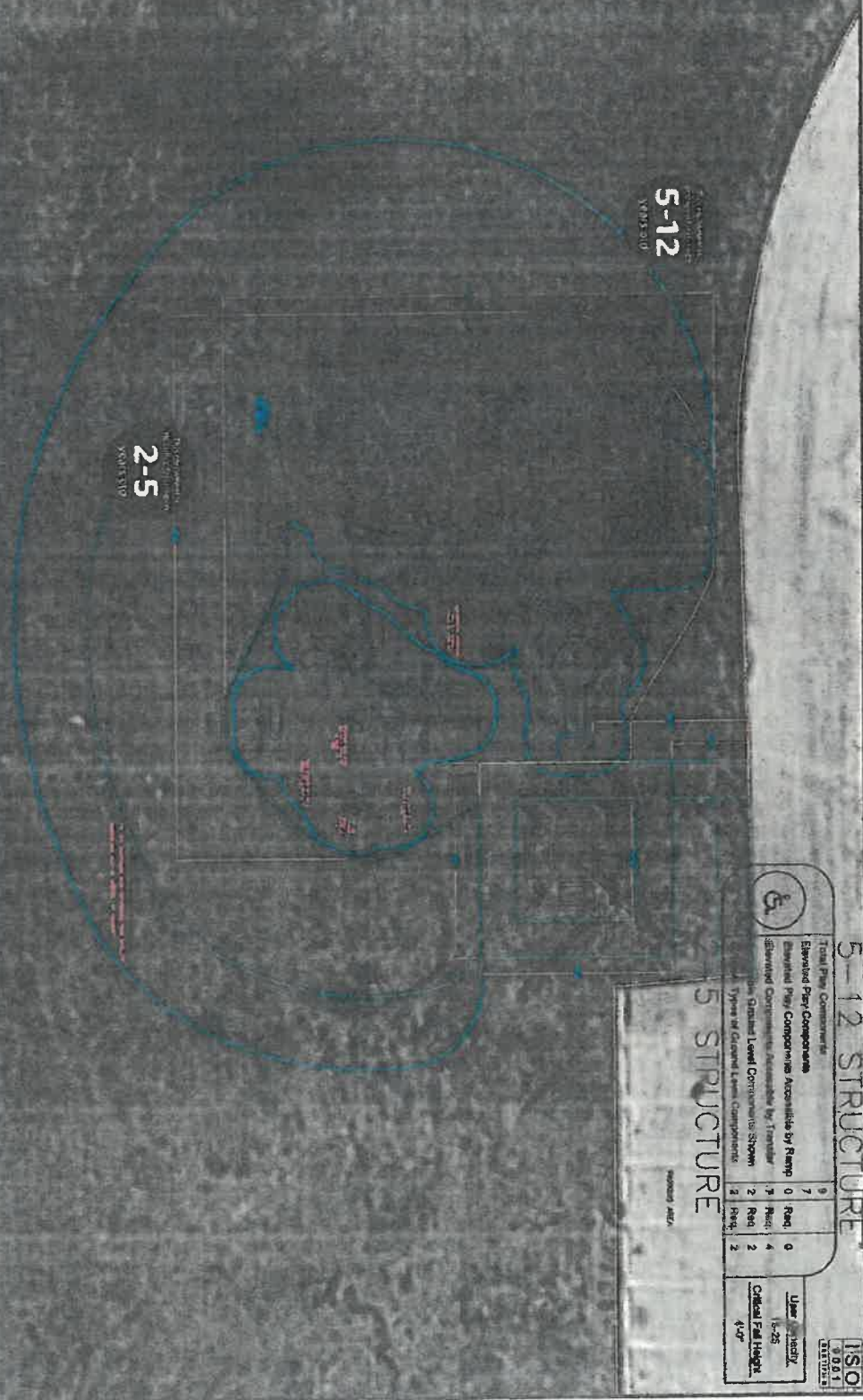
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PLEASE NOTE: RENDERINGS ARE FOR VISUAL PURPOSES ONLY. ANY PRODUCTS AND/OR SITE DETAILS HEREIN MAYBE SUBJECT TO CHANGE WITHOUT NOTICE.

