



City of Carthage, Missouri

CITY COUNCIL

June 27, 2023 - 6:30 PM
CARTHAGE MEMORIAL HALL
407 S GARRISON

AGENDA

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance to Flag**
- 4. Calling of the Roll**
- 5. Reading and Consideration of Minutes of Previous Meeting**
 1. Approval of June 15, 2023 Minutes
- 6. Presentations/Proclamations**
- 7. Public Comments**

(Each person addressing the Council shall state their name and address or the organization or firm represented and is limited to no more than TWO (2) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the Council or Chair)
- 8. Reports of Standing Committees**
 1. Agendas and Minutes of Standing Committees
- 9. Reports from Special Committees and Board Liaisons**
 1. Agendas and Minutes of Special Committees
- 10. Report of the Mayor**
- 11. Reports/Remarks of Councilmembers**

(Each Councilmember is limited to no more than two (2) minutes. The time may be extended by the Chair if deemed necessary. Once a Councilmember has had their say on a particular issue they are not permitted to once again speak on the issue unless permitted by the Chair)
- 12. Administrative Reports**
 1. City Administrator's Report
- 13. Report of Claims Presented Against the City**
 1. Motion and a second to approve the Claims
- 14. Public Hearings**
 1. The City of Carthage will hold a Public Hearing for approval of an increase in electric, water, and wastewater service rates provided by the Carthage Water and Electric Plant on Tuesday, June 27, 2023 at 6:30 pm during the City Council meeting.
- 15. Old Business**

1. C.B. 23-40 -- An Ordinance to enter into a Memorandum of Understanding Agreement with the Carthage Chamber of Commerce for the July 4th Red White and Boom Celebration, in the City of Carthage, Missouri.
2. C.B. 23-41 -- An Ordinance authorizing the Mayor to enter into a contract with NBC Sports Marketing for advertising tee times, in the City of Carthage, Missouri
3. C.B. 23-42 -- An Ordinance authorizing utility rate changes for electric, water, and wastewater services as requested by the Carthage Water & Electric Plant Board
4. C.B. 23-43 -- An Ordinance adopting the budget of the City of Carthage, Missouri for the Fiscal Year 2023-2024, in the City of Carthage, Missouri
5. C.B. 23-44 -- An Ordinance to enter into a Memorandum of Understanding Agreement with the City of Joplin, for Participation in the Missouri Division of Tourism ("MDT") Marketing Matching Grant ("MMG") program, in the City of Carthage, Missouri
6. C.B. 23-45 -- An Ordinance amending the Annual Operating and Capital Budget of the City of Carthage for Fiscal Year 2022-2023 for specified funds (General Fund, Golf Course Fund, Public Health Fund, Capital Improvements Tax Fund, and Use Tax Fund)

16. New Business

1. C.B. 23-46 -- An Ordinance of the City of Carthage, Missouri authorizing the Mayor to execute an Agreement between the City of Carthage, Missouri and Stronghold Data for Managed IT Services for one-year in the City of Carthage, Missouri.
2. C.B. 23-47 -- An Ordinance authorizing the Mayor to enter into a contract with ABE Paint Team in the amount of \$32,030.00 for the repainting of the Memorial Hall Auditorium, in the City of Carthage, Missouri.
3. C.B. 23-48 -- An Ordinance to enter into a Memorandum of Understanding Agreement with the Carthage R-9 School District, for the placement of a communication board at Carthage Municipal Park, in the City of Carthage, Missouri.

17. Mayor's Appointments

1. Care Leave Committee
2. Police and Fire Pension Committee
3. Library Board

18. Resolutions

19. Closing Comments

20. Executive Session

21. Adjournment

1. Additional Packet Correspondence

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri **CITY COUNCIL**

June 15, 2023 - 5:30 PM
ZOOM VIDEO CONFERENCING

MINUTES

The Carthage City Council met via Zoom video conferencing on the above date at 05:30 PM with Mayor Dan Rife presiding.

The following Council Members answered roll call: Brandi Ensor, Christopher Taylor, Trudy Blankenship, David Armstrong, Terri Heckmaster, Ed Hardesty, Alan Snow, Mark Elliff, Tiffany Cossey. City Administrator Greg Dagnan and City Attorney Nate Dally were also present. Brandi Ensor and Tiffany Cossey were present via Zoom Conferencing.

The following Department Heads were present: Police Chief Bill Hawkins, Fire Chief Ryan Huntley, Public Works Director Zeb Carney, Parks & Recreation Director Abi Almandinger, Assistant City Administrator Traci Cox, and City Clerk Miranda Deal.

Mr. Armstrong made a motion, seconded by Mr. Taylor, to approve the minutes of the June 13, 2023 Council Meeting. Motion carried unanimously.

Mr. Elliff made a motion, seconded by Mr. Snow, to close the meeting according to section 610.021 (3), the agenda includes the possibility of a vote to close part of the meeting to discuss hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded followed by a show of hands vote of 9 yeas and no nays. Ayes: Brandi Ensor, Chris Taylor, Trudy Blankenship, David Armstrong, Terri Heckmaster, Ed Hardesty, Alan Snow, Mark Elliff, and Tiffany Cossey. Motion carried at 5:33 p.m.

There was no action taken in closed session.

Mr. Armstrong made a motion, seconded by Mr. Taylor, to return to the regular session of the Council Meeting, followed by a show of hands vote of 9 yeas and no nays. Ayes: Brandi Ensor, Chris Taylor, Trudy Blankenship, David Armstrong, Terri Heckmaster, Ed Hardesty, Alan Snow, Mark Elliff, and Tiffany Cossey. Motion carried at 8:14 p.m.

Mr. Armstrong made a motion, seconded by Mr. Taylor to remove the members of the Carthage Water and Electric Plant Board due to reasons that have been outlined by City Attorney Nate Dally. Said outlined reasons include the board failing to abide by Ordinance 2-320, and failure to provide budget documents as requested multiple times. Motion carried by a show of hands vote of 7 yeas and 2 nays. Ayes: Brandi Ensor, Chris Taylor, Trudy Blankenship, David Armstrong, Ed Hardesty, Mark Elliff, and Tiffany Cossey. Nays: Terri Heckmaster and Alan Snow.

Mr. Hardesty made a motion, seconded by Ms. Blankenship, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 8:22 p.m.



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

June 12, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Alan Snow, Mark Elliff, David Armstrong, Ed Hardesty

OTHER COUNCIL MEMBERS: Terri Heckmaster, Mayor Dan Rife

STAFF PRESENT: City Administrator Greg Dagnan, Assistant City Administrator Traci Cox, Police Chief Bill Hawkins, Parks and Recreation Director Abi Almandinger, City Attorney Nate Dally, Administrative Assistant Dorothy Weber

Chairman Snow called the meeting to order at 5:30 pm.

Mr. Elliff made a motion to amend the agenda to include a budget adjustment for fiscal year 22/23. Motion carried

2. Old Business

1. Approval of May 31, 2023 Minutes

ACTION: Motion to accept/approve item 2.1. by Alan Snow; second by None;

Motion passed with a 4:0

AYES: Alan Snow, Mark Elliff, David Armstrong, Ed Hardesty

NOES: None

ABSTAIN: None

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and Discuss CWEP Budget for FY 24

ACTION: Motion to approve cwep budget, approve rate increase, delay salary increase until a salary study is completed by Mark Elliff

Motion passed with a 4:0

AYES: Alan Snow, Mark Elliff, David Armstrong, Ed Hardesty

2. Consider and Discuss a Council Bill authorizing adoption of the City of Carthage's Annual Operating and Capital Budget for the year ending June 30, 2024

ACTION: Motion to accept/approve item 4.2. by Mark Elliff; second by None;

Motion passed with a 4:0

AYES: Alan Snow, Mark Elliff, David Armstrong, Ed Hardesty

NOES: None

ABSTAIN: None

3. Consider and Discuss Council Bill for an MOU with the City of Joplin
Mr. Snow called the motion to discuss the tourism MOU with the City of Joplin. The MOU will go to the City of Carthage for marketing and tourism. If Carthage spends \$100,000.00, the City will be reimbursed \$100,000.00.

The budget adjustment was discussed and Mr. Dagnan stated that it was housekeeping items to clean up this years budget. Mr. Snow made a motion to forward the budget adjustment to council. Motion carried.

4. Consider and Discuss bids for IT Managed Services
Michael Keith was called to speak about accepting a bid from Stronghold Data as a network security provider. Mr. Keith stated it was the best bid and that it included Microsoft 365. Traci Cox then spoke about the City's confidence in Stronghold and the problems that they would be able to fix. Mr. Snow asked about the security test that Stronghold ran on the City's network and Mr. Keith stated that it was a simplified test. Mr. Dagnan stated that Stronghold is our current ISP. Ms. Cox stated that the City's previous ISP was not up to industry standards.

5. Staff Reports
Ms. Cox spoke about the City's use tax and stated that the way the City has budgeted for that has changed this year. This year it is being based on a 2% increase of anticipated growth. Mr. Snow then asked about when the marijuana tax will go into effect and Ms. Cox stated that it starts in October 2023. Mr. Armstrong then called on Greg Dagnan to speak. Mr. Dagnan stated that the City of Carthage's new website is ready to go live on July 1, 2023. Mr. Dagnan also thanked Ms. Cox for all of her work on the 23/24 budget. Mr, Dagnan then stated that the ARPA kick off is slated for June 27, 2023.

5. Adjournment

ACTION: Motion to adjourn AT 5:50 PM by Alan Snow

Motion passed with a 4:0

AYES: Alan Snow, Mark Elliff, David Armstrong, Ed Hardesty

NOES: None

ABSTAIN: None



City of Carthage, Missouri

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

June 13, 2023 - 5:00 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Robin Blair, Terri Heckmaster, Christopher Taylor

OTHER COUNCIL MEMBERS: Mayor Dan Rife, David Armstrong

STAFF PRESENT: Assistant City Administrator Traci Cox, City Clerk Miranda Deal

Chair Robin Blair called the meeting to order at 05:00 PM.

2. Old Business

1. Approval of May 23, 2023 Minutes

ACTION: Motion to accept/approve item 2.1. by Christopher Taylor
Motion passed with a 3:0

AYES: Robin Blair, Terri Heckmaster, Christopher Taylor

2. Review & Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2. by Christopher Taylor
Motion passed with a 3:0

AYES: Robin Blair, Terri Heckmaster, Christopher Taylor

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Staff Reports

Ms. Deal reported that the new Deputy City Clerk started on June 6. She also mentioned that they had gone live with the Opengov financials and things are going well so far, there are still some things that need to be sorted out.

Ms. Cox reported that she had a meeting with MOSIP regarding the investments. She stated that it was recommended that she wait a few more weeks before locking in new rates due to the current upward trend of interest rates. She also mentioned that the City will be staying with MPR for the next fiscal year, they have increased our property values to the new appraisal amounts, they are not charging us for this due to already increasing their rates tremendously for next year.

5. Adjournment

ACTION: Motion to adjourn by Christopher Taylor
Motion with a 3:0
AYES: Robin Blair, Terri Heckmaster, Christopher Taylor



City of Carthage, Missouri **CITY COUNCIL**

June 15, 2023 - 5:30 PM
VIA ZOOM VIDEO CONFERENCING

Topic: Special Council Meeting 6-15-23

Time: Jun 15, 2023 05:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us05web.zoom.us/j/89544744964>

Meeting ID: 895 4474 4964

One tap mobile

+13092053325,,89544744964# US

+13126266799,,89544744964# US (Chicago)

Dial by your location

- **+1 309 205 3325 US**
- **+1 312 626 6799 US (Chicago)**
- **+1 646 931 3860 US**
- **+1 929 205 6099 US (New York)**
- **+1 301 715 8592 US (Washington DC)**
- **+1 305 224 1968 US**
- **+1 669 444 9171 US**
- **+1 669 900 6833 US (San Jose)**
- **+1 689 278 1000 US**
- **+1 719 359 4580 US**
- **+1 253 205 0468 US**
- **+1 253 215 8782 US (Tacoma)**
- **+1 346 248 7799 US (Houston)**
- **+1 360 209 5623 US**
- **+1 386 347 5053 US**
- **+1 507 473 4847 US**
- **+1 564 217 2000 US**

Meeting ID: 895 4474 4964

Find your local number: <https://us05web.zoom.us/j/ldZzagHHfJ>

AGENDA

- 1. Call to Order**
- 2. Calling of the Roll**
- 3. Reading and Consideration of Minutes of Previous Meeting**
 1. Approval of June 13, 2023 Minutes
- 4. Executive Session**
 1. **CLOSED SESSION:** ACCORDING TO SECTION 610.021 (3), THE AGENDA INCLUDES THE POSSIBILITY OF A VOTE TO CLOSE PART OF THE MEETING TO DISCUSS HIRING, FIRING, DISCIPLINING OR PROMOTING OF PARTICULAR EMPLOYEES BY A PUBLIC GOVERNMENTAL BODY WHEN PERSONAL INFORMATION ABOUT THE EMPLOYEE IS DISCUSSED OR RECORDED.
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri **PUBLIC SERVICES COMMITTEE**

June 20, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of Previous Minutes.
- 3. Citizen Participation**

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Chelsea Cholley at the Parks & Recreation office at 417-237-7035, or email c.cholley@carthagemo.gov.)
- 4. New Business**
 1. Consider and Discuss Jasper County Youth Fair at Municipal Park.
 2. Consider and Discuss Bids for Memorial Hall Auditorium Ceiling Project.
- 5. Staff Reports**
- 6. Other Business**
- 7. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri

PUBLIC SERVICES COMMITTEE

June 20, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

2. Old Business

1. Approval of Previous Minutes.

ACTION: Motion to accept/approve item 2.1. by Trudy Blankenship;
second by None;

Motion with a 3:0

AYES: Ed Hardesty, Trudy Blankenship, Terri Heckmaster

NOES: None

ABSTAIN: None

3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Chelsea Cholley at the Parks & Recreation office at 417-237-7035, or email c.cholley@carthagemo.gov.)

4. New Business

1. Consider and Discuss Jasper County Youth Fair at Municipal Park.

Ms. Almandinger introduced Roxanne Willard from the Jasper County Youth Fair to discuss her event. Ms. Willard explained that this is a yearly event that is put on at the Jasper County Youth Fair Barn in Municipal Park. She is requesting that the park department assist with hanging shade cloths but stated that all other things needed would be completed by the Jasper County Youth Fair organization. She stated there would be a road closure request at the next Public Safety Committee. Ms. Willard is requesting use of the Jasper County Youth Fair Barn and surrounding area on July 8th through July 16th. Ms. Blankenship motioned to approve use of the Jasper County Youth Fair Barn and surrounding area in Municipal Park on July 8th 2023 through July 16th 2023.

ACTION: Motion to accept/approve item 4.1. by Trudy Blankenship;
second by None;

Motion with a 3:0

AYES: Ed Hardesty, Trudy Blankenship, Terri Heckmaster

NOES: None

ABSTAIN: None

2. Consider and Discuss Bids for Memorial Hall Auditorium Ceiling Project.
Ms. Almandinger brought forward a bid that was received from a sealed bid process for the Memorial Hall Ceiling project. She stated that this is from the second request for proposal process, in which the first request for proposal received no bids, even after having a lot of interest in the project. In the most recent request for proposal process, the project only received one bid from ABE Paint Team for the amount of \$33,730.00. She stated that ABE is a business located in Joplin that has a great project work history and recommended that the committee move forward with the bid. Ms. Heckmaster motioned to accept the bid from ABE Paint Team in the amount of \$33,730.00 to complete the Memorial Hall Ceiling Project.

ACTION: Motion to accept/approve item 4.2. by Terri Heckmaster;
second by None;
Motion with a 3:0

AYES: Ed Hardesty, Trudy Blankenship, Terri Heckmaster

NOES: None

ABSTAIN: None

5. Staff Reports

Ms. Almandinger stated that they have filled the open Recreation and Events Coordinator Position with the internal Parks and Recreation Applicant and that Parks has started interviewing to fill the Administrative Assistant role that is now vacant. Ms. Almandinger stated that they will move forward with an RFP soon for Memorial Hall lighting to complete the Memorial Hall Ceiling project. She stated that the tree work for the Golf Course had started and is looking great. She let the committee know that the Municipal Playground should be completed in the next few weeks and she will be working to have a ribbon-cutting ceremony. Ms. Almandinger stated that after reviewing the Parks Master Plan that she would like to have a work session with the Public Services Committee to reassess the priority list and timing of projects. After reviewing parks assets, some things may need to be focused on sooner than originally planned. Ms. Almandinger went over the Golf Course revenue and stated that all areas are up and that the new concession and retail that has been added is doing well.

6. Other Business

7. Adjournment



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

June 27, 2023 - 5:30 PM
CARTHAGE MEMORIAL HALL
407 S GARRISON

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of June 13, 2023 Minutes
 2. Review & Approval of the Claims Report
- 3. Citizens Participation**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Staff Reports
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



AGENDA

Notice is hereby given that the Carthage Water & Electric Plant Board will meet June 15th, 2023, 4:00 p.m. at the CWEP Complex, 627 W. Centennial, Carthage. The tentative agenda of the regular meeting includes:

ADDITIONS TO THE AGENDA

APPROVAL OF THE BOARD MINUTES: June 12, 2023

APPROVAL OF DISBURSEMENTS:	April	\$3,944,144.89
	May	\$5,454,397.62

FINANCIAL STATEMENT: April & May

COMMITTEE REPORTS

CITIZENS PARTICIPATION PERIOD:

OLD BUSINESS: None.

NEW BUSINESS:

1. Consideration of bids for Substation 1 Control House Footing and Grading
2. Selection of Board Officers for 2023-2024

STAFF REPORTS

BOARD MEMBER COMMENTS

The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to Sections 610.021(3) and 610.021(1) of the Sunshine Law.

Persons with disabilities who need special assistance may call 417-237-7300 or 1-800-735-2466 (TDD via Relay Missouri) at least 24 hours prior to meeting.

Representatives of the news media may obtain copies of this notice by contacting:
Megan Kirby, P O Box 611 Carthage, MO 64836 417-237-7300

CWEP

BOARD MEETING MINUTES

June 15, 2023

The Carthage Water & Electric Plant Board met in regular session June 15, 2023, 4:00 p.m. at the CWEP Office, 627 W Centennial, Carthage, MO.

Board:

☒ Danny Lambeth- President	☒ Brian Schmidt - Member
☒ Ron Ross- Vice President	☒ Pat Goff – Member
☒ Darren Collier -Secretary	☒ G. Stephen Beimdiek- Member
☒ Alan Snow -Liaison	

Staff:

☒ Chuck Bryant-General Manager	☐ Jason Choate-Director of Water Services
☒ Cassandra Ludwig-General Counsel	☐ Kelli Nugent/CFO
☒ Jason Peterson-Director of IT & Broadband	☒ Kevin Emery-Director of Power Services
☒ Megan Kirby- Executive Assistant	☒ Stephanie Howard-Director of Business & ED

President Lambeth called the meeting to order at 4:01 p.m.

APPROVAL OF MINUTES:

A motion by Goff and seconded by Beimdiek to approve the minutes of the regular meeting of June 12, 2023, as presented, passed unanimously.

APPROVAL OF DISBURSEMENTS:

A motion by Schmidt and seconded by Collier to approve disbursements for April in the amount of \$3,944,144.89, passed unanimously.

A motion by Ross and seconded by Beimdiek to approve disbursements for April in the amount of \$5,454,397.62, passed unanimously.

FINANCIAL STATEMENT:

GM Bryant presented the financials for April; he noted operating revenues were above or in line with budget across all departments. He reported monthly operating expenses for all departments combined were under budget, and year to date combined operating expenses are over budget mainly due to power costs from early in the year.

A motion by Schmidt and seconded by Beimdiek to approve April financials passed unanimously.

GM Bryant presented the financials for May; he noted operating revenues were above or in line with budget across all departments. He reported monthly net income for all departments combined exceeded budget, operating expenses for all departments combined were slightly over budget and year to date the combined operating expenses were over budget mainly due to power costs from early in the year.

A motion by Ross and seconded by Beimdiek to approve May financials passed unanimously.

ADDITIONS/CHANGES TO THE AGENDA: None.

COMMITTEE REPORTS: None.

CITIZENS PARTICIPATION PERIOD: None.

OLD BUSINESS: None.

NEW BUSINESS:

CONSIDERATION OF BIDS FOR SUBSTATION 1 CONTROL HOUSE FOOTING AND GRADING

General Manager Bryant announced the Substation 1 control house project, located on River Street, will require a specifically engineered footing and grading design for the concrete construction work. The project can be completed through the current General Construction and Operational Maintenance Repair Services contract with Randy Dubry Construction.

GM Bryant noted that due to the complexity of the project, CWEP requested Allgeier, Martin and Associates to assist with the engineered drawings and detailed scope for this project.

Randy Dubry Construction provided a project bid of \$156,918.00, which will include all construction materials and labor. GM Bryant recommends that CWEP approves this project to Randy Dubry Construction in the amount of \$156,918.00

A motion by Beimdiek and seconded by Collier to award this Substation 1 control house footing and grading project to Randy Dubry Construction in the amount of \$156,918.00, passed unanimously.

SELECTION OF BOARD OFFICERS FOR 2023-2024:

Goff reported on behalf of the Nominating Committee, presenting a slate of officers for the upcoming year as follows: President- Brian Schmidt, Vice President- Ron Ross, and Secretary- Darren Collier.

A motion by Goff and seconded by Beimdiek to approve the slate of officers as presented passed unanimously with terms to take effect in July 2023.

STAFF REPORTS:

General Manager Bryant updated the Board on market conditions and capacity factors, he noted he attended State Electric commission meetings this week. He gave an update on Plum Point and Sikeston. He reported SAIDI and CAIDI numbers continue to see better numbers than national and state levels. GM Bryant acknowledged that CWEP has entered SPPs Aggregate Study Process to secure long-term firm transmission for Dogwood Energy as well as an additional 2 MW of transmission for Plum Point. He noted Fiber installs keep increasing on a monthly basis.

General Council and Director of Customer Relations Ludwig reported the new website will go live next week, she commended Customer Relations Manager Meagan Milliken for being the lead on that project and thanked Customer Service Manager Shawnte Wofford and HR and Safety Coordinator Kyle Fewin for all their efforts as well. Ludwig provided the Board with updated rate comparison data. She announced Thursday, July 13th there will be an old-fashioned ice cream social held in Central Park to help celebrate CWEP's 125th Anniversary. Ludwig also mentioned on Saturday, June 24th, CWEP will be hosting a CWEP Kiddieland Day from 2-5pm in honor of CWEP's 125th anniversary.

Director of Power Services Emery noted power prices are staying low. He reported Sikeston is online and running well.

Director of Business and Economic Development Howard noted she attended the Missouri Economic Development Summer conference.

Director of IT and Broadband Services Peterson gave a fiber deployment update.

BOARD MEMBER COMMENTS:

Board Secretary Collier noted the new paint job on the North water tower looks great.

Board Member Goff complimented those employees that took the time to attend and speak at the city council meeting this week.

At 5:08 pm a motion by Ross and seconded by Schmidt to close a portion of the meeting into closed session pursuant to Section 610.021(3) of the Sunshine Law, passed unanimously via a roll call vote.

Beimdiek: Aye

Collier: Aye

Goff:	Aye
Lambeth:	Aye
Ross:	Aye
Schmidt:	Aye

The meeting then went into closed session.

At 5:53, the meeting reconvened in open session.

At 5:54, a motion by Beimdiek and seconded by Collier to adjourn the meeting, passed unanimously.

President – Danny Lambeth

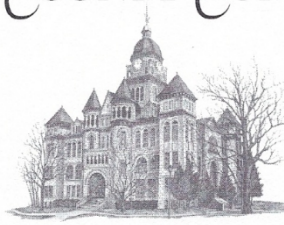
Secretary – Darren Collier

John Bartosh
Presiding Commissioner

Tom Flanigan
Eastern District Commissioner

Daricus K. Adams
Western District Commissioner

JASPER COUNTY COMMISSION



302 S. Main ST
Carthage, MO 64836

Carthage: 417-358-0421
Joplin: 417-625-4350

Toll Free: 800-404-0421
Fax: 417-358-0483

COMMISSION AGENDA
JUNE 27, 2023
9:00 A.M.
JASPER COUNTY COURTHOUSE ROOM 101

1. CALL TO ORDER
PRAYER
PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF MINUTES
4. PRESENTATIONS
Huber & Associates-Dean Bergman and Shawna Feuerbacher-Changing Technology Trends for Government Entities.
5. REPORTS AND COMMUNICATIONS
6. ELECTED OFFICIALS/CITIZENS REQUESTS
7. COMMISSIONER'S REPORTS
8. UNFINISHED BUSINESS
9. NEW BUSINESS
10. PUBLIC HEARINGS

PUBLIC PARTICIPATION FROM AUDIENCE WHEN ADDRESSED YOU WILL BE ALLOWED THREE MINUTES TO SPEAK.

ELECTED OFFICIALS/CITIZENS WISHING TO BE HEARD UNDER ELECTED OFFICIALS/CITIZENS REQUEST MUST REQUEST TO SPEAK TO COMMISSION BY 4:00 P.M. ON THE FRIDAY PRIOR TO THE COMMISSION MEETING ON TUESDAY. CITIZENS SPEAKING TIME WILL BE LIMITED TO FIVE MINUTES.

THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:
COMMISSION OFFICE, 302 S. MAIN, COURTHOUSE, ROOM 101, CARTHAGE 417-358-0421

NOTICE POSTED JUNE 23, 2023 AT 4:00 P.M.

(RSMO 610.020)



AGENDA

Planning, Zoning, and Historic Preservation Commission
Monday, July 3, 2023 5:30 pm
City Hall Chambers
326 Grant St. / Carthage MO 64836

Call to Order

Minutes of Previous Meeting Monday, May 1, 2023

Public Hearing

1. Request for a Special Use Permit to operate a one licensed operator beauty shop at property located at 1330 Glenwood Place.

Staff Report

New Business

Old Business

1. Discuss Comprehensive Plan Amendments

Next Meeting: Monday, August 7, 2023

Adjourn

Commission Members

Voting Members:	Chairman	Jim Hunter	1514 S River	417-850-5355
	Vice Chairman	Jim Swatsenbarg	601 Howard	417-358-1690
	Secretary	Joshua Anderson	1205 S Main	417-793-2196
	Member	Alan Bull	614 E Centennial	417-388-2309
	Member	Bill Barksdale	1314 S Garrison	417-388-2464
	Member	Robin Harrison	721 E 10th	417-483-8835
	Member	Matt Smith	1022 E Chestnut	417-437-2281

Non-Voting Members:	Mayor	Dan Rife	City Hall	417-237-7003
	City Administrator	Greg Dagnan	City Hall	417-237-7003
	Asst. City Administrator	Traci Cox	City Hall	417-237-7003
	Councilmember	Mark Elliff	1511 Grand Ave	417-359-3662

Staff:	Public Works Director	Zeb Carney	Public Works Department	417-237-7010
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Public Works Department 623 E Seventh Carthage MO 64836 Tele: (417) 237-7010 Fax: (417) 237-7011 Email: pwd@carthagemo.gov



City Administrator's Report

06/12/2023-06/23/23

City Staff and Internal Projects

- Planning and Zoning reviewing City Comprehensive Plan, still under review (Planning and Zoning, Public Works, Engineering and Administration)
- The budget process for FY 2024 is complete tonight!
- Work for the new Website continues to be deployed on July, 1
- Meetings with forensic auditors continue

Community

- Met with Chamber Director Regarding them taking over Food Truck Friday until a Tourism Director is hired. Thank you, Chamber!!!
- Guest speaker at PEO group
- Meet with Carthage Saddle Club

Meetings

- Public Services
- Public Works Meeting
- Jasper County Emergency Services Board Meeting
- Economic Development Director
- Several Meetings with Mayor and various department heads including Bi-Weekly staff meeting

Upcoming

- **Council Planning session to be scheduled in the future**

I wanted to take a moment to express my deepest appreciation for the outpouring of support, thoughts, and prayers all of you have extended to my family during this challenging time. Your care and concern have been a tremendous source of comfort and strength as I am gone for my wife's open-heart surgery which was scheduled for today. Knowing that my wife and I have such a strong network of support behind us brings us immense peace. Thank you!

Greg

COUNCIL BILL NO. 23-40

ORDINANCE NO. _____

An Ordinance to enter into a Memorandum of Understanding Agreement with the Carthage Chamber of Commerce for the July 4th Red White and Boom Celebration, in the City of Carthage, Missouri.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE,
JASPER COUNTY, MISSOURI** as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a Memorandum of Understanding with the Carthage Chamber of Commerce for the July 4th Red White and Boom Celebration, a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Public Services

MEMORANDUM OF UNDERSTANDING

I. Parties

This Memorandum of Understanding ("MOU") is entered into by and between the Carthage Chamber of Commerce, a Missouri corporation, operating under the registered trade name "The Carthage Chamber of Commerce" (the "Chamber") and the City of Carthage, a municipal corporation of the State of Missouri (the "City") (together, the "Parties"). This MOU shall be effective as of the date of mutual execution of the Parties.

II. Purpose

A. Intent

It is the intent and purpose of this MOU to define and clarify the responsibilities of the Parties involved regarding the 2023 Red, White, and Boom 4th of July Celebration.

B. Term

The term of this MOU shall be for the year 2023.

III. Understanding of the Parties

The City shall be responsible for the cost of the fireworks, staffing, modifications to the park and any other actions or expenses necessary for the event to occur.

The Chamber shall be responsible for the promotion and obtaining sponsorships of the event. The Chamber will pay for expenses regarding the promotion of the event, to include, but not limited to onsite activities ancillary to the basic event (i.e. Live Music, Kid's Activities, etc.) After promotional expenses are paid, the Chamber will receive 80% of any funds generated by sponsorships or fees paid to the Chamber as part of their promotion of the event. 20% of these remaining funds will be paid to the City.

Limitations

It is mutually agreed and understood between the parties that:

A. Modification

Modifications to this agreement shall only be made mutual consent of both parties, writing, signed and dated prior to any changes becoming effective.

B. Termination

Either party may terminate this instrument at any time before the date of expiration by providing written notice to the other party at least sixty (60) days prior to the effective date of such termination

IV. Approvals by Parties

A. During its meeting on _____, The City of Carthage approved this memorandum.

B. During its meeting on _____, The Carthage Chamber of Commerce approved this memorandum.

IN WITNESS WHEREOF, the parties hereto have executed this memorandum of understanding.

For the City of Carthage

Signature: _____

Date: _____

For The Carthage Chamber of Commerce:

Signature: _____

Date: _____

COUNCIL BILL NO. 23-41

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to enter into a contract with NBC Sports Marketing for advertising tee times, in the City of Carthage Missouri.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE,
JASPER COUNTY, MISSOURI** as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a contract with NBC Sports Marketing for advertising available tee times, a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Public Services

GolfNow: 7580 Golf Channel Drive Orlando, FL 32819	Client (Legal Entity Name):	City of Carthage
	Client's Mailing Address:	2000 Richard Webster Drive Carthage, MO 64836 USA
	Client's Golf Course List: Carthage Municipal Golf Course	

Prepared By:	Jeff Regan	Client's Contact Name:	Tyler Markham
Phone:	(248) 318-7274	Client's Contact Phone:	4172377030
Email:	jeffrey.regan@nbcuni.com	Client's Email:	t.markham@carthagemo.gov

TERM AND RENEWALS: The Initial Term of this Agreement shall be effective as of the last date of the last signature written below (the "Effective Date") and shall expire One (1) Year thereafter and shall be non-cancellable, except as provided herein. **UPON EXPIRATION OF THE INITIAL TERM, THIS AGREEMENT SHALL AUTOMATICALLY RENEW FOR SUCCESSIVE ONE (1) YEAR TERMS UNLESS OTHERWISE TERMINATED BY EITHER PARTY IN WRITING AT LEAST THIRTY (30) DAYS PRIOR TO ANY RENEWAL TERM.**

PRODUCT(S) & SERVICE(S)

Golf Course	Product	Program
Carthage Municipal Golf Course	Platform	GolfNow
Carthage Municipal Golf Course	Platform	EZ TeeOff

TOTAL PAYMENT(S)
Trade Payment Terms

Payment Number: PD2-57609 Golf Course: Carthage Municipal Golf Course Trade Provided: All Days Trade Load Time: 11:00 AM 18 Holes Cart Included Bookable for 1 to 4 Players and allow singles to fill partially booked tee times	Days In Advance to Load: 14 Payment will be effective 90 days after activation of Platform GolfNow Client Share of Trade Time sale price is 50.00 % Trade Time will have a Bookable Window beginning at 10:59 AM
Payment Number: PD2-57610 Golf Course: Carthage Municipal Golf Course Trade Provided: All Days Trade Load Time: 11:30 AM 18 Holes Cart Included Bookable for 1 to 4 Players and allow singles to fill partially booked tee times	Days In Advance to Load: 14 Payment will be effective 90 days after activation of Platform GolfNow Client Share of Trade Time sale price is 50.00 % Trade Time will have a Bookable Window beginning at 10:59 AM

Client: City of Carthage
Client Address: 988 S Country Club Rd
Carthage, MO 64836
USA
Golf Course List: Carthage Municipal Golf Course
Client Contact: Tyler Markham
Client Email: t.markham@carthagemo.gov

Client:

Client hereby authorizes GolfNow to contact Teesnap ("Tee Sheet Vendor") for the purpose of setting up an interface allowing GolfNow's software to access Client's tee time availability and book reservations to Client's tee sheet.

