City of Carthage, Missouri

PUBLIC SERVICES COMMITTEE

June 20, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. **Call to Order**
2. **Old Business**
   1. Approval of Previous Minutes.
3. **Citizen Participation**
   (Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Chelsea Cholley at the Parks & Recreation office at 417-237-7035, or email c.cholley@carthagemo.gov.)
4. **New Business**
   1. Consider and Discuss Jasper County Youth Fair at Municipal Park.
   2. Consider and Discuss Bids for Memorial Hall Auditorium Ceiling Project.
5. **Staff Reports**
6. **Other Business**
7. **Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

Prepared for Public Works Dept / Public Safety Dept

Jasper County Youth Fair

July 8 – July 16, 2023

We are politely requesting from the Public Safety Committee to have our annual **Jasper County Youth Fair July 8- July 16 at Carthage Municipal Park**.

The fair begins on July 8th and ends with clean-up day on Sunday, July 16. Immediately after the fair, the hog barn renovation project will start with a completion date of December 1, 2023.

History – the fair is always the week following the 4th of July each year. We book the date with the Parks and Recreation Department each fall for the following year.

Special request: The **Parks and Recreation Department** hangs the shade clothes for us immediately following the 4th of July fireworks event. They take them down the Monday after the fair.

Road closure request: On Wednesday, July 12, we can close the gates on each end of the fence so that livestock can't escape onto the golf course or onto streets. This eliminates the thru traffic from Wednesday – Saturday night but is accessible in case of an emergency.

Also, the street between the Kolpin Concession Stand and the north pavilion, we close off to thru traffic so people can safely walk to visit our vendors. We have a small number of food trucks, craft vendors, livestock show supply vendor.

Tent: We also request permission to put up a tent on the east side of the Chitwood barn for our kids games and BBQ Market Sale Meal.

During the fair, we clean the restrooms and supply all paper goods to take the burden off the Parks Department. We dump our own trash barrels and bring in our own dumpsters for trash. We take care of the animal waste and clean up the fairgrounds before we leave.

Entry Deadlines

Wednesday, May 3 ..... **Sheep/Goat** tagging
4:00-6 p.m. and State Fair nose printing
..... Fair Grounds
..... **Swine** ear notch form due
June 4-H club meeting ..... **Project Leader summary report** due to club leader
Monday, June 5 ..... **Herding Heroes** volunteer form due
Monday, June 5 ..... **Entry forms due (EXCEPT non**
by 4:00 p.m. **animal exhibits)** at the Extension Center
Monday, June 12 ..... **Pageant Application Due**
Thursday, June 15 ..... **Camper/RV** registrations due
Saturday, July 1 ..... **Vendor** application due

