City of Carthage, Missouri

PUBLIC SERVICES COMMITTEE

April 4, 2023 - 6:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. **Call to Order**
2. **Old Business**
    1. Approval of Previous Minutes.
3. **Citizen Participation**
   (Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Chelsea Cholley at the Parks & Recreation office at 417-237-7035, or email c.cholley@carthagemo.gov.)
4. **New Business**
    1. Consider and Discuss Change Order for Park Bathrooms.
    2. Consider and Discuss Pool Renovation.
5. **Staff Reports**
6. **Other Business**
7. **Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

City of Carthage, Missouri

PUBLIC SERVICES COMMITTEE

March 21, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

2. Old Business

1. Approval of Previous Minutes.

ACTION:	Motion to accept/approve item 2.1. by Trudy Blankenship; second by None; Motion with a 4:0
AYES:	Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES:	None
ABSTAIN:	None

3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Chelsea Cholley at the Parks & Recreation office at 417-237-7035, or email c.cholley@carthagemo.gov.)

4. New Business

1. Consider and Discuss Artwork for Griggs Park.

Ms. Almandinger discussed that there has been an ongoing process to get art work on the handball wall at Griggs Parks since last year. Ms. Almandinger introduced Alexandra Burnside and Cheryl Church. They stated that they wanted to bring forward some mural options to be reviewed by the committee so they can move forward with trying to obtain funding through grant opportunities and donations. The committee reviewed the images and agreed that image 4 was the favorite design and would be the mural they would like to see on the wall if funding can be obtained. Mr. Hardesty motioned to accept the mural preference of the committee being option 4 by Merry Muralist.

ACTION:	Motion to accept/approve item 4.1. by Ed Hardesty; second by None; Motion with a 4:0
AYES:	Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES:	None
ABSTAIN:	None

2. Consider and Discuss Park Surplus.

Ms. Almandinger stated that there are 2 heaters, 4 metal chairs, and the Central Park Playground and Griggs Parks Playground that need to be surplused. A Missouri community is interested in some playground equipment and this will be the first step to donating it to them. Mr. Hardesty motioned to surplus 2 heaters, 4 metal chairs and Central and Griggs Park playgrounds.

ACTION:	Motion to accept/approve item 4.2. by Ed Hardesty; second by None; Motion with a 4:0
AYES:	Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES:	None
ABSTAIN:	None

3. Consider and Discuss Donation from Vision Carthage.

Ms. Almandinger stated that Vision Carthage reached out and offered to donate a desk set to the city that they no longer use and Ms. Almandinger stated that they could be used at the parks department. Mr. Hardesty motioned to accept the donation of a desk set from Vision Carthage valued at $1000.

ACTION:	Motion to accept/approve item 4.3. by Ed Hardesty; second by None; Motion with a 4:0
AYES:	Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES:	None
ABSTAIN:	None

4. Consider and Discuss Kellogg Lake Playground Contract.

Abi stated that she has been working with Play & Park and Kellogg Lake Board in a combined effort to come up with the design that she is presenting to the committee tonight. Ms. Almandinger stated that the contract for the playground is $364,752.11, which will not include the recommended berm and site prep work. Ms. Blankenship added that Kellogg Lake Board was very pleased with the concept and design. Mr. Hardesty motioned to accept the contract with Play and Park for the Kellogg Lake Playground Concept for the amount of $364,752.11.

ACTION:	Motion to accept/approve item 4.4. by Ed Hardesty; second by None; Motion with a 4:0
AYES:	Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES:	None
ABSTAIN:	None

5. Consider and Discuss Bathroom Construction/Site Prep Bids.

Ms. Almandinger stated that she is bringing forward the bids that were submitted on March 7th. There were only two bids, one from Elements Construction Concepts and Sprouls Construction Inc. The City engineer recommended accepting the lower of the two bids. Ms. Ensor motioned to accept the bid by Elements Construction Concepts in the amount of $341,827.00 for the Bathroom site construction at all parks.