Client Signature: _____ Date: _____

Name of Technical Contact at Course (if different from above): _____

Technical Contact Phone: _____

GolfNow:

GolfNow hereby authorizes Tee Sheet Vendor to interface with GolfNow's software on Client's behalf for the purposes of providing Client's tee time availability to GolfNow and facilitating the booking of reservations to Client's tee sheet. For the avoidance of doubt, this authorization applies only to Client's Golf Courses listed above.

GolfNow Signature: _____ Date: _____

This form will be submitted to Client's Tee Sheet Vendor for interface configuration.

COUNCIL BILL NO. 23-42

ORDINANCE NO. _____

An Ordinance authorizing utility rate changes for electric, water, and wastewater services as requested by the Carthage Water & Electric Plant Board.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: Utility rate changes are hereby authorized for electric, water, and wastewater services effective July 1, 2023, as requested by the Carthage Water & Electric Plant Board in accordance with the schedules which are attached hereto and incorporated herein by reference.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Carthage Water and Electric Plant Board

**CARTHAGE WATER & ELECTRIC PLANT
ELECTRIC RATES
RESIDENTIAL SERVICE**

AVAILABILITY:

This rate is available by contract for single-phase 120/240 volt service to a single family dwelling through one meter for domestic use, and to separate structures on the same parcel of land, so long as these additional structures are not used for commercial purposes.

ENERGY CHARGE:

For all kWh used per month, per kWh	\$0.10256
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MONTHLY AVAILABILITY CHARGE:

Residential Service (single family dwelling)	\$23.60
Residential Service (additional structures)	\$30.60

PURCHASE POWER ADJUSTMENT:

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

SPECIAL FACILITIES CHARGE:

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

PAYMENT:

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth in this rate book.

CONDITIONS OF SERVICE:

Rates do not include franchise fee (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. The use of motors not exceeding five horsepower will be permitted hereunder; provided, however, that motors of one horsepower and over must be connected for 240 volts, and provided further that simultaneous starting of motors totaling over five horsepower will not be permitted except that operation of air conditioners with a nominal manufacturer's rating of up to and including five ton capacity will be permitted under the further provision that not more than five tons (manufacturer's nominal rating) may be started from a single control. Equipment characterized by severe or fluctuating demands will not be permitted under this rate schedule. Service is for the exclusive use of the customer and shall not be resold or shared with others. Carthage Water & Electric Plant maintains sole discretion to determine which services will be billed under this rate.

Effective July 1, 2023

**CARTHAGE WATER & ELECTRIC PLANT
ELECTRIC RATES
GENERAL SERVICE**

ENERGY CHARGE:

For Demand Meters:

For the first 5000 kWh used per month, per kWh	\$0.08458
For all additional kWh used per month, per kWh	\$0.08271

For Non-Demand Meters:

For the first 5000 kWh used per month, per kWh	\$0.10244
For all additional kWh used per month, per kWh	\$0.09937

MONTHLY CUSTOMER CHARGE:

Single-Phase Service	\$33.00
Three-Phase Service	\$100.00

MONTHLY DEMAND CHARGE:

Per kW of billing demand	\$8.70
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PURCHASE POWER ADJUSTMENT:

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

SPECIAL FACILITIES CHARGE:

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

PAYMENT:

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth in this rate book.

CONDITIONS OF SERVICE:

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Billing demand shall be based on the current monthly peak. The above undiscounted rates apply to secondary service. Primary service discounts shall apply to those customers who own their own transformation facilities (see Primary Service schedule and associated Conditions of Service). The General Service rate was developed assuming those customers who do not own their own facilities will be metered on the low side of the transformer and receive no discount. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

Effective July 1, 2023

**CARTHAGE WATER & ELECTRIC PLANT
ELECTRIC RATES
PRIMARY SERVICE**

AVAILABILITY:

The primary rate shall apply to those customers who own their own transformation facilities.

ENERGY CHARGE:

For the first 200,000 of kWh used per month, per kWh	\$0.06856
For all additional kWh used per month, per kWh	\$0.06163

MONTHLY DEMAND CHARGE:

Per kW of billing demand	\$10.00
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MONTHLY CUSTOMER CHARGE:

Single-Phase Service	\$33.00
Three-Phase Service	\$109.00

PURCHASE POWER ADJUSTMENT:

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

SPECIAL FACILITIES CHARGE:

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

PAYMENT:

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth in this rate book.

CONDITIONS OF SERVICE:

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Billing demand shall be based on the current monthly peak. Primary Service rates shall apply to those customers who own their own transformation facilities. Those who do own transformation facilities will be metered on the high side of the transformer and will accordingly be eligible for the Primary Service rates in this tariff. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

Effective July 1, 2023

**CARTHAGE WATER & ELECTRIC PLANT
ELECTRIC RATES
MUNICIPAL GENERAL SERVICE**

ENERGY CHARGE:

For Demand Meters:

For the first 5000 kWh used per month, per kWh	\$0.05921
For all additional kWh used per month, per kWh	\$0.05790

For Non-Demand Meters:

For the first 5000 kWh used per month, per kWh	\$0.07171
For all additional kWh used per month, per kWh	\$0.06956

MONTHLY CUSTOMER CHARGE:

Single-Phase Service	\$23.10
Three-Phase Service	\$70.00

MONTHLY DEMAND CHARGE:

Per kW of billing demand	\$6.09
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PURCHASE POWER ADJUSTMENT:

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

PAYMENT:

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

CONDITIONS OF SERVICE:

Municipal General Service rates are based on General Service rates, discounted 30%. Billing demand shall be based on the current monthly peak. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

Effective July 1, 2023

**CARTHAGE WATER & ELECTRIC PLANT
ELECTRIC RATES
MUNICIPAL STREET LIGHTING & TRAFFIC SIGNALS SERVICE**

ENERGY CHARGE:

All kWh used per month, per kWh	\$0.04362
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MONTHLY CUSTOMER CHARGE:

Single-Phase service	\$16.50
Three-Phase service	\$50.00

PURCHASE POWER ADJUSTMENT:

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

SPECIAL FACILITIES CHARGE:

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

PAYMENT:

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

CONDITIONS OF SERVICE:

Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

Effective July 1, 2023

**CARTHAGE WATER & ELECTRIC PLANT
ELECTRIC RATES
AREA LIGHTING**

AVAILABILITY:

This rate is available to consumers using Carthage Water & Electric Plant's electric service.

UNIT CHARGE:

54 Watt, 60 Watt, 66 Watt, 70 Watt, & 175 MVL Watt fixture, metered, monthly charge	\$4.35
54 Watt, 60 Watt, 66 Watt, 70 Watt, 100 HPS, & 175 MVL Watt fixture, unmetered, monthly charge	\$11.09
100 Watt, 120 Watt, 250 HPS & 400 MVL Watt fixture, metered, monthly charge	\$8.86
100 Watt, 120 Watt, 250 HPS & 400 MVL Watt fixture, unmetered, monthly charge	\$22.09
105 Watt Flood, metered, monthly charge	\$11.48
105 Watt Flood, unmetered, monthly charge	\$15.81
176 Watt & 185 Watt Flood, unmetered, monthly charge	\$18.60
390 Watt Flood, metered, monthly charge	\$14.26
390 Watt Flood, unmetered, monthly charge	\$23.87

POLE INSTALLATION CHARGE:

Installation of new pole when lighting unit requires a new pole.	\$200.00
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PAYMENT:

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

CONDITIONS OF SERVICE:

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service under this schedule provides area lighting using CWEP's standard street lighting or floodlighting fixtures bracket mounted on CWEP-owned or leased poles, tower or fixtures. Said lighting fixtures shall be controlled by CWEP street lighting practices. Ornamental poles or non standard mountings will be provided at customer expense. Service is for the exclusive use of the customer and shall not be resold or shared with others.

Effective July 1, 2023

**CARTHAGE WATER & ELECTRIC PLANT
ELECTRIC RATES
MUNICIPAL AREA LIGHTING**

AVAILABILITY:

This rate is available to City of Carthage departments for area lighting.

UNIT CHARGE:

54 Watt, 60 Watt, 66 Watt, 70 Watt, & 175 MVL Watt fixture, metered, monthly charge @ \$4.35, discounted 30%	\$3.05
54 Watt, 60 Watt, 66 Watt, 70 Watt, 161 Watt, 100 HPS, 150 HPS & 175 MVL Watt, unmetered, monthly charge @ \$11.09, discounted 30%	\$7.76
100 Watt, 120 Watt, metered, monthly charge @ \$8.86, discounted 30%	\$6.20
100 Watt, 120 Watt, 250 HPS & 400 MVL Watt fixture, unmetered, monthly charge @ \$22.09, discounted 30%	\$15.46
105 Watt Flood, metered, monthly charge @ \$11.48 discounted 30%	\$8.04
105 Watt Flood & 109 Watt Flood, unmetered, monthly charge @ \$15.81, discounted 30%	\$11.07
390 Watt Flood, metered, monthly charge @ 14.26, discounted 30%	\$9.98
390 Watt Flood, unmetered, monthly charge @ \$23.87, discounted 30%	\$16.71

POLE INSTALLATION CHARGE:

Installation of new pole when lighting unit requires new pole @ \$200, discounted 30%	\$140.00
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PAYMENT:

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

CONDITIONS OF SERVICE:

Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service under this schedule provides area lighting using CWEP's standard street lighting or floodlighting fixtures bracket mounted on CWEP-owned or leased poles, tower or fixtures. Said lighting fixtures shall be controlled by CWEP street lighting practices. Ornamental poles or non standard mountings will be provided at customer expense. Service is for the exclusive use of the customer and shall not be resold or shared with others.

Effective July 1, 2023

**CARTHAGE WATER & ELECTRIC PLANT
ELECTRIC RATES
SPORTS FIELD LIGHTING AND CORPS OF ENGINEERS
APPROVED FLOOD CONTROL AREAS**

AVAILABILITY:

This rate is available by contract to non-commercial institutions within the city limits of Carthage for Sports Field lighting and Corps of Engineers approved Flood Control areas.

ENERGY CHARGE:

For the first 5000 kWh used per month, per kWh	\$0.08458
For all additional kWh used per month, per kWh	\$0.08271

MONTHLY DEMAND CHARGE:

For all KW of billing demand, per KW	No Charge
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MONTHLY CUSTOMER CHARGE:

Single-Phase service	\$33.00
Three-Phase service	\$100.00

PURCHASE POWER ADJUSTMENT:

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

SPECIAL FACILITIES CHARGE:

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

PAYMENT:

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

CONDITIONS OF SERVICE:

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

Effective July 1, 2023

**CARTHAGE WATER & ELECTRIC PLANT
ELECTRIC RATES
MUNICIPAL SPORTS FIELD LIGHTING**

AVAILABILITY:

This rate is available by contract to City Departments within the city limits of Carthage for Sports Field lighting.

ENERGY CHARGE:

For the first 5000 kWh used per month, per kWh	\$0.05921
For all additional kWh used per month, per kWh	\$0.05790

MONTHLY DEMAND CHARGE:

For all KW of billing demand, per KW	No charge
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MONTHLY CUSTOMER CHARGE:

Single-Phase service	\$23.10
Three-Phase Service	\$70.00

PURCHASE POWER ADJUSTMENT:

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

SPECIAL FACILITIES CHARGE:

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

PAYMENT:

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within of this rate book.

CONDITIONS OF SERVICE:

Municipal Sports Field Lighting rates are based on Sports Field Lighting and Corps of Engineers Approved Flood Area rates, discounted 30%. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

Effective July 1, 2023

**CARTHAGE WATER & ELECTRIC PLANT
ELECTRIC RATES
TEMPORARY ELECTRIC SERVICE, SINGLE PHASE**

AVAILABILITY:

This rate is available for single phase 120/240 volt temporary service for construction or other temporary purposes.

ENERGY CHARGE:

All kWh used per month, per kWh	\$0.22744
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MONTHLY CUSTOMER CHARGE:

Single-Phase service	\$33.00
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SETUP CHARGE:

Temporary electric service setup charge	\$150.00
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PURCHASE POWER ADJUSTMENT:

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

SPECIAL FACILITIES CHARGE:

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

PAYMENT:

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

CONDITIONS OF SERVICE:

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

Effective July 1, 2023

**CARTHAGE WATER & ELECTRIC PLANT
ELECTRIC RATES
TEMPORARY ELECTRIC SERVICE, THREE PHASE SERVICE**

AVAILABILITY:

This rate is available for three phase temporary service for construction or other temporary purposes.

ENERGY CHARGE:

All kWh used per month, per kWh	\$0.08458
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MONTHLY CUSTOMER CHARGE:

Three-Phase service	\$100.00
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DEMAND CHARGE:

Per kW of billing demand	\$10.00
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SETUP CHARGE:

Temporary electric service setup charge is based on actual labor, overhead and material needed to set up service

PURCHASE POWER ADJUSTMENT:

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

SPECIAL FACILITIES CHARGE:

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

PAYMENT:

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

CONDITIONS OF SERVICE:

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

Effective July 1, 2023

**CARTHAGE WATER & ELECTRIC PLANT
ELECTRIC RATES
PARALLEL GENERATION SERVICE**

AVAILABILITY:

This schedule is available for service to customers who generate part, all or more than their requirements, only by special contract stipulating conditions of service and customer interconnection equipment.

NEW RATE:

Power and energy sold to customer shall be billed at the applicable General or Primary Service rates except that the Billing Demand shall be the maximum 15 minute measured demand in the past thirty-six months, adjusted for power factor. Energy delivered to the Department by the customer shall be purchased at a rate per kWh equal to that month's per kWh charge to CWEP for Sikeston Power Plant energy; if there should be no Sikeston energy billing because of plant outage or other reasons, then this rate will be based on the weighted-average energy cost for the month.

MINIMUM MONTHLY BILL:

The minimum bill shall be the Billing Demand.

PAYMENT:

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

CONDITIONS OF SERVICE:

Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

Effective July 1, 1994

**CARTHAGE WATER & ELECTRIC PLANT
ELECTRIC RATES
PURCHASE POWER ADJUSTMENT**

The purpose of this rate is to accurately recover from customers the cost of wholesale electric energy purchased and generated more than the cost forecasted by Carthage Water & Electric Plant in conjunction with electric service rates. The actual cost of wholesale electric energy purchased and generated above the forecasted amount shall be billed as a Purchase Power Adjustment (PPA) determined by multiplying the billed kWh for the current month times a Purchase Power Adjustment Factor (PPAF). The calculation of the PPAF is as follows:

$$\text{PPAF} = A \times 1/(1-B)$$

Where:

PPAF = Purchase Power Adjustment Factor to be made per kWh billed.

A = The amount in cents or fraction thereof by which the average cost of power per kWh paid by the utility to purchase or generate energy during the previous twelve months* for which kWh is billed exceeds or is less than \$0.05346 per kWh.

B = The average percentage of power losses expressed decimally for the previous twelve months** as shown in the production and disposition analysis.

* Beginning Fiscal Year 2024, the calculation for the average cost of power per kWh will be reduced by one month, each month, until the formula represents an average cost of power for the previous six months.

** Beginning Fiscal Year 2024, the calculation for the average percentage of power losses will be reduced by one month, each month, until the formula represents an average loss percentage for the previous six months.

Effective July 1, 2023

**CARTHAGE WATER & ELECTRIC PLANT
WATER RATES
RESIDENTIAL WATER SERVICE**

AVAILABILITY:

This rate is available by contract to residential consumers living in single family dwellings.

NET RATE:

Per Gallon	\$0.00404
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MONTHLY CUSTOMER CHARGE:

The customer charge shall be based on water meter size, as follows:

Residential - up to 2" meter	\$15.60
Residential - 3" to 6" meter	\$50.00
Residential - 10" meter	\$75.00

CUSTOMERS OUTSIDE OF CARTHAGE CITY LIMITS:

A 5% surcharge will apply to residential customers located outside Carthage city limits.

SPECIAL FACILITIES CHARGE:

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

PAYMENT:

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

CONDITIONS OF SERVICE:

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

Effective July 1, 2023

**CARTHAGE WATER & ELECTRIC PLANT
WATER RATES
NON-RESIDENTIAL WATER SERVICE**

AVAILABILITY:

This rate is available by contract to consumers not living in single family dwellings.

NET RATE:

Per Gallon	\$0.00454
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MONTHLY CUSTOMER CHARGE:

The customer charge shall be based on water meter size, as follows:

Non-residential- up to 2" meter	\$31.00
Non-residential - 3" to 6" meter	\$50.00
Non-residential - 10" meter	\$75.00

CUSTOMERS OUTSIDE OF CARTHAGE CITY LIMITS

A 5% surcharge will apply to non-residential customers located outside Carthage city limits.

SPECIAL FACILITIES CHARGE:

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

PAYMENT:

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

CONDITIONS OF SERVICE:

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others without prior written approval from CWEP.

Effective July 1, 2023

**CARTHAGE WATER & ELECTRIC PLANT
WASTEWATER RATES
RESIDENTIAL SERVICE**

APPLICABILITY:

This rate applies to all accounts served by the sanitary wastewater system of the City of Carthage, MO. The rate is based upon consumption of water from the municipal water system with provisions for modifications in those accounts for which the use of municipal water is not a reasonable measure of the use of the wastewater system. For residential users, these rates are based upon the average water consumed during the months of December, January, February, and March. New residential accounts which have not established usage over these four months will be billed their month-to-month water usage until a complete, consecutive four-month billing base is established during the months of December, January, February and March. The definition of residential users, for Wastewater charges only, includes single-family dwellings, multiple-family dwellings, trailer courts, apartment houses and any other residential-type complex.

NET RATE:

Per Gallon, Residential Customers	\$0.00382
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MONTHLY CUSTOMER CHARGE:

The customer charge shall be based on water meter size as follows:

5/8" meter	\$20.50	2" meter	\$27.10
3/4" - 1" meter	\$22.30	3" to 6" meter	\$50.00
1 1/2" meter	\$24.70	10" meter	\$75.00

CUSTOMERS OUTSIDE OF CARTHAGE CITY LIMITS

A 5% surcharge will apply to non-residential customers located outside Carthage city limits.

SPECIAL FACILITIES CHARGE:

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

PAYMENT:

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

CONDITIONS OF SERVICE:

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

For customers not using CWEP water, but using the wastewater service, monthly fees are as follows:

Up to 1,500 sq ft dwelling	\$29.17
1,500 to 2,500 sq ft dwelling	\$37.23
Over 2,500 sq ft dwelling	\$43.27

Effective July 1, 2023

**CARTHAGE WATER & ELECTRIC PLANT
WASTEWATER RATES
NON-RESIDENTIAL CUSTOMERS**

APPLICABILITY:

This rate applies to non-residential accounts served by the sanitary wastewater system of the City of Carthage, MO. For all non-residential usage, these rates are based upon actual month-to-month water consumption.

NET RATE:

Per Gallon, Non-Residential Customer \$0.00425

MONTHLY CUSTOMER CHARGE:

The customer charge shall be based on water meter size as follows:

Up to 2" meter	\$27.10
3" to 6" meter	\$50.00
10" meter	\$75.00

CUSTOMERS OUTSIDE OF CARTHAGE CITY LIMITS

A 5% surcharge will apply to non-residential customers located outside Carthage city limits.

SPECIAL FACILITIES CHARGE:

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

EXTRA STRENGTH CHARGES (IF APPLICABLE):

Extra strength sewage charges may also be applicable as determined by the sampled strength of the discharge.

PAYMENT:

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

CONDITIONS OF SERVICE:

Rates do not include any franchise fees (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

PERMITS REQUIRED:

Service under this tariff may be subject to issuance of a wastewater permit pursuant to City Ordinance #6002.

Effective July 1, 2023

**CARTHAGE WATER & ELECTRIC PLANT
PAYMENT IN LIEU OF TAX**

APPLICATION:

This rider shall apply to all Electric, Water and Wastewater billings to customers located within the City of Carthage except for City or City department accounts.

RATE:

Charge amount shall be 3.5% of the applicable service charges. Such payment in lieu of tax shall not exceed \$100 per month, per metered account.

Effective January 1, 1994

CARTHAGE WATER & ELECTRIC PLANT SERVICE CHARGES

SERVICE PERFORMED:

Service - Connect Fee	\$30.00
Electric Service - Disconnect - at the pole	\$130.00
Electric Service - Reinstate - at the pole	\$130.00
Electric Service - Disconnect - at the pole - after hours	\$210.00
Electric Service - Reinstate - at the pole - after hours	\$210.00
Service - Non-Payment Reinstate - during office hours	\$40.00
Service call due to Meter Tampering	\$100.00
Service charge for return check	\$25.00
Set portable watthour meter	\$30.00

WATER AND WASTEWATER SERVICES

1" Service:	Tap only by CWEP personnel. CWEP provides contractor with meter, meter pit, meter lid, top shutoff, check valve and meter adaptors.	Charge based on actual labor, overhead and material at time of installation, on a per-connection basis.
2" Service:	Tap only by CWEP personnel. CWEP provides contractor with meter, meter pit, meter lid, top shutoff, check valve and meter adaptors.	Charge based on actual labor, overhead and material at time of installation, on a per-connection basis.
All other services (including hybrid and non-standard services)		Charge based on actual labor, overhead and material at time of installation, on a per-connection basis.
Temporary Meters:	Deposit: \$1,000.00 Fee for CWEP to set meter: \$50.00 Deposit will be refunded if meter is returned in proper working order. Any damage will result in the cost of any replacement parts deducted from the deposit up to the entire amount of the deposit.	
Frontage Fee:	Water: \$50 per foot of water service available. Wastewater: \$50 per foot of wastewater service available.	

Effective July 1, 2023

COUNCIL BILL NO. 23-43

ORDINANCE NO. _____

An Ordinance adopting the budget of the City of Carthage, Missouri for the Fiscal Year 2023-2024, in the City of Carthage, Missouri.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE,
JASPER COUNTY, MISSOURI** as follows:

SECTION I: The budget of the City of Carthage, Missouri for Fiscal Year 2023-2024, a copy of which is attached hereto and incorporated herein, is hereby adopted.

SECTION II: All amounts specified in said budget are hereby appropriated for said use.

SECTION III: This Ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Budget Committee

CITY OF CARTHAGE FISCAL 2023-2024 BUDGET

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2022-2023 Budget
City of Carthage, Missouri
July 1, 2023 – June 30, 2024

Mayor and City Council Dan
Rife

City Council

Chris Taylor, Ward I

Brandi Ensor, Ward I

David Armstrong, Ward II

Trudy Blankenship, Ward II

Terri Heckmaster, Ward III

Robin D Blair, Ward III

Alan Snow, Ward IV

Ed Hardesty, Ward IV

Tiffany Cossey, Ward V

Mark Eliff, Ward V

City Staff

City Administrator, Greg Dagnan

Assistant City Administrator, Traci Cox

City Clerk, Miranda Deal

City Attorney, Nate Dally

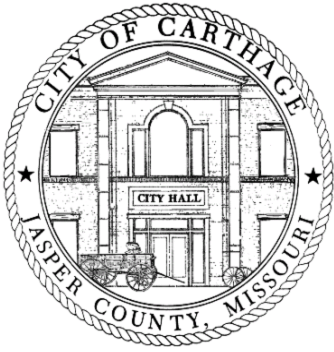
Municipal Judge, Jeremy

Workman Police Chief, Bill

Hawkins Fire Chief, Ryan Huntley.

Public Works Director, Zeb Carney

Parks and Rec. Director, Abi Almindinger



The City of Carthage
America's Maple Leaf City

June 9th, 2023

The Honorable Dan Rife, Mayor
Members of the City Council
City of Carthage
326 Grant Street
Carthage, Missouri 64836

Mayor and City Council Members:

I wanted to share with you the recommended Annual Operating and Capital Budget for the City of Carthage for the Fiscal Year starting July 1, 2023, and ending June 30, 2024, as discussed during the Budget Ways & Means Committee budget hearings.

This final document reflects the changes approved by the Budget Ways & Means Committee and is being presented in accordance with the requirements of Article VII of the Home Rule Charter for the City of Carthage and Section 2.161 of the Carthage Code of Ordinances for your consideration.

Adopting and monitoring the budget is crucial for ensuring the financial stability of our city. The budget process allows us to balance the community's needs with the available resources. It is important to note that the budget does not mandate spending but provides the authority to do so.

2024 BUDGET OVERVIEW

In the previous fiscal year, we faced challenges such as high fuel prices, inflation, and supply chain issues, which led to increased costs in salaries, benefits, supplies, and services. However, we were able to leverage government funding from the American Rescue Plan Act (ARPA) in FY 2023. In the upcoming fiscal year, we will not have the advantage of ARPA funding, but we still face the same economic obstacles. We are continuing the work that we started in FY 2023 to update the comprehensive plan and to establish solid budget goals based on agreed-upon priorities.

BUDGET SUMMARY

The Budget Committee and Council have communicated the following policy issues to department heads and agencies regarding expenditures for fiscal year 2024:

Expenditures:

- Department Heads were asked to preserve core services; limit their capital expenses to special tax funds such as the Capital Improvements Sales Tax, the Parks Storm water Tax, Fire Sales Tax, etc. in order to limit the capital funding that would be expended from the general fund. They were also asked to increase their supplies and services line item by no more than 7.5%, which was the CPI at the time of the budget meetings.

- All budget submissions were reviewed considering changes in appropriate inflationary indexes and overall economic conditions with a proposed 2% projected increase in revenue.
- The 5-year personnel plan was considered, with a focus toward an increase in fire department staff and code enforcement staff.

CONCLUSION

Despite the economic challenges, our city continues to provide the necessary infrastructure for a thriving community. We are also collaborating with economic development partners to create more opportunities for our citizens. Public safety and infrastructure remain a priority, enhancing the overall quality of life in Carthage. Overall, we are making progress towards our goals as we prioritize the well-being of our citizens.

The 2023-2024 Budget addresses the need for quality public services and presents a responsible plan to achieve the City's goals. It sets a course for the future, ensuring a stronger position for Carthage in the years to come. Considering everything that we accomplished during FY 2023, I could not be more excited about the future of our city and that I am able to be a part of it.

I would like to express my appreciation to Mayor Dan Rife, the Budget Ways & Means Chairman and Committee, the Council, and the Department Heads for their dedicated efforts in making this budget year a success.

Respectfully submitted,

Greg Dagnan
City Administrator

Overall Goals and Priorities for Establishing Fiscal 2024

Budget

The City allocates limited resources to programs and services through the budget process. A budget is a document that sets forth the financial plan the City will follow in providing services to its citizens in any given year. It contains guidelines for normal operations as well as capital improvements to benefit the future of the City. Primary among the responsibilities that the City has to its citizens is the care of public funds and wise management of government finances while providing for the adequate funding of the services desired by the public and the maintenance of public facilities. The budget is also an instrument whereby basic policies of the City can be presented along with their impact on services and operations. Further, the budget is used to monitor operations and assist its Department Heads in performing their directives. Finally, the budget is the device that communicates to its readers the direction the City will follow in the future. As a result, it is one of the most important activities undertaken by the City. As the focal point for key resource decisions, the budget process is a powerful tool. The quality of decisions resulting from the budget process and the level of their acceptance depends on the characteristics of the budget process that is used.

Unlike private entities, there are no “bottom line” profit figures that assess the financial performance of the City, nor are there any authoritative standards by which City officials can judge themselves. Instead, City Council and management work together to set goals and objectives that measure the performance and effectiveness of municipal programs and services.

The mission of the budget process is to help decision makers make informed choices about the provision of services and capital assets and to promote stakeholder participation in the process. The principles of the Budget Process are: 1). Establish Broad Goals to Guide Government Decision Making. 2). Develop Approaches to Achieve Goals. 3). Develop a Budget Consistent with Approaches to Achieve Goals. 4). Evaluate Performance and Make Adjustments.

Vision

Carthage is a prosperous city of opportunity -- a great place to raise a family and a vibrant destination that maintains its historical character while welcoming the future.

Mission Statement

The mission of the City of Carthage is to provide and maintain essential, quality public services that meet the collective basic needs of our residents in a cost effective, responsive, and professional manner given the changing needs and resources available and to identify and seize opportunities for a higher quality of life, while protecting our legacy and maintaining our historical sense of community values.

Budget

As provided in the Code of Carthage, The budget shall provide a complete financial plan for City funds and activities for the ensuing fiscal year. Additionally, the City of Carthage shall annually adopt a balanced budget. A balanced budget is where a fund’s expenditures are less than or equal to revenues and available

fund balances. Any year-end operating excess of revenues and other sources over expenditures and other uses in a fund will revert to the appropriate fund balance for use in maintaining fund balance levels set by policy and be available for appropriation by the Council.

Each city official has met with The City Administrator and the Asst. City Administrator to discuss budget goals for FY 2024. The **overall goals and priorities** for the Fiscal 2024 Budget year are:

- To continue to deliver quality and efficient services residents expect from the City of Carthage conditioned upon adequate resources available to the City.
 - To the greatest extent possible, efforts shall be made to maximize the effective use of the limited resources available to the City.
 - To provide budgetary control through accurate tracking of expenditures against budget projections and take any corrective action as necessary.
 - **Priority** will be given to those items necessary to **maintain core service levels**. Funding for expanded services and new programs will be considered after existing services are adequately funded.
 - The Budget shall provide for adequate **maintenance of capital plant and equipment** and for their orderly replacement.
 - To the greatest extent possible, the budget shall be structured to provide City employees with a safe and pleasant work environment, **adequate compensation** including analysis of the impact the changes to Missouri's minimum wage, and the proper tools to accomplish the tasks assigned to them. Staff will continue to monitor the implementation items adopted from the Compensation Study approved in Fiscal 2021 and prepare for the implementation of a 3 % minimum COLA and a 2% STEP increase for the fiscal year
 - Staff shall continue to monitor the current **level of benefits** associated with compensation to determine if changes are warranted due to the current financial situation including modification of the wellness program.
 - **Avoid** "Feast and Famine" budgetary actions which allow some City operations to thrive while others fail in their public mission.
 - Using Opengov software to design the **Budget Document** and procedures that are useful to the Mayor, Council, Department Heads and the public.
 - Provide in the **Budget Document** sufficient information to clearly **communicate** to the public the uses to which public funds are being put.
 - In fiscal 2024, city officials who are tasked with creating a budget were given the following goals.
 - Make use to the McCune Brooks Foundation funding for implementation of applicable parts of the Parks Master Plan.
 - Spend or allocate all money in "special tax funds" first, spending money from the general fund last.
 - Making the 5-year capital plan realistic, including projects than can/will need to be completed in the next 5 years.
 - A personnel priority to add three firefighters and one code enforcement official.
 - Make use of the 5-year personnel plan, created by the city department heads to provided planned staff growth.
 - Reevaluate the Cost Recovery model in implemented by council, primarily regarding parks
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- Evaluate the future of degrading buildings in the city, to include the pool and pool house, the pro-shop, Carl Lewton Stadium and perhaps others.
 - To allocate all use tax money and use this money before using general budget dollars to be appropriated pursuant to information related to voters (40%/30%/30%).
 - To publicly communicate to voters how special tax funds (such as the use tax), have been allocated and spent.
 - To create, foster and promote an environment conducive to attracting, expanding and retaining business and industry; promoting economic vitality and diversifying the City's tax base, and improving the overall quality of life for the citizens of Carthage. Preference and focus to be placed on development and infrastructure needs including housing concerns.
 - Review of Annexation issues to provide a rational, consistent and objective methodology for making annexation decisions when seeking to annex property within the City's development area.

Revenues

Current on-going revenues will be sufficient to support current on-going operating expenditures to as great an extent as possible.

- The City will seek to **avoid** dependence on temporary or unstable revenues to fund conventional City services.
- The City will seek to **avoid** dependence on state/federal revenues to fund ongoing conventional City services.
- General Fund **services** should be supported by taxes and user fees to the extent appropriate for the character of the service and its user.
- **Revenue estimates** will be based on the following factors:
 - Legislative action
 - Consultation with departments directly involved in raising certain revenues
 - Review of revenue history
 - Economic trends (both locally and nationally)
 - Current indexes (both locally and nationally)
 - Grant funds or similar contractual revenue of a temporary nature will be budgeted only if they are committed at the time of the preliminary budget. Otherwise, separate appropriations will be made during the year as grants are awarded or contracts made.

Expenditures

- All budget submissions will be reviewed in light of changes in appropriate inflationary indexes and the overall economic conditions.

Capital Improvements Program

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- The City prepares a five year Capital Improvements Program (CIP), updated annually, including projects and equipment for all funds. This program was funded annually through either unreserved fund-balance funds, or on-going revenues from all applicable funds. There is now a dedicated funding mechanism for appropriate capital projects through the renewal of the one-half cent Capital Improvements Sales Tax. The vote to renew allocated 100% to City capital projects. Additionally, the Parks/Storm Water Sales Tax was increased and extended in 2015 to allow for 40% of collections to go directly to the Library and 60% to the City. The City's portion will go to paying off the remaining debt service on the Library Expansion Issue and to Parks and Storm Water projects. Staff will recommend distribution between Parks and Storm Water projects established on a priority basis. The CIP is considered by the City Council at the same date as the annual operating fund budgets. The budget year projects are included in the annual budget of the specific department.