**play & park
structures**
A PLAY - CORP. COMPANY

544 CHESTNUT ST.
CARTHAGE, MO 64834
800.727.1907
PLAYANDPARK.COM

Kellogg Lake 521 Robert Ellis Young Drive Carthage MO 64836 Play and Park Structures	The play equipment is recommended for children ages: 2-5 and 5-12 Minimum Area Required: Per Drawing	Scale: 1/4" = 1'-0" This drawing can be scaled only when in an 24" x 36" format	Drawn By: Cassie Pruitt Date: 3/7/23 Quote Number: 796-154834H	 544 Chestnut Street Chattanooga, TN 37402 800-227-1807 www.playandpark.com	<table border="1"> <tr> <td rowspan="4">  </td> <td>Total Play Components</td> <td>20</td> <td></td> <td>Use Capacity</td> <td>75-85</td> </tr> <tr> <td>Elevated Play Components</td> <td>13</td> <td>Req. 0</td> <td>Critical Fall Height</td> <td>8'-0"</td> </tr> <tr> <td>Elevated Play Components Accessible by Ramp</td> <td>4</td> <td>Req. 0</td> <td></td> <td></td> </tr> <tr> <td>Elevated Components Accessible by Transfer</td> <td>13</td> <td>Req. 7</td> <td></td> <td></td> </tr> <tr> <td rowspan="4">  </td> <td>Accessible Ground Level Components Shown</td> <td>5</td> <td>Req. 4</td> <td></td> <td></td> </tr> <tr> <td>Different Types of Ground Level Components</td> <td>4</td> <td>Req. 3</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>		Total Play Components	20		Use Capacity	75-85	Elevated Play Components	13	Req. 0	Critical Fall Height	8'-0"	Elevated Play Components Accessible by Ramp	4	Req. 0			Elevated Components Accessible by Transfer	13	Req. 7				Accessible Ground Level Components Shown	5	Req. 4			Different Types of Ground Level Components	4	Req. 3												
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	Different Types of Ground Level Components	4	Req. 3																																												



	Total Play Components	9		Use Capacity	15-25
	Elevated Play Components	7	Req. 0	Critical Fall Height	4'-0"
	Elevated Play Components Accessible by Ramp	0	Req. 0		
	Elevated Components Accessible by Transfer	7	Req. 4		
	Accessible Ground Level Components Shown	2	Req. 2		
	Different Types of Ground Level Components	2	Req. 2		

Top View drawings and measurements are for overall site and structure appearance purposes. Top view should not be conceived as a construction detail; therefore, all measurements and slope requirements should be field verified prior to construction.
IMPORTANT: Never install play equipment over hard, unstable surfaces such as asphalt, concrete, or compacted earth. It is the owner's responsibility to ensure the "minimum area required" contains an appropriate amount of resilient material to cushion accidental falls.

Kallogg Lake
521 Robert Ellis Young Drive
Cathage MO 64836

This play equipment is recommended for children ages: 2-5 and 5-12
Minimum Area Required: Per Drawing

Scale: 1/4"=1'-0"
This drawing can be scaled only when in an 24" x 36" format

Drawn By: Cassie Pruitt
Date: 3/7/23
Quote Number: 796-154834H

play & park structures
544 Central Street
Chattanooga, TN 37402
800-727-1807 / www.playandpark.com