2023 CALENDAR OF EVENTS

Friday, June 30
6:00 p.m. ..... **Pageant 101 & Rehearsal**
Carthage Water & Electric Community Room
Saturday, July 8
9:00-11:00 a.m. ..... **Conference Judging**
small exhibit building
2:30 p.m. ..... **Pageant interviews Little Miss/Mister**
Grace Pointe Assembly of God
TBD. ..... **Pageant interviews Queen/Princess/Jr. Princess**
Grace Pointe Assembly of God
4:00 p.m. ..... **Pageant**
(Contestants arrive at 3:30 p.m.)
Grace Pointe Assembly of God
4:00 p.m. ..... **Cat Show**
Sunday, July 9
8:00 a.m. ..... **Dog Show**
Monday, July 10
9:00 a.m. ..... **Workday** for exhibitors & volunteers
Members are encouraged to bring shovels, rakes, brooms, paint brushes, etc. to help clean up and prepare the grounds for the fair.
2:00 p.m. ..... **4-H/FFA Agri-Science Judging**
display must be in place by 1:30 p.m.
5:00 p.m. ..... **Fair Speech Contest**
Jasper County Extension office
Tuesday, July 11
9:00 a.m. ..... **Horse & Mule Show**
registration 8:00 a.m.
11:00 a.m. ..... **Large Animal earliest arrival**
11:00 a.m.-9:00 p.m. ..... **Poultry** check-in
1:00-3:00 p.m. ..... **FFA Farm Mechanics/**
FFA Small exhibits brought to exhibit building
3:00 p.m. ..... **Rabbit Check-in**
3:30 p.m. ..... **Judging of FFA Exhibits**
excluding Ag Mechanics
5:00 p.m. ..... **Cavy Show** check-in 4:30 p.m.
6:00 p.m. ..... **Pee Wee Rabbit Show**
6:15 p.m. ..... **Rabbit Show** – rabbit barn
9:00-10:00 p.m. ..... **Swine weigh-in**
Wednesday, July 12
8:00 a.m. ..... **Judging of FFA Ag Mechanics**
9:00 a.m. ..... **Goats** in place
9:00-9:30 a.m. ..... **Goat weigh-in**
9:00 a.m.-noon ..... **Corn Hole Tournament**
9:30-10:00 a.m. ..... **Sheep weigh-in**
10:00 a.m. ..... **Poultry Show**
10:00-11:30 a.m. ..... **Steer weigh-in**
by 11:30 a.m. ..... **All animals must be in place**
(Poultry in place by 9:00 p.m., July 11)
noon ..... **MANDATORY EXHIBITOR/PARENT meeting**
12:30 p.m. ..... **Dairy Goat Show**
following a short break after dairy show .... **Boer Goat Show**
3:00 p.m. ..... **Exhibition Building** open to public
6:00 p.m. ..... **Swine Show**
7:00 p.m. ..... **Twisted Pineapple**
sponsored by Missouri Farm Bureau Joe Kim Agency
7:00-9:00 p.m. ..... **music provided by local bands**
Thursday, July 13
7:00 – 8:30 a.m. ..... **Continental Breakfast for Exhibitors**
sponsored by Old Missouri Bank & Hiland
8:00 a.m. ..... **Market Steer Show**
followed by Feeder Steer then Bull Show
noon ..... **Sheep Show**
following sheep show ..... **Sheep Lead Line**
5:30 p.m. ..... **Mandatory Market Sale participant meeting**
in the show ring. You **must** attend in order to sell.
5:00-5:45 p.m. ..... **Pee Wee** Check-in (without animal)
6:00 p.m. ..... **Pee Wee Shows**
Order: Goat, Sheep, Bucket Calf, Swine, Poultry
following Pee Wee Shows ..... **Herding Heroes**
7:00 p.m. ..... **Watermelon Feed** sponsored by SMB
7:00-9:00 p.m. ..... **music provided by local bands**
7:30 p.m. ..... **Pedal Tractor Pull** (ages 2-10)
sign up 7:15 p.m.
After pedal tractor pull ..... **Exhibitor Street Dance**
Friday, July 14
7:00-8:30 a.m. ..... **Continental Breakfast for Exhibitors**
sponsored by Old Missouri Bank & Hiland Dairy
8:00 a.m. ..... **Dairy Show**
following dairy show ..... **4-H Bucket Calf**
following bucket calf show ..... **Baby Beef Show**
following baby beef ..... **Beef Females Supreme Champions**
following females ..... **Showmanship Competition**
4:00 p.m. ..... **ALL EXHIBITORS**
pick up trash, empty trash cans & clean restrooms
5:00-6:00 p.m. ..... **Talent Show** east of game tent
5:00-7:00 p.m. ..... **Bar-B-Que**
by Boomer's BBQ
7:00 p.m. ..... **Market Animal Sale** - Show Arena
Saturday, July 15
..... **4-H T-shirt Day**
7:00– 9:00 a.m. ..... **Exhibitors Breakfast**
sponsored by Joplin FFA
8:30—8:45 a.m. ... **Livestock Judging Contest Registration**
9:00 a.m. ... **Livestock Judging Contest 4-H/FFA members**
noon ..... **Tug of War** (ages 8-18)
signup 11:45 a.m.
1:00 p.m. ..... **Round Robin Showmanship Competition**
3:00-6:00 p.m. ..... **Release of Non-animal Exhibits**
Awards Ceremony
..... One hour after conclusion of Round Robin
TBA ..... **Release of Animals**
Sunday, July 16
8:00 a.m. ..... **Clean up fair grounds**

ABE Paint Team
1248 W. 10th St.
Joplin, MO 64801

Owner / Estimator: Tim Albertson
Cell: (417) 291-9882

Carthage Memorial Hall
407 S Garrison Ave
Carthage, MO 64836

ABE PAINT TEAM
A BETTER EXPERIENCE

To whom it may concern:

Thank you for the honor of quoting this project! Our team will consider it a privilege to be a part of preserving the Carthage Memorial Hall for another generation to honor our heroes and gather as a community.