Evaluation criteria that are used to consider and prioritized projects for funding are:

- The project's need to meet legal mandates (Federal, State, and Local).
- The project's impact on health and safety issues.
- The project's meeting a current deficiency.
- The impact of the project's deferral.
- Conformance to adopted plans.
- Neighborhood development impact.
- Impact on quality of life (environmental, aesthetic, and social effects).
- Economic development impacts.
- Relationship to other projects.

Investments

- The primary objective of the City's investment activities is the preservation of capital and the protection of investment principal. Diversification and yield compromises are required so that potential losses on individual securities do not exceed other investment-generated income.
- Investments shall be made to provide sufficient liquidity to meet the funding needs of the City as they arise. Liquidity is defined as the capability to convert cash, when required, without adversely affecting principal or interest.
- Cash assets shall be managed to produce the highest return available consistent with safety and liquidity. The market average rate of return shall be the net investment earnings objective.
- The investment officer shall competitively bid all investments in conjunction with the bidding of banking services.

Debt Policy

- When considered necessary, long-term debt may be used to provide for capital acquisitions and construction. Long-term debt will not be used to fund operating expenses except in extraordinary circumstances as authorized by the City Council.
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- The City will evaluate the issuance of any debt instrument in view of its long range Capital Improvements Program on projects that are more than routine and when project cash requirements exceed normal cash flow (pay as you go) payment.
 - The City will evaluate issuing debt instruments on a case by case basis with an analysis of its impact on the City's overall financial position.
 - The City's preference for the issuance of debt would be revenue bonds, special assessment bonds or other self-supporting bonds rather than General Obligation Bonds which are supported entirely by property taxes.
 - The maturity date of any issue will not exceed the reasonable expected useful life of the project so financed.
 - Inter-fund loans may be provided at interest rates determined by current outside investments. Such loans should be paid back based on a schedule approved by the City Council.
 - The City will evaluate the use of **Lease Purchasing** based on the length of the useful life of the asset, interest costs and the duration of the payment schedule.
 - City staff and the City's financial advisor monitor the municipal bond market for opportunities to obtain interest savings by **refunding** outstanding debt. As a general rule, the net present value savings of a particular refunding should be in the range of 3-5% of the refunded maturities for further consideration.

Budgetary Fund Balance Policy

It is essential that governments maintain adequate levels of **fund balance** to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures), to provide sufficient cash flow to meet operating needs and to ensure stable tax rates. The City must meet these financial obligations year-round, which would be difficult, if not impossible, without maintaining a certain minimum fund balance due to the cyclical nature of revenues, expenditures, and capital projects. **Fund Balances** are the foundation of financial flexibility. **Fund Balances** provide a government with options to provide a financial base sufficient to sustain municipal services, which maintain the social well-being and physical conditions of the City, the ability to withstand local and regional economic trauma, to adjust to changes in service requirements of the City, and to respond to other changes as they affect the community. Additionally, suitable fund balance levels permit a city to maintain an appropriate credit rating in the financial community and assure taxpayers that city government is maintained in sound fiscal condition. The City will maintain cumulative fund balances to provide counter-cyclical balance, to protect the City from unforeseen contingencies and to allow an accumulation of resources to finance foreseeable general governmental capital projects. The objective of the fund balance policy is not to hold resources solely as a source of interest revenue, but rather to provide adequate resources for cash flow and contingency purposes, while maintaining reasonable tax rates and charges for services. Fund balances shall be adequate to handle unexpected decreases in revenues plus extraordinary unbudgeted expenditures and unforeseen circumstances. These funds may be used at the City's discretion to address situations such as, temporary cash flow shortages, emergencies, unanticipated economic downturns, and one-time opportunities.

- Annual budgets for the General Fund have used portions of the unassigned fund balance for capital projects and acquisitions. City staff went through an exercise of determining the appropriate level of the Unassigned Fund Balance in the General Fund as outlined in the GFOA's Recommended
-

Practice. The analysis indicated the City had a moderate to high level of risk to retain through reserves. The Budget Ways & Means Committee therefore recommends an Unassigned Fund Balance in the General Fund of 35% of expenditures, as a minimum.

- The General Fund's Unassigned Fund Balance will be calculated based on the adopted annual operating budget. These funds will be used to avoid cash flow interruptions, generate interest income, reduce need for short term borrowing, cover unforeseen catastrophes and assist in maintaining what is considered an investment grade bond rating capacity, in addition to possibly supplement on-going revenues and expenditures where warranted.
- For Fiscal 2024 the Committee recommends spendable fund balances be set at a level commensurate with maintaining core services and personnel levels as specified above for other than General Fund purposes.
- Any set aside projects will be in addition to these amounts.

Annual Audit

Section 3.8 of the Charter of the City of Carthage states the Council shall provide for an independent audit of all City accounts at least annually. An annual audit shall be performed by an **independent** accounting firm which will issue an official opinion on the annual financial statements with a management letter detailing areas that could be improved. The product, or results, of an audit is a report of how appropriately an organization's financial statements depict its financial condition and results of its operations. Bondholders, outside creditors and the taxpaying citizen are interested in having an audit as additional assurance of the reliability of the financial statements. These individuals can rely on the auditor's opinion that the statements are fairly presented in accordance with generally accepted accounting principles (GAAP) on a consistent basis. As the budget is a complete financial plan for City funds and activities for the ensuing fiscal year, the Audit concludes the yearly budget process. Bondholders, outside creditors and the taxpaying citizen are interested in having an audit as additional assurance of the reliability of the financial statements. These individuals can rely on the auditor's opinion that the statements are fairly presented in accordance with generally accepted accounting principles on a consistent basis. The auditors must be a **CPA** firm that has the breadth and depth of staff to conduct the City's audit in accordance with generally accepted auditing standards and contractual requirements. Section 105.145 of the Revised Statutes of Missouri (RSMo) requires all municipalities to file an annual financial report with the State Auditor's office.

Budgetary Controls

The City shall maintain a budgetary control system to ensure adherence to the adopted budget and associated appropriations. Monthly **reports** shall be provided comparing actual revenues and expenditures to budgeted amounts. The legal level for expenditure control is the Fund level. Each Department Head is responsible for the budget in their respective departments. In order to enhance the ability to successfully execute the budget, achieve long-range goals, facilitate achievement of programmatic, financial goals, and promote budgetary compliance, the Level-of-Control for administration of the Budget is established at the category level. Within the General Fund the Budget Officer is authorized to transfer budgeted amounts between categories and departments within operating funds provided such **transfers** do not alter total expenditures approved by the City Council for the Fund. Any increase in appropriation at the fund level,

whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among departments, shall require the approval of the City Council. Such amendment shall be provided by formal action of the City Council.

GENERAL FUND

GENERAL REVENUE FUND

The General Fund is the City's primary tax supported operations fund. It is used to account for revenues and expenditures for General Administration, Police & Transportation, Fire & Emergency Management, Public Services, Parks & Recreation and Central Municipal Activities.

BUDGET SUMMARY

GENERAL FUND

Projected Beginning Fund Balance 7/01/2023	\$ 6,581,578	
Projected Income	14,003,205	
Reserved Fund Balance	-3,905,447	
Funds Available		16,679,336
Approved Expenditures	-14,721,243	
Income and Balance over/(under) Expenditures	*	1,958,093
Projected Fund Balance 6/30/2024 *		<u><u>\$5,863,540</u></u>
*		

AUTHORIZED PERSONNEL	Full Time	Part Time/Seasonal
	110	48

BUDGET HIGHLIGHTS

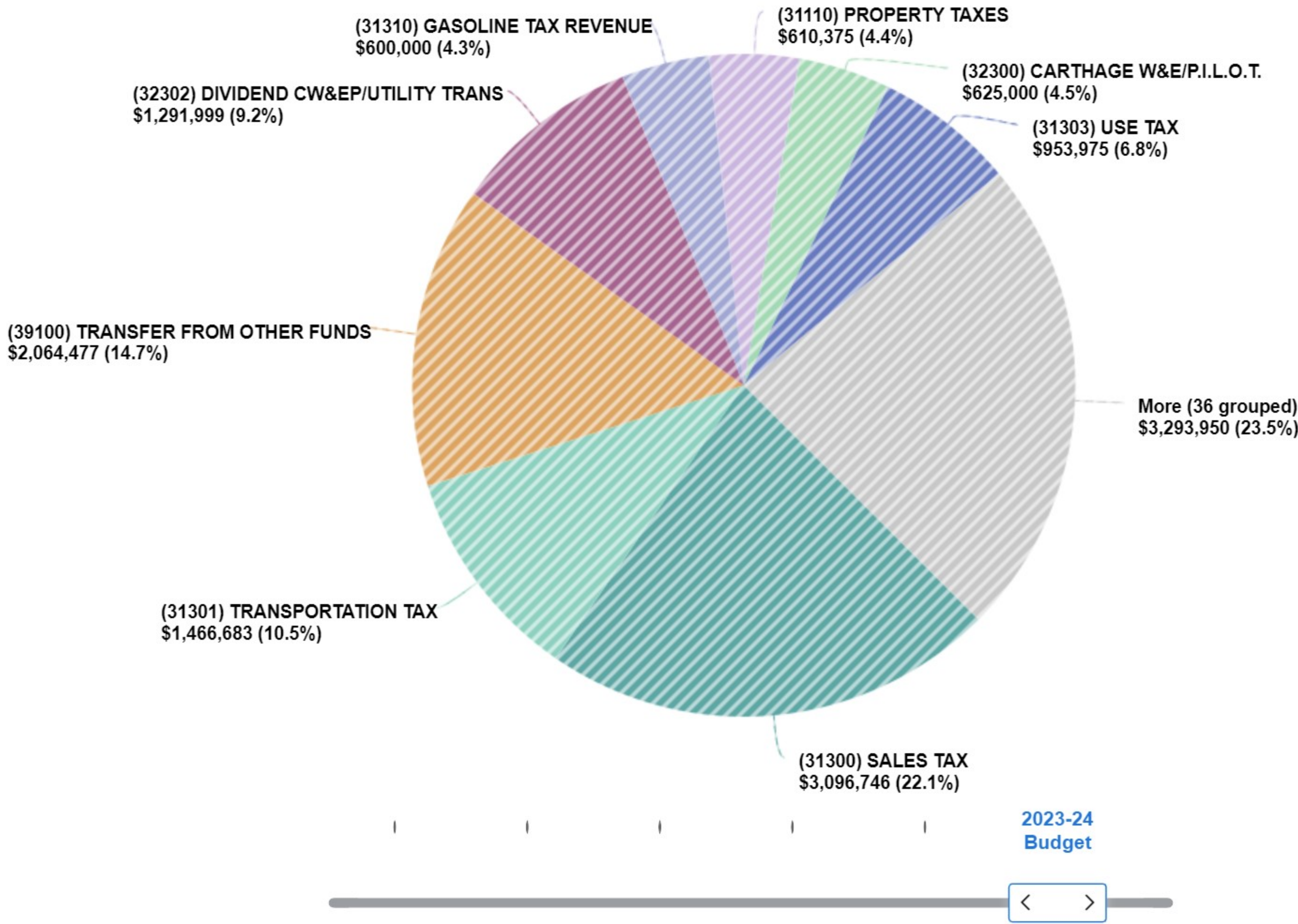
Individual departmental highlights are detailed on the following pages. The General Fund Budget will allow all departments to provide service levels at approximately the same level as the previous fiscal year. Based on the Budget Ways & Means Committee budget work for Fiscal 2024, the projected ending fund balance for the General Fund will change to approximately \$5,863,540. This amount includes the thirty-five (35%) percent operating reserves for emergencies of other approved expenditures pursuant to Policy. Additionally, expenditures exceed revenues by approximately \$718,038. Capital expenditures account for approximately \$3,562,823 and are essentially funded through the Capital Improvements Tax.

For the 1995 fiscal year, a policy was established to maintain a minimum fund balance equal to 33.33% of the General Fund annual operating expenditures excluding capital improvements. In Fiscal year 2000, the Budget Ways & Means Committee revised that amount to a recommended 25% which was approved by the Council with the adoption of the budget. In December, 2018, the City developed a more detailed fund balance policy based on The Government Finance Officers Association's Recommended Practices "Risk Analysis". As a result, the recommended review indicated a reserved fund balance level of 35%. The Budget Ways & Means Committee adopted a 35% reserve level which is incorporated and recommended with the adoption of this budget.

[NEW] Budget to Actuals Report



Visualization



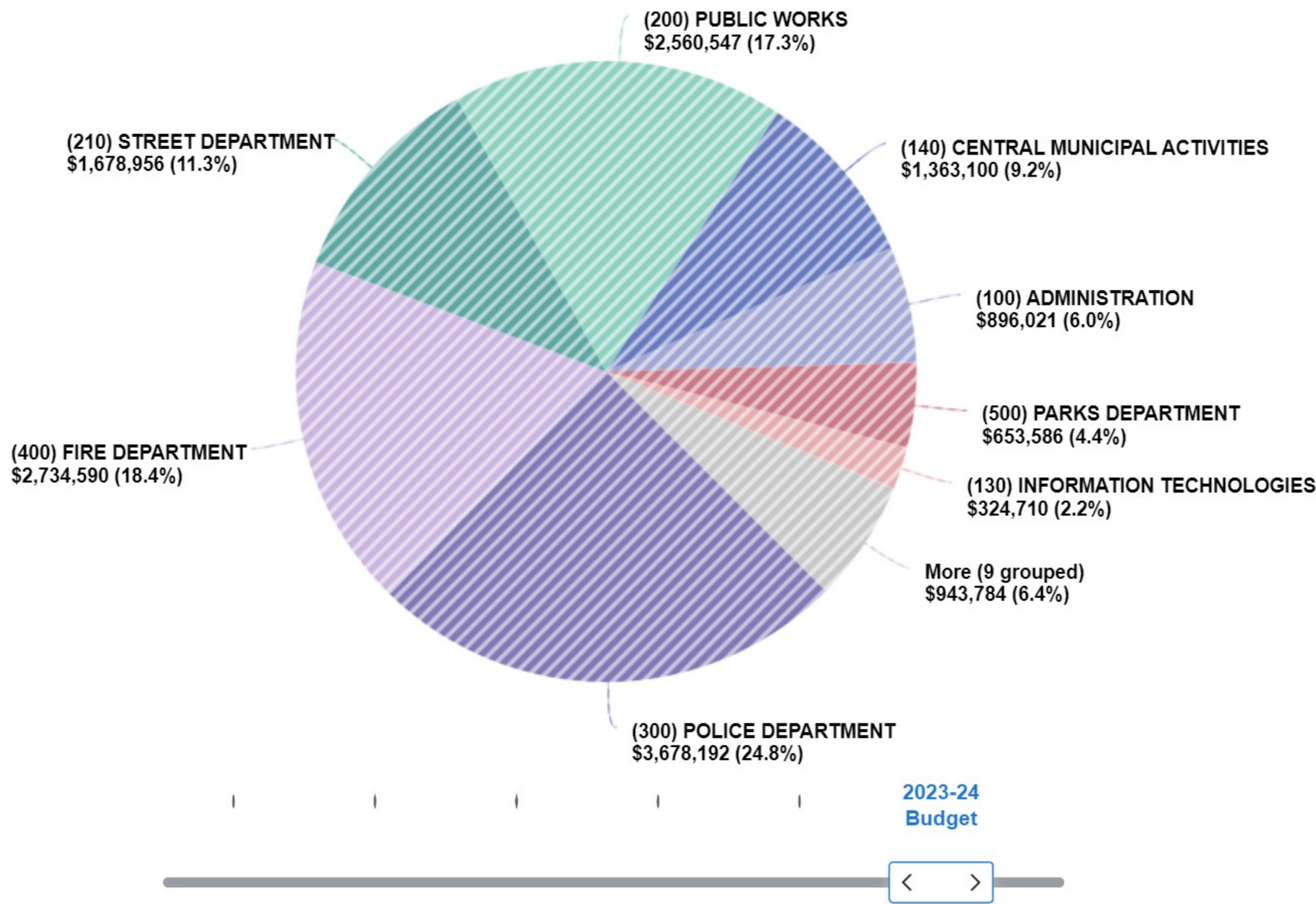
Sort **Large to Small**

- (31300) SALES TAX
- (31301) TRANSPORTATION TAX
- (39100) TRANSFER FROM OTHER FUNDS
- (32302) DIVIDEND CW&EP/UTILITY TRANS
- (31310) GASOLINE TAX REVENUE
- (31110) PROPERTY TAXES
- (32300) CARTHAGE W&E/P.I.L.O.T.
- (31303) USE TAX
- More (36 grouped)

Show More

[NEW] Budget to Actuals Report

Visualization



Sort **Large to Small**

- (300) POLICE DEPARTMENT
- (400) FIRE DEPARTMENT
- (210) STREET DEPARTMENT
- (200) PUBLIC WORKS
- (140) CENTRAL MUNICIPAL ACTIVITIES
- (100) ADMINISTRATION
- (500) PARKS DEPARTMENT
- (130) INFORMATION TECHNOLOGIES
- More (9 grouped)

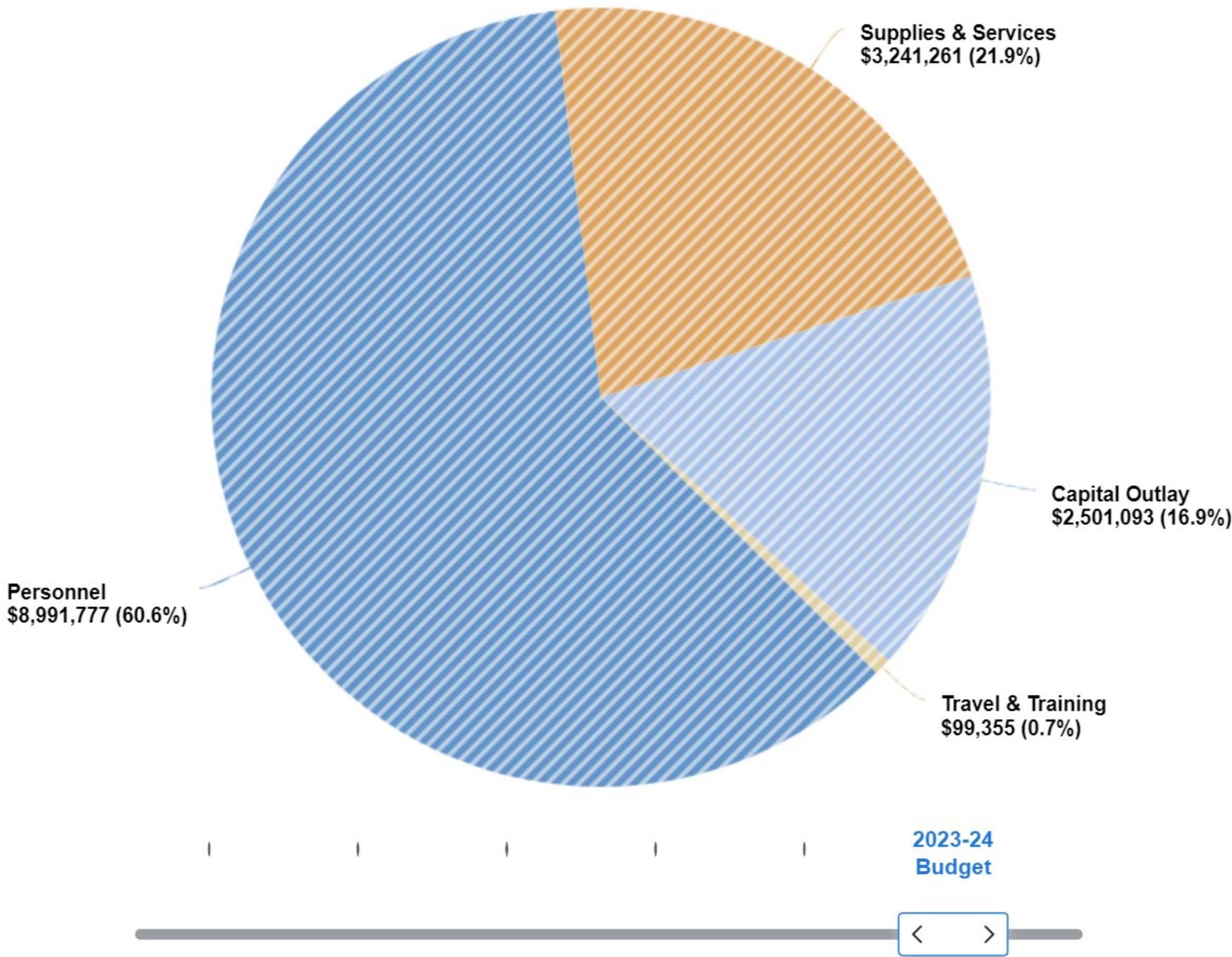
[NEW] Budget to Actuals Report

Visualization



Sort **Large to Small**

- Personnel
- Supplies & Services
- Capital Outlay
- Travel & Training



GENERAL
REVENUE FUND
DEPARTMENTAL
EXPENDITURES

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
General Fund Revenue	\$ 10,767,145	\$ 11,892,511	\$ 12,862,380	\$ 14,003,205
110-000-100000-31110 - PROPERTY TAXES	608,553	605,707	616,398	610,375
110-000-100000-31120 - INTANGIBLE TAX	1,852	100	101	100
110-000-100000-31300 - SALES TAX	2,945,631	2,728,601	3,036,026	3,096,746
110-000-100000-31301 - TRANSPORTATION TAX	1,393,931	1,301,649	1,437,924	1,466,683
110-000-100000-31303 - USE TAX	581,714	704,295	935,270	953,975
110-000-100000-31304 - MARIJUANA SALES TAX	-	-	-	50,000
110-000-100000-31310 - GASOLINE TAX REVENUE	630,461	600,000	720,741	600,000
110-000-100000-31311 - CIGARETTE TAX	45,948	43,000	44,886	44,000
110-000-100000-31313 - FIRE DISTRICT TAXES	408,517	400,000	444,000	410,000
110-000-100000-31821 - MGE GAS SERVICE FRANCHISE	278,391	212,000	321,082	275,000
110-000-100000-31822 - TELEPHONE FRANCHISES - ALL	121,848	120,000	116,089	112,000
110-000-100000-31823 - CABLE FRANCHISE	40,678	39,000	35,745	31,000
110-000-100000-32100 - OCCUPATION LICENSES	138,044	121,000	141,620	130,000
110-000-100000-32200 - OTHER LICENSES & PERMITS	137,669	79,171	82,649	79,000
110-000-100000-32300 - CARTHAGE W&E/P.I.L.O.T.	616,118	585,000	674,261	625,000
110-000-100000-32302 - DIVIDEND CW&EP/UTILITY TRANS	1,180,934	1,254,455	1,248,323	1,291,999
110-000-100000-33003 - EMERGENCY MANAGEMENT GRANT	41,299	49,268	43,145	20,000
110-000-100000-33400 - GRANT / STATE	-	90,000	25,965	1,482,000
110-000-100000-33401 - POLICE DEPARTMENT SRO	65,705		175,556	85,000
110-000-100000-33405 - POLICE DEPT MISC REVENUES	2,676	15,215	2,329	2,300
110-000-100000-33406 - SCHOOL CROSSING GUARDS	7,962	10,000	6,540	7,000
110-000-100000-33407 - PARKING FINES	343	100	695	100
110-000-100000-33410 - TAXI GRANT & FARES	71,822	69,456	72,297	40,000
110-000-100000-34001 - OILING & REPAIRING STREETS	97,920	123,000	73,482	75,000
110-000-100000-34002 - PUBLIC WORKS FEES MISC	235	400	1,283	700
110-000-100000-34110 - MUNICIPAL COURT FINES	318,904	300,000	297,373	300,000
110-000-100000-34113 - POLICE TRAINING FINES	4,167	4,000	4,167	4,000
110-000-100000-34115 - DOMESTIC VIOLENCE FINE	4,636	1,000	6,941	4,600
110-000-100000-34130 - ZONING APPLICATIONS	600	500	900	500
110-000-100000-34732 - RENTAL/SHELTER	4,215	3,200	3,636	3,500
110-000-100000-34733 - RENTAL/SPORTS FACILITIES	430	-	2,830	2,000
110-000-100000-34734 - LIME SCOOTER REVENUE	-	-	2,812	2,500
110-000-100000-34750 - MEMORIAL HALL RENTS	46,570	50,000	48,088	48,000
110-000-100000-34760 - MEMORIAL HALL SIGN RENTAL	630	450	360	350
110-000-100000-34780 - CIVIL WAR WALK-INS	5,931	5,500	5,370	5,300
110-000-100000-34790 - CIVIL WAR SOUVENIRS	11,373	10,000	10,382	10,000
110-000-100000-35520 - COLLECTION FEES	-	-	-	-
110-000-100000-36110 - INTEREST INCOME	25,358	7,000	138,720	50,000
110-000-100000-36111 - INVESTMENT INTEREST/DIV/FEES	-	-	-	-
110-000-100000-36400 - DONATIONS	-	-	-	-
110-000-100000-36401 - GRANT - GOLF COURSE CAP IMP	6,000	-	-	-
110-000-100000-39100 - TRANSFER FROM OTHER FUNDS	597,341	2,059,444	2,059,444	2,064,477
110-000-100000-39210 - SALE OF CITY ASSETS	-	-	-	-
110-000-100000-39600 - MISCELLANEOUS REVENUES	43,052	300,000	24,950	20,000
110-000-100000-39602 - LEASE PROCEEDS MISC	279,685	-	-	-

ADMINISTRATION

The Administration Department consists of the Mayor, City Administrator and City Clerk's office.

EXPENDITURE SUMMARY

Total Expenditures	\$896,021
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AUTHORIZED PERSONNEL		Full Time	Part Time
Elected Officials		11	0
Staff		6	0
Elected Officials		Staff	
Mayor	(1)	City Administrator	(1)
Council Member Ward I	(2)	Assistant City Administrator	(1)
Council Member Ward II	(2)	City Clerk	(1)
Council Member Ward III	(2)	HR Coordinator/Payroll Clerk	(1)
Council Member Ward IV	(2)	Deputy City Clerk	(1)
Council Member Ward V	(2)	Administrative Assistant	(1)

BUDGET HIGHLIGHTS

The budget for Administration is approximately \$182,774 or 26% higher than Fiscal 2023. Budgeted personnel costs increased \$53,249 or 45.12% due to increased expenses associated with the implementation of the McGrath Salary & Compensation Study. Building expenses have been increased due to outsourcing cleaning services instead of utilizing Memorial Hall staff.

Capital Outlay requests totaled \$126,000 in the Administration budget for Fiscal Year 2024. Capital highlights include updating fire system at City Hall (\$15,000), a new vehicle for the City Administrator (\$47,000), Council Chamber remodeling and painting (\$40,000), remodeling of offices (\$10,000), and new cabinetry in the vault in basement (\$3,500).

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Administration Revenue	\$ 690,162	\$ 704,903	\$ 711,989	\$ 896,021
110-100-100000-41000 - SALARIES	408,739	402,483	402,483	445,311
110-100-100000-41050 - COMMISSION			-	-
110-100-100000-41300 - SALARIES OVERTIME		-	-	-
110-100-100000-42100 - HEALTH INSURANCE	62,841	60,072	60,072	69,109
110-100-100000-42200 - FICA	29,250	30,790	30,790	34,066
110-100-100000-42300 - PENSION PLAN	62,506	56,099	56,099	63,489
110-100-100000-42600 - WORKER'S COMPENSATION	779	885	885	980
110-100-100000-42900 - DISABILITY INSURANCE	1,188	3,064	3,064	1,261
110-100-100000-43110 - ELECTION EXPENSE	11,037	8,000	4,170	8,000
110-100-100000-43130 - COUNCIL EXPENSE	-	-	-	-
110-100-100000-43200 - PROFESSIONAL FEES	30,800	31,500	29,700	32,500
110-100-100000-43300 - PUBLIC RELATIONS/CRIME PREVENT	-	-	-	-
110-100-100000-43430 - RECODIFICATION	1,693	5,000	5,865	6,200
110-100-100000-44310 - VEHICLE MAINTENANCE	-	1,000	3,000	3,000
110-100-100000-44330 - BUILDING MAINTENANCE	8,883	7,000	20,070	24,000
110-100-100000-45100 - PHYSICALS	-	-	-	-
110-100-100000-45200 - OTHER INSURANCE	9,601	10,500	11,026	13,800
110-100-100000-45310 - COMPUTER SERVICES	11,294	11,910	11,350	11,910
110-100-100000-45400 - ADVERTISING	75	500	100	500
110-100-100000-45500 - DUES & SUBSCRIPTIONS	3,045	4,500	3,500	4,500
110-100-100000-46000 - OFFICE EXPENSE	13,448	18,000	15,850	18,000
110-100-100000-46220 - UTILITIES	10,443	11,000	11,500	11,825
110-100-100000-46250 - TELEPHONE	4,459	7,300	9,065	6,400
110-100-100000-46260 - GASOLINE	-	3,000	1,800	3,500
110-100-100000-46270 - INTERNET	-	-	-	900
110-100-100000-46990 - MISCELLANEOUS EXPENSES	-	-	-	-
110-100-100000-47000 - TRAVEL & TRAINING	6,080	10,000	10,000	10,770
110-100-100000-48000 - CAPITAL OUTLAY	14,002	22,300	21,600	126,000

ADMIN TRAVEL / TRAINING FORM

TYPE	COST
MoCCFOA Conference	1,200
GFOA Conference	3,250
MoCCFOA Regionals	500
MoCCFOA GFOA Division Meetings	300
ICMA/MCMA/OTHER	3,250
HR Training	2,270

TOTAL TRAVEL / TRAINING REQUEST \$10,770

ADMIN CAPITAL ITEMS

ITEM DESCRIPTION	COST
FIRE SYSTEM AT CITY HALL	15,000
VEHICLES	47,000
OFFICE FURNITURE	3,000
COUNCIL CHAMBER DESK AND CHAIRS	30,000
CABINET FOR VAULT	3,500
REMODEL OFFICES 2ND FLOOR, NORTH SIDE	10,000
PAINTING CITY HALL INTERIOR	10,000
HVAC REPLACEMENT	7,500

TOTAL CAPITAL ITEMS REQUEST \$126,000

MUNICIPAL COURT

The Municipal Court was established by Sec. 14-1 of the Carthage Code. The municipal court, known as the Carthage Municipal Court, is a Division of the Judicial Circuit Court 29 in Jasper County. Authority to establish a municipal court is provided in RSMo 479.020. The Court generally hears violations of municipal ordinances. The court retains the final authority to make factual determinations pertaining to allegations of a municipal ordinance violation, including, but not limited to, the use of a system of administrative adjudication preliminary to a determination by appeal to the court in question.

EXPENDITURE SUMMARY

Total Expenditures	\$156,081
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AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	2	1

BUDGET HIGHLIGHTS

The Municipal Court is under the supervision of the City Clerk and located at City Hall. The court personnel consists of the Municipal Judge (part-time), a Court Administrator, a Court Clerk, and a contract interpreter. The budget for this department is projected to increase by 9.5% mainly due to the increase in personnel costs resulting from implementation of the McGrath Study. The personnel costs make up approximately 89% of the court budget. The operating environment of municipal courts continues to change due to a series of State legislative actions and Supreme Court rule changes. It has become much more difficult to operate a municipal court. The City has changed to the state's software, Show Me Courts, and continues to phase out cases under Tyler Technologies Incode software. Court dockets have continued to grow. In order to run the Municipal Court more efficiently, court proceedings were changed from meeting half days each week to full days semi-monthly beginning January 2019 at Memorial Hall. Travel and Training expenses for the Judge and Court Administrator were previously budgeted in the Judicial Education Fund; however, they have been moved back to the Municipal Court budget.

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Municipal Court Expenses	\$ 132,586	\$ 141,634	\$ 141,016	\$ 156,081
110-120-100000-41000 - SALARIES	93,565	98,587	98,587	110,745
110-120-100000-42100 - HEALTH INSURANCE	6,273	7,522	7,522	8,168
110-120-100000-42200 - FICA	7,101	7,542	7,542	8,472
110-120-100000-42300 - PENSION PLAN	10,021	10,376	10,376	12,165
110-120-100000-42500 - UNEMPLOYMENT	-	-	-	-
110-120-100000-42600 - WORKER'S COMPENSATION	214	205	205	244
110-120-100000-42900 - DISABILITY INSURANCE	198	567	567	242
110-120-100000-43200 - PROFESSIONAL FEES	3,885	4,500	4,200	5,000
110-120-100000-45200 - OTHER INSURANCE	-	-	-	-
110-120-100000-45310 - COMPUTER SERVICES	2,465	2,590	2,372	-
110-120-100000-45500 - DUES & SUBSCRIPTIONS	180	280	180	280
110-120-100000-46000 - OFFICE EXPENSE	4,782	5,200	5,200	6,500
110-120-100000-46270 - INTERNET	-	-	-	-
110-120-100000-47000 - TRAVEL & TRAINING	1,906	4,265	4,265	4,265
110-120-100000-48000 - CAPITAL OUTLAY	1,998	-	-	-

[illegible]

TOTAL TRAVEL / TRAINING REQUEST	\$4,265
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CITY ATTORNEY

In 1994, the City Attorney position was changed from an elected office to an appointed position.

EXPENDITURE SUMMARY

Total Expenditures	\$119,653
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AUTHORIZED PERSONNEL	Full Time	Part-Time
Attorney	1	0

BUDGET HIGHLIGHTS

In Fiscal year 2023, there is a budgeted 15.18% overall increase in expenditures from Fiscal 2022. Fiscal 2023 includes an expanded role of the City Attorney that will create a full-time position.