ACTION:	Motion to accept/approve item 4.5. by Brandi Ensor; second by None;

	Motion with a 4:0
AYES:	Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES:	None
ABSTAIN:	None

6. Consider and Discuss Park Shelter Pricing.

Ms. Almandinger explained that the current shelter pricing was just created by a previous employee without any feedback from the committee and council and there have been many complaints about the current pricing being too high. Ms. Almandinger stated that the pricing is currently very complicated and they are looking to change it to one single price per shelter. It was recommended to change the current pricing to $50 per shelter a day, with the exception of the Jasper County Youth Barn being $100 due to lighting and bathroom use costs. It was recommended by the committee to stagger the pricing on the shelters based on size. Smaller shelters start at $25 and larger shelters being $50 and the Jasper County Youth Barn being $150. Mr. Hardesty motioned to accept the shelter pricing change.

ACTION:	Motion to accept/approve item 4.6. by Ed Hardesty; second by None; Motion with a 4:0
AYES:	Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES:	None
ABSTAIN:	None

7. Consider and Discuss Golf Membership Pricing.

Ms. Almandinger stated that they are looking to create an additional pricing option for household memberships with carts to compete with local golf courses. This will be good for a family up to 5 in the same household. The price would be $2,350 for a resident and $2,400 for a non - resident. Ms. Almandinger stated that they also added a price adjustment to allow a small discount for residents on every membership option. Ms. Enson motioned to accept the new golf membership pricing.

ACTION:	Motion to accept/approve item 4.7. by Brandi Ensor; second by None; Motion with a 4:0
AYES:	Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES:	None
ABSTAIN:	None

8. Consider and Discuss Lime Scooters.

Ms. Almandinger stated that she has been reviewing the previous contract with Lime for scooters and has been looking into some things to improve the program for the city. She stated that there are no longer juicers who take care of the scooters, but Logistic Partners and there is a possibility that the city could be this Logistic Partner and obtain the funds to pay for a seasonal employee to be responsible for the scooters. She stated that this would help with having more control of where the scooters are located and managing any issues that arise. The partnership should pay for the employee and give the city some added revenue. There is also the possibility to add Lime Bikes and special marked areas to park the scooters and bikes. Ms. Almandinger stated that the City would still be getting .20 cents a ride on the scooters and the same for the bikes if they chose to go with them. The committee agreed that if the City is a Logistic Partner, that it should be a separate contract. Mr. Hardesty motioned to recommend the contract with Lime scooters with the addition of bikes.

ACTION:	Motion to accept/approve item 4.8. by Ed Hardesty; second by None; Motion with a 4:0
AYES:	Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES:	None
ABSTAIN:	None

9. Consider and Discuss Civil War Museum Surplus.
Ms. Almandinger stated that when she did a walk through of the Civil War Museum she noticed there was merchandise that was being sold that was not related to the Civil War Museum. She had the items pulled and it was recommended by an employee to sell them at our cost to a local group that may be interested. Ms. Ensor motioned to surplus the non-related Civil War Museum merchandise listed to be sold and recoup the cost.

ACTION:	Motion to accept/approve item 4.9. by Brandi Ensor; second by None; Motion with a 4:0
AYES:	Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES:	None
ABSTAIN:	None

10. Consider and Discuss Pool Contract with YMCA.
Ms. Almandinger stated that she had been working with Mr. Roberts of the YMCA , the City Administrator, and the City Attorney to come up with a contract for the YMCA. Mr. Roberts said that the contract pricing was increased to help with staffing costs, insurance and training, and pay for costs for opening for free on the Fourth of July. The previous years contract did not reference entry pricing for the community. YMCA members are free and the general public will move to $3 for both adults and children. Ms Ensor motioned to accept the amended contract of $100,000 dollars per year with the YMCA to run the Municipal Park Pool and Central Park Pool.