If awarded this project, it will join a long list of facilities where we have performed similar projects all around the Southwest Missouri area, including Taylor Performing Arts Center at MSSU, several church auditoriums including Carthage Nazarene Church, and Gymnasiums at the Carthage YMCA, Thomas Jefferson Independent Day School, College Height's Church and School, and the Joplin Area Catholic Schools.

Our team has the capacity to complete the scope of work very efficiently, by dedicating teams to separate aspects of the project simultaneously. We estimate that our team can accomplish completion of the stated scope of work in twenty workdays (Mon-Fri), or less.

We look forward to serving our community with this project. I will be happy to work through any questions or clarifications that may arise in the consideration of our proposal.

Tim Albertson, Owner

ABE PAINT TEAM

ABE Painting
(ABE Paint Team)
Tim Albertson, Owner
1248 W. 10th St.
Joplin, MO 64801
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Cell (417) 291-9882
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Albertson Brothers Enterprises, LLC
"Serving Others for Christ"

ABE Paint Team
1248 W. 10th St.
Joplin, MO 64801

Owner / Estimator: Tim Albertson
Cell: (417) 291-9882

Project Manager: John David Wagoner
Cell: (417) 291-3699

Carthage Memorial Hall
407 S Garrison Ave
Carthage, MO 64836

Painting Project:	Labor and Materials:

Memorial Hall Auditorium:

- Cover all surfaces not to be painted, including floors and furniture. Remove any old paint or miscellaneous items as needed and repair any damages or imperfections in the surfaces to be painted.
- Repair and replace broken and fallen ceiling tiles with tiles from a different area of the ceiling.
- Paint all ceiling tiles in the auditorium using a suitable paint that will not compromise the acoustic properties of the tiles.
- Paint all walls, balcony, panels, and trim including around doors, using a suitable paint that will withstand heavy use and maintain its appearance over time.
- **Lift Rental, Complete Cleanup, and trash removal is included in the stated cost.**

Quote Submitted:
June 1, 2023

Ceilings:
$7,850

Walls/Panels/Trim:
$24,180

Lift Rental & Trash Haul off:
$1,700

Total: **$33,730**

Work Standard:

- **Your facility will be treated with respect by our uniformed and smoke-free crew.**
- **Surfaces not specified for painting will be protected from paint drips or splatter**
- All work is to be completed in a workman-like manner according to standard practices.
- Work area will be cleaned daily and upon project completion.
- All agreements are contingent upon the absence of strikes, accidents or delays beyond our control.
- Our work procedures follow the standards of the PDCA (Painting and Decorating Contractors of America, www.pdca.org). *The painting contractor will produce a "properly painted surface." A "properly painted surface" is one that is uniform in color and sheen. It is one that is free of foreign material, lumps, skins, sags, holidays, misses, strike-through or insufficient coverage. It is a surface that is free of drips, spatters, spills or over-spray caused by the contractors' workforce performance. Compliance to meeting the criteria of a "properly painted surface" shall be determined when viewed without magnification at a distance of three (3) feet or more under normal lighting conditions and from a normal viewing position.*

Unforeseen Conditions:

- Because of unforeseen conditions, additional repairs/costs may become necessary.
- The customer will be notified if any such conditions exist at time of discovery and will be required to sign an Additional Work Order ***before*** additional cost is incurred.

Limited Warranty:

- ABE Paint Team's workmanship warranty covers labor and material for a period of 2 years. If paint failure appears, we will supply labor and materials to correct the condition without cost. This warranty is in lieu of all other warranties, expressed or implied. Our responsibility is limited to correcting the condition as indicated above.
- This warranty excludes -- and in no event will ABE Paint Team be responsible for -- consequential or incidental damages caused by accident or abuse, normal wear and tear, temperature changes, settlement or moisture; i.e., nail pops or cracks caused by expansion and/or contraction. Cracks will be cosmetically repaired as indicated at time of job, but will not be covered under this warranty. The exclusion also includes: Painted or stained horizontal walking surfaces (i.e. decks, floors and steps), dirt and mildew accumulation; paint failure due to rotted wood, structural defects, moisture intrusion, failure of previous paint coatings and insect infestation. ABE Paint Team is not responsible for differences in paint color when performing warranty work.