The City Attorney provides a wide range of legal services to the Mayor, City Council, Department Heads and Staff. The Attorney has a primary responsibility of drafting Council Bills as requested by the council and staff.

The City Attorney also serves as the City Prosecutor and provides all prosecution services for Municipal Court, including reviewing each ticket and report individually prior to filing with the Court.

The City Attorney will be placed on the salary schedule created by the McGrath Salary Study and will also include the same benefit package received by other full-time employees.

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
City Attorney Expenses	\$ 98,670	\$ 112,009	\$ 111,329	\$ 119,653
110-110-100000-41000 - SALARIES	58,319	73,181	73,181	78,694
110-110-100000-42100 - HEALTH INSURANCE	9,143	9,575	9,575	10,325
110-110-100000-42200 - FICA	4,215	5,598	5,598	6,020
110-110-100000-42300 - PENSION PLAN		10,046	10,046	11,332
110-110-100000-42600 - WORKER'S COMPENSATION	105	146	146	157
110-110-100000-42900 - DISABILITY INSURANCE	178	563	563	225
110-110-100000-45500 - DUES & SUBSCRIPTIONS	55	150	150	650
110-110-100000-46000 - OFFICE EXPENSE	19,101	5,500	5,500	3,850
110-110-100000-46270 - INTERNET	-	-	-	-
110-110-100000-46400 - CITY ATTORNEY'S LIBRARY EXP.	6,848	6,400	6,400	7,400
110-110-100000-47000 - TRAVEL & TRAINING	706	850	170	1,000

ATTORNEY TRAVEL / TRAINING FORM

TYPE	COST
City Attorney Conference	1,000
TOTAL TRAVEL / TRAINING REQUEST	<u>\$1,000</u>

INFORMATION TECHNOLOGY

The IT Department is responsible for managing the City's technology infrastructure & networks, applications, and wireless communications while maintaining an appropriate level of reliable service to City Departments in Helpdesk, IT Asset Management, Projects, Consulting, and IT Training.

The IT Department continues to focus on technology enhancements and consolidation of the City's IT functions and services to enhance the City's uses of technology. The Department has been following an incremental phased approach to IT services and has been progressively taking steps to consolidate these functions. The Department incurred a change in leadership during the FY23 which will slightly alter the direction of the department with the end goal of providing the City and its Departments with superior infrastructure and software to increase efficiency and reliability. The City and its Departments continue to have increased dependence on technology and demand continues to grow in the need for IT consultation and implementation for projects, infrastructure, and management. The IT department continues to manage and direct the City growth in the use of technology to provide effective services to the citizens of Carthage. This Department provides leadership in information technology, with a focus on providing strategic direction on technology issues.

EXPENDITURE SUMMARY

Total Expenditures	\$ 324,710
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BUDGET HIGHLIGHTS

The Department's FY24 Budget is approximately 34% (\$77,588) higher than Fiscal 2023. This includes an approximate 7% percent decrease in Computer Services, including the move to Microsoft 365 for the entire city, and an increase in Capital expenditures of 62%. With the move toward utilizing Managed IT Services, Personnel Expenses will decrease 38% with an expected new expenditure in Professional Services of \$100,000. Capital Outlay amounts to approximately 26% of the budget. Note that it remains to be ascertained whether these funds will actually become available. It is also anticipated that the IT Department budget will continue to grow incrementally in the future due to continual rapid change in the technology industry which drives additional spending on software and upgraded hardware.

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Information Technology	\$215,708.09	\$226,003	\$218,655	\$324,710
110-130-100000-41000 - SALARIES	92,974	99,770	99,770	61,743
110-130-100000-41050 - COMMISSION			-	-
110-130-100000-41300 - SALARIES OVERTIME	137	123	123	-
110-130-100000-42100 - HEALTH INSURANCE	16,325	15,043	15,043	10,325
110-130-100000-42200 - FICA	6,774	7,632	7,632	4,723
110-130-100000-42300 - PENSION PLAN	11,646	14,068	14,068	8,891
110-130-100000-42600 - WORKER'S COMPENSATION	140	219	219	136
110-130-100000-42900 - DISABILITY INSURANCE	279	768	768	177
110-130-100000-43200 - PROFESSIONAL FEES			-	100,000
110-130-100000-45200 - OTHER INSURANCE		-	-	-
110-130-100000-45310 - COMPUTER SERVICES	25,173	32,000	26,000	30,000
110-130-100000-45320 - COMPUTER SUPPLIES AND PARTS			-	5,000
110-130-100000-45400 - ADVERTISING	76	450	250	400
110-130-100000-45500 - DUES & SUBSCRIPTIONS	35	450	200	300
110-130-100000-45600 - EMPLOYEES (CHRISTMAS/WELLNESS)			-	-
110-130-100000-46000 - OFFICE EXPENSE	2,782	2,900	2,900	1,000
110-130-100000-46220 - UTILITIES		-	-	-
110-130-100000-46250 - TELEPHONE	606	480	732	600
110-130-100000-46270 - INTERNET			-	1,715
110-130-100000-46990 - MISCELLANEOUS EXPENSES	2,178	2,200	2,200	-
110-130-100000-47000 - TRAVEL & TRAINING	891	1,400	500	1,400
110-130-100000-48000 - CAPITAL OUTLAY	55,693	48,500	48,250	98,300

IT TRAVEL / TRAINING FORM

TYPE	COST
Video Learning Subscription	900
Local IT Summit	300
Regional IT Summit	200

TOTAL TRAVEL / TRAINING REQUEST \$1,400

IT CAPITAL ITEMS

ITEM DESCRIPTION	COST
IT EQUIPMENT REPLACEMENT CYCLE	30,800
POLICE/FIRE MDT'S	40,000
CAMERAS FOR FIRE DEPT	8,000
CPD CAMERA REPLACEMENT PART 2	15,000
UPDATE CPD'S "G" DRIVE	2,500
RECYCLING CENTER CAMERAS	2,000

TOTAL CAPITAL ITEMS REQUEST \$98,300

POLICE

The Carthage Police Department provides Law Enforcement and Public Safety Services to the citizens of Carthage. In addition to “traditional” police functions, the department is responsible for Crossing Guards, Animal Control and Parking Control. The Carthage Police department is deeply involved within the community and strives to further the goal of improving the overall quality of life in Carthage through crime reduction and public service.

EXPENDITURE SUMMARY

Total Expenditures \$3,678,192

AUTHORIZED PERSONNEL		Full Time	Part Time
Officers		31	2
Civilian		6	9
Full-time Personnel	Full-time Personnel	Part-time Personnel	
Officers	Civilians	Civilians	
Chief (1)			
Captain (1)	Dispatchers (4)	Crossing Guards (3)	
Lieutenants (3)	Animal Control Officer (1)	PRN Dispatcher (2)	
Detective (4)	Evidence Clerk (1)	Auxiliary Officers (4)	
Officers (incl. Sgts., Comm. Off., SRO) (22)			

BUDGET HIGHLIGHTS

The Fiscal Year 2023/24 budget shows an overall .85% (\$99,031) increase from last fiscal year’s budget. Increased salaries, account for the majority of the increase.

The total budgeted capital is \$82,567 which consists of \$34,608 General Capital expense, \$1,675 Public Safety Grant and \$46,284 Use Tax. For the General Capital, the police department will be purchasing ballistic vest for current rotation of expiring vests, purchase of additional Tasers to equip officers, additional Axon body cameras and purchase of a HVAC system for Police Department. The budgeted Use tax purchases will consist of Glock Gen 5 firearms and necessary equipment for all commissioned officers and a replacement Animal Control Officer truck. The ACO truck was recently purchased and has been delivered. The truck box used for transportation of the animals has currently been ordered. Currently we are using the old box until arrival of the new one. The old Animal Control truck will replace our multi-purpose vehicle, which will allow for transportation of departments trailers, barricades, found bicycles and other large items. The purchases of patrol vehicles for the take-home has been completed and the department will now be back on the normal rotation purchasing of patrol vehicles.

This year’s total in salaries reflected an increase of \$43,602. Total salaries and salary related items

accounted for an increase of \$130,681 overall. There was a decrease in the overtime line item.

An increase for this year's budget came from rising costs of services and supplies. Our department continues to obtain the training requirements set by the State of Missouri and have budgeted for attendance of the Missouri Police Chiefs Command College.

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Police Expenses	\$3,248,013.54	\$3,566,161	\$3,579,161	\$3,678,192
110-300-100000-41000 - SALARIES	1,457,716	1,899,076	1,899,076	2,020,823
110-300-100000-41300 - SALARIES OVERTIME	212,110	170,035	170,035	91,890
110-300-100000-42100 - HEALTH INSURANCE	292,845	386,481	386,481	394,881
110-300-100000-42200 - FICA	121,373	158,287	158,287	161,623
110-300-100000-42300 - PENSION PLAN	303,389	363,601	363,601	380,852
110-300-100000-42500 - UNEMPLOYMENT	-	-	-	-
110-300-100000-42600 - WORKER'S COMPENSATION	62,786	87,192	87,192	92,790
110-300-100000-42900 - DISABILITY INSURANCE	3,983	15,932	15,932	5,433
110-300-100000-43200 - PROFESSIONAL FEES	13,807	12,480	12,480	12,980
110-300-100000-43300 - PUBLIC RELATIONS/CRIME PREVENT		1,000	1,000	1,200
110-300-100000-43310 - DARE PROGRAM	1,734	1,400	1,400	2,400
110-300-100000-43970 - GRANT MATCH	-	-	-	-
110-300-100000-44310 - VEHICLE MAINTENANCE	32,248	22,000	34,000	22,000
110-300-100000-44330 - BUILDING MAINTENANCE	18,077	12,670	12,670	13,603
110-300-100000-44340 - RADIO MAINTENANCE	20,152	26,150	26,150	26,150
110-300-100000-45000 - UNIFORM EXPENSE	15,407	17,500	17,500	19,500
110-300-100000-45050 - EQUIPMENT ALLOWANCE	3,000	3,100	3,100	4,650
110-300-100000-45060 - ID & EVIDENCE	8,291	6,000	6,000	6,933
110-300-100000-45070 - PRISONER EXPENSE	56,762	56,000	56,000	56,000
110-300-100000-45080 - AMMO, TEAR GAS.ETC.	3,236	6,500	6,500	9,000
110-300-100000-45100 - PHYSICALS	3,305	3,000	4,000	4,000
110-300-100000-45200 - OTHER INSURANCE	45,432	45,500	45,500	54,600
110-300-100000-45310 - COMPUTER SERVICES	54,894	60,000	60,000	64,500
110-300-100000-45500 - DUES & SUBSCRIPTIONS	1,025	1,000	1,000	1,500
110-300-100000-45610 - SPECIAL EVENTS	2,435	16,000	16,000	16,933
110-300-100000-46000 - OFFICE EXPENSE	11,958	12,000	12,000	14,500
110-300-100000-46220 - UTILITIES	15,425	17,600	17,600	17,205
110-300-100000-46250 - TELEPHONE	20,506	15,570	15,570	15,023
110-300-100000-46260 - GASOLINE	77,571	78,430	78,430	78,430
110-300-100000-46270 - INTERNET	-	-	-	1,715
110-300-100000-46990 - MISCELLANEOUS EXPENSES	1,000	-	-	-
110-300-100000-47000 - TRAVEL & TRAINING	23,484	52,470	52,470	52,470
110-300-100000-48000 - CAPITAL OUTLAY	364,062	19,187	19,187	34,608

POLICE TRAVEL / TRAINING FORM

TYPE	COST
V-Academy for Dispatchers	1,000
V-Academy for Officers	4,600
Mules MDT Certification	600
Defensive Tactics Instructor	2,300
State DARE Instructor	350
Basic Narcotics Investigation	600
Critical Stress Management	1,500
Interview Interrogation Training	1,790
DNA Evidence Training	150
Crime Scene Investigaion Certification	3,000
Missouri Police Chiefs Conference	900
Misc POST Training Classes	6,075
Travel Expenses not related to Training	500
Communication Officer Conference	700
MULES School	500
Fleet Manager Training	600
Arbinger Training	1,500
Command College	9,600
Academy Program 2 Officers	15,600

TOTAL TRAVEL / TRAINING REQUEST51,865**POLICE CAPITAL ITEMS**

ITEM DESCRIPTION	COST
PRIORITY (1) BALLISTIC VEST REPLACEMENT	10,016
TASER	9,477
AXON BODY CAMERAS	5,115
HVAC SYSTEM FOR POLICE DEPARTMENT	10,000

TOTAL CAPITAL ITEMS REQUEST\$34,608

TRANSPORTATION SERVICE

The City of Carthage provides a transportation service to citizens comprised of two vans, one handicapped equipped. The primary focus of the Taxi program is to provide an alternative and inexpensive transportation system for handicap and senior citizens.

EXPENDITURE SUMMARY

Total Expenditures	\$86,752	
AUTHORIZED PERSONNEL	Full Time	Part Time
Staff		
Taxi Drivers Part-time	0	5

BUDGET HIGHLIGHTS

The idea for a City operated Taxi Service originated in 1990, when the only remaining private taxi service in Carthage discontinued operations. Since the Police Department owned a surplus vehicle and was experienced in dispatching vehicles, the service was assigned to that department. Each year a grant request is submitted to the Missouri Highway & Transportation Commission to reimburse 50% of the net operating loss of the Taxi Service.

This year the budget is approximately 7.6% higher than the previous fiscal year primarily because of requested increases in the Salaries line item, due to the city increasing wages for all employees across the board. With the increase in salaries, there was also an increase in FICA and Workman's Compensation Insurance.

One Taxi, 2016 Dodge Caravan with 111,428 miles, currently meets the requirements for scheduled replacement. Vehicles need to have over 100,000 miles of use before MoDOT will consider replacement. The taxi runs 90 hours a week. Those hours are divided among the four (4) regular drivers and one PRN driver with their schedules set by the Police Department.

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Taxi Expenses	\$ 85,663	\$ 132,883	\$ 132,883	\$ 86,752
110-310-100000-41000 - SALARIES	57,893	57,330	57,330	61,706
110-310-100000-42200 - FICA	4,416	4,386	4,386	4,721
110-310-100000-42600 - WORKER'S COMPENSATION	3,371	4,162	4,162	4,480
110-310-100000-42900 - DISABILITY INSURANCE	-	-	-	-
110-310-100000-44310 - VEHICLE MAINTENANCE	9,592	3,350	3,350	3,350
110-310-100000-44340 - RADIO MAINTENANCE	-	-	-	-
110-310-100000-45200 - OTHER INSURANCE	978	1,100	1,100	1,320
110-310-100000-45400 - ADVERTISING	112	200	200	200
110-310-100000-46000 - OFFICE EXPENSE	275	650	650	650
110-310-100000-46250 - TELEPHONE	1,079	1,125	1,125	1,125
110-310-100000-46260 - GASOLINE	7,947	8,280	8,280	8,900
110-310-100000-46270 - INTERNET	-	-	-	-
110-310-100000-47000 - TRAVEL & TRAINING	-	300	300	300
110-310-100000-48000 - CAPITAL OUTLAY	-	52,000	52,000	-

FIRE

The mission of the Fire Department is to protect lives and property and to provide fire protection services to the citizens of Carthage. The Rural Fire District contracts with the City for fire protection services.

EXPENDITURE SUMMARY

Total Expenditures	\$2,734,590
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AUTHORIZED PERSONNEL		Full Time	Part-Time\Temporary
Firefighters		29	0
Clerical		1	0
Chief	(1)	Lieutenant	(3)
Deputy Chief	(1)	Engineer	(6)
Fire Marshal	(1)	Firefighter	(13)
Training Chief	(1)	Paid on call	(0)
Captain	(3)	Department Administrative Assistant (1)	

BUDGET HIGHLIGHTS

The Fire Department budget for fiscal year 2024 continues to focus on maintaining the level of service which was provided for in the previous year's budget and of which the citizens of Carthage are accustomed.

The 2024 Fire Department Budget reflects a 10.5% increase from fiscal year 2023. This budget reflects the continued increases that have been included in past budgets for Station #2 operations. This reflects an additional 3 personnel added to our staff. With this addition, there will be an increase in yearly physicals, uniform expenses, safety gear, training, and the overall expense the department carries to employ these individuals.

Computer Services has been raised significantly. This line item was increased by \$13,800 dollars. We were forced to buy a new National Fire Reporting System in 2022 due to our old reporting system being bought out. We attained closed bids for this project and went with First Due who was the lowest bid that could supply us with our needs as a department. With this change, came a reoccurring price difference than our old NFIRS that was purchased in 2000. This software yearly fee is \$10,384.50. I was also directed by city administration to add our city storm siren software to this line item rather than in Dues and Subscriptions. Storm siren software costs \$1,600. We also have training software that keeps yearly training hours and gives us the ability to take classes on line to keep our CEU's current. This was

previously being taken out of our training budget. It has been moved to this line item due to it being a yearly software fee. This fee is \$2,900.

Travel and training has been increased as well. This line was increased \$7,875. One of the goals for the future of this department is to increase our training. We currently have \$312 per staff member available to us. By increasing this amount by \$7,875, we will be operating at \$551 per staff member (this number is assuming that we are able to hire three additional personnel). Most of this increase will go toward receiving special operation training. This training would include swift water rescue, high angle rescue, trench collapse and other operations that we do not face every day but must be ready for. We have also received pricing to have access and train at Joplin's training center. This would give us the ability to do live fire, high angle rescue training and other opportunities. We would also like to have the ability to financially help FIT hires in attaining their FFI & II if possible.

There are increases in the personnel costs that are due to the approved wage adjustments that were recommended in the salary study that was approved.

Capital expenditures were decreased by 53% for the fiscal year 2024.

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Fire Department Expenses	\$ 2,120,675	\$ 2,362,674	\$ 2,358,874	\$ 2,734,590
110-400-100000-40300 - INTEREST EXPENSE		-	-	-
110-400-100000-41000 - SALARIES	1,111,822	1,250,883	1,250,883	1,462,232
110-400-100000-41300 - SALARIES OVERTIME	112,648	100,500	100,500	105,077
110-400-100000-42100 - HEALTH INSURANCE	239,270	274,825	274,825	341,823
110-400-100000-42200 - FICA	87,214	103,381	103,381	119,899
110-400-100000-42300 - PENSION PLAN	250,085	284,815	284,815	325,106
110-400-100000-42600 - WORKER'S COMPENSATION	77,215	106,248	106,248	119,958
110-400-100000-42900 - DISABILITY INSURANCE	3,208	10,387	10,387	4,483
110-400-100000-44310 - VEHICLE MAINTENANCE	20,026	20,000	24,000	23,000
110-400-100000-44320 - EQUIPMENT REPAIRS	6,754	4,500	5,500	5,500
110-400-100000-44330 - BUILDING MAINTENANCE	14,201	16,000	12,000	16,000
110-400-100000-44340 - RADIO MAINTENANCE	38	1,900	1,900	1,900
110-400-100000-45000 - UNIFORM EXPENSE	4,411	6,000	6,000	6,000
110-400-100000-45100 - PHYSICALS	19,285	17,000	16,200	21,000
110-400-100000-45200 - OTHER INSURANCE	33,266	36,260	36,260	43,512
110-400-100000-45310 - COMPUTER SERVICES	15	1,200	1,200	16,000
110-400-100000-45500 - DUES & SUBSCRIPTIONS	4,345	6,000	3,500	4,000
110-400-100000-45550 - FIRE SAFETY INFO/CODE ENFORCE.	1,056	2,000	2,000	2,000
110-400-100000-46000 - OFFICE EXPENSE	2,686	4,000	2,200	4,000
110-400-100000-46050 - TOOLS & SUPPLIES	2,115	4,000	2,200	4,000
110-400-100000-46150 - SAFETY EQUIPMENT	5,882	7,300	7,300	7,300
110-400-100000-46220 - UTILITIES	27,567	28,000	30,000	30,500
110-400-100000-46250 - TELEPHONE	9,093	10,500	10,500	10,000
110-400-100000-46260 - GASOLINE	24,103	25,300	26,800	27,300
110-400-100000-46270 - INTERNET	-	-	-	1,500
110-400-100000-46990 - MISCELLANEOUS EXPENSES	448	500	500	1,000
110-400-100000-47000 - TRAVEL & TRAINING	7,991	8,175	6,775	16,000
110-400-100000-48000 - CAPITAL OUTLAY	55,928	33,000	33,000	15,500

FIRE TRAVEL / TRAINING FORM

TYPE	COST
New Investigator Classes	500
New Officer I & II Classes	500
Summer Fire School	2,500
Joplin Training Center	2,000
FIT Academy	1,500
Special Response Classes	7,000
Additional Opportunities	2,000

TOTAL TRAVEL / TRAINING REQUEST\$16,000**FIRE CAPITAL ITEMS**

ITEM DESCRIPTION	COST
PHYSICAL FITNESS EQUIPMENT	3,500
HVAC REPLACEMENT	12,000

TOTAL CAPITAL ITEMS REQUEST\$15,500

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Emergency Management	\$ 5,056	\$ 8,950	\$ 6,400	\$ 8,950
110-410-100000-42600 - WORKER'S COMPENSATION	-	-	-	-
110-410-100000-43430 - RECODIFICATION	-	100	-	-
110-410-100000-44320 - EQUIPMENT REPAIRS	1,537	2,000	1,000	2,000
110-410-100000-44340 - RADIO MAINTENANCE	-	400	400	400
110-410-100000-45000 - UNIFORM EXPENSE	-	-	-	-
110-410-100000-45500 - DUES & SUBSCRIPTIONS	90	-	100	100
110-410-100000-46000 - OFFICE EXPENSE	-	3,150	1,500	2,650
110-410-100000-46220 - UTILITIES	964	1,000	1,200	1,500
110-410-100000-46250 - TELEPHONE	845	900	800	900
110-410-100000-47000 - TRAVEL & TRAINING	46	1,400	1,400	1,400
110-410-100000-48000 - CAPITAL OUTLAY	1,575	-	-	-

PARKS

In 1999 the City moved the Parks & Recreation Departments under the auspices of the City's General Revenue Fund and provided oversight from the Council's Public Services Committee. This department provides maintenance and care for all municipal parks throughout the City.

EXPENDITURE SUMMARY

Total Expenditures	\$653,586
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AUTHORIZED PERSONNEL

	Full Time 6.0 (?)	Seasonal Staff Variable
Parks and Recreation Director	(1/2)	
Park Superintendent	(1)	
Park Recreation and Event Coordinator	(1/2)	
Park Maintenance Tech II	(1)	
Park Maintenance Tech 1	(2)	
Administrative Assistant	(1)	
Seasonal Parks Laborers		5250 Hours

BUDGET HIGHLIGHTS

The budget for the Parks Department is \$58,062 or 8.9% more than 2023. There are a number of capital projects being funded through the Parks/Stormwater Sales Tax Fund. The largest expenditures will be replacement of aging equipment and additional equipment to maintain our Park acreage more effectively in-house.

The new Parks Director is in the process of assessing the needs of the existing Parks. With an almost entirely new staff over the last year, many processes are being refined and changes are being made to help the maintenance staff be the most effective it can be.

A highlight for the upcoming year is that we were able to restructure an existing position to be half an Event Coordinator for Memorial Hall and half a Recreations Coordinator. The Parks Master Plan definitively showed us that citizens would like the City to take on a more direct role with Recreations and we were able to implement that with hiring a Recreations Coordinator who will bring some exciting programs to the City.

We are working towards making sure our Parks and Recreation system is a valuable amenity for all Carthage citizens and local businesses. We want to provide a high level of service for the community and give people more reason to live, work and travel to Carthage.

Our goal over the next 12 months is to refine maintenance practices that help keep our parks attractive, safe and highly functional. We strive to use our dedicated staff hours in efficient ways creating a higher level of service to citizens.

The Park Department continues to work with different organizations and groups such the Kellogg Lake Board, local garden clubs, Jasper County Youth Fair Board, Jasper County Health Department, Carthage Chamber of Commerce, Fair Acres Family YMCA and many youth sports organizations. These partnerships have provided many programming opportunities for the community at our park properties. We continue to assess these partnerships and adapt to provide needed recreation programs for the area.

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Park Expenses	\$ 664,317	\$ 595,524	\$ 595,524	\$ 653,586
110-500-100000-41000 - SALARIES	263,813	286,063	286,063	343,445
110-500-100000-41300 - SALARIES OVERTIME	603	6,126	6,126	5,000
110-500-100000-42100 - HEALTH INSURANCE	35,654	44,449	44,449	53,401
110-500-100000-42200 - FICA	19,592	21,833	21,833	26,656
110-500-100000-42300 - PENSION PLAN	25,665	30,951	30,951	37,711
110-500-100000-42500 - UNEMPLOYMENT	4,667	-	-	-
110-500-100000-42600 - WORKER'S COMPENSATION	10,765	11,874	11,874	16,412
110-500-100000-42900 - DISABILITY INSURANCE	677	2,185	2,185	749
110-500-100000-44300 - MAINTENANCE	41,106	40,000	40,000	43,200
110-500-100000-44310 - VEHICLE MAINTENANCE	5,619	7,000	7,000	7,560
110-500-100000-44320 - EQUIPMENT REPAIRS	11,541	12,000	12,000	12,000
110-500-100000-44330 - BUILDING MAINTENANCE	4,405	5,000	5,000	5,400
110-500-100000-44380 - TREES	455	500	500	500
110-500-100000-45000 - UNIFORM EXPENSE	2,266	2,000	2,000	3,000
110-500-100000-45200 - OTHER INSURANCE	8,617	9,393	9,393	11,272
110-500-100000-45500 - DUES & SUBSCRIPTIONS	408	800	800	800
110-500-100000-45600 - EMPLOYEES (CHRISTMAS/WELLNESS)	-	-	-	-
110-500-100000-46000 - OFFICE EXPENSE	2,407	2,000	2,000	2,450
110-500-100000-46050 - TOOLS & SUPPLIES	3,397	4,000	4,000	4,320
110-500-100000-46220 - UTILITIES	48,970	54,000	54,000	54,000
110-500-100000-46250 - TELEPHONE	1,392	1,500	1,500	1,000
110-500-100000-46260 - GASOLINE	27,000	21,850	21,850	21,850
110-500-100000-46270 - INTERNET	-	-	-	860
110-500-100000-46990 - MISCELLANEOUS EXPENSES	1,000	-	-	-
110-500-100000-47000 - TRAVEL & TRAINING	-	2,000	2,000	2,000
110-500-100000-48000 - CAPITAL OUTLAY	144,299	30,000	30,000	-

PARKS TRAVEL / TRAINING FORM

TYPE	COST
MSRA Conference	800

TOTAL TRAVEL / TRAINING REQUEST \$800

PARKS CAPITAL ITEMS

ITEM DESCRIPTION	COST

TOTAL CAPITAL ITEMS REQUEST \$0

SWIMMING POOL

This department provides maintenance, care and management of the City’s swimming pools.

EXPENDITURE SUMMARY

Total Expenditures	\$120,330
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AUTHORIZED PERSONNEL	Full Time	Seasonal
Staff	0	0

BUDGET HIGHLIGHTS

This year we hired a company to assess our facilities and see if we could determine exactly where our leakage problems are coming from. The company located one substantial leak, estimated at 30,000 gallons per day, from the baby pool. It was determined that the baby pool would be closed off for the season to mitigate the leaks. Other leaks were determined to be coming from the expansion joints and three dozen tubes of caulking were used to fill holes and gaps. The lanes and cross marks were also painted this year. The hope is to get through this season and then come up with a plan to have the facility completely renovated.

The Carthage Fair Acres Family YMCA will be handling all aspects of management including hiring and paying staff, maintaining the proper chemical levels, purchasing supplies for the concession stand and collecting fees. This will be the sixth year for this arrangement and it seems to work well. To accommodate new minimum wage rates, we have adjusted the amount of the management contract significantly.

The collaboration with the YMCA has provided several benefits that increase our ability to provide safe aquatic service to the community. Lifeguard training is key to providing the safe environment needed for the pools. The YMCA has the resources to train staff and analyze safety needs. This allows us to concentrate on the maintenance of the pool properties and structures. The Parks and Recreation Department will still be responsible for larger maintenance needs such as a pump failure or plumbing issues. In early 2020, we replaced the main pump bringing water into the pool.

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Pool Expenses	\$ 86,507	\$ 89,520	\$ 109,520	\$ 120,330
110-510-100000-41000 - SALARIES	-	-	-	-
110-510-100000-42200 - FICA	-	-	-	-
110-510-100000-42600 - WORKER'S COMPENSATION	4	-	-	-
110-510-100000-43000 - CONTRACTS	70,000	70,000	90,000	100,000
110-510-100000-44300 - MAINTENANCE	932	3,000	3,000	3,240
110-510-100000-45000 - UNIFORM EXPENSE	-	-	-	-
110-510-100000-45200 - OTHER INSURANCE	1,532	1,670	1,670	1,800
110-510-100000-46000 - OFFICE EXPENSE	-	-	-	-
110-510-100000-46030 - ENGINEERING SUPPLIES	-	-	-	-
110-510-100000-46050 - TOOLS & SUPPLIES	-	2,500	2,500	2,700
110-510-100000-46220 - UTILITIES	13,763	12,000	12,000	12,240
110-510-100000-46250 - TELEPHONE	277	350	350	350
110-510-100000-46270 - INTERNET	-	-	277	350
110-510-100000-48000 - CAPITAL OUTLAY	-	-	-	-

MEMORIAL HALL

The Memorial Hall building is owned and operated by the City of Carthage. The building is rented for a variety of functions and activities including wedding receptions, meetings, dances, dinners and auctions. The building is also a meeting place for a number of veteran organizations.

EXPENDITURE SUMMARY

Total Expenditures	\$177,461
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AUTHORIZED PERSONNEL	<u>Full Time</u>	<u>Part-Time</u>
Staff	0	Variable
Supervisor	1/2	
Part-time Custodian/Attendant		3120 Hours

BUDGET HIGHLIGHTS

The budget for Memorial Hall is \$161,965. We will see significant changes this year at Memorial Hall as we are restructuring the way we think about utilizing the Hall. The Hall has been underutilized in the past and we are excited to include some new programming that will show some cost recovery for the Hall. The previous position has been merged to become an Event Coordinator and Recreations Coordinator. We are still in the process of implementing the new ceiling and chandelier lighting to upgrade the facility. In 2020, the main stage curtain was replaced. In 2019 we had the hardwoods refinished on the stage as well as updating the kitchen. In 2018 we added a new epoxy floor in the Main Auditorium as well as new handrails outside. We feel that by making these improvements we fit in the market by offering moderate community rates and higher square footage to the customer. Rates for Memorial Hall will be raised this year to ensure conformity with local markets and rates of similar structures.

The renovation of the Hall was completed in Fiscal 2003. The Hall's basement, main lobby and second floor were renovated. This was accomplished through a grant from the Missouri Veteran's Commission on a 50/50 basis. The City's match came from General Fund money. The project totaled approximately \$1,200,000. In Fiscal 2005 the basement was further renovated by the removal of a wall on the North side to increase the rentable space for larger events in the 100 person category. In the past Memorial Hall has not been promoted, but you will see that change this year.

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Memorial Hall Expenses	\$ 159,580	\$ 177,461	\$ 177,461	\$ 161,965
110-520-100000-41000 - SALARIES	81,502	85,646	85,646	68,005
110-520-100000-42100 - HEALTH INSURANCE	11,021	11,541	11,541	8,789
110-520-100000-42200 - FICA	5,887	6,520	6,520	5,202
110-520-100000-42300 - PENSION PLAN	6,391	6,628	6,628	3,775
110-520-100000-42500 - UNEMPLOYMENT	-	-	-	-
110-520-100000-42600 - WORKER'S COMPENSATION	809	2,110	2,110	3,429
110-520-100000-42900 - DISABILITY INSURANCE	132	656	656	75
110-520-100000-44330 - BUILDING MAINTENANCE	10,074	14,000	14,000	15,120
110-520-100000-45100 - PHYSICALS	-	-	-	-
110-520-100000-45200 - OTHER INSURANCE	10,330	11,260	11,260	13,512
110-520-100000-45400 - ADVERTISING	-	3,000	3,000	3,000
110-520-100000-46000 - OFFICE EXPENSE	112	600	600	648
110-520-100000-46050 - TOOLS & SUPPLIES	3,314	6,000	6,000	6,000
110-520-100000-46220 - UTILITIES	27,917	27,500	27,500	29,500
110-520-100000-46250 - TELEPHONE	2,091	2,000	2,000	1,500
110-520-100000-46270 - INTERNET	-	-	-	860
110-520-100000-48000 - CAPITAL OUTLAY	-	-	-	2,550

MEMORIAL HALL CAPITAL ITEMS

ITEM DESCRIPTION	COST
8 Foot Tables (15)	2,550
TOTAL CAPITAL ITEMS REQUEST	\$2,550

CIVIL WAR MUSEUM

The Civil War Museum was established to inform the public about the historic “Battle of Carthage” and to provide an added attraction for visitors to the community. Throughout the year, a number of school classes visit the Museum and on occasion, tour groups also visit the facility. Since its opening June 1, 1992, thousands of people have visited the site.