ACTION:	Motion to accept/approve item 4.10. by Brandi Ensor; second by None; Motion with a 4:0
AYES:	Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES:	None
ABSTAIN:	None

11. Consider and Discuss Carl Lewton Stadium Demolition Bids.
Ms. Almandinger reviewed the steps that had been taken prior to getting to the

point of requesting bids for the demolition of Carl Lewton Stadium. Ms. Almandinger mentioned multiple ideas that were looked into to save the stadium. After having 4 companies review and bid for the stadium, it was determined that the rock part of the stadium would not be able to remain intact due to the nature of the way it was constructed. Bids were received from Peck Schrader Excavating, Davey Dirt Works, B & D Yardbuilders, and Big Johns Heavy Equipment. The lowest bid was Peck Schrader Excavating at $65,000. Mr. Hardesty motioned to accept the lowest bid for demolition of Carl Lewton Stadium by Peck Schrader Excavating in the amount of $65,000.00

ACTION:	Motion to accept/approve item 4.11. by Ed Hardesty; second by None; Motion with a 4:0
AYES:	Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor
NOES:	None
ABSTAIN:	None

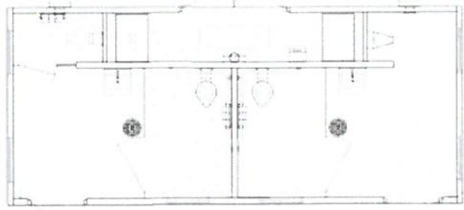
5. Staff Reports

Mrs Almandinger mentioned that the Municipal Park Playground will break ground next week. Ms. Almandinger stated that the donation by Lowes for Carter Park Futsal Court fence repair that was accepted by the council last year, will not be completed due to the funds not being allotted correctly by Lowes' previous management. Ms. Almandinger stated that the pool assessments have been completed by two companies and she is awaiting one report but one leak has been located so far. Ms. Almandinger stated that the new Golf Maintenance Supervisor will be starting tomorrow. Council agreed to an additional meeting on April 4th, 2023 at 6:30 in the Council Chambers.

6. Other Business

7. Adjournment

Dakota



Dakota with chase restroom building. Standard features include simulated barnwood texture walls, simulated cedar shake textured roof, vitreous china fixtures, 4-gallon water heater, interior and exterior lights, off loaded, and set up at site.

GRIGGS PARK
CHANGE ORDER 1

Added Cost Options:

Final Connection to Utilities		$	3,500.00	☐	0.00
Optional Wall Texture -choose one ○ Split Face Block ($4,000) ○ Struck Trowel ($4,000)				Reset Wall Texture	
Optional Roof Texture -choose one ☐ Delta Rib		$	4,000.00		0.00
Insulation and Heater		$	19,500.00	☑	19,500.00
Stainless Steel Water Closet (each)	Qty: 3	$	1,500.00	☐	0.00
Stainless Steel Lavatory (each)	Qty: 2	$	1,100.00	☐	0.00
Stainless Steel Urinal (each)	Qty: 1	$	1,400.00	☐	0.00
Electric Hand Dryer (each)	Qty: 2	$	700.00	☐	0.00
Electronic Flush Valves (each)	Qty: 3	$	750.00	☐	0.00
Electronic Lavatory Faucets (each)	Qty: 2	$	750.00	☐	0.00
Electronic Urinal Valve (each)	Qty: 1	$	1,700.00	☐	0.00
Exterior Mounted ADA Drinking Fountain w/Cane Skirt	Qty: 1	$	4,500.00	☐	0.00
Optional Door Closure (each)	Qty: 2	$	450.00	☐	0.00
Skylight in Restroom (each)	Qty: 2	$	950.00	☐	0.00
Marine Grade Skylight in Restroom (each)	Qty: 2	$	2,450.00	☐	0.00
Marine Package for Extra Corrosion Resistance		$	3,300.00	☐	0.00
Tile Floor in Restroom		$	6,000.00	☐	0.00
Fiberglass Entry and Chase Doors and Frames	Qty: 4	$	1,000.00	☐	0.00
2K Anti-Graffiti Coating		$	3,500.00	☐	0.00
Timed Electric Lock System (2 doors - does not include chase door)	Qty: 2	$	600.00	☐	0.00
Exterior Frostproof Hose Bib with Box (each)	Qty: 1	$	500.00	☐	0.00
Paper Towel Dispenser (each)	Qty: 2	$	200.00	☐	0.00
Toilet Seat Cover Dispenser (each)	Qty: 3	$	100.00	☐	0.00
Sanitary Napkin Disposal (each)	Qty: 2	$	75.00	☐	0.00
Baby Changing Station (each)	Qty: 2	$	675.00	☐	0.00
CXT Wastebasket (each)	Qty: 2	$	150.00	☐	0.00