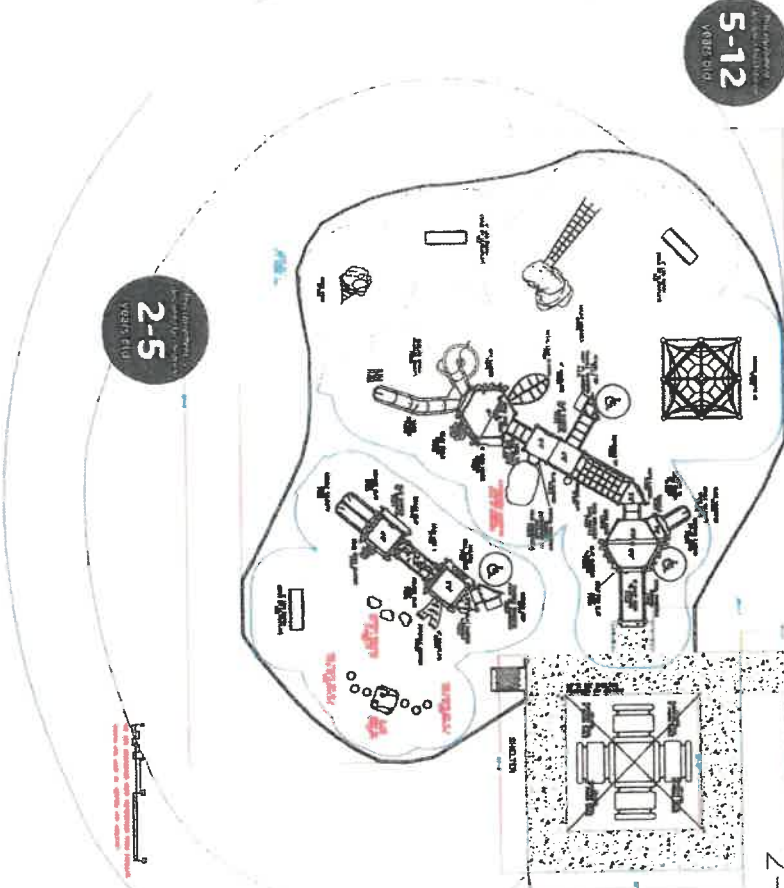
Total Play Components			User Capacity
Elevated Play Components	13		75-85
Elevated Play Components Accessible by Ramp	4	Req. 0	Critical Fall Height
Elevated Components Accessible by Transfer	13	Req. 7	8'-0"
Accessible Ground Level Components Shown	5	Req. 4	
Different Types of Ground Level Components	4	Req. 3	



5-12 STRUCTURE			User Capacity
Total Play Components	9		900-1
Elevated Play Components	7		15-25
Elevated Play Components Accessible by Ramp	0	Req. 0	Critical Fall Height
Elevated Components Accessible by Transfer	7	Req. 4	4'-0"
Accessible Ground Level Components Shown	2	Req. 2	
Different Types of Ground Level Components	2	Req. 2	

2-5 STRUCTURE

ARMED AND DANGEROUS



It is the manufacturer's opinion that the structure shown herein complies with current state standards concerning accessibility if used with proper accessible surfacing and together with other necessary ground level play equipment. Top view drawings and measurements are for overall site and structure appearance purposes. Top view should not be conceived as a construction detail. Therefore, all measurements and slope requirements should be field verified prior to construction. IMPORTANT: Never install play equipment over hard, unresilient surfaces such as asphalt, concrete, or compacted earth. It is the owner's responsibility to ensure the "minimum area required" contains an appropriate amount of resilient material to cushion accidental falls.



COUNCIL BILL NO. 23-21

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to enter into a contract with Peck Schrader Excavation in the amount of \$65,000 for the demolition of portions of Rock Stadium, in the City of Carthage, Missouri.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a Contract for demolition of portions of Rock Stadium with Peck Schrader Excavation in the amount of Sixty-five Thousand Dollars and 00/100 (\$65,000), a copy of the bid proposal and contract are attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Public Services Committee

BID CONTRACT

1. This agreement, made _____, between the City of Carthage, Missouri a municipal corporation, acting by and through its council, known as city, Peck Schrader Excavation of Carthage, Missouri, its successors or assigns, known as contractor, witness:

2. That in consideration of the payments and agreements mentioned in the proposal attached to this agreement, to be made and performed by city, and according to the terms expressed in the bid, contractor will at contractor's own proper cost and expense do all the work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications in the attached bid proposal and described below, and in full compliance with all of the terms of this agreement.