EXPENDITURE SUMMARY

Total Expenditures	\$46,923
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AUTHORIZED PERSONNEL	Full Time	Part-Time
Staff	0	0
Part-time Attendants		2

BUDGET HIGHLIGHTS

The budget for the Civil War Museum is approximately \$12,074 or 32.29% higher than Fiscal 2023. The main project completed at the Museum is a new video that is currently in production.

In fiscal year 2010, operating hours were cut back due to the economy. The Civil War Museum Board recommended that it close on Mondays throughout the year in order to meet the City’s mandate to reduce overall operating costs due to the overall economic situation in the nation and state. In Fiscal 2014 a project to replace the Exterior Windows of the Museum (\$3,000) was approved. The new windows were designed to match the existing historic look of the Museum.

In previous years advertising had not been utilized much, but with Tourism being pulled under the City’s umbrella, a plan is being put together to market Civil War Museum more effectively. The Museum averages about 5,000 visitors a year. Of this number, about 4,000 are not Carthage residents.

In 2017, new vinyl signs were put on the double-sided billboard located by Precious Moments, purchased with a grant. In 2014, new guttering and painting the exterior windows were provided in the budget. In 2015, we replaced the front doors with tinted glass doors with Civil War Museum signage on the doors. In 2017, we added vinyl signs over the windows on the front of the building, which makes the Museum easier to locate and more professional.

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Civil War Museum Expenses	\$ 41,641	\$ 46,648	\$ 46,923	\$ 50,253
110-530-100000-41000 - SALARIES	28,571	29,016	29,016	31,754
110-530-100000-42200 - FICA	2,180	2,220	2,220	2,429
110-530-100000-42300 - PENSION PLAN	-	-	-	-
110-530-100000-42600 - WORKER'S COMPENSATION	44	64	64	70
110-530-100000-42900 - DISABILITY INSURANCE	-	223	223	-
110-530-100000-44330 - BUILDING MAINTENANCE	1,219	2,000	2,250	2,000
110-530-100000-45200 - OTHER INSURANCE	1,193	1,300	1,300	1,500
110-530-100000-45400 - ADVERTISING	-	2,000	2,000	2,000
110-530-100000-46000 - OFFICE EXPENSE	219	300	325	325
110-530-100000-46220 - UTILITIES	3,649	4,250	4,250	4,500
110-530-100000-46250 - TELEPHONE	277	275	275	275
110-530-100000-46270 - INTERNET	-	-	-	-
110-530-100000-46450 - RETAIL INVENTORY	4,288	5,000	5,000	5,400
110-530-100000-48000 - CAPITAL OUTLAY	-	-	6,000	-

PUBLIC WORKS

The Public Works Department provides overall city planning, infrastructure design, building and code inspection and other support services for the City.

EXPENDITURE SUMMARY

Total Expenditures	\$2,560,547
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AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	8	0
Public Works Director (1)		
Building Inspector-Res. (1)		
Building Inspector-Comm. (1)		
Code Official I (1)		
Code Official II (2)		
Administrative Assistant (1)		
Public Works Coordinator (1)		

BUDGET HIGHLIGHTS

The budget provides for the same level of service as provided for in Fiscal Year 2024 as it did for the Fiscal Year 2023 budget. The supplies and services portion of the budget shows a slight increase compared to Fiscal Year 2023. The increase is the result of an additional Code Official II, salaries, Worker's Compensation Insurance, Health Insurance, and the Pension Plan costs based on calculations. The changes for Group Health and Life Insurance, Salaries and the City's LAGERS retirement plan, appear in this budget as it does in the General Fund departments' budgets.

The 2024 Budget includes Capital Outlay funds totaling \$1,710,000 for the completion of the sidewalk transition plan, vehicle replacement and the replacement of the North McGregor Street Bridge. The bridge replacement is an 80/20 cost with MoDot. Revenues reflect the 80% reimbursement from MoDot County.

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Public Works	\$1,001,759.63	\$1,301,791	\$1,306,941	\$2,560,547
110-200-100000-41000 - SALARIES	297,214	342,191	342,191	406,897
110-200-100000-41050 - COMMISSION			-	-
110-200-100000-41300 - SALARIES OVERTIME	1,005	-	-	-
110-200-100000-42100 - HEALTH INSURANCE	43,462	56,671	56,671	76,571
110-200-100000-42200 - FICA	22,546	26,178	26,178	31,128
110-200-100000-42300 - PENSION PLAN	41,343	48,249	48,249	58,593
110-200-100000-42600 - WORKER'S COMPENSATION	11,912	16,167	16,167	19,454
110-200-100000-42900 - DISABILITY INSURANCE	856	2,635	2,635	1,164
110-200-100000-43200 - PROFESSIONAL FEES	150,868	110,000	115,000	126,100
110-200-100000-43430 - RECODIFICATION		-	-	-
110-200-100000-44210 - DEMOLITION	646	-	-	-
110-200-100000-44310 - VEHICLE MAINTENANCE	3,768	2,000	2,000	2,000
110-200-100000-44330 - BUILDING MAINTENANCE		1,000	1,000	1,000
110-200-100000-45000 - UNIFORM EXPENSE	1,729	1,650	1,650	1,650
110-200-100000-45100 - PHYSICALS		-	-	-
110-200-100000-45200 - OTHER INSURANCE	4,543	5,200	5,600	6,240
110-200-100000-45400 - ADVERTISING	757	1,750	1,750	1,750
110-200-100000-45500 - DUES & SUBSCRIPTIONS	3,483	6,650	3,850	3,650
110-200-100000-45600 - EMPLOYEES (CHRISTMAS/WELLNESS)			-	-
110-200-100000-46000 - OFFICE EXPENSE	2,654	6,800	5,700	6,800
110-200-100000-46030 - ENGINEERING SUPPLIES		1,500	1,500	1,500
110-200-100000-46220 - UTILITIES	4,118	2,500	4,500	4,500
110-200-100000-46250 - TELEPHONE	6,812	5,700	6,900	6,900
110-200-100000-46260 - GASOLINE	5,037	5,200	5,200	5,200
110-200-100000-46270 - INTERNET			1,200	1,200
110-200-100000-46990 - MISCELLANEOUS EXPENSES		-	-	-
110-200-100000-47000 - TRAVEL & TRAINING		750	-	750
110-200-100000-48000 - CAPITAL OUTLAY	399,005	659,000	659,000	1,797,500

PUBLIC WORKS TRAVEL / TRAINING FORM

TYPE	COST
ICC/NEC CODE TRAINING	750

TOTAL TRAVEL / TRAINING REQUEST \$750

PUBLIC WORKS CAPITAL ITEMS

ITEM DESCRIPTION	COST
SIDEWALK TRANSITION PLAN	50,000
SYCAMORE & WALNUT ST BRIDGE DEMO	2,500
VEHICLE REPLACEMENT	35,000
MCGREGOR ST BRIDGE REPLACEMENT	1,710,000

TOTAL CAPITAL ITEMS REQUEST \$1,797,500

STREETS

The Street Department is responsible for the maintenance of City streets. Revenues from Gasoline Tax and Transportation Sales Tax are used to finance street activities.

EXPENDITURE SUMMARY

Total Expenditures	\$1,678,956
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AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	19	0
Street Superintendent (1)		
Equipment Operator II (3)		
Equipment Operator I (1)		
Maintenance Supervisor (2)		
Maintenance Tech I (4)		
Maintenance Tech II (5)		
Mechanic (2)		
Facilities Maintenance Tech (1)		

BUDGET HIGHLIGHTS

The 2024 Fiscal Budget allows the Street Department staff to maintain the equivalent level of service as in previous years. The budget for the department was decreased by approximately 2.4% (\$40,597) compared to fiscal year 2023. The decrease is a direct result of the amount budgeted in Capital Outlay. The budget also includes several small increases, including Vehicle Maintenance and Other Insurance. The same changes for Group Health and Life insurance and the City's retirement plan appear in this budget as it does in other General Fund departmental budgets.

The Fiscal 2024 Budget includes \$161,835 for Capital items. This includes the last lease purchase payments for the Road Grader. It also includes the purchase of an ice maker and a new backhoe.

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Street Department Expenses	\$ 1,513,011	\$1,719,953	\$1,734,753	\$1,678,956
110-210-100000-41000 - SALARIES	676,639	694,677	694,677	726,066
110-210-100000-41050 - COMMISSION			-	-
110-210-100000-41300 - SALARIES OVERTIME	3,725	5,000	5,000	5,000
110-210-100000-42100 - HEALTH INSURANCE	163,852	174,674	174,674	189,062
110-210-100000-42200 - FICA	49,231	53,525	53,525	55,927
110-210-100000-42300 - PENSION PLAN	91,056	98,654	98,654	105,273
110-210-100000-42500 - UNEMPLOYMENT		-	-	-
110-210-100000-42600 - WORKER'S COMPENSATION	44,549	59,644	59,644	62,872
110-210-100000-42900 - DISABILITY INSURANCE	1,977	5,388	5,388	2,091
110-210-100000-44310 - VEHICLE MAINTENANCE	78,065	50,000	50,000	53,500
110-210-100000-44330 - BUILDING MAINTENANCE	748	2,500	6,000	2,500
110-210-100000-44350 - STREET MAINTENANCE			-	9,900
110-210-100000-45000 - UNIFORM EXPENSE	9,813	8,000	8,000	8,000
110-210-100000-45100 - PHYSICALS	414	1,500	700	1,500
110-210-100000-45200 - OTHER INSURANCE	15,136	16,350	17,950	20,000
110-210-100000-45600 - EMPLOYEES (CHRISTMAS/WELLNESS)			-	-
110-210-100000-46000 - OFFICE EXPENSE	2,378	1,300	1,300	1,300
110-210-100000-46050 - TOOLS & SUPPLIES	13,484	15,000	15,000	15,000
110-210-100000-46220 - UTILITIES	8,161	8,500	9,000	9,250
110-210-100000-46250 - TELEPHONE	673	680	680	680
110-210-100000-46260 - GASOLINE	65,498	50,000	50,000	50,000
110-210-100000-46270 - INTERNET			-	-
110-210-100000-46500 - DITCH MATERIALS	6,588	7,000	7,000	7,000
110-210-100000-46510 - PEST CONTROL		-	-	-
110-210-100000-46520 - MISC. CITY IMPROVEMENTS	121,566	175,000	175,000	175,000
110-210-100000-46530 - TRAFFIC SIGNS & PAINT	20,410	15,000	15,000	15,000
110-210-100000-46540 - STREET NAME SIGN PROJECT		1,000	1,000	1,000
110-210-100000-46550 - STORM SEWER REPAIRS	7,580	1,200	1,200	1,200
110-210-100000-46990 - MISCELLANEOUS EXPENSES		-	10,000	-
110-210-100000-47000 - TRAVEL & TRAINING		-	-	-
110-210-100000-48000 - CAPITAL OUTLAY	131,468	275,361	275,361	161,835

STREET CAPITAL ITEMS

ITEM DESCRIPTION	COST
ICE MAKER REPLACEMENT	3,500
GRADER PAYMENT	18,335
BACKHOE REPLACEMENT	140,000
TOTAL CAPITAL ITEMS REQUEST	\$161,835

CENTRAL MUNICIPAL ACTIVITIES

The City uses this category to fund certain programs and projects which do not fall among the responsibilities of the departments previously listed.

EXPENDITURE SUMMARY

Total Expenditures	\$1,363,100
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BUDGETED HIGHLIGHTS

The budget for Fiscal 2024 is almost 7.4% higher than last fiscal year's budget. The line item for the Sick Leave Payout is based on knowledge of known planned retirements in Fiscal 2022 which includes two employees, as reported by the departments; however, no retirements are anticipated in the current fiscal year.

The building maintenance and utility budget for the Senior Citizens Center had been requested at the same level as last year, and is included in this budget. The Hold Harmless tax reimbursement to the Library has been done away with the passage of the increase to the Parks/Storm Water Sales Tax in 2016 and a new Memorandum of Understanding approved by the City and the Library Board. The Library now receives 40% of the Sales Tax directly from the City via the Parks Storm Water fund. The contract for Economic Development services through the Chamber of Commerce was terminated, but membership dues to the Chamber of Commerce is included at \$25,000. Economic Development services are now being conducted in partnership with the Community Economic Development Corporation. The City has pledged \$70,000 for its portion of funding for Economic Development. Participation in the Joplin Regional Prosperity Initiative will continue to be refined with Carthage Water & Electric participation now included. This is a regional program to provided benefits to the entire region as a result of marketing the area for economic development. The program emphasizes; supporting and growing existing business, developing a stronger workforce, enhancing Small Business and attracting new quality companies to the area. The Special Events line item includes funding for the July 4th fireworks. Transfers to other funds include the transfer of use tax revenues to the Use Tax Fund. The City has also contracted with Vision Carthage for \$25,600 for Main Street Carthage projects.

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Central Municipal Activities	\$1,252,492.15	\$1,268,644	\$1,325,032	\$1,363,100
110-140-100000-40400 - COUNCIL CONTINGENCY	32,908	25,000	25,000	25,000
110-140-100000-41000 - SALARIES	-	-	-	-
110-140-100000-42100 - HEALTH INSURANCE	-	-	-	-
110-140-100000-42200 - FICA	10,402	371	371	-
110-140-100000-42300 - PENSION PLAN	1,937	-	-	-
110-140-100000-42600 - WORKER'S COMPENSATION	-	11	11	-
110-140-100000-42900 - DISABILITY INSURANCE	-	4,850	4,850	-
110-140-100000-42910 - SICK LEAVE PAYOUT	136,244	-	-	-
110-140-100000-43010 - ECONOMIC DEVELOPMENT	34,450	20,000	20,000	70,000
110-140-100000-43020 - MAIN STREET CARTHAGE, INC.	25,600	25,600	25,600	25,600
110-140-100000-43030 - LAFAYETTE HOUSE	4,636	4,000	7,000	5,000
110-140-100000-43130 - COUNCIL EXPENSE	5,700	6,000	6,000	6,000
110-140-100000-43200 - PROFESSIONAL FEES	178,813	88,000	55,000	40,000
110-140-100000-43300 - PUBLIC RELATIONS/CRIME PREVENT	-	4,601	5,000	5,000
110-140-100000-43320 - HARRY TRUMAN COUNCIL OF GOVT	4,601	-	-	-
110-140-100000-43350 - PERSONNEL STUDY	-	-	-	-
110-140-100000-43450 - PRISONER HOUSING EXPENSES	-	803,611	-	-
110-140-100000-43970 - GRANT MATCH	-	-	-	-
110-140-100000-44300 - MAINTENANCE	4,766	2,000	3,500	2,000
110-140-100000-44400 - RENTAL/GOLF CARTS	-	-	-	-
110-140-100000-45200 - OTHER INSURANCE	-	-	-	-
110-140-100000-45310 - COMPUTER SERVICES	99	-	-	-
110-140-100000-45500 - DUES & SUBSCRIPTIONS	37,500	25,000	25,000	25,000
110-140-100000-45600 - EMPLOYEES (CHRISTMAS/WELLNESS)	18,306	20,000	16,200	20,000
110-140-100000-45610 - SPECIAL EVENTS	20,368	22,000	22,000	22,000
110-140-100000-46220 - UTILITIES	-	-	-	-
110-140-100000-46230 - UTILITIES/KELLOGG FOUNTAIN	7,026	7,500	4,000	7,500
110-140-100000-46240 - UTILITIES/P.I.L.O.T.	165,576	180,000	180,000	180,000
110-140-100000-46250 - TELEPHONE	-	100	-	-
110-140-100000-46270 - INTERNET	-	-	-	-
110-140-100000-46340 - SENIOR CITIZEN CENTER UTILITY	13,772	21,000	18,300	21,000
110-140-100000-46400 - CITY ATTORNEY'S LIBRARY EXP.	-	-	-	-
110-140-100000-47000 - TRAVEL & TRAINING	7,326	9,000	7,200	9,000
110-140-100000-48000 - CAPITAL OUTLAY	-	-	-	-
110-140-100000-49000 - TRANSFER TO OTHER FUNDS	542,465	-	900,000	900,000

161-CAPITAL ITEMS

ITEM DESCRIPTION	COST
Hwy HH/ Chapel Rd Sidewalks	516,730
SS4A Comprehensive Safetyl Action Plan	250,000
Arterial Roads - LIDAR	320,000
TOTAL CAPITAL ITEMS REQUEST	\$1,086,730

	FY22 Actual FY2022	2023 Budget FY2023	FY23 Proposed Actuals FY2023	FY24 Budget FY2024
Engineering Expenses	\$ 211,308	\$ 238,000	\$ 238,000	\$ 239,800
110-220-100000-48000 - CAPITAL OUTLAY	211,308	238,000	238,000	239,800

ENGINEER CAPITAL ITEMS

ITEM DESCRIPTION	COST
MACON ST GARRISON TO GRAND	159,500
CIVIL WAR ROAD HIGH ST TO SOUTH QUARRY ENTRANCE	35,200
EAST CENTRAL 96 INTERSECTION TO RR	45,100
TOTAL CAPITAL ITEMS REQUEST	\$239,800

CAPITAL IMPROVEMENT SALES TAX FUND

This fund was created to separately account for tax revenue received from the Capital Improvement Sales Tax which was approved by a vote of the people in 1995. This tax issue had a sunset provision included which terminated the tax in March 2012. Citizens, in February 2011 voted to extend this Sales Tax for another twenty (20) year term with all proceeds going to the City for Capital Improvements and projects. Budgeted expenditures are shown on the following pages.

BUDGET SUMMARY

CAPITAL IMPROVEMENTS SALES TAX FUND		
Projected Beginning Fund Balance 7/01/2023	\$3,092,822	
Projected Income	\$2,377,595	
Reserved Fund Balance	0	
Funds Available		\$5,470,417
Approved Expenditures	\$2,820,010	
Income and Balance over/(under) Expenditures		-\$442,415
Projected Fund Balance 6/30/2024		<u>\$ 2,650,407</u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGETED HIGHLIGHTS

Three (3) projects have been budgeted in this fund for fiscal year 2024. One (1) of which is a TAP Grant program for ADA compliant sidewalks along Hwy HH and Chapel Road. There is also the Cost-Share loan repayment to the Landfill Closure Fund. Also included is a continuation of Arterial & Collector Streets-Refurbishment as a result of a LIDAR evaluation and the SS4A Comprehensive Safety Action Plan.

A transfer to the General Fund of \$1,240,000 to help cover capital outlay costs that are not reimbursed by another source has also been included. Additionally, a transfer to the Myers Park Fund of \$493,200 has been included to help cover costs for the Hazel and Airport Expansion project.

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Capital Improvements Tax Revenues	\$ 1,732,119	\$ 1,466,998	\$ 1,574,680	\$ 2,377,595
161-000-100000-31300 - SALES TAX			1,437,837	1,466,595
161-000-100000-31303 - USE TAX	1,393,931	1,301,030	-	-
161-000-100000-33400 - GRANT / STATE	328,738	162,468	9,298	861,000
161-000-100000-36110 - INTEREST INCOME	9,450	3,500	127,545	50,000
161-000-100000-36120 - BOND PROCEEDS		-	-	-
161-000-100000-36636 - INSURANCE PROCEEDS		-	-	-
161-000-100000-39100 - TRANSFER FROM OTHER FUNDS		-	-	-
161-000-100000-39600 - MISCELLANEOUS REVENUES		-	-	-
161-000-100000-39601 - FEMA GRANT				
Capital Improvements Tax Expenses	\$ 1,075,310	\$ 984,044	\$ 2,071,610	\$ 2,820,010
161-175-100000-46990 - MISCELLANEOUS EXPENSES	883	-	468	80
161-175-100000-49000 - TRANSFER TO OTHER FUNDS	-	-	1,040,098	1,733,200
161-200-100000-48000 - CAPITAL OUTLAY	1,074,427	984,044	966,044	1,086,730
161-500-100000-48000 - CAPITAL OUTLAY	-	-	65,000	-
Revenues vs Expenses	\$ 656,809	\$ 482,954	\$ (496,930)	\$ (442,415)

USE TAX FUND

On August 3, 2021, the voters of the City of Carthage passed a use tax at the same rate as our local sales tax rate, primarily, a use tax is a sales tax imposed on the purchase of goods by Missouri residents from out-of-state vendors.

BUDGET SUMMARY

<u>USE TAX FUND</u>		
Projected Beginning Fund Balance 7/01/2023	\$ 1,056,549	
Projected Income	954,050	
Reserved Fund Balance	0	
Funds Available		2,010,599
Approved Expenditures	925,252	
Income and Balance over/(under) Expenditures		28,798
Projected Fund Balance 6/30/2024		<u><u>\$ 1,085,347</u></u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

While it was not in the formal ballot language, a promise was made to the Carthage voters that for the first three years of this tax, 40% would go for parks improvements, 30% to public safety, and 30% to infrastructure. Requests for appropriating Use Tax Funds are prioritized by each Department Head and are itemized in the Capital Outlay document.

	FY22 Actual FY2022	2023 Budget FY2023	FY23 Proposed Actuals FY2023	FY24 Budget FY2024
Use Tax Revenue	\$ 403,605	\$ 704,370	\$ 935,345	\$ 954,050
165-000-100000-31303 - USE TAX	-	-	-	-
165-000-100000-36110 - INTEREST INCOME	-	75	75	75
165-000-100000-39100 - TRANSFER FROM OTHER FUNDS	403,605	704,295	935,270	953,975
 Use Tax Expenses			\$ 240,646	\$ 925,252
 Public Works				
165-200-100000-48000 - CAPITAL OUTLAY			-	342,528
Street Department				
165-210-100000-48000 - CAPITAL OUTLAY			-	-
Police Department				
165-300-100000-48000 - CAPITAL OUTLAY			55,323	46,284
Fire Department				
165-400-100000-48000 - CAPITAL OUTLAY			25,323	160,000
Parks Department				
165-500-100000-48000 - CAPITAL OUTLAY			160,000	376,440
Golf				
165-600-100000-48000 - CAPITAL OUTLAY			-	-
Revenues vs Expenses	403,605	704,370	694,699	28,798

USE TAX CAPITAL ITEMS

ITEM DESCRIPTION	COST
Public Works	
Forest St Culvert	201,250
West Chestnut Culvert Replacement	141,278
	342,528
Police Department	
36 Glock Gen 5 G45 9mm Pistols	19,772
36 Holseters for Glock Gen 5 G45 Pistols	6,372
ACO Truck Box	20,140
	46,284
Fire Department	
ATV Gator Style Brush Unit	40,000
Utility/Command 3/4 Ton Pick-Up	65,000
Rescue Stabilization Struts/Equipment	25,000
TNT Extrication Tools	30,000
	160,000
Parks Department	
Park Sinage	100,000
Roundabout	20,000
Trash Cans	40,000
Dog Park	75,000
Fairway IQ	9,240
Dump Truck	132,200
	376,440
TOTAL CAPITAL ITEMS REQUEST	<u>\$925,252</u>

OTHER FUNDS

PUBLIC HEALTH FUND

The Public Health Fund is used primarily to account for revenues and expenditures for the City's landfill and recycling operations.

BUDGET SUMMARY

<u>PUBLIC HEALTH FUND</u>		
Projected Beginning Fund Balance 7/01/2023	\$ 584,078	
Projected Income	\$253,000	
Reserved Fund Balance	0	
Funds Available		\$837,078
Approved Expenditures	-\$297,002	
Income and Balance over/(under) Expenditures		\$44,002
Projected Fund Balance 6/30/2024		<u><u>\$540,076</u></u>

AUTHORIZED PERSONNEL	Full Time	Part-Time
Staff	1	
(1) Solid Waste Attendant I	1	
(1) Solid Waste Attendant II		

BUDGET HIGHLIGHTS

Budgeted revenues are approximately 1.6% higher than 2023's budgeted figures. Weed Assessments, Dumpster, Recycling and Grant revenues have attributed to the overall increase with Property Tax revenue being the main increased contributing factor. Recycling revenues are generated by cardboard, electronics, paper, plastics, aluminum, tin, and crushed glass. Dumpster Revenues are generated from garbage hauled in to the onsite dumpsters. Within the last year the City has seen a small increase in the amount of products received for recycling. However, the market prices for recyclable goods has declined for the past several years and look to continue to decrease for the foreseeable future. Miscellaneous Sanitation Charges have also continued to increase over the last two years. The Property Tax Revenue is based on projected growth and the current economic climate.

On the expenditure side, the main area of increase is in Salaries line items. The budget includes the last lease purchase payment for the Street Sweeper, which was appropriated in the 2021 budget. Increases are also projected for the Animal Control services and increases in insurance costs for the Fund. The same changes for Group Health and Life insurance along with the City's retirement plan appear in this budget as it does in the General Fund's budget.

Overall, the Public Health Budget is 30% (\$67,747) Higher than Fiscal Year 2023.

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Public Health Revenue	\$ 287,792	\$ 249,128	\$ 270,907	\$ 253,000
121-000-100000-31110 - PROPERTY TAXES	138,313	136,664	140,866	141,000
121-000-100000-31120 - INTANGIBLE TAX	421	20	-	-
121-000-100000-34431 - LANDFILL REVENUE	5,526	3,000	3,373	3,000
121-000-100000-34432 - DUMPSTER REVENUE	70,700	58,000	57,338	55,000
121-000-100000-34433 - RECYCLING REVENUE	8,313	6,500	9,590	6,500
121-000-100000-34434 - WEEDS/SPECIAL ASSESSMENTS	7,796	5,000	4,500	5,000
121-000-100000-36110 - INTEREST INCOME	6,754	2,000	17,296	7,500
121-000-100000-36120 - BOND PROCEEDS	-	-	-	-
121-000-100000-36401 - GRANT - GOLF COURSE CAP IMP	48,557	-	-	-
121-000-100000-36403 - MODOT GRANTS	-	37,944	37,944	35,000
121-000-100000-39100 - TRANSFER FROM OTHER FUNDS	-	-	-	-
121-000-100000-39600 - MISCELLANEOUS REVENUES	1,413	-	-	-
Public Health Expenses	\$ 220,796	\$ 229,255	\$ 269,242	\$ 297,002
121-230-100000-41000 - SALARIES	60,622	65,445	65,445	69,974
121-230-100000-41050 - COMMISSION	-	-	-	-
121-230-100000-41300 - SALARIES OVERTIME	-	-	-	-
121-230-100000-42100 - HEALTH INSURANCE	14,123	17,096	17,096	16,223
121-230-100000-42200 - FICA	4,607	5,007	5,007	5,353
121-230-100000-42300 - PENSION PLAN	8,318	9,228	9,228	10,076
121-230-100000-42600 - WORKER'S COMPENSATION	2,198	3,228	3,228	3,464
121-230-100000-42900 - DISABILITY INSURANCE	183	504	504	200
121-230-100000-43200 - PROFESSIONAL FEES	36,854	38,000	38,000	56,500
121-230-100000-43430 - RECODIFICATION	-	-	-	-
121-230-100000-43970 - GRANT MATCH	-	-	-	-
121-230-100000-44110 - MISC SANITATION CHARGES	29,213	-	38,000	38,000
121-230-100000-44210 - DEMOLITION	5,750	15,000	15,000	18,500
121-230-100000-44220 - RECYCLING	535	500	500	800
121-230-100000-44230 - WEED ENFORCEMENT	5,475	10,000	10,000	10,000
121-230-100000-44320 - EQUIPMENT REPAIRS	445	3,000	2,650	3,000
121-230-100000-44330 - BUILDING MAINTENANCE	-	1,500	-	-
121-230-100000-44380 - TREES	-	-	-	-
121-230-100000-45100 - PHYSICALS	-	-	-	-
121-230-100000-45200 - OTHER INSURANCE	1,550	1,700	1,810	2,040
121-230-100000-45600 - EMPLOYEES (CHRISTMAS/WELLNESS)	-	-	-	-
121-230-100000-46000 - OFFICE EXPENSE	281	300	420	500
121-230-100000-46080 - LANDFILL SUPPLIES	1,092	-	1,500	1,500
121-230-100000-46220 - UTILITIES	4,050	3,400	4,080	4,100
121-230-100000-46240 - UTILITIES/P.I.L.O.T.	-	7,500	7,500	7,500
121-230-100000-46250 - TELEPHONE	345	425	425	425
121-230-100000-46260 - GASOLINE	2,034	3,250	3,477	3,475
121-230-100000-46270 - INTERNET	-	-	1,200	1,200
121-230-100000-46510 - PEST CONTROL	2,198	3,250	3,250	3,250
121-230-100000-46990 - MISCELLANEOUS EXPENSES	-	-	-	-
121-230-100000-48000 - CAPITAL OUTLAY	40,922	40,922	40,922	40,922
121-230-100000-49000 - TRANSFER TO OTHER FUNDS	-	-	-	-
Revenue vs Expenses	66,997	19,873	1,665	(44,002)

PUBLIC HEALTH CAPITAL ITEMS

ITEM DESCRIPTION	COST
Street Sweeper Payment	40,922
TOTAL CAPITAL ITEMS REQUEST	\$40,922

DEMOLITION LANDFILL CLOSURE FUND

This fund was created to separately account for money set aside for final closure costs for the City's demolition landfill as required by the State of Missouri. This is a restricted fund with solid waste billings previously assessed at \$1.17 per family & commercial which was terminated in Fiscal 2013.

BUDGET SUMMARY

<u>LANDFILL CLOSURE FUND</u>		
Projected Beginning Fund Balance 7/01/2023	\$972,233	
Projected Income	\$7,500	
Reserved Fund Balance	0	
Funds Available		\$979,733
Approved Expenditures	0	
Income and Balance over/(under) Expenditures		\$7,500
Projected Fund Balance 6/30/2024		<u>\$979,733</u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

The budget is set up as a contingency in the event any additional mandated improvements or clean-up is required by the State for the demolition landfill site. The City is required to monitor the landfill pursuant to Subtitle D of the Resource Conservation & Recovery Act (RCRA) for a period of thirty (30) years post-closure. The City has previously had to spend in excess of \$250,000 for remediation at the site. The Department of Natural Resources approved closure of this landfill on February 11, 1997. On October 4, 2004, the Department also provided for the release of the Financial Assurance Instrument for the Demolition Landfill. The necessary paperwork to secure the release was not provided until 2007.

The City established an internal loan program utilizing these funds in fiscal 2013. For fiscal 2024 the City will make a re-payment amount from a loan set up to borrow a portion of its commitment to MoDOT for the Fairlawn Cost-Share Round-about project from this fund with repayment budgeted over a three (3) year period and at an interest rate of .52% per policy.

As the City had accumulated a significant balance in this fund, it was decided to transfer the available fund balance to the General Fund and eventually close this fund after the current loan for the Fairlawn Cost-Share Round-about project is completed.

	FY22 Actual FY2022	2023 Budget FY2023	FY23 Proposed Actuals FY2023	FY24 Budget FY2024
Landfill Closure Revenue	\$ 2,280	\$ 1,000	\$ 17,852	\$ 7,500
122-000-100000-36110 - INTEREST INCOME	2,280	1,000	17,852	7,500
122-000-100000-39100 - TRANSFER FROM OTHER FUNDS		-	-	-
Landfill Closure Expenses		\$ 438,246	\$ -	\$ -
122-900-100000-48000 - CAPITAL OUTLAY		-	-	-
122-900-100000-49000 - TRANSFER TO OTHER FUNDS		438,246	-	-
REVENUES vs EXPENSES	\$ 2,280	\$ (437,246)	\$ 17,852	\$ 7,500

LODGING TAX FUND

This fund was created to separately account for tax revenue received from the Lodging Tax. The rate for Lodging Tax in the City was 2% and is charged for all applicable Hotel and Motel stays. In April 2001, the voters approved increasing the rate to 4%.

BUDGET SUMMARY

<u>LODGING TAX FUND</u>		
Projected Beginning Fund Balance 7/01/2023	\$112,756	
Projected Income	\$255,600	
Reserved Fund Balance	0	
Funds Available		\$368,356
Approved Expenditures	\$296,053	
Income and Balance over/(under) Expenditures		-\$40,453
Projected Fund Balance 6/30/2024		<u>\$72,303</u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	1	0

BUDGET HIGHLIGHTS

The City created their own Tourism Department in July of 2022. The Lodging Tax funds are for tourism and promotional purpose. The Food Truck Friday funds are solely funded by vendor fees and is used for the promotional and operational purposes of Food Truck Friday only. This department provides tourism related activities aimed at generating Hotel and Motel stays in Carthage. This year the City has appropriated \$256,613 in order to provide for tourism programs. These programs include the salary of a tourism director, contracting with the Chamber of Commerce for office space, Food Truck Friday, promotional materials not covered by the DMO and for the DMO funding to provide for advertising programs. The DMO program will provide up to \$69,288 reimbursement if the city spends the \$138,576 on city-related advertising. The remainder of the DMO program will provide up to \$30,713 reimbursement to the City of Joplin if the City of Joplin spends \$61,426. This brings the total reimbursement to Jasper County from the DMO program to \$100,000.