License, Insurance, Bonding:

- Joplin License #22-12881
- Western Surety Company Bond #70438129 Held by City of Joplin, Missouri
- $2,000,000 Liability insurance is carried by Kraft Insurance
- $1,000,000 Workman's compensation insurance is carried by Kraft Insurance
- Please feel free to contact our insurance carrier for a copy of a Certificate of Insurance: 417-624-6565

Cost:

- **For the above price, we propose to furnish labor and materials** -- complete and in accordance with the above specifications -- for the sum of all as stated in the beginning of this document.
- **All pricing listed above will be honored for a minimum of sixty (60) days**.
- If after you agree to this work, you desire any changes or additional work, please contact us; the cost of all revisions must be agreed upon in writing. Workers are instructed not to undertake additional work without authorization.

Payment Schedule:

- **50% down payment is required to start projects over $2,000.00**
- **Full balance is due upon completion.**
- 2.5% discount for full upfront payment

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Albertson Brothers Enterprises, LLC
"Serving Others For Christ"

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/22/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Randal Kraft	
Kraft Insurance Services PO BOX 2667 2701 Bird Ave Joplin MO 64803-2667	PHONE (A/C, No, Ext): (417) 624-6565	FAX (A/C, No):
	E-MAIL ADDRESS: rkraft@kraftins.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Ohio Security	24082
	INSURER B: Berkshire Hathaway Guard	42390
	INSURER C: Ohio Security	24082
	INSURER D: Utah Business Insurance Co.	12520
	INSURER E: RLI	10356
	INSURER F:	

INSURED
Albertson Brothers Enterprises, LLC DBA: ABE Painting Tim Albertson 1248 W. 10th St. Joplin MO 64801

COVERAGES **CERTIFICATE NUMBER:** ALBE23022210312647 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [X] LOC [ ] OTHER:			BKS58623907	02/24/2023	02/24/2024	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 15,000 $ 1,000,000 $ 3,000,000 $ 3,000,000
B	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [X] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			ALAU378071	02/24/2023	02/24/2024	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
C	[X] UMBRELLA LIAB [ ] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED RETENTION $			USO58623907	02/24/2023	02/24/2024	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ 1,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [N] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WC0017312023A	01/01/2023	01/01/2024	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 2,000,000 $ 2,000,000 $ 2,000,000
E	Joplin Bond			LSM1576573	01/08/2023	01/08/2024		10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Carthage MO 64836

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Randal Kraft

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May 2023
Golf Report

May 2023 Rounds – 3,169 | Revenue - $111,883.58

May 2022 Rounds – 2,670 | Revenue - $69,930
May 2021 Rounds – 2,767| Revenue - $64,310.50

Green Fee	Membership	Cart Fee	Driving Range	Event Services	Golf Gift Certificate	Merchandise Gift Certificate (Club Credit)	Pro Shop	Food & Beverage
$38,801.92	$13,293.12	$23,583.64	$2,784.30	$15,870	$1,206	$490	$11,884.96	$3,969.64

May 2023 Summary

May was a good month for us compared to historical averages. We had some rain that stopped some play, but overall it helped our course with how dry it was getting. We are in the full swing of things with multiple events a month, leagues every week, and a lot of public play.

Tyler has just completed the hiring process for the season and is fully staffed with Pro Shop attendants and Cart Attendants as well as Maintenance. Our new Assistant Golf Operations Supervisor starts June 5th.

We held 4 events in May. One of them being the biggest event of the year having 228 players in one day. They all ran smoothly and our next events start in the first weekend of June.

We sold 13 junior memberships, 3 single memberships, 2 senior memberships, 1 senior membership with cart, 1 household membership, and 1 family of 2 membership. It was a good month for membership sales and we are seeing a lot more younger golfers joining with our junior membership option.