



City of Carthage, Missouri

PUBLIC SERVICES COMMITTEE

June 20, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

2. Old Business

1. Approval of Previous Minutes.

ACTION: Motion to accept/approve item 2.1. by Trudy Blankenship;
second by None;

Motion with a 3:0

AYES: Ed Hardesty, Trudy Blankenship, Terri Heckmaster

NOES: None

ABSTAIN: None

3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Chelsea Cholley at the Parks & Recreation office at 417-237-7035, or email c.cholley@carthagemo.gov.)

4. New Business

1. Consider and Discuss Jasper County Youth Fair at Municipal Park.

Ms. Almandinger introduced Roxanne Willard from the Jasper County Youth Fair to discuss her event. Ms. Willard explained that this is a yearly event that is put on at the Jasper County Youth Fair Barn in Municipal Park. She is requesting that the park department assist with hanging shade cloths but stated that all other things needed would be completed by the Jasper County Youth Fair organization. She stated there would be a road closure request at the next Public Safety Committee. Ms. Willard is requesting use of the Jasper County Youth Fair Barn and surrounding area on July 8th through July 16th. Ms. Blankenship motioned to approve use of the Jasper County Youth Fair Barn and surrounding area in Municipal Park on July 8th 2023 through July 16th 2023.

ACTION: Motion to accept/approve item 4.1. by Trudy Blankenship;
second by None;

Motion with a 3:0

AYES: Ed Hardesty, Trudy Blankenship, Terri Heckmaster

NOES: None

ABSTAIN: None

2. Consider and Discuss Bids for Memorial Hall Auditorium Ceiling Project.
Ms. Almandinger brought forward a bid that was received from a sealed bid process for the Memorial Hall Ceiling project. She stated that this is from the second request for proposal process, in which the first request for proposal received no bids, even after having a lot of interest in the project. In the most recent request for proposal process, the project only received one bid from ABE Paint Team for the amount of \$33,730.00. She stated that ABE is a business located in Joplin that has a great project work history and recommended that the committee move forward with the bid. Ms. Heckmaster motioned to accept the bid from ABE Paint Team in the amount of \$33,730.00 to complete the Memorial Hall Ceiling Project.

ACTION: Motion to accept/approve item 4.2. by Terri Heckmaster;
second by None;
Motion with a 3:0

AYES: Ed Hardesty, Trudy Blankenship, Terri Heckmaster

NOES: None

ABSTAIN: None

5. Staff Reports

Ms. Almandinger stated that they have filled the open Recreation and Events Coordinator Position with the internal Parks and Recreation Applicant and that Parks has started interviewing to fill the Administrative Assistant role that is now vacant. Ms. Almandinger stated that they will move forward with an RFP soon for Memorial Hall lighting to complete the Memorial Hall Ceiling project. She stated that the tree work for the Golf Course had started and is looking great. She let the committee know that the Municipal Playground should be completed in the next few weeks and she will be working to have a ribbon-cutting ceremony. Ms. Almandinger stated that after reviewing the Parks Master Plan that she would like to have a work session with the Public Services Committee to reassess the priority list and timing of projects. After reviewing parks assets, some things may need to be focused on sooner than originally planned. Ms. Almandinger went over the Golf Course revenue and stated that all areas are up and that the new concession and retail that has been added is doing well.

6. Other Business

7. Adjournment