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Lodging Tax Revenue	\$ 124,319	\$ 165,600	\$ 133,375	\$ 255,600
123-000-100000-31312 - LODGING TAX REVENUE	124,033	120,600	115,922	115,000
123-000-100000-31941 - FOOD TRUCK FRIDAY FEES		-	13,810	39,000
123-000-100000-33400 - GRANT / STATE		-	-	100,000
123-000-100000-36110 - INTEREST INCOME	286	-	3,643	1,600
123-000-100000-39600 - MISCELLANEOUS REVENUES		45,000	-	-
Lodging Tax Expenses	\$ 131,554	\$ 199,000	\$ 109,000	\$ 296,053
123-700-100000-41000 - SALARIES			-	73,286
123-700-100000-41050 - COMMISSION			-	-
123-700-100000-41300 - SALARIES OVERTIME			-	-
123-700-100000-42100 - HEALTH INSURANCE			-	8,111
123-700-100000-42200 - FICA			-	5,606
123-700-100000-42300 - PENSION PLAN			-	10,553
123-700-100000-42600 - WORKER'S COMPENSATION			-	161
123-700-100000-42900 - DISABILITY INSURANCE			-	210
123-700-100000-43000 - CONTRACTS	97,054	96,500	96,500	-
123-700-100000-43040 - TOURISM RENT			-	13,305
123-700-100000-43050 - DMO PAYMENT TO OTHERS			-	-
123-700-100000-43410 - DMO MARKETING AND ADVERTISING			-	138,575
123-700-100000-44940 - FTF EXPENSES			-	19,950
123-700-100000-45310 - COMPUTER SERVICES			-	1,346
123-700-100000-45400 - ADVERTISING		90,000	-	17,150
123-700-100000-45500 - DUES & SUBSCRIPTIONS		-	-	150
123-700-100000-45600 - EMPLOYEES (CHRISTMAS/WELLNESS)			-	-
123-700-100000-45610 - SPECIAL EVENTS		-	-	1,000
123-700-100000-46000 - OFFICE EXPENSE		12,500	12,500	2,700
123-700-100000-46250 - TELEPHONE		-	-	900
123-700-100000-46990 - MISCELLANEOUS EXPENSES	9,500	-	-	-
123-700-100000-47000 - TRAVEL & TRAINING		-	-	3,050
123-900-100000-48000 - CAPITAL OUTLAY		-	-	-
123-900-100000-49000 - TRANSFER TO OTHER FUNDS	25,000	-	-	-
REVENUES vs EXPENSES	\$ (7,235)	\$ (33,400)	\$ 24,375	\$ (40,453)

TOURISM TRAVEL / TRAINING FORM

TYPE	COST
Governors Conference	1,100
MACVB Annual Conference	950
Emerging Market Meetings - 4 Quarters	1,000
TOTAL TRAVEL / TRAINING REQUEST	\$3,050

GOLF COURSE

The Golf Course budget provides maintenance, care and management for the City’s 18-hole golf course. The course is available to users on a fee basis.

BUDGET SUMMARY

GOLF COURSE FUND

Projected Beginning Fund Balance 7/01/2023	\$204,578	
Projected Income	\$575,300	
Reserved Fund Balance	0	
Funds Available		\$779,878
Approved Expenditures	-\$751,795	
Income and Balance over/(under) Expenditures		-\$176,495
Projected Fund Balance 6/30/2024		\$28,083

AUTHORIZED PERSONNEL

	Full Time	Seasonal
Staff	5.5	Variable
Parks & Recreation Director	(1/2)	
Golf Operations Supervisor	(1)	
Assistant Golf Operations Supervisor	(1)	
Golf Maintenance Supervisor	(1)	
Golf Maintenance Tech I	(1)	
Golf Maintenance Tech II	(1)	
Seasonal Golf Laborers	11,900 Hours	

BUDGET HIGHLIGHTS

The golf course has seen significant changes this year with a new head Golf Pro as well as a new Golf Maintenance Supervisor. Both of these employees have shown they have the knowledge and passion to run a course that continues to receive many accolades by the golf community. It is widely regarded as the nicest course in the southwest area.

The recommended budget for the golf course allows us to fairly maintain the golf course and operate efficiently within our current local golf market. The golf course is still operating with minimal staff; there are three full time employees on the maintenance side, which is less than most eighteen-hole golf courses. Personnel costs are the largest component of the budget which leaves little room for cutting operating expenditures. These costs must be balanced with providing a certain quality of the golf course for its users. Without this, there would be a possibility of a slip in market share with negative results. The golf course is currently recognized by golfers as one of the best public golf course values in our competitive market. The combination of fair pricing and quality maintenance standards are well recognized by golf course users in our area.

We set the standard for event service in our golf market. We have an extensive event schedule that accommodates competitive, charitable and social activities. Many of these activities serve golfers from all over the region. These events create an opportunity to showcase our facility and create desire for golfers to make a return visit to Carthage Golf Course.

The capital funded this year though Parks and Stormwater Sales Tax will be the continuing golf maintenance equipment lease, golf cars/utility vehicles, wide area mower lease payment and carryover of the continuing bunker renovation. This is the first year of new key maintenance equipment, golf cars and utility vehicles. The new equipment has been a needed upgrade for us. Our current fleet of major maintenance equipment and golf cars recently completed their sixth year of service. New equipment with new technology is already showing value in maintaining the golf course and customer enjoyment of the golf course.

In 2001 the City undertook a project of a complete renovation of the Carthage Golf Course. The City financed the project and issued Certificates of Participation (COPs) for \$1,915,000. Principle and interest over the term amounted to approximately \$2,771,000. The Steadley Foundation awarded the City a grant of one million eight hundred thousand dollars, and provided two hundred thousand dollars a year (through Fiscal 2010) to help finance the certificates of participation. Final payment on the certificates was December 1, 2016. Original pro-forma cash flows projected revenues generated (and fee increases) based on the number of rounds playable at the course. It was anticipated that the course would generate enough money from play to cover its operating expenses and capital expenditures, and over a number of years, yield a profit to set aside funds to pay certificate payments after the Steadley money terminated. Since 2001 however, the number of rounds played has dropped from original expectations. This has not only occurred here, but throughout the entire country. National golf rounds have been on the decline for several years. The cash flows also projected revenues based on a plan of increasing fees every other year. Again, due to the decrease in golf play and actions taken by other local courses, rate increases had been implemented at a slower schedule in order to help stimulate the number of rounds of play. This caused a negative impact on those original projections. The City continued to work with the Steadley Trust on a proposals for additional grant funds to finance the remainder of the COPs. The City did receive additional grants which went toward the debt service which was paid off in fiscal 2016/17. The Steadley Trust eventually paid the entire debt service on the Series 2002A Certificates of Participation (Golf Course Improvement Project), for which the City was most appreciative.

One goal since the renovation of the golf course has been for the golf operations to be self-sufficient. Nonetheless, expenses have exceeded revenues during the post renovation years almost every year. Cuts in staff and materials have been made to come closer to revenue/expenditure projections. These cuts are being made while trying to maintain the quality of the golf course at premium golf standards. This fiscal year projections are that 21,000 rounds will be played. With the efforts of staff, efficient marketing and partnerships with special interests, we believe we can maintain the current rounds level. We continue to be a market leader in public golf. The balancing act of golf fees, maintenance standards and service to the customer is a task we monitor closely. We need to stay positioned as the market leader to take advantage of the time when national golf trends as well as national and local factors improve. There are many different parts that have impacted the decline of golf participation since 2001.

The Covid-19 Pandemic has stimulated golf in many ways. People have made more efforts to embrace outdoor activities. The golf industry as a whole and Carthage Golf Course have benefitted from this shift in demand. Due to the decisions of the City Council and City Staff to adequately maintain and operate Carthage Golf Course, we benefitted greatly by being in position to accommodate the demand. By implementing strong Covid-19 protocols, strong maintenance practices and enhanced service levels, we were the choice of many new, lapsed and current golfers who choose to play more golf.

We continue to see the benefit of this change in outdoor recreation habits. At this time we can't forecast how long this will continue. As market trends shift we will analyze and adapt.

	FY22 Actual	2023 Budget	FY23 Proposed	FY24 Budget
	FY2022	FY2023	Actuals FY2023	FY2024
Golf Revenue	\$ 737,554	\$ 706,076	\$ 793,673	\$ 575,300
142-000-100000-34710 - GOLF MEMBERSHIPS	99,731	90,000	78,000	80,000
142-000-100000-34711 - GOLF GREEN FEES	270,631	305,000	269,231	250,000
142-000-100000-34712 - GOLF CART RENTAL	208,582	195,000	169,067	150,000
142-000-100000-34716 - DRIVING RANGE FEE REVENUE	14,863	13,000	12,500	12,800
142-000-100000-34717 - EVENT REVENUE			66,300	1,000
142-000-100000-34721 - CONCESSION SALES		-	9,091	7,500
142-000-100000-34722 - PRO SHOP SALES/CERTIFICATES			73,000	69,000
142-000-100000-36110 - INTEREST INCOME	942	400	13,808	5,000
142-000-100000-36202 - RENTS PRO SHOP	1,876	1,760	1,760	-
142-000-100000-36401 - GRANT - GOLF COURSE CAP IMP		-	-	-
142-000-100000-39100 - TRANSFER FROM OTHER FUNDS	138,860	99,316	99,316	-
142-000-100000-39600 - MISCELLANEOUS REVENUES	2,070	1,600	1,600	-
Golf Expenses	\$ 621,071	\$ 691,077	\$ 767,327	\$ 751,795
142-600-100000-41000 - SALARIES	307,073	369,148	369,148	409,094
142-600-100000-41050 - COMMISSION	10,197	15,500	15,500	-
142-600-100000-41300 - SALARIES OVERTIME	5,578	6,126	6,126	3,750
142-600-100000-42100 - HEALTH INSURANCE	38,067	42,395	42,395	54,079
142-600-100000-42200 - FICA	24,377	28,176	28,176	31,583
142-600-100000-42300 - PENSION PLAN	27,437	31,116	31,116	37,447
142-600-100000-42500 - UNEMPLOYMENT	2,816	-	-	-
142-600-100000-42600 - WORKER'S COMPENSATION	4,732	8,140	8,140	10,146
142-600-100000-42900 - DISABILITY INSURANCE	491	2,836	2,836	744
142-600-100000-44300 - MAINTENANCE	83,611	85,000	85,000	26,375
142-600-100000-44310 - VEHICLE MAINTENANCE	1,757	2,500	2,500	2,500
142-600-100000-44320 - EQUIPMENT REPAIRS	7,474	7,500	7,500	8,813
142-600-100000-44330 - BUILDING MAINTENANCE	2,411	4,000	4,000	4,000
142-600-100000-44360 - GOLF CHEMICALS	-	-	-	65,000
142-600-100000-45000 - UNIFORM EXPENSE	980	800	800	1,360
142-600-100000-45200 - OTHER INSURANCE	5,200	5,670	5,670	6,804
142-600-100000-45310 - COMPUTER SERVICES	-	-	-	7,500
142-600-100000-45400 - ADVERTISING	7,489	8,000	8,000	500
142-600-100000-45500 - DUES & SUBSCRIPTIONS	1,825	2,250	2,250	2,250
142-600-100000-45610 - SPECIAL EVENTS	-	-	-	1,000
142-600-100000-46000 - OFFICE EXPENSE	2,094	2,500	2,500	2,700
142-600-100000-46030 - ENGINEERING SUPPLIES	-	-	-	-
142-600-100000-46040 - CONCESSION PURCHASES	-	-	7,250	-
142-600-100000-46050 - TOOLS & SUPPLIES	1,164	3,500	3,500	3,780
142-600-100000-46060 - TOOLS & SUPPLIES-DRIVING RANGE	3,792	4,000	4,000	4,300
142-600-100000-46220 - UTILITIES	27,268	30,400	30,400	32,680
142-600-100000-46250 - TELEPHONE	553	700	700	750
142-600-100000-46260 - GASOLINE	21,199	19,175	19,175	20,600
142-600-100000-46270 - INTERNET	-	-	-	540
142-600-100000-46450 - RETAIL INVENTORY	-	-	69,000	-
142-600-100000-46990 - MISCELLANEOUS EXPENSES	-	-	-	-
142-600-100000-47000 - TRAVEL & TRAINING	300	2,500	2,500	2,500
142-600-100000-48000 - CAPITAL OUTLAY	33,184	9,145	9,145	11,000
Revenues vs Expenses	\$ 116,484	\$ 14,999	\$ 26,346	\$ (170,827)

GOLF TRAVEL / TRAINING FORM

TYPE	COST
OTA Meetings	150

TOTAL TRAVEL / TRAINING REQUEST \$150

GOLF CAPITAL ITEMS

ITEM DESCRIPTION	COST
Pro Shop Renderings	5,000
Design Drawing for Rainbird irrigation System	6,000

TOTAL CAPITAL ITEMS REQUEST \$11,000

GOLF COURSE DRIVING RANGE

The Golf Course budget provides operations, maintenance, care and management for the Carthage Golf Course Driving Range. This is primarily a golf practice facility that customers use on a fee basis. It is an amenity to many of our events. We incorporate range use into several of our event fees as added value to our services for large events.

BUDGET SUMMARY

Total Expenditures	\$4,000
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AUTHORIZED PERSONNEL	Full Time	Seasonal
Staff	(0)	(0)

BUDGET HIGHLIGHTS

In this upcoming budget year, we made the decision to consolidate the Driving Range budget with the general golf budget. This will allow us to be more strategic as we build a better driving range.

	FY22 Actual FY2022	2023 Budget FY2023	FY23 Proposed Actuals FY2023	FY24 Budget FY2024
Civic Enhancement Revenue	\$ 24,724	\$ 60	\$ 2,020	\$ 800
124-000-100000-33400 - GRANT / STATE		-	-	-
124-000-100000-36110 - INTEREST INCOME	197	60	2,020	800
124-000-100000-36400 - DONATIONS	583	-	-	-
124-000-100000-36401 - GRANT - GOLF COURSE CAP IMP		-	-	-
124-000-100000-36403 - MODOT GRANTS	23,944	-	-	-
124-000-100000-39100 - TRANSFER FROM OTHER FUNDS		-	-	-
124-000-100000-39600 - MISCELLANEOUS REVENUES		-	-	-
Civic Enhancement Expenses	\$ 6,996	\$ -	\$ -	\$ -
124-000-100000-48000 - CAPITAL OUTLAY	-	-	-	-
124-500-100000-48000 - CAPITAL OUTLAY	6,996	-	-	-
Revenues vs Expenses	\$ 17,728	\$ 60	\$ 2,020	\$ 800

CIVIC ENHANCEMENT

The Civic Enhancement fund was established to account for money donated to the City for various purposes. In recent years, this fund has been used primarily to provide funding for Christmas decorations and park beautification projects. In fiscal 2002 the City combined the Parks & Recreation Civic Enhancement Fund with the City’s Civic Enhancement Fund. The Parks & Recreation Civic Enhancement fund was established to account for money donated to the Parks Department for various purposes when they were separate from the City. Now that they are part of the City, there is no further need for the respective fund.

BUDGET SUMMARY

<u>CIVIC ENHANCEMENTS FUND</u>		
Projected Beginning Fund Balance 7/01/2023	\$ 55,900	
Projected Income	\$800	
Reserved Fund Balance	0	
Funds Available		\$56,700
Approved Expenditures	0	
Income and Balance over/(under) Expenditures		\$800
Projected Fund Balance 6/30/2024		<u><u>\$ 56,700</u></u>

AUTHORIZED PERSONNEL	Full Time	Part Time
	0	0

BUDGET HIGHLIGHTS

Fiscal 2024 has no expenditures budgeted. However, amendments throughout the fiscal year are anticipated to use funds for various projects as funds become available or donated for specific purposes.

PARK & RECREATION FUND

This fund is used to account for revenues and expenditures for the City’s Parks & Recreation Fund. The City moved these operations under the auspices of the City in 1999. However, State Statutes require the accounting of the Property Tax derived from the levy for Parks to be accounted for in a separate fund. The City will continue to account for these tax revenues separately but will transfer the tax and any remaining fund balance to the General Revenue Fund to support the Parks & Recreation departments operations.

BUDGET SUMMARY

<u>PARKS & RECREATION FUND</u>		
Projected Beginning Fund Balance 7/01/2023	\$109,768	
Projected Income	\$267,716	
Reserved Fund Balance	0	
Funds Available		\$377,484
Approved Expenditures	\$-265,000	
Income and Balance over/(under) Expenditures		\$2,716
Projected Fund Balance 6/30/2024		<u>\$112,484</u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

This fund transfers collected ad-valorem tax revenues to the General Fund which partially covers expenses in Parks programs. Additionally, budget adjustments are made throughout the Fiscal Year to transfer any accumulated balances to the General Fund. These amounts also include sur tax payment made into the Parks & Recreation fund.

	FY22 Actual FY2022	2023 Budget FY2023	FY23 Proposed Actuals FY2023	FY24 Budget FY2024
Parks and Rec Revenues	\$ 265,113	\$ 261,235	\$ 273,938	\$ 267,716
162-000-100000-31110 - PROPERTY TAXES	262,582	260,000	267,247	265,181
162-000-100000-31120 - INTANGIBLE TAX	799	35	35	35
162-000-100000-36110 - INTEREST INCOME	1,731	1,200	6,656	2,500
162-000-100000-39210 - SALE OF CITY ASSETS		-	-	-
162-000-100000-39600 - MISCELLANEOUS REVENUES		-	-	-
Parks and Rec Expenses	\$ 268,056	\$ 260,000	\$ 260,000	\$ 265,000
162-900-100000-49000 - TRANSFER TO OTHER FUNDS	268,056	260,000	260,000	265,000
Revenues vs Expenses	\$ (2,943)	\$ 1,235	\$ 13,938	\$ 2,716

MYERS PARK FUND

This fund is used to account for revenues and expenditures should they be incurred, for the Myers Park Fund.

BUDGET SUMMARY

<u>MYERS PARK FUND</u>		
Projected Beginning Fund Balance 7/01/2023	\$584,812	
Projected Income	\$1,155,849	
Reserved Fund Balance	0	
Funds Available		\$1,740,661
Approved Expenditures	\$1,739,594	
Income and Balance over/(under) Expenditures		-\$583,745
Projected Fund Balance 6/30/2024		<u>\$1067</u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

The Myers Park Airport was closed to air traffic January 1997. A Committee was established to provide for the relocation or re-establishment of the airport. The City was not able to come to terms on acquiring land for a new airport and subsequently dropped plans to re-establish airport operations in the City. This fund was renamed the Myers Park Funds and accounts for the revenues and expenditures related to the sale of land and development costs at Myers Park. The sale of land to Southwest Missouri Bank and Sandor Development Company provided the initial funds for Park development. The development of Phelps Blvd. to Hazel Ave. was completed in fiscal 2003. The plan for development of the park was based on a pay-as-you-go basis. When land was sold to developers, the proceeds would be used for infrastructure improvements. In fiscal 2007, the City sold land to Lowe's Home Improvement Center and used the proceeds for infrastructure development including construction of Annie Baxter Blvd. and a portion of Garrison Ave. extension. In an agreement with Lowe's, the City agreed to complete the extension of Garrison Ave. with Highway HH and the associated intersection improvements. These improvements required more funds than were available in the Myers Park fund. The General Fund therefore transferred funds to complete the City's contractually obligated work. The City also sold property to the Lim's for a restaurant in fiscal 2008. That project was completed and opened in fiscal 2009 but closed in 2016 with the property still available for sale. In fiscal 2016, proceeds from the sale of property to Clear Path Senior Holdings was used to construct Garrison Ave. north to Airport Drive. Funds for improvements and cleaning out of the storm water retention pond were included in the budget for fiscal 2018 and 2019. The City also sold property to MBL Development Company for a senior citizens facility and to Brian Schmidt for an office complex. The property for the office complex has been re-sold for the construction of a bank

during the fiscal 2019 year. These sales were for \$268,000 and \$118,000 respectively. In fiscal 2018, the City also entered into a Real Estate Transaction Agreement for property located in Lot 1, Block 3 of the Myers Park subdivision for and in consideration of annexing certain property in to the City limits of the City of Carthage, with Liberty Tree Enterprises, LLP and Bruton and Co., LLC,. This transaction brought into the City limits a piece of retail property of approximately 2.46 acres with several functioning business which was totally surrounded by the City limits.

At the close of Fiscal 2023, all property within Myers Park has been sold.

For Fiscal 2024, the City has budgeted to use all remaining funds in Myers Park for the Hazel and Airport Expansion project, which includes intersections and roadways. This project will be partially funded through a 60/40 Governor's Cost-Share Agreement. Funds from the Capital Improvement Tax will also help pay for a portion of the project once Myer's Park Funds are depleted.

	FY22 Actual FY2022	2023 Budget FY2023	FY23 Proposed Actuals FY2023	FY24 Budget FY2024
Myers Park Revenues	\$ 350,429	\$ 400	\$ 1,508,506	\$ 1,155,849
163-000-100000-32000 - STORMWATER PERMIT FEES		-	-	-
163-000-100000-33400 - GRANT / STATE			-	656,649
163-000-100000-36110 - INTEREST INCOME	866	400	14,057	6,000
163-000-100000-39100 - TRANSFER FROM OTHER FUNDS	349,563	-	656,649	493,200
163-000-100000-39210 - SALE OF CITY ASSETS			837,800	-
Myers Park Expenses	\$ 381,582	\$ 300,197	\$ 505,773	\$ 1,739,594
163-000-100000-43200 - PROFESSIONAL FEES	-	-	-	-
163-000-100000-45200 - OTHER INSURANCE	-	-	-	-
163-000-100000-48000 - CAPITAL OUTLAY	-	-	-	-
163-820-100000-43200 - PROFESSIONAL FEES	1,000	-	4,184	-
163-820-100000-45200 - OTHER INSURANCE	-	-	-	-
163-820-100000-48000 - CAPITAL OUTLAY	-	-	501,589	1,739,594
163-900-100000-48000 - CAPITAL OUTLAY	380,582	300,197	-	-
Revenues vs Expenses	\$ (31,152)	\$ (299,797)	\$ 1,002,733	\$ (583,745)

ITEM DESCRIPTION	COST
Hazel and Airport Expansion,	
Intersection and Roadways	1,739,594
TOTAL CAPITAL ITEMS REQUEST	\$1,739,594

JUDICIAL EDUCATION FUND

Missouri Revised Statutes, Chapter 479.260. 1. states, municipalities by ordinance may provide for fees in an amount per case to be set pursuant to sections 488.010 to 488.020 for each municipal ordinance violation case filed before a municipal judge, and in the event a defendant pleads guilty or is found guilty, the judge may assess costs against the defendant except in those cases where the defendant is found by the judge to be indigent and unable to pay the costs.

Further, each municipal court may establish a judicial education fund and an appointed counsel fund, each in separate accounts under the control of the municipal court to retain one dollar of the fees collected on each case. The fees collected shall be allocated between the two funds as determined by the court. The judicial education fund shall be used only to pay for: (1) The continuing education and certification required of the municipal judges by law or Supreme Court rule; and (2) Judicial education and training for the court administrator and clerks of the municipal court.

This fund is used to account for revenues and expenditures in the Judicial Education Fund. The fund collects a surcharge of one dollar (\$1.00) as costs in each court proceeding filed in city court in all criminal or traffic law cases.

BUDGET SUMMARY

<u>JUDICIAL EDUCATION FUND</u>		
Projected Beginning Fund Balance 7/01/2023	\$ 4,502	
Projected Income	\$100	
Reserved Fund Balance	0	
Funds Available		\$4,602
Approved Expenditures	0	
Income and Balance over/(under) Expenditures		\$100
Projected Fund Balance 6/30/2024		<u><u>\$ 4,602</u></u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

Continuing education of the Municipal Judge and the Municipal Court Clerk by attendance at the annual Municipal Court Conference is currently budgeted in the Municipal Court section of the General Fund. Staff continues to review changes to this fund to determine how best to allocate the proper amounts to the Municipal Court training.

	FY22 Actual FY2022	2023 Budget FY2023	FY23 Proposed Actuals FY2023	FY24 Budget FY2024
Judicial Education Revenue	\$ 172	\$ 250	\$ 102	\$ 100
164-000-100000-34114 - COURT COST SURCHARGE	172	250	102	100
164-000-100000-39100 - TRANSFER FROM OTHER FUNDS		-	-	-
REVENUES vs EXPENSES	\$ 172	\$ 250	\$ 102	\$ 100

REGIONAL STORMWATER DETENTION FUND

This fund is used to account for revenues and expenditures should they be incurred, for various regionally located drainage structures.

BUDGET SUMMARY

<u>REGIONAL STORMWATER DETENTION FUND</u>		
Projected Beginning Fund Balance 7/01/2023	\$ 8,982	
Projected Income	\$100	
Reserved Fund Balance	0	
Funds Available		\$9,082
Approved Expenditures	0	
Income and Balance over/(under) Expenditures		\$100
Projected Fund Balance 6/30/2024		<u><u>\$ 9,082</u></u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

City ordinances provide for developers, with the approval of the City, to use regional storm water detention facilities instead of building their own. A fee is assessed based on the amount of storage that will be used

No projects are budgeted for this fiscal year.

	FY22 Actual FY2022	2023 Budget FY2023	FY23 Proposed Actuals FY2023	FY24 Budget FY2024
Stormwater Detention Revenue	\$ 30	\$ 15	\$ 325	\$ 100
125-000-100000-36110 - INTEREST INCOME	30	15	325	100
125-000-100000-39600 - MISCELLANEOUS REVENUES		-	-	-
Revenues vs Expenses	\$ 30	\$ 15	\$ 325	\$ 100

PUBLIC SAFETY GRANTS FUND

This fund is used to account for revenues and expenditures of grants awarded to the Police and Fire Departments.

BUDGET SUMMARY

<u>PUBLIC SAFETY GRANTS FUND</u>		
Projected Beginning Fund Balance 7/01/2023	\$ 96,972	
Projected Income	0	
Reserved Fund Balance	0	
Funds Available		96,972
Approved Expenditures	1,675	
Income and Balance over/(under) Expenditures		95,297
Projected Fund Balance 6/30/2024		<u><u>\$ 95,297</u></u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

The Police and Fire Departments have access to a number of grant programs providing funding for equipment and/or supplies. These departments also occasionally receive money as donations from local industries, business or individuals. In order to more accurately account for and track use of these funds, a separate fund was established in Fiscal 2005. A number of grants have been considered for applying for throughout the years. However, there is no guarantee that any grants will be awarded as they are based on a competitive basis. Donations to the Police and Fire Departments for miscellaneous items and equipment for each department are also contemplated in this budget. If and when grants are awarded for Fiscal 2024, the Council will decide if they will be accepted and if necessary, allocate matching funds from other sources if applicable. At that time budget adjustments will be prepared.

	FY22 Actual FY2022	2023 Budget FY2023	FY23 Proposed Actuals FY2023	FY24 Budget FY2024
Public Safety Revenue	\$ 97,206	\$ -	\$ -	\$ -
126-000-100000-33105 - GRANT POLICE DEPARTMENT	27,206	-	-	-
126-000-100000-33106 - GRANT FIRE DEPARTMENT		-	-	-
126-000-100000-36405 - DONATIONS POLICE DEPARTMENT	10,000	-	-	-
126-000-100000-36406 - DONATIONS FIRE DEPARTMENT	60,000	-	-	-
126-000-100000-39100 - TRANSFER FROM OTHER FUNDS		-	-	-
126-000-100000-39600 - MISCELLANEOUS REVENUES		-	-	-
Police Expenses	\$ 36,219	\$ -	\$ 3,100	\$ 1,675
126-300-100000-45000 - UNIFORM EXPENSE	540	-	-	-
126-300-100000-46000 - OFFICE EXPENSE	2	-	-	-
126-300-100000-46050 - TOOLS & SUPPLIES	5,778	-	3,100	-
126-300-100000-46150 - SAFETY EQUIPMENT		-	-	-
126-300-100000-48000 - CAPITAL OUTLAY	29,899	-	-	1,675
126-300-100000-49000 - TRANSFER TO OTHER FUNDS		-	-	-
Fire Expenses	\$ -	\$ -	\$ 5,700	\$ -
126-400-100000-46050 - TOOLS & SUPPLIES	-	-	-	-
126-400-100000-46150 - SAFETY EQUIPMENT	-	-	-	-
126-400-100000-48000 - CAPITAL OUTLAY	-	-	5,700	-
126-400-100000-49000 - TRANSFER TO OTHER FUNDS	-	-	-	-
Revenues vs Expenses	\$ 60,987	\$ -	\$ (8,800)	\$ (1,675)

[illegible]

\$1,675

PARKS/STORMWATER SALES TAX FUND

This fund was created to separately account for revenue received from the 3/16ths of one (1%) percent sales tax approved by the voters in November 2003 and implemented in April 2005 for parks and stormwater related projects. The primary focus of the tax was to provide funds for the renovation, expansion and operation of the Carthage Library addition. The project was financed by Certificates of Participation (COPs) with repayment coming from the tax and \$2 million from the Library's fund raising campaign. Money above the amount necessary for debt service and operations, was available for applicable projects approved by the Council. The tax had a 20 year sunset. In August 2015, voters approved an increase to one-half (1/2) of one percent (1%) with a new 20 year sunset. A new Memorandum of Understanding signed between the Library Board and the City allocating 40% of the Parks/Storm water Sales Tax receipts directly to Library. The City will continue to pay the outstanding debt service on the Certificates of Participation, which originally funded the expansion and renovation of the Library from its Sixty percent (60%) of the Parks/Storm water Sales Tax. Funds previously calculated on the basis of collections of the Transportation Sales Tax also known as "hold harmless" ceased with the implementation of the one-half (1/2) of one percent (1%) Parks/Storm water Sales Tax.

BUDGET SUMMARY

<u>PARKS/STORMWATER SALES TAX FUND</u>		
Projected Beginning Fund Balance 7/01/2023	\$1,082,058	
Projected Income	\$1,476,408	
Reserved Fund Balance	0	
Funds Available		\$2,558,466
Approved Expenditures	-\$1,229,064	
Income and Balance over/(under) Expenditures		\$247,344
Projected Fund Balance 6/30/2024		<u><u>\$1,329,402</u></u>

AUTHORIZED PERSONNEL

	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

The City is budgeting expenditures of \$1,229,064 for Fiscal 2024. This consists of \$100,200 for payments on the Certificates of Participation (principal and interest payments) for the Library Expansion Project, \$ 586,563 to the Library for operating expenses, and \$ 642,501 for City capital projects. The projects consist of Parks and Storm water projects and are delineated on the following pages and include capital associated with the Golf Course. By Statute, expenditures may be made from the fund for any storm water control or local park functions authorized in the ordinance or order adopted by the governing body. As the Golf Course operations are administered under the Parks & Recreation program, it is included as a local park function.

	FY22 Actual FY2022	2023 Budget FY2023	FY23 Proposed Actuals FY2023	FY24 Budget FY2024
Parks Stormwater Revenue	\$ 1,396,865	\$ 1,298,104	\$ 3,973,367	\$ 1,476,408
128-000-100000-31300 - SALES TAX	1,393,730	1,296,904	1,437,655	1,466,408
128-000-100000-36110 - INTEREST INCOME	3,134	1,200	35,712	10,000
128-000-100000-36120 - BOND PROCEEDS	-	-	-	-
128-000-100000-36400 - DONATIONS	-	-	2,500,000	-
128-000-100000-36500 - COP PROCEEDS	-	-	-	-
128-000-100000-39100 - TRANSFER FROM OTHER FUNDS	-	-	-	-
128-000-100000-39600 - MISCELLANEOUS REVENUES	-	-	-	-
Parks Stormwater Expenses	\$ 1,040,422	\$ 1,421,410	\$ 1,613,108	\$ 1,229,064
128-000-100000-49100 - C.O.P. PAYMENTS	-	-	170,998	100,200
128-200-100000-48000 - CAPITAL OUTLAY	-	-	593,263	295,000
128-500-100000-48000 - CAPITAL OUTLAY	-	-	330,086	247,301
128-900-100000-48000 - CAPITAL OUTLAY	482,930	902,649	-	-
128-900-100000-49000 - TRANSFER TO OTHER FUNDS	-	-	-	-
128-910-100000-43200 - PROFESSIONAL FEES	-	-	-	-
128-910-100000-49050 - PAYMENTS TO LIBRARY	557,492	518,761	518,761	586,563
Revenues vs Expenses	\$ 356,442	\$ (123,306)	\$ 2,360,259	\$ 247,344

128-PARKS STORMWATER CAPITAL ITEMS

ITEM DESCRIPTION	COST
Public Works	
Stormwater Mapping Study	55,000
Railroad to Mound St. Drainage	240,000
	295,000
Parks Department	
WPA Pool Building	180,415
Misc Golf Equipment - Golf Carts	66,885.48
	247,300
TOTAL CAPITAL ITEMS REQUEST	<u>\$542,300.48</u>

FIRE PROTECTION SALES TAX FUND

This fund was created to separately account for tax revenue received from the Fire Sales Tax which was approved by a vote of the people in 2011. The passage of this tax issue had a sunset provision of twenty (20) included. All revenue received from the tax authorized pursuant to the provisions of the Statutes shall be deposited in a special trust fund and shall be used solely for the operation of the municipal fire department. Budgeted expenditures are shown on the following pages.