Total Cost of Selected Accessories from Accessories Price List:	$	0.00
Custom Options:	$	
Engineering and State Fees:	$	0.00
Estimated One-Way TransPortation Costs to Site (Quote):	$	0.00
Estimated Tax:	$	
Total Cost Per Unit Placed at Job Site:	$	$19,500.00

***Estimated monthly payment on 5 year lease* $2,049.30**

This price quote is good for 60 days from date below, and is accurate and complete.

Date

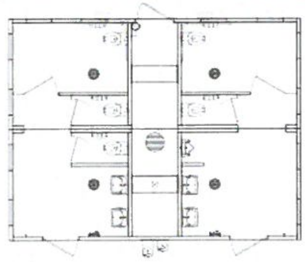
I accept this quote. Please process this order.

Company Name

Customer

Date

Taos



[redacted]

CARTER PARK
CHANGE ORDER 1

Added Cost Options:

Final Connection to Utilities		$ 7,000.00	☐	0.00
Optional Wall Texture - choose one (per section)	○ Split Face Block ($4,000) ○ Struck Trowel ($4,000) ○ Stone ($5,500)	Reset Wall Texture		
Optional Roof Texture (per section)	☐ Delta Rib	$ 4,000.00		0.00
Insulation and Heaters (per section)		$ 19,500.00	☑	39,000.00
Stainless Steel Water Closet (each)	Qty: 5	$ 1,500.00	☐	0.00
Stainless Steel Lavatory (each)	Qty: 4	$ 1,100.00	☐	0.00
Stainless Steel Urinal (each)	Qty: 1	$ 1,400.00	☐	0.00
Electric Hand Dryers (each)	Qty: 2	$ 700.00	☐	0.00
Electronic Flush Valves (each)	Qty: 5	$ 750.00	☐	0.00
Electronic Lavatory Faucets (each)	Qty: 4	$ 750.00	☐	0.00
Electronic Urinal Valve (each)	Qty: 1	$ 1,700.00	☐	0.00
Exterior Mounted ADA Drinking Fountain w/Cane Skirt	Qty: 1	$ 4,500.00	☐	0.00
Optional Door Closure (each)	Qty: 2	$ 450.00	☐	0.00
Skylight in Restroom (each)	Qty 4	$ 950.00	☐	0.00
Marine Grade Skylight in Restroom (each)	Qty: 4	$ 2,450.00	☐	0.00
Marine Package for Extra Corrosion Resistance (per section)		$ 4,700.00	☐	0.00
Tile Floor in Restroom (per section)		$ 6,000.00	☐	0.00
Fiberglass Entry and Chase Doors and Frames	Qty: 3	$ 1,000.00	☐	0.00
2K Anti-Graffiti Coating (per section)		$ 3,500.00	☐	0.00
Timed Electric Lock System (2 doors - does not include chase door)	Qty: 2	$ 600.00	☐	0.00
Exterior Frostproof Hose Bib with Box (each)	Qty: 1	$ 500.00	☐	0.00
Paper Towel Dispenser (each)	Qty: 2	$ 200.00	☐	0.00
Toilet Seat Cover Dispenser (each)	Qty: 5	$ 100.00	☐	0.00
Sanitary Napkin Disposal (each)	Qty: 3	$ 75.00	☐	0.00
Baby Changing Station (each)	Qty: 2	$ 675.00	☐	0.00
CXT Wastebasket (each)	Qty: 2	$ 150.00	☐	0.00

Total Cost of Selected Accessories from Accessories Price List:	$	39,000.00
Custom Options:	$	
Engineering and State Fees:	$	0.00
Estimated One-Way Transportation Costs to Site (quote):	$	0.00
Estimated Tax:	$	
Total Cost per Unit Placed at Job Site:	$	39,000.00

Estimated monthly payment on 5 year lease **$3,990.96**

This price quote is good for 60 days from date below, and is accurate and complete.