3. It is further understood that contractor will attempt to preserve the "wall" with the understanding that this may be an impossibility to preserve it in its entirety. The contract will leave as much as the rock from the wall as requested by the City.

4. In witness, the parties have executed this agreement on the date above mentioned.

City of Carthage

By:

Dan Rife, Mayor

By:

RESOLUTION NO. 1997

A RESOLUTION APPROVING THE DECLARATION AS SURPLUS TO THE CITY'S NEEDS AND AUTHORIZING THE DISPOSITION OF CERTAIN PARKS DEPARTMENT AND CIVIL WAR MUSEUM ITEMS OUTLINED IN EXHIBIT A.

WHEREAS, City Department Heads exercise direct supervision over inventories of supplies, and the sale, trade, or disposition of surplus supplies and equipment belonging to the City; and

WHEREAS, the Purchasing Officer, is responsible (with Council approval) for the disposition or *sale* of salvage, obsolete, or surplus materials, to prevent deterioration and value loss of no longer used materials, and to reduce storage costs; and

WHEREAS, the Parks and Recreation Director has discussed, and the Public Service Committee recommends, declaring the attached listed items as obsolete and surplus to the City's needs for consideration by the full City Council of declaring such items as surplus and obsolete.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the aforesaid items attached in Exhibit A and incorporated herein are determined and declared to be obsolete and surplus to the City's needs and are hereby authorized for disposition via disposal or auction.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Public Services Committee

Exhibit A

Parks and Recreation and Civil War Museum Surplus

- Central Park Playground Equipment
- Griggs Park Playground Equipment
- 4 Metal Chairs
- 2 Heaters
- 6 3D Post Cards 7- All Magnet
- 8 Playing Cards
- 18 Flag Hat Pins
- 19 General Magnets
- 12 Generals Coins
- 5 Waving Flag Magnets
- 7 Small Flags
- 3 Wallets

RESOLUTION NO. 1998

A RESOLUTION PROVIDING FOR THE FORMAL ACCEPTANCE OF A DONATION TO THE CITY OF CARTHAGE BY THE CITY COUNCIL OF THE CITY OF CARTHAGE, MISSOURI PURSUANT TO CITY POLICY.

WHEREAS, periodically, private individuals and agencies would like to make donations and grants to the City of Carthage for general or specific purposes; and

WHEREAS, the City has adopted a policy to formalize the conditions and procedures to be followed by the City in accepting said donations and grants, and to assist the City Council in evaluating the impact of proposed donations and grants on the resources of the City of Carthage; and

WHEREAS, This policy also establishes guidelines that ensure donations occur at arm's length from any City decision-making process, and provide criteria and process for the acceptance of donations; and

WHEREAS, The City Administrator's Office has prepared and submitted a report evaluating the impact of the proposed donations or grants on the resources of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City of Carthage, Missouri accepts a donation of \$1,000.00 in furniture from Vision Carthage, in the City of Carthage.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

CITY ADMINISTRATOR'S OFFICE DONATION REPORT:

The City Administrator shall prepare a report evaluating the impact of all proposed donations or grants on the resources of the City. This report must include both the immediate costs of placing said donation into service or program into action and the costs required to maintain or continue the program in future budget years. Such costs may include analysis of annual personnel, repair and maintenance and equipment expenditures and any future capital improvements required by the donation. The report must be submitted to Council at the same time acceptance of the donation or grant is to be considered. If additional operating costs are associated with the acceptance of the donation, the Council shall identify the source of revenues to defray the additional costs at the time of acceptance.