BUDGET SUMMARY

<u>FIRE SALES TAX FUND</u>		
Projected Beginning Fund Balance 7/01/2023	\$ 1,737,630	
Projected Income	\$758,200	
Reserved Fund Balance	0	
Funds Available		\$2,495,830
Approved Expenditures	-\$903,910	
Income and Balance over/(under) Expenditures		-\$145,710
Projected Fund Balance 6/30/2024		<u><u>\$ 1,591,920</u></u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGETED HIGHLIGHTS

Approved expenditures of \$903,910 include \$344,614 for capital items and \$559,296 as the transfer to the General Fund to supplement the operations of the Fire Department. The Council allocated approximately one-half of the Tax proceeds for capital needs and one-half for operating needs/expenses in the department with the implementation of the Sales Tax. The operating needs are met through a transfer from the Fire Sales Tax Fund to the General Fund as program revenues to off-set General Fund revenues used in the function/program of the Fire Department. Capital Outlay of \$344,614 includes the next phase of updating Personal Protective Equipment and SCBAs, funds for fire hose replacements, Fire Engine Lease Purchase Payment and the purchase of a new fire engine to replace our 1994 reserve engine. This new engine will be paid for in payments of approximately \$166,000 over the next 5 years. There will be a transfer of an additional \$192,696 into the general fund to support an addition of three personnel. Operating expenses are included in the Fire Department's operations in the General Fund.

	FY22 Actual FY2022	2023 Budget FY2023	FY23 Proposed Actuals FY2023	FY24 Budget FY2024
Fire Sales Tax Revenue	\$ 701,840	\$ 643,798	\$ 782,660	\$ 758,200
131-000-100000-31300 - SALES TAX	696,915	642,198	718,824	733,200
131-000-100000-36110 - INTEREST INCOME	4,926	1,600	63,836	25,000
131-000-100000-36120 - BOND PROCEEDS		-	-	-
131-000-100000-39100 - TRANSFER FROM OTHER FUNDS		-	-	-
Fire Sales Tax Expenses	\$ 627,785	\$ 693,600	\$ 693,600	\$ 903,910
131-400-100000-48000 - CAPITAL OUTLAY	323,500	372,500	372,500	344,614
131-400-100000-49000 - TRANSFER TO OTHER FUNDS	304,285	321,100	321,100	559,296
Reveues vs Expenses	\$ 74,055	\$ 49,802	\$ 89,060	\$ (145,710)

131-FIRE TAX CAPITAL ITEMS

ITEM DESCRIPTION	COST
Replace 1994 Fire Engine	169,000
Yearly Replacement Old PPE/New Hire PPE	23,000
Yearly SCBA replacement.26000	26,000
Yearly Fire Hose Replacement	4,000
2021 Engine Lease Payment	122,614
TOTAL CAPITAL ITEMS REQUEST	\$344,614

INMATE SECURITY FUND

This fund is used to account for revenues and expenditures in the Inmate Security Fund. Pursuant to RSMo. 488.5026, the fund collects a surcharge of two dollars as costs in each court proceeding filed in city court in all criminal or traffic law cases.

BUDGET SUMMARY

INMATE SECURITY FUND		
Projected Beginning Fund Balance 7/01/2023	\$ 25,185	
Projected Income	\$3,500	
Reserved Fund Balance	0	
Funds Available		\$28,685
Approved Expenditures	0	
Income and Balance over/(under) Expenditures		\$3,500
Projected Fund Balance 6/30/2024		<u>\$ 28,685</u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

Funds generated by the Court surcharge shall be deposited into the Inmate Security Fund. Funds deposited shall be utilized to develop biometric verification systems to ensure that inmates can be properly identified and tracked within the local jail system. Upon the installation of the biometric verification system, funds in the inmate security fund may be used for the maintenance of the biometric verification system, and to pay for any expenses related to custody and housing and other expenses for prisoners. For Fiscal 2023, no funds have been budgeted in the fund. The equipment was purchased previously with grant funds. Staff is evaluating alternatives regarding prisoner expenses and costs and will make a recommendation to the Budget Committee regarding any budget adjustments to this fund as a result of those discussions.

	FY22 Actual FY2022	2023 Budget FY2023	FY23 Proposed Actuals FY2023	FY24 Budget FY2024
Inmate Security Revenue	\$ 3,822	\$ 3,500	\$ 3,973	\$ 3,500
130-000-100000-34114 - COURT COST SURCHARGE	3,822	3,500	3,973	3,500
130-000-100000-36110 - INTEREST INCOME		-	-	-
Inmate Security Expenses	\$ -	\$ -	\$ -	\$ -
130-900-100000-48000 - CAPITAL OUTLAY	-	-	-	-
REVENUES vs EXPENSES	\$ 3,822	\$ 3,500	\$ 3,973	\$ 3,500

	FY22 Actual FY2022	2023 Budget FY2023	FY23 Proposed Actuals FY2023	FY24 Budget FY2024
CID TIF Revenue	\$ 149	\$ 75	\$ 1,631	\$ 600
129-000-100000-31300 - SALES TAX	-	-	-	-
129-000-100000-36110 - INTEREST INCOME	149	75	1,631	600
129-000-100000-39100 - TRANSFER FROM OTHER FUNDS		-	-	-
129-000-100000-39600 - MISCELLANEOUS REVENUES		-	-	-
CID TIF Expenses	\$ -	\$ -	\$ -	\$ -
129-810-100000-48000 - CAPITAL OUTLAY	-	-	-	-
Revenues vs Expenses	\$ 149	\$ 75	\$ 1,631	\$ 600

PUBLIC FACILITIES/BOND FUND

The City of Carthage, Missouri and the Board of Trustees of McCune-Brooks Hospital, a component unit of the City, entered into a Hospital Lease Agreement dated as of December 7, 2011 with Mercy-Hospital Carthage, a Missouri nonprofit corporation, for the lease of the McCune-Brooks Hospital facility. Mercy-Carthage is an affiliate of Mercy Health, a Missouri nonprofit corporation. The Hospital Facility was constructed with proceeds of the City's Hospital Revenue Bonds, Series 2005 (the "Series 2005 Bonds"), issued pursuant to a Trust Indenture dated as of November 1, 2005 (as amended by the First Supplemental Trust Indenture dated as of December 1, 2011 and the Second Supplemental Trust Indenture dated as of September 1, 2015, the "Indenture") between the City and UMB Bank, N.A., as bond trustee. In connection with the Lease Agreement, the City and the Board of Trustees established the McCune-Brooks Regional Hospital Trust to receive, hold and distribute certain funds relating to the Lease Agreement pursuant to the McCune-Brooks Regional Hospital Trust Agreement. On November 3, 2015, the voters of the City authorized the City to sell the Hospital Facility to Mercy-Carthage. The City and the Board of Trustees provided notice to Mercy-Carthage of their exercise of an option in the Lease Agreement (the "Put Option") to require Mercy-Carthage to purchase the Hospital Facility and certain personal property related to the Hospital Facility for a price to be calculated in accordance with the Lease Agreement. Additionally, the City authorized the defeasance and redemption of the outstanding Hospital Revenue Bonds, Series 2005, and enter into other documents and actions in connection therewith. Other documents related to this issue were the Lease Agreement, Trust Indenture, a Subordination, Non-Disturbance and Attornment Agreement, Asset Purchase Agreement, Termination Agreement and, an Escrow Agreement.

BUDGET SUMMARY

PUBLIC FACILITIES/BOND FUND

Projected Beginning Fund Balance 7/01/2023	\$1,552,157	
Projected Income	\$4,550,000	
Reserved Fund Balance	0	
Funds Available		\$6,102,157
Approved Expenditures	-\$6,000,000	
Income and Balance over/(under) Expenditures		-\$1,450,000
Projected Fund Balance 6/30/2024		<u><u>\$102,157</u></u>

AUTHORIZED PERSONNEL

Full Time

Part Time

Staff

0

0

BUDGET HIGHLIGHTS

On December 7, 2011, the Hospital entered into an agreement with Mercy Health (Mercy), a Missouri non-profit corporation to lease and assign certain assets used in the operation of the Hospital to Mercy to allow Mercy to assume operational control of the Hospital. The initial term of the agreement commenced on January 1, 2012, and was set to expire on December 31, 2061. As a result of the agreement, the Hospital leased and assigned certain assets used in the operation of the Hospital to Mercy to allow Mercy to assume operation control. Through June 30, 2016, the Hospital operated as a lessor of the property. Effective June 30, 2016, Mercy exercised the purchase option of the lease with the remaining funds from the lease transaction to be utilized for the health and welfare of the Citizens of Carthage, Missouri. Through the Trust Agreement, the Grantors agreed that as part of the Lease Agreement that all net lease proceeds received by Grantor shall be held, administered, and distributed upon the recommendations of the Trustee, subject to the approval of the City Council, as a restricted trust fund, separate and apart from the general assets of the City, for the general welfare and healthcare benefit of the citizens of Carthage, Missouri. The McCune-Brooks Regional Hospital Trust is included as a component unit of the City (for the City's financial statements) due to its relationship with the City.

In Fiscal 2022, the City has budgeted funds for infrastructure regarding anticipated Economic Development projects in conjunction with The Missouri Department of Transportation (MoDOT) via a Cost-Share Agreements for the construction of a round-about on the exit ramp of I-49 and Highway HH, and the Fairlawn round-about project. Additionally, funds are included for improvements to Hazel Avenue south from Phelps Blvd. to Highway HH in conjunction with the expansion of the Schreiber plant project (which was on hold due to the COVID situation last year). Revenues include projections of MoDOT reimbursing the City its share of funds on the Cost-share Agreement. Although budgeted, it is doubtful the full share of MoDOT's commitment will be received in this fiscal year. As updates and specifics continue to unfold regarding these prospects, staff will provide information to the Council.

	FY22 Actual FY2022	2023 Budget FY2023	FY23 Proposed Actuals FY2023	FY24 Budget FY2024
Public Facilities Revenue	\$ 637,248	\$ 1,337,591	\$ 1,437,141	\$ 4,550,000
175-000-100000-33400 - GRANT / STATE	190,863		-	2,000,000
175-000-100000-36110 - INTEREST INCOME	9,719	3,750	103,300	50,000
175-000-100000-39100 - TRANSFER FROM OTHER FUNDS	-	-	-	-
175-000-100000-39210 - SALE OF CITY ASSETS	-	-	-	-
175-000-100000-39600 - MISCELLANEOUS REVENUES	436,667	1,333,841	1,333,841	2,500,000
Public Facilities Expenses	\$ 349,563	\$ -	\$ 300,000	\$ 6,000,000
Public Works				
175-200-100000-48000 - CAPITAL OUTLAY	-	-	300,000	6,000,000
Fire Department				
175-400-100000-48000 - CAPITAL OUTLAY	-	-	-	-
Other				
175-900-100000-49000 - TRANSFER TO OTHER FUNDS	349,563	-	-	-
Revenue vs Expenses	287,685	1,337,591	1,137,141	(1,450,000)

175- PUBLIC FACILITIES CAPITAL ITEMS

ITEM DESCRIPTION	COST
Downtown Sidewalk Grant	1,000,000
Industrial Park Grant	5,000,000
TOTAL CAPITAL ITEMS REQUEST	\$6,000,000

ECONOMIC DEVELOPMENT DISTRICT FUND

Cities, counties, towns and villages in Missouri are authorized, pursuant to Article VI, Section 27(b) of the Missouri Constitution and Sections (“Chapter”) 100.010 to 100.200 of the Revised Statutes of Missouri (the “Act”) to issue industrial development bonds to finance projects for private corporations, partnerships and individuals. Under Chapter 100, the city issues bonds to finance real and/or personal property for eligible development projects.

In 2014, the City took action in connection with the issuance, sale and delivery by the City of Carthage, Missouri, Taxable Industrial Revenue Bonds (Schreiber Foods, Inc. Project), Series 2014, in the maximum principal amount of \$46,300,000 (the "Bonds").

This fund was created as a result of the issuance of Chapter 100 Bonds for the expansion of the Schreiber Plant on Fairview Avenue in conjunction with Enhanced Enterprise Zone incentives. Over the past few years, Schreiber has invested approximately \$30,000,000 on real estate improvements and \$60,000,000 in new machinery and equipment. A second phase of investment, with new investment in Carthage exceeding \$140,000,000, included constructing approximately 29,000 square-feet of new space and repurposing approximately 67,000 square-feet of existing building space. The project included installing five high-speed state-of-the-art natural cheese packaging lines along with partner welfare, material handling and storage facilities for cheese, ingredients, and packaging materials to support the increased packaging volume. The Company expected the investment for the Project Equipment at the Project Site to be approximately \$46,300,000 beginning in calendar year 2014 and continuing through calendar year 2015.

BUDGET SUMMARY

ECONOMIC DEVELOPMENT FUND

Projected Beginning Fund Balance 7/01/2023	\$12,793	
Projected Income	\$33,519	
Reserved Fund Balance	0	
Funds Available		\$46,312
Approved Expenditures	-\$31,819	
Income and Balance over/(under) Expenditures		\$1,700
Projected Fund Balance 6/30/2024		<u>\$14,493</u>

AUTHORIZED PERSONNEL

	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

Upon the issuance of Chapter 100 bonds, the city provided tax abatement on the bond-financed property over the term of the bonds. Under this arrangement, the City retained ownership of the real and/or personal property and leases it back to the company under a lease-purchase agreement. Through the lease agreement, the company is responsible for making payments that are sufficient to pay the principal and interest on the bonds as they come due. Most commonly, the bonds are purchased by the company. Because title to the property is held in the name of the

city during the lease term, the property acquired with the bond proceeds is tax exempt. The company then assumes ownership at the end of the term of the bonds.

As part of the Agreement, the Company will receive personal property tax abatement in the amount of 50% for ten years. Additionally, payments in lieu of taxes (PILOT) shall be paid by the Company and disbursed to the respective taxing districts in the same proportion as the then current ad valorem tax levy of each taxing district. The Company agreed to make fixed payments in lieu of taxes in the amounts to the City for distribution to the applicable taxing entities. The annual PILOT payments will be fixed as set forth in the Agreement irrespective of (1) any annual appraisal or assessment which may be rendered by the County Assessor's Office with respect to the Project Equipment, or (2) the actual amount or timing of investments in the Project. This budget provides for the disbursements of those estimated PILOT payments to the various taxing agencies. The budgeted amount of PILOT Payments this Fiscal Year is \$33,319..

	FY22 Actual FY2022	2023 Budget FY2023	FY23 Proposed Actuals FY2023	FY24 Budget FY2024
Economic Development Revenue	\$ 55,884	\$ 33,344	\$ 1,932	\$ 33,519
221-000-100000-36110 - INTEREST INCOME	42	25	432	200
221-000-100000-36400 - DONATIONS	-	-	-	-
221-000-100000-39101 - PROPERTYTAX ABATEMENT	54,342	31,819	-	31,819
221-000-100000-39102 - ADMINISTRATION FEES REIMB	1,500	1,500	1,500	1,500
221-000-100000-39600 - MISCELLANEOUS REVENUES		-	-	-
Economic Development Expenses	\$ 54,342	\$ 31,819	\$ 31,819	\$ 31,819
221-800-100000-42120 - TAX DISTRIBUTION	54,342	31,819	31,819	31,819
Revenues vs Expenses	\$ 1,542	\$ 1,525	\$ (29,887)	\$ 1,700

AMERICAN RESCUE PLAN ACT FUND

The U.S. House of Representatives on March 10, 2021, passed the Senate-amended H.R. 1319, the American Rescue Plan (ARP). The ARP provides \$1.9 trillion (Nation-wide) in additional relief to respond to the novel coronavirus (COVID-19). This follows the enactment of nearly \$4 trillion in COVID relief in 2020. President Biden called for Congress to enact the ARP to provide relief for individuals and business struggling due to COVID-19, as well as to achieve other priorities of the Biden Administration and Congress. ARP includes provisions on aid to state and local governments, hard-hit industries and communities, tax changes affecting individuals and business, and other provisions. In summary, the \$1.9 trillion package provides \$350 billion for state and local governments. According to figures provided by 'The Missouri Budget Project', the City of Carthage is expected to receive \$2.72 million. In the law are numerous programs that may be appropriate for cities, counties, towns, and townships to consider.

BUDGET SUMMARY

<u>American Rescue Plan Act</u>		
Projected Beginning Fund Balance 7/01/2023	\$ 1,456,111	
Projected Income	0	
Reserved Fund Balance	0	
Funds Available		\$1,456,111
Approved Expenditures	\$135,000	
Income and Balance over/(under) Expenditures		-\$135,000
Projected Fund Balance 6/30/2024		<u><u>\$ 1,321,111</u></u>

AUTHORIZED PERSONNEL	Full Time	Part Time
Staff	0	0

BUDGET HIGHLIGHTS

Fiscal relief funds (American Rescue Plan Act) must be spent by December 31, 2024 and can be used to: Respond to the COVID pandemic or the resulting negative economic effects; Provide "premium pay" to essential public workers (up to a maximum premium of \$13/hour or \$25,000 per worker); Provide services (equivalent to the amount of revenue loss due to the pandemic); Invest in improvements to water, sewer, or broadband infrastructure.

Payments to local governments were divided into two equal tranches – within 60 days after enactment, the U.S. Treasury was required to release the first tranche allocated to a city, county or state; the second tranche cannot be released earlier than 12 months after the first payment. Small cities' funds were sent to the State, who was required to forward the funds to cities no longer than 30 days after receipt from the Federal government. In order to receive a payment either under the first or second tranche, local governments had to provide the U.S. Treasury with a certification signed by an authorized officer. The final rule as issued by the U.S. Treasury Department, allowed recipients to elect a "Standard Allowance" of up to \$10 million, not to exceed the award allocation, for use as revenue replacement.

The City is budgeting expenditures of \$135,000 for Fiscal 2024. This consists of capital purchases for financial reporting and budgeting software, personal protective equipment, an auto CPR system, additional Civic Experience software, and completion of the Police Department take-home vehicle program.

	FY22 Actual FY2022	2023 Budget FY2023	FY23 Proposed Actuals FY2023	FY24 Budget FY2024
ARPA Revenue	\$ 12,284.89	\$ 1,503,851.00	\$ 1,529,081.00	\$ -
222-000-100000-33100 - GRANT FEDERAL	10,141	1,502,101	1,502,101	-
222-000-100000-33400 - GRANT / STATE	-	-	-	-
222-000-100000-36110 - INTEREST INCOME	2,144	1,750	26,980	-
ARPA Expenses	\$ -	\$ -	\$ 1,602,462	\$ 135,000
222-901-100000-48000 - CAPITAL OUTLAY			\$ 1,602,462	\$ 135,000
REVENUES vs EXPENSES	\$ 12,285	\$ 1,503,851	\$ (73,381)	\$ (135,000)

[illegible]

\$135,000

APPENDIX I

Carthage Water & Electric Plant Budget

CARTHAGE WATER & ELECTRIC PLANT

OPERATING BUDGET

JULY 1, 2023
THRU
JUNE 30, 2024

CWEP Board Approved: April 20, 2023

City Council Approved:

PROJECTED ACTUAL FOR FY 2022-2023

CARTHAGE WATER & ELECTRIC PLANT BOARD

	TOTAL	ELECTRIC	WATER	WASTE	COMM
Operating Revenue	39,725,281	30,907,359 (pg 1)	3,658,669 (pg 10)	3,289,817 (pg 17)	1,869,436 (pg 23)
Operating Expense	35,092,864	27,272,667 (pg 1)	3,579,922 (pg 10)	2,990,734 (pg 17)	1,249,541 (pg 23)
Net Operating Income	4,632,417	3,634,692	78,747	299,083	619,895
Other Revenue / (Expense)	(1,624,702)	(762,953) (pg 1)	(651,750) (pg 10)	(43,784) (pg 17)	(166,215) (pg 23)
Net Income before transfer	3,007,715	2,871,739	(573,003)	255,299	453,680
Cash Flow Projection:					
Net Income before transfer	3,007,715	2,871,739	(573,003)	255,299	453,680
Add: Depreciation & Amortization	4,816,517	1,709,029 (pg 1)	1,281,268 (pg 10)	1,147,461 (pg 17)	678,759 (pg 23)
Add: Municipal Depreciation	86,705	86,705 (pg 8)			
Cash from Operations	7,910,937	4,667,473	708,265	1,402,760	1,132,439
Cash from Operations	7,910,937	4,667,473	708,265	1,402,760	1,132,439
Cash from External Sources:					
Financing	4,898,529	2,332,000	0	151,767	2,414,762
Less:					
Capital Expense	(11,722,736)	(4,808,368) (pg 9)	(3,042,507) (pg 16)	(767,103) (pg 22)	(3,104,758) (pg 26)
Add back write off of AMI meters and capital expenditures in prior years	4,871,045	2,190,832	2,680,213		
Joint Capital Exp with WIP	(616,014)	(256,884) (pg 29)	(173,393) (pg 29)	(150,158) (pg 29)	(35,579) (pg 29)
WIP costs on past approved projects	(2,826,304)	(2,826,304)	0	0	0
Principal Payment	(1,135,656) *	(206,985)	(60,795)	(472,466)	(395,410)
Net Cash Before Transfer	1,379,801	1,091,764	111,783	164,800	11,454
Transfer To City	(1,254,455)	(951,850) (pg 1)	(138,432) (pg 10)	(114,431) (pg 17)	(49,741) (pg 23)
Net Cash To (From) Reserves	125,346	139,914	(26,649)	50,368	(38,287)
* 2012 Certificate of Participation	1,135,656	206,985	60,795	472,466	395,410
2015 Certificate of Participation		110,544	60,795	38,661	
Catalyst loan payment		96,441		245,000	
2019 SRF Loan payment				188,805	
Fiber project loan payment					395,410
2022 Certificate of Participation					

BUDGET SUMMARY FY 2023-2024

CARTHAGE WATER & ELECTRIC PLANT BOARD

BUDGET RECOMMENDATIONS:

WAGE ADJ.: 3%

	TOTAL	ELECTRIC	WATER	WASTE	COMM
Operating Revenue	42,997,620	32,648,000 (pg 1)	4,370,800 (pg 10)	3,697,800 (pg 17)	2,281,020 (pg 23)
Operating Expense	38,649,409	28,845,107 (pg 1)	4,231,180 (pg 10)	3,655,751 (pg 17)	1,917,371 (pg 23)
Net Operating Income	4,348,211	3,802,893	139,620	42,049	363,649
Other Revenue / (Expense)	1,505,160	(311,300) (pg 1)	12,610 (pg 10)	1,959,000 (pg 17)	(155,150) (pg 23)
Net Income before transfer	5,853,371	3,491,593	152,230	2,001,049	208,499
Cash Flow Projection:					
Net Income before transfer	5,853,371	3,491,593	152,230	2,001,049	208,499
Add: Depreciation & Amortization	5,214,618	1,898,857 (pg 1)	1,302,799 (pg 10)	1,200,141 (pg 17)	812,821 (pg 23)
Add: Municipal Depreciation	120,500	120,500 (pg 8)			
Cash from Operations	11,188,489	5,510,950	1,455,029	3,201,190	1,021,320
Cash from Operations	11,188,489	5,510,950	1,455,029	3,201,190	1,021,320
Cash from External Sources:					
Financing Proceeds	13,168,000	12,668,000	0	0	500,000
Less:					
Capital Expense	(9,145,900)	(3,122,100) (pg 9)	(1,437,500) (pg 16)	(2,607,400) (pg 22)	(1,978,900) (pg 26)
Add back capital expenditures in prior years	0	0	0	0	0
Joint Capital Expense	(380,801)	(154,556) (pg 29)	(105,217) (pg 29)	(90,577) (pg 29)	(30,451) (pg 29)
WIP costs on past approved projects	(12,668,000)	(12,668,000)	0	0	0
Principal Payment	(1,415,193) *	(564,277)	0	(445,000)	(405,916)
Net Cash Before Transfer	746,595	1,670,017	(87,688)	58,213	(893,947)
Transfer To City	(1,291,995)	(1,000,300) (pg 1)	(123,690) (pg 10)	(111,330) (pg 17)	(56,675) (pg 23)
Net Cash To (From) Reserves	(545,400)	669,717	(211,378)	(53,117)	(950,622)
* 2015 Certificate of Participation	1,415,193	564,277	0	445,000	405,916
Catalyst loan payment		109,277		250,000	
2019 SRF loan payment				195,000	
Fiber project loan payment					405,916
2022 Certificate of Participation		455,000			

**ELECTRIC DEPARTMENT
INCOME STATEMENT**

	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
ELECTRIC REVENUE:				
RESIDENTIAL	9,814,343	9,846,500	10,898,485	11,721,000
COMMERCIAL	5,947,599	5,954,500	6,471,288	6,702,000
INDUSTRIAL	11,631,174	11,598,000	12,493,762	13,223,500
CITY SERVICES	171,682	160,000	193,062	171,000
TOTAL BILLINGS	27,564,798	27,559,000	30,056,596	31,817,500
DEPARTMENT UTILITIES	706,964	751,000	761,457	755,500
ALL OTHER	83,662	60,000	89,305	75,000
TOTAL OPERATING REVENUE	28,355,424	28,370,000	30,907,359	32,648,000
OPERATING EXPENSE:				
(pg 4) PRODUCTION	897,030	861,636	869,374	1,084,400
(pg 5) PURCHASED POWER	19,366,400	18,253,500	19,702,758	20,087,000
(pg 7) DISTRIBUTION	1,191,836	1,142,660	1,071,831	1,627,350
(pg 27) CUSTOMER SERVICE EXPENSE	178,020	271,460	230,401	344,780
(pg 28) GENERAL EXPENSE	2,775,062	3,897,240	3,689,275	3,802,720
DEPRECIATION & AMORTIZATION	1,665,853	1,820,000	1,709,029	1,898,857
TOTAL OPERATING EXPENSE	26,074,201	26,246,496	27,272,667	28,845,107
NET OPERATING REVENUE	2,281,223	2,123,504	3,634,692	3,802,893
OTHER REVENUE / (EXPENSE):				
(pg 2) OTHER INCOME	348,125	(614,400)	107,771	714,000
(pg 2) OTHER EXPENSE	(53,018)	(994,260)	(650,667)	(756,500)
(pg 8) MUNICIPAL SERVICES EXP	(182,143)	(226,800)	(220,058)	(268,800)
TOTAL OTHER REVENUE / (EXPENSE)	112,963	(1,835,460)	(762,953)	(311,300)
NET INCOME BEFORE TRANSFER	2,394,187	288,044	2,871,738	3,491,593
TRANSFER TO CITY	(891,750)	(951,850)	(951,850)	(1,000,300)
NET INCOME ELECTRIC DEPARTMENT	1,502,437	(663,806)	1,919,888	2,491,293

NOTE: NET INCOME AMOUNT DOES NOT INCLUDE PRINCIPAL PAYMENT ON DEBT OF \$564,277 OR CAPITAL EXPENDITURES OF \$3,122,100. PRINCIPAL PAYMENTS AND CAPITAL EXPENDITURES DO NOT FLOW THROUGH THE OPERATING STATEMENT.

**ELECTRIC DEPARTMENT
REVENUES**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
10-440.00	ELEC RESIDENTIAL REVENUES	9,814,343	9,846,500	10,898,485	11,721,000
10-441.00	ELEC COMMERCIAL REVENUES	5,947,599	5,954,500	6,471,288	6,702,000
10-442.00	ELEC INDUSTRIAL REVENUES	11,631,174	11,598,000	12,493,762	13,223,500
10-446.00	CITY SERVICES	171,682	160,000	193,062	171,000
	TOTAL BILLED REVENUE	27,564,798	27,559,000	30,056,596	31,817,500
10-448.00	DEPARTMENTAL UTILITIES	706,964	751,000	761,457	755,500
10-449.00	MISC ELECTRIC SERVICES	83,869	60,000	89,477	75,000
10-449.10	CASH OVER/SHORT	(206)	-	(173)	-
	TOTAL OPERATING REVENUE	28,355,424	28,370,000	30,907,359	32,648,000
	OTHER REVENUE:				
10-450.00	GRANT REVENUE	-	-	-	-
10-451.00	RENT FROM ELEC PROPERTY	-	-	-	-
10-452.00	ELEC POLE RENTAL	41,479	41,000	44,178	73,500
10-453.00	ELEC INTEREST EARNED	54,929	62,700	177,366	316,500
10-453.01	ELEC INTEREST EARNED ON 2022 COP FUNDS	-	-	124,778	84,000
10-453.02	DIVIDEND INCOME	13,425	-	187,770	-
10-454.00	NON-OPERATING REVENUE - ELECTRIC	7,551	10,000	10,415	10,000
10-445.00	PENALTIES-EL	224,692	200,000	232,152	230,000
10-455.00	SOLID WASTE BILLINGS	6,020	5,900	6,029	-
10-459.00	GAIN/(LOSS) ON DISPOSITION OF ASSETS	30	(934,000)	(674,917)	-
	TOTAL OTHER REVENUE	348,125	(614,400)	107,771	714,000
	OTHER EXPENSE:				
10-457.00	INTEREST ON ELECTRIC LEASE PURCHASE	36,802	33,200	33,139	29,300
10-457.10	INTEREST ON ELECTRIC DEBT	7,023	4,560	4,054	-
10-457.11	INTEREST EXPENSE (GASB 87)	1,511	-	2,000	2,000
10-457.50	INTEREST ON SERIES 2022 COP	-	305,000	385,063	729,500
10-457.51	AMORTIZATION OF BOND PREMIUM ON 2022 COP	-	-	(22,419)	(41,400)
10-458.00	INTEREST ON CONSUMER DEPOSITS	3,213	6,500	3,176	7,000
10-460.00	OBSOLETE INVENTORY WRITE-OFFS	260	-	-	-
10-461.00	OTHER NON-OPERATING EXPENSE	4,210	645,000	245,654	30,100
	TOTAL OTHER EXPENSE	53,018	994,260	650,667	756,500

**ELECTRIC DEPARTMENT
PRODUCTION EXPENSE - OPERATION**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
11-546.00	SUPERVIS/ENGINEER-PRODUCT	60,393	66,000	61,430	96,600
11-547.00	FUEL OIL CONSUMED	53,783	40,000	54,775	58,000
11-547.10	NATURAL GAS CONSUMED	136,902	40,000	114,708	75,000
11-548.04	GENERATION LABOR	17,697	16,000	14,611	29,000
11-548.05	COOLING SYSTEM UTILITIES	13,745	14,000	15,280	15,000
11-549.00	SMALL TOOLS AND EQUIPMENT	1,274	1,500	805	1,500
11-549.01	INSURANCE	225,833	245,836	242,101	266,500
11-549.02	MISCELLANEOUS	1,034	2,500	2,410	2,000
11-549.03	EDUCATION AND TRAINING	22,431	21,700	23,896	25,300
11-549.04	UTILITIES	5,662	7,500	9,446	8,000
11-549.05	ELEC PROD - COMMUNICATION	7,263	7,300	7,344	7,600
11-549.06	ELEC PROD - TRANSPORTATION COSTS ALLOCATED	(2,672)	(2,250)	(2,250)	(1,500)
11-549.07	EMISSIONS EXP	4,982	8,000	8,000	5,000
11-549.08	SOFTWARE AGREEMENTS	9,180	8,900	8,563	8,900
11-925.00	INJURIES AND DAMAGES	-	-	-	-
	TOTAL OPERATION EXP	557,508	476,986	561,120	596,900

**ELECTRIC DEPARTMENT
PRODUCTION EXPENSE - MAINTENANCE**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
11-551.00	SUPERVIS/ENGINEER-PRO MNT	64,009	64,000	60,529	133,500
11-552.00	MAINTENANCE PLANT BLDG	21,672	26,000	24,040	43,300
11-552.01	MAINTENANCE OF STORAGE TANKS	520	60,000	31,342	5,000
11-552.02	GAS LINE TO POWER PLANT	-	1,000	470	1,000
11-552.03	YARD AND YARD LIGHTS	10,719	15,000	10,087	15,000
11-552.04	ENVIRONMENTAL WASTE DISPOSAL	2,274	2,000	1,429	2,000
11-553.00	FUEL & LUBE OIL PUMPS & PIPING	-	1,000	1,087	1,300
11-553.01	COOLING SYSTEM	14,352	17,000	12,770	18,600
11-553.02	ACCESSORY ELEC EQUIPMENT	21,594	7,000	6,445	7,000
11-553.03	IT SUPPORT AND EQUIPMENT	13,939	15,000	10,773	15,000
11-553.06	ENGINE GENERATOR NO 6	10,247	12,000	10,784	16,500
11-553.07	ENGINE GENERATOR NO 7	9,825	12,000	7,437	16,500
11-553.08	ENGINE GENERATOR NO 8	9,558	12,000	7,467	16,500
11-553.09	ENGINE GENERATOR NO 9	26,524	12,000	25,595	16,500
11-553.10	ENGINE GENERATOR NO 10	21,554	12,000	12,491	16,500
11-553.11	ENGINE GENERATOR NO 11	13,712	27,000	28,409	40,700
11-553.12	ENGINE GENERATOR NO 12	16,472	27,000	14,837	40,700
11-553.13	ENGINE GENERATOR NO 13	36,685	27,000	21,414	30,700
11-553.14	ENGINE GENERATOR NO 14	35,644	27,000	16,329	30,700
11-554.00	MAINT POWER PLANT EQUIP	8,225	8,000	3,788	8,900
11-554.01	TRANSPORTATION COSTS ALLOCATED	(2,672)	(2,250)	(2,250)	(1,500)
11-554.03	ELEC PROD - COMMUNICATION	1,333	1,400	1,423	1,700
11-554.04	SAFETY SUPPLIES AND EXPENSE	3,375	1,500	1,557	11,400
11-599.99	INVENTORY ADJUSTMENTS	(39)	-	-	-
TOTAL MAINTENANCE EXP		339,522	384,650	308,254	487,500
TOTAL PRODUCTION EXPENSE		897,030	861,636	869,374	1,084,400

**ELECTRIC DEPARTMENT
PRODUCTION EXPENSE - PURCHASED POWER & OTHER**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24	
11-555.00	PURCHASED POWER - ENERGY	9,155,350	7,894,000	9,977,174	8,678,000	(1)
11-555.01	PURCHASED POWER - DEMAND	9,929,548	9,975,500	9,442,951	10,838,500	(1)
11-555.04	EL PURCH POWER - COMMUNICATION	-	-	-	-	
11-555.30	SYS CONTROL/LOAD DISPATCH	268,397	298,000	274,131	420,500	
11-557.00	OTHER EXPENSE	13,104	86,000	8,502	150,000	
TOTAL PURCHASED POWER EXP		19,366,400	18,253,500	19,702,758	20,087,000	

(1) BASED ON 295,400,183 KWH PURCHASED.