Date

Sourcewell Awarded Contract

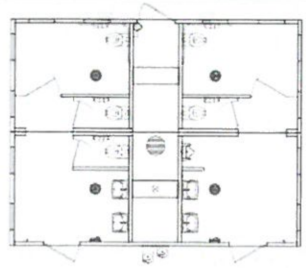
I accept this quote. Please process this order.

Company Name

Customer

Date

Taos



[redacted]

MUNICIPAL PARK
CHANGE ORDER 1

Added Cost Options:

Final Connection to Utilities			$ 7,000.00	☐	0.00
Optional Wall Texture - choose one	○ Split Face Block ($4,000) ○ Struck Trowel ($4,000) ○ Stone ($5,500)			Reset Wall Texture	
Optional Roof Texture	☐ Delta Rib		$ 4,000.00		0.00
Insulation and Heaters			$ 19,500.00	☑	39,000.00
Stainless Steel Water Closet (each)		Qty: 5	$ 1,500.00	☐	0.00
Stainless Steel Lavatory (each)		Qty: 4	$ 1,100.00	☐	0.00
Stainless Steel Urinal (each)		Qty: 1	$ 1,400.00	☐	0.00
Electric Hand Dryers (each)		Qty: 2	$ 700.00	☐	0.00
Electronic Flush Valves (each)		Qty: 5	$ 750.00	☐	0.00
Electronic Lavatory Faucets (each)		Qty: 4	$ 750.00	☐	0.00
Electronic Urinal Valve (each)		Qty: 1	$ 1,700.00	☐	0.00
Exterior Mounted ADA Drinking Fountain w/Cane Skirt		Qty: 1	$ 4,500.00	☐	0.00
Optional Door Closure (each)		Qty: 2	$ 450.00	☐	0.00
Skylight in Restroom (each)		Qty 4	$ 950.00	☐	0.00
Marine Grade Skylight in Restroom (each)		Qty: 4	$ 2,450.00	☐	0.00
Marine Package for Extra Corrosion Resistance (per section)			$ 4,700.00	☐	0.00
Tile Floor in Restroom (per section)			$ 6,000.00	☐	0.00
Fiberglass Entry and Chase Doors and Frames		Qty: 3	$ 1,000.00	☐	0.00
2K Anti-Graffiti Coating (per section)			$ 3,500.00	☐	0.00
Timed Electric Lock System (2 doors - does not include chase door)		Qty: 2	$ 600.00	☐	0.00
Exterior Frostproof Hose Bib with Box (each)		Qty: 1	$ 500.00	☐	0.00
Paper Towel Dispenser (each)		Qty: 2	$ 200.00	☐	0.00
Toilet Seat Cover Dispenser (each)		Qty: 5	$ 100.00	☐	0.00
Sanitary Napkin Disposal (each)		Qty: 3	$ 75.00	☐	0.00
Baby Changing Station (each)		Qty: 2	$ 675.00	☐	0.00
CXT Wastebasket (each)		Qty: 2	$ 150.00	☐	0.00

(per section)

Total Cost of Selected Accessories from Accessories Price List:	$ 39,000.00
Custom Options:	$
Engineering and State Fees:	$ 0.00
Estimated One-Way Transportation Costs to Site (quote):	$ 0.00
Estimated Tax:	$
Total Cost per Unit Placed at Job Site:	$ 39,000.00

***Estimated monthly payment on 5 year lease* $3,990.96**

This price quote is good for 60 days from date below, and is accurate and complete.

Date

I accept this quote. Please process this order.

Company Name

Customer

Date