**ELECTRIC DEPARTMENT
DISTRIBUTION EXPENSE - OPERATION**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
12-580.00	SUPERVIS/ENGINEER-DISTRIB	18,295	48,000	35,323	79,900
12-582.00	LABOR - OPERATIONS	20,197	24,200	20,974	74,400
12-582.01	SMALL TOOLS & EQUIPMENT	29,353	28,600	21,111	25,100
12-586.00	REMOVE & RESET METERS	37,568	33,200	33,778	41,200
12-586.01	NET METERING EXPENSE	2,258	2,400	2,666	5,300
12-586.10	METER SERVICES EXPENSE	82,276	93,700	90,265	178,000
12-587.00	CUSTOMER INSTALLATION	22,740	22,200	20,002	25,800
12-588.00	MISCELLANEOUS - OPERATIONS	16,779	18,000	22,438	20,000
12-588.01	UTILITIES	11,949	2,400	2,512	3,000
12-588.02	EDUCATION & TRAINING	48,467	54,800	55,714	56,800
12-588.03	COMMUNICATION	24,748	24,700	26,058	27,200
12-588.04	TRANSPORTATION COSTS ALLOCATED	(24,048)	(20,250)	(20,250)	(13,500)
12-588.05	ENVIRONMENTAL WASTE DISPO	4,166	7,000	8,026	7,000
12-588.06	SOFTWARE SUPPORT AGREEMENTS	55,647	55,700	47,978	71,000
12-588.07	SAFETY SUPPLIES AND EXPENSE	17,564	21,200	14,936	29,600
12-588.08	POLE ATTACHMENT FEES	304	450	1,207	-
12-588.09	RIGHT OF WAY AGREEMENTS	881	3,100	3,358	3,900
12-588.10	IT SUPPORT AND EQUIPMENT	16,203	20,700	11,817	46,700
12-925.00	INJURIES AND DAMAGES	-	-	-	-
TOTAL OPERATION EXP		385,349	440,100	397,912	681,400

**ELECTRIC DEPARTMENT
DISTRIBUTION EXPENSE - MAINTENANCE**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
12-568.00	SUPERVIS/ENGINEER-TRANSMISSION	-	-	-	-
12-570.00	MAINTENANCE OF TRANSMISSION STATION EQUIPMENT	-	-	1,718	-
12-571.00	MAINTENANCE OF OH TRANS LINES	-	-	-	-
12-590.00	SUPERVIS/ENGINEER-DIS MNT	28,100	115,000	123,355	145,000
12-592.00	SUBSTATION EQUIPMENT	303,530	82,400	79,130	105,000
12-593.00	OVERHEAD LINES	481,113	440,000	411,281	617,000
12-594.00	UNDERGROUND LINES	8,656	11,300	6,908	14,600
12-595.00	LINE TRANSFORMERS	21,584	30,100	25,750	40,200
12-597.00	METER MAINTENANCE	18,063	26,400	19,468	11,000
12-598.00	RESOLD	(53,865)	-	5,848	-
12-598.01	COMMUNICATION	608	610	639	750
12-598.02	TRANSPORTATION COSTS ALLOCATED	(24,048)	(20,250)	(20,250)	(13,500)
12-598.03	AREA LIGHT MAINTENANCE	19,116	17,000	21,458	25,900
12-599.99	INVENTORY ADJUSTMENTS	3,630	-	(1,386)	-
TOTAL MAINTENANCE EXP		806,487	702,560	673,919	945,950
TOTAL DISTRIBUTION EXP		1,191,836	1,142,660	1,071,831	1,627,350

**ELECTRIC DEPARTMENT
DISTRIBUTION EXPENSE - MUNICIPAL**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
13-596.02	MAINT & OPERATION OF STREET LIGHTS	21,599	16,200	21,824	27,100
13-596.03	MAINT & OPERATION OF SIGNAL SYSTEMS	1,638	2,000	2,868	7,300
13-596.04	CHRISTMAS LIGHTING	-	5,000	-	-
13-596.06	INSPECTION/CONS PREMISES - OS CITY LIMITS	10,461	15,700	11,084	15,900
13-596.07	STREET LIGHTS & TRAFFIC SIGNAL ENERGY	81,869	96,000	97,577	98,000
13-596.08	DEPRECIATION-MUN	66,576	91,900	86,705	120,500
13-596.09	INSPECTION PERMIT FEES	-	-	-	-
TOTAL MUNICIPAL EXP		182,143	226,800	220,058	268,800

**ELECTRIC DEPARTMENT
CAPITAL EXPENDITURES**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
10-340.00	LAND & LAND RIGHTS	-	-	-	-
10-341.10	STRUCTURES & IMPROVEMENTS	-	7,300	8,000	-
10-341.20	STRUCTRS & IMPRVMNTS-LAND	-	-	-	-
10-342.10	FUEL HOLDERS & ACCESS	-	-	-	-
10-342.20	FUEL HOLDERS & ACCESS	-	-	-	-
10-342.30	RENEWABLE ENERGY EQUIPMENT	-	-	-	-
10-344.10	GENERATORS	-	-	-	-
10-344.20	GENERATORS-COOL SYS	52,018	40,000	45,000	-
10-345.00	GENERATORS-ACC ELEC EQUIP	-	50,000	50,000	-
10-346.00	MISC POWER PLANT EQUIP	-	-	-	-
10-348.00	ENERGY STORAGE EQUIPMENT	-	-	-	-
10-351.00	CLEARING LAND-TRANS	-	-	-	-
10-353.00	STATION EQUIPMENT	-	2,100,000	-	-
10-355.00	POLES & FIXTURES-TRANS	-	3,000,000	-	-
10-356.00	OH CONDUCT & DEVICE-TRANS	-	3,000,000	-	-
10-362.00	STATION EQUIPMENT	-	7,250,000	763,373	436,500 (1)
10-364.00	POLES TOWERS & FIX-DIST	169,082	475,000	247,437	310,500 (2)
10-365.00	OH CONDUCT & DEVICES-DIST	242,138	390,000	245,841	292,000 (3)
10-366.00	UNDERGROUND CONDUIT	263,756	1,475,000	260,673	238,500 (4)
10-367.00	UG CONDUCTORS & DEVICES	227,023	1,545,000	181,138	224,500 (5)
10-368.00	LINE TRANSFORMERS	82,452	125,000	151,919	142,000 (6)
10-369.00	SERVICES	246,125	240,000	260,873	287,000 (7)
10-370.00	MTRS-SCKTS-POT TRANSFRMRS	104,647	75,000	1,570,503	132,000 (8)
10-371.00	AREA LIGHTS	37,673	60,000	43,822	63,500 (9)
10-373.00	ST LIGHTS & SIGNAL SYSTMS	375,937	675,000	644,800	622,000 (10)
10-383.00	ELECTRIC COMPUTER SOFTWARE	-	-	58,292	-
10-392.00	ELECTRIC TRANSPORTATION EQUIPMENT	98,439	100,000	276,696	360,500 (11)
10-394.00	TOOLS SHOP & GARAGE EQUIP	9,405	3,500	-	-
10-398.00	MISCELLANEOUS EQUIPMENT	-	-	-	13,100 (12)
TOTAL ELEC CAPITAL EXPENDITURES		1,908,697	20,610,800	4,808,368	3,122,100
10-107.00	WORK IN PROGRESS	-	-	2,826,304	12,668,000 (13)
CASH OUTLAY FOR FY		1,908,697	20,610,800	7,634,672	15,790,100

- (1) REPLACE RECLOSER CONTROLS IN SUB 3 @ \$381,900; SUBSTATION SECURITY @ \$54,600.
- (2) NEW & RENEWED @ \$144,000; POLE REPLACEMENTS @ \$135,700; FUTURE PROJECTS @ \$30,800.
- (3) NEW & RENEWED @ \$228,800; POLE REPLACEMENTS @ \$31,600; FUTURE PROJECTS @ \$31,600.
- (4) NEW & RENEWED @ \$192,900; FUTURE PROJECTS @ \$45,600.
- (5) NEW & RENEWED @ \$156,700; FUTURE PROJECTS @ \$67,800.
- (6) NEW & RENEWED.
- (7) NEW & RENEWED.
- (8) NEW & RENEWED @ \$55,000; SECONDARY CT SERVICE UPGRADES @ \$33,000; METER SITE ANALYZER @ \$44,000.
- (9) NEW & RENEWED.
- (10) NEW & RENEWED @ \$179,700; STREETLIGHT PROJECTS @ \$442,300.
- (11) BUCKET TRUCK @ \$280,250; 4X4 CREW CAB TO REPLACE UNIT 203 @ \$80,250.
- (12) SUBSTATION CAMERAS FOR SUB 2 & SUB 3.
- (13) 69kV SUB 1-SWPA @ \$5,719,000; SUB 1 IMPROVEMENTS @ \$3,183,500; SUB 2 IMPROVEMENTS \$1,320,300;
FEEDER 17 & SUB 1 EXITS @ \$270,000; OUTSTANDING SUB 2 COST @ \$2,175,200.

WATER DEPARTMENT INCOME STATEMENT

	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
WATER REVENUE:				
RESIDENTIAL	1,565,310	1,717,500	1,729,555	2,096,000
COMMERCIAL	745,707	874,500	834,282	1,109,000
INDUSTRIAL	1,112,786	948,000	972,014	1,093,500
CITY SERVICES	2,061	1,000	4,618	1,000
TOTAL BILLINGS	3,425,864	3,541,000	3,540,469	4,299,500
DEPARTMENT UTILITIES	48,591	54,400	54,362	65,300
ALL OTHER	32,570	6,000	63,839	6,000
TOTAL OPERATING REVENUE	3,507,024	3,601,400	3,658,669	4,370,800
OPERATING EXPENSE:				
(pg 13) PRODUCTION	842,170	854,632	915,067	1,168,591
(pg 14) DISTRIBUTION	497,867	696,600	791,254	1,092,900
(pg 27) CUSTOMER SERVICE EXPENSE	130,096	198,030	168,077	251,540
(pg 28) GENERAL & ADMINISTRATIVE EXPENSE	303,671	448,170	424,255	415,350
DEPRECIATION & AMORTIZATION	1,150,075	1,415,500	1,281,268	1,302,799
TOTAL OPERATING EXPENSE	2,923,879	3,612,932	3,579,922	4,231,180
NET OPERATING REVENUE	583,145	(11,532)	78,747	139,620
OTHER REVENUE / (EXPENSE):				
(pg 11) OTHER INCOME	30,259	(805,300)	(595,122)	122,600
(pg 11) OTHER EXPENSE	(5,233)	(3,878)	(6,125)	(990)
(pg 15) MUNICIPAL SERVICES	(25,124)	(62,400)	(50,503)	(109,000)
TOTAL OTHER REVENUE / (EXPENSE)	(98)	(871,578)	(651,750)	12,610
NET INCOME BEFORE TRANSFER	583,048	(883,110)	(573,002)	152,230
TRANSFER TO CITY	(134,360)	(138,430)	(138,432)	(123,690)
NET INCOME WATER DEPARTMENT	448,688	(1,021,540)	(711,435)	28,540

NOTE: NET INCOME AMOUNT DOES NOT INCLUDE PRINCIPAL PAYMENT ON DEBT OF \$0 OR CAPITAL EXPENDITURES OF \$1,437,500. PRINCIPAL PAYMENTS AND CAPITAL EXPENDITURES DO NOT FLOW THROUGH THE OPERATING STATEMENT.

**WATER DEPARTMENT
REVENUES**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
20-440.00	WATER RESIDENTIAL REVENUE	1,565,310	1,717,500	1,729,555	2,096,000
20-441.00	WATER-COMMERCIAL REVENUE	745,707	874,500	834,282	1,109,000
20-442.00	WATER-INDUSTRIAL REVENUE	1,112,786	948,000	972,014	1,093,500
20-446.00	WATER CITY SERVICES	2,061	1,000	4,618	1,000
	TOTAL BILLED REVENUE	3,425,864	3,541,000	3,540,469	4,299,500
20-448.00	WATER DEPT UTILITIES	48,591	54,400	54,362	65,300
20-449.00	WATER MISC SERVICES	32,570	6,000	63,839	6,000
	TOTAL OPERATING REVENUE	3,507,024	3,601,400	3,658,669	4,370,800
	OTHER REVENUE:				
20-450.00	GRANT REVENUE	-	-	-	-
20-453.00	WATER INTEREST EARNED	18,784	24,700	38,619	59,100
20-453.02	DIVIDEND INCOME	3,872	-	35,894	-
20-454.00	NON-OPERATING REVENUE - WATER	49,267	34,000	38,609	36,500
20-445.00	PENALTIES-WA	27,071	20,000	27,362	27,000
20-459.00	GAIN/(LOSS) ON DISPOSITION OF ASSETS	(68,736)	(884,000)	(735,606)	-
	TOTAL OTHER REVENUE	30,259	(805,300)	(595,122)	122,600
	OTHER EXPENSE:				
20-458.00	TRUSTEE FEES ON DEBT SERVICE	362	370	362	-
20-457.10	INTEREST ON WATER DEBT	3,863	2,508	1,393	-
20-457.11	INTEREST EXPENSE (GASB 87)	486	-	486	490
20-460.00	OBSOLETE INVENTORY WRITE-OFFS	-	-	1,857	-
20-461.00	OTHER NON-OPERATING EXPENSE	522	1,000	2,026	500
	TOTAL OTHER EXPENSE	5,233	3,878	6,125	990

**WATER DEPARTMENT
PRODUCTION EXPENSE**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
21-600.00	SUPERVIS/ENGINEER-WA PROD	50,944	49,700	45,301	70,000
21-611.00	STRUCTURE/IMPR MAINTENANC	13,885	13,000	10,753	15,300
21-614.00	WELL MAINTENANCE	11,963	32,000	15,340	27,900
21-616.00	SUPPLY MAINS MAINTENANCE	-	2,600	2,081	2,600
21-623.00	PUMPING POWER UTILITIES	248,631	222,000	268,091	272,000
21-624.10	COMMUNICATION	18,822	22,300	20,016	22,400
21-624.20	TRANSPORTATION COSTS ALLOCATED	(4,379)	(3,000)	(3,000)	(3,500)
21-624.30	INSURANCE	25,093	27,315	26,900	29,629
21-625.00	RIGHT-OF-WAY AGREEMENTS	27	-	-	-
21-639.99	INVENTORY ADJUSTMENTS	(144)	-	-	-
21-925.00	INJURIES AND DAMAGES	-	-	-	-
	TOTAL OPER & MAINT EXP	364,841	365,915	385,482	436,329

**WATER DEPARTMENT
TREATMENT EXPENSE**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
21-640.00	SUPERVIS/ENGINEER-WA TRMT	40,834	44,100	56,080	75,800
21-641.10	LIME USED IN OPERATION	24,582	30,000	21,716	30,000
21-641.20	DISINFECTION CHEMICALS	48,764	47,000	56,980	61,600
21-641.30	FLUORIDE USED/OPERATION	10,732	2,000	664	2,000
21-641.40	AMMONIA USED/OPERATION	8,848	8,000	7,563	9,200
21-641.50	SALT USED/OPERATION	2,502	2,200	2,465	2,800
21-642.00	LABOR & EXPENSE	162,631	160,500	186,876	232,500
21-642.50	EDUCATION & TRAINING	5,790	5,900	10,233	10,300
21-643.00	OPERATION MISCELLANEOUS	1,787	600	316	5,400
21-643.10	COMMUNICATION/SCADA	45,468	39,300	46,368	97,600
21-643.20	TRANSPORTATION COSTS ALLOCATED	(4,379)	(3,000)	(3,000)	(3,500)
21-643.30	INSURANCE	28,677	31,217	30,743	33,862
21-643.40	UTILITIES	38,214	42,000	44,708	44,000
21-643.50	LAB CHEMICALS	5,892	5,000	5,427	6,000
21-643.90	IT SUPPORT AND EQUIPMENT	5,110	6,800	2,747	14,900
21-651.00	STRUCTURE/IMPR MAINTENANCE	13,181	17,900	12,633	32,000
21-652.00	EQUIPMENT MAINTENANCE	32,104	21,900	15,394	47,500
21-652.50	CLEARWELL #1 MAINT	6,320	13,400	18,384	14,700
21-652.60	CLEARWELL #2 MAINT	272	13,400	13,123	15,100
21-653.00	SMALL TOOLS AND EQUIPMENT	0	500	164	500
TOTAL WATER TREATMENT EXP		477,329	488,717	529,585	732,262
TOTAL PROD/WA TRMT EXP		842,170	854,632	915,067	1,168,591

**WATER DEPARTMENT
DISTRIBUTION EXPENSE**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
22-660.00	SUPERVIS/ENGINEER-WA DIST	65,465	67,000	74,013	138,000
22-661.00	WASTE DISPOSAL REMOVAL	1,691	3,000	2,461	3,000
22-665.00	ALL OTHER OPERATION	-	300	159	300
22-665.10	COMMUNICATION	21,925	22,100	27,027	26,800
22-665.20	TRANSPORTATION COSTS ALLOCATED	(78,820)	(54,000)	(54,000)	(63,000)
22-665.40	SAFETY SUPPLIES AND EXPENSE	3,459	3,000	4,256	10,500
22-665.60	SMALL TOOLS AND EQUIPMENT	5,765	7,200	5,119	5,700
22-665.70	BACKFLOW TESTING	7,536	8,000	7,281	9,300
22-665.80	RESOLD	(1,271)	300	1,518	300
22-665.90	IT SUPPORT AND EQUIPMENT	2,356	8,100	2,700	7,800
22-666.00	EDUCATION & TRAINING	7,382	10,800	16,059	11,000
22-672.10	500,000GAL RESERVOIR MTCE	1,512	25,200	24,780	26,100
22-672.20	1,000,000G RESERVOIR MTCE	1,881	35,100	34,157	39,300
22-672.50	S. TOWN WA TOWER MAINT	6,057	48,700	52,172	68,700
22-672.60	N. TOWN WA TOWER MAINT	1,818	56,100	58,888	97,900
22-673.00	TRANS & DISTRI MAINS MTCE	149,459	155,500	161,342	231,000
22-675.00	SERVICES MAINTENANCE	101,229	95,500	113,503	182,000
22-676.00	CUST SERVICE METER MTCE	42,570	36,200	72,425	41,600
22-676.10	METER SERVICES EXPENSE	54,810	63,400	71,241	131,000
22-678.00	UTILITY LOCATES	24,023	23,000	23,011	25,800
22-678.50	UTILITIES	74,751	72,000	86,123	88,800
22-679.00	S. PUMP HOUSE MAINT	922	8,900	5,183	8,900
22-680.00	RIGHT-OF-WAY AGREEMENTS	1,730	1,200	1,839	2,100
22-681.99	INVENTORY ADJUSTMENTS	1,617	-	-	-
22-925.00	INJURIES AND DAMAGES	-	-	-	-
TOTAL DISTRIBUTION EXP		497,867	696,600	791,254	1,092,900

**WATER DEPARTMENT
DISTRIBUTION EXPENSE - MUNICIPAL**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
23-677.20	FIRE HYDRANT MAINTENANCE	9,390	27,000	30,126	29,000
23-677.30	INVESTIGATIONS & INSPECT	13,673	32,400	15,339	77,000
23-677.50	WATER USED	2,061	3,000	5,038	3,000
	TOTAL MUNICIPAL EXP	25,124	62,400	50,503	109,000

**WATER DEPARTMENT
CAPITAL EXPENDITURES**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
20-310.00	LAND & LAND RIGHTS	-	-	-	-
20-311.10	STRUCTRS/IMPRVMTS-GEN PLT	-	-	5,766	-
20-311.20	STRUCTRS/IMPRVMTS-PLANT	-	-	-	-
20-312.00	COLL/IMPOUNDING RESERVOIR	39,178	-	-	-
20-314.00	WELLS & SPRINGS	-	30,000	45,000	30,000 (1)
20-316.00	SUPPLY MAINS	-	500,000	634,668	-
20-325.10	ELEC PUMPING EQUIP-PUMPS	42,623	50,000	33,074	50,000 (2)
20-325.20	ELEC PUMPING EQUIP & SOFTWARE - STA	13,265	-	-	-
20-331.00	STRUCTRS/IMPRVMTS-WA TRMT	109,285	-	-	12,000 (3)
20-332.00	WATER TREATMENT EQUIPMENT	35,925	15,000	15,000	-
20-340.00	LAND & LAND RIGHTS	-	-	-	-
20-341.10	STRUCTURES & IMPROVEMENTS	-	-	-	-
20-341.20	ELECTRIC PUMP & EQUIPMENT	-	-	-	-
20-342.00	DIST RESERVOIRS/STNDPIPES	249,019	-	-	-
20-343.00	TRANS & DIST MAINS	638,552	300,000	175,000	800,000 (4)
20-345.00	SERVICES	85,386	40,000	80,000	50,700 (5)
20-346.00	METERS	52,737	105,000	2,004,985	61,800 (6)
20-348.00	HYDRANTS	39,888	25,000	16,000	25,000 (7)
20-349.00	VALVES	-	-	-	20,000 (8)
20-383.00	WATER COMPUTER SOFTWARE	-	-	33,014	388,000 (9)
20-392.00	WATER TRANSPORTATION EQUIPMENT	485,856	65,000	-	-
20-394.00	TOOLS SHOP & GARAGE EQUIP	-	3,500	-	-
TOTAL WATER CAPITAL EXPENDITURES		1,791,713	1,133,500	3,042,507	1,437,500
20-107.00	WORK IN PROGRESS	-	-	-	-
CASH OUTLAY FOR FY		1,791,713	1,133,500	3,042,507	1,437,500

- (1) WELL REPAIRS.
 (2) WELL REPAIRS.
 (3) REPAIRS TO FRONT STEPS.
 (4) RELOCATE WATER MAIN UNDER CENTRAL FROM BLANCHE - BAKER.
 (5) RENEWED SERVICES.
 (6) NEW METERS/SERVICES.
 (7) REPLACE HYDRANTS.
 (8) VALVE REPLACEMENTS.
 (9) REPLACE WATER SCADA WITH MICROCOMM @ \$375,000; TOUGH BOOKS @ \$13,000.

**WASTEWATER DEPARTMENT
INCOME STATEMENT**

	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
WASTEWATER REVENUE:				
RESIDENTIAL REVENUE	1,736,346	1,848,500	1,859,738	2,079,000
COMMERCIAL REVENUE	508,857	622,500	664,283	774,500
INDUSTRIAL REVENUE	869,783	776,500	742,713	840,000
PRETREATMENT REVENUES	44,250	0	8,250	-
DEPARTMENT UTILITIES	2,793	2,500	3,697	4,300
MISC OPERATING REVENUE	-	-	11,137	-
TOTAL OPERATING REVENUE	3,162,028	3,250,000	3,289,817	3,697,800
OPERATING EXPENSE:				
(pg 20) WASTEWATER EXPENSE	1,154,019	1,147,650	1,246,899	1,669,400
(pg 21) PRETREATMENT EXPENSE	78,511	72,400	102,835	168,050
(pg 27) CUSTOMER SERVICE EXPENSE	125,823	191,690	162,699	243,160
(pg 28) GENERAL & ADMINISTRATIVE EXPENSE	267,812	349,490	330,841	375,000
DEPRECIATION & AMORTIZATION	824,661	1,198,800	1,147,461	1,200,141
TOTAL OPERATING EXPENSE	2,450,826	2,960,030	2,990,734	3,655,751
NET OPERATING REVENUE	711,202	289,970	299,084	42,049
OTHER REVENUE / (EXPENSE):				
(pg 18) OTHER INCOME	(29,286)	32,400	75,373	2,065,500
(pg 18) OTHER EXPENSE	(113,938)	(119,900)	(119,158)	(106,500)
TOTAL OTHER REVENUE / (EXPENSE)	(143,224)	(87,500)	(43,784)	1,959,000
NET INCOME BEFORE TRANSFER	567,978	202,470	255,300	2,001,049
TRANSFER TO CITY	(110,520)	(114,430)	(114,431)	(111,330)
WASTEWATER DEPT NET INCOME	457,458	88,040	140,868	1,889,719

NOTE: NET INCOME AMOUNT DOES NOT INCLUDE PRINCIPAL PAYMENT ON DEBT OF \$445,000 OR CAPITAL EXPENDITURES OF \$2,607,400. PRINCIPAL PAYMENTS AND CAPITAL EXPENDITURES DO NOT FLOW THROUGH THE OPERATING STATEMENT.

**WASTEWATER DEPARTMENT
REVENUES**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
30-440.00	WW SERVICE BILLINGS-RESID	1,736,346	1,848,500	1,859,738	2,079,000
30-441.00	WW SERVICE BILLINGS-COMM	508,857	622,500	664,283	774,500
30-442.00	WW SERVICE BILLINGS-INDUS	869,783	776,500	742,713	840,000
	TOTAL BILLINGS	3,114,986	3,247,500	3,266,733	3,693,500
30-443.00	PRETREATMENT REVENUE	44,250	-	8,250	-
30-448.00	WW DEPARTMENT UTILITIES	2,793	2,500	3,697	4,300
30-449.00	WW MISC SERVICES	-	-	11,137	-
	TOTAL OPERATING REVENUE	3,162,028	3,250,000	3,289,817	3,697,800
	OTHER REVENUE:				
30-450.00	GRANT REVENUE	-	-	-	2,000,000
30-451.00	RENT FROM WW PROPERTY	2,788	1,000	-	1,000
30-453.00	WW INTEREST EARNED	7,898	17,400	28,695	46,500
30-453.02	DIVIDEND INCOME	1,944	-	27,524	-
30-454.00	NON-OPERATING REVENUE - WW	-	-	-	-
30-445.00	PENALTIES-WW	18,950	14,000	19,155	18,000
30-459.00	GAIN/(LOSS) ON DISPOSITION OF ASSETS	(60,866)	-	-	-
	TOTAL OTHER REVENUE	(29,286)	32,400	75,373	2,065,500
	OTHER EXPENSE:				
30-457.00	INTEREST ON WW SERIES 2019 SRF	41,276	42,800	41,497	39,100
30-457.10	INTEREST ON WASTEWATER COPS	2,456	1,600	886	-
30-457.30	INTEREST ON WASTEWATER COPS-2015	48,929	44,000	44,265	37,600
30-458.00	FEES ON SEWER CONNECTIONS AND DEBT SERVICE	20,202	30,800	31,396	29,400
30-460.00	OBSOLETE INVENTORY WRITE-OFFS	-	-	-	-
30-461.00	OTHER NON-OPERATING EXPENSE	1,074	700	1,113	400
30-462.00	AMORTIZATION OF ARO FOR GASB 83	-	-	-	-
	TOTAL OTHER EXPENSE	113,938	119,900	119,158	106,500

**WASTEWATER DEPARTMENT
COLLECTION EXPENSES**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
31-700.00	COLLECTION SUPERVISION & ENGINEERING	31,586	41,600	37,477	59,200
31-705.00	SEWER LINE MAINTENANCE	156,961	153,500	163,180	222,500
31-706.00	UTILITY LOCATES	17,716	18,000	21,462	20,000
31-710.00	POWER - OLD LEVEE STATION	578	750	246	-
31-724.00	POWER - NEW LEVEE STATION	33,316	35,000	30,528	35,000
31-724.50	LIFT STATION & PUMP MNTCE	88,023	56,300	60,026	130,500
31-732.00	RIGHT-OF-WAY AGREEMENTS	7,537	5,900	7,584	8,000
31-743.40	ALL OTHER	269	-	323	3,600
31-743.50	COMMUNICATION/SCADA	43,513	52,300	41,122	35,900
31-744.00	EDUCATION & TRAINING	3,345	4,800	4,125	4,800
31-745.00	SMALL TOOLS AND EQUIPMENT	5,261	4,000	1,609	4,500
31-745.30	IT SUPPORT AND EQUIPMENT	8,052	6,200	14,064	11,900
31-746.00	TRANSPORTATION COSTS ALLOCATED	(36,478)	(37,800)	(37,800)	(14,000)
31-760.99	INVENTORY ADJUSTMENTS	83	-	-	-
31-925.00	INJURIES AND DAMAGES	-	-	-	-
	TOTAL COLLECTION EXPENSE	359,761	340,550	343,944	521,900

**WASTEWATER DEPARTMENT
TREATMENT EXPENSES**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
32-741.00	TREATMENT PLT/SUPERVISION	71,363	71,700	71,856	130,500
32-742.00	TREATMENT PLANT LABOR	134,698	146,000	130,119	256,000
32-743.00	SAFETY SUPPLIES AND EXPENSE	1,320	900	514	7,700
32-743.10	SLUDGE MANAGEMENT	93,985	88,000	139,088	113,500
32-743.20	PLANT CHEMICALS	27	600	698	800
32-743.25	LAB CHEMICALS	11,148	13,600	6,433	10,200
32-743.30	UTILITIES-WATER/ELECTRIC	300,048	300,000	341,268	345,000
32-743.40	ALL OTHER	156	600	200	800
32-743.50	COMMUNICATION/SCADA	25,002	20,800	41,388	84,100
32-743.60	TRANSPORTATION COSTS ALLOCATED	(7,817)	(8,100)	(8,100)	(3,000)
32-743.70	INSURANCE	64,524	70,300	69,195	76,200
32-743.80	LAB TESTS	28,049	20,500	35,602	20,500
32-744.00	EDUCATION & TRAINING	3,959	4,200	5,705	4,700
32-745.00	SMALL TOOLS AND EQUIPMENT	1,035	3,800	1,264	3,800
32-745.10	TREATMENT STRUCTURES	5,002	5,200	4,056	9,000
32-745.20	LAGOON	1,894	2,100	1,740	3,400
32-745.30	IT SUPPORT AND EQUIPMENT	1,310	3,400	1,355	12,100
32-746.00	EQUIPMENT & SUPPLIES	58,554	63,500	60,574	72,200
32-760.99	INVENTORY ADJUSTMENTS	-	-	-	-
32-925.00	INJURIES AND DAMAGES	-	-	-	-
TOTAL WASTEWATER TREATMENT EXP		794,258	807,100	902,954	1,147,500
TOTAL WASTEWATER COLL./TREAT.		1,154,019	1,147,650	1,246,899	1,669,400

**WASTEWATER DEPARTMENT
PRETREATMENT EXPENSES**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
33-800.10	ENFORCEMENT	16,538	25,800	23,931	25,800
33-800.20	PERMITTING	-	-	15,000	15,000
33-800.30	INSPECTION	-	700	236	950
33-800.40	LAB TESTING	67,531	44,000	66,196	116,500
33-800.50	RECORDS	2,258	10,000	5,571	12,800
33-800.70	COMMUNICATION	-	-	-	-
33-800.80	TRANSPORTATION COSTS ALLOCATED	(7,817)	(8,100)	(8,100)	(3,000)
TOTAL PRETREATMENT EXP		78,511	72,400	102,835	168,050

**WASTEWATER DEPARTMENT
CAPITAL EXPENDITURES**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
30-310.00	LAND & IMPRVMENTS TO LAND	-	-	-	-
30-313.00	LIFT STATION	-	56,500	16,031	68,100 (1)
30-313.10	TRMNT PLT STRUCTRS/IMPROV	525,906	257,950	509,762	249,500 (2)
30-313.20	LAGOON	-	-	-	-
30-313.30	MAINS	1,394,815	450,000	-	2,020,000 (3)
30-313.40	CITY INTERCEPTOR SEWER	-	-	-	-
30-315.00	MANHOLES	-	-	-	20,000 (4)
30-323.10	TOOLS & EQUIPMENT	-	-	-	-
30-323.20	TREATMENT PLANT EQUIPMENT	165,749	52,000	10,000	46,800 (5)
30-323.30	LABORATORY EQUIPMENT	-	-	-	-
30-324.00	PRETREATMENT EQUIPMENT	-	10,000	10,000	-
30-325.20	ELEC PUMPING EQUIP & SOFTWARE - STA	-	-	112,784	203,000 (6)
30-392.00	WASTEWATER TRANSPORTATION EQUIPMENT	46,533	65,000	108,527	-
TOTAL WW CAPITAL EXPENDITURES		2,133,003	891,450	767,103	2,607,400
30-107.00	WORK IN PROGRESS	-	-	-	-
CASH OUTLAY FOR FY		2,133,003	891,450	767,103	2,607,400

(1) PUMPS AND MOTOR REPLACEMENT @ \$50,000; LIFT STATION FENCES @ \$18,100.

(2) PAINT FOR #3 CLARIFIER @ \$77,000; REPLACE BOTH GRIT AUGERS AND PANELS @ \$154,500; HVAC FOR OFFICE @ \$18,000.

(3) COLLECTIONS REHABILITATION @ \$2,000,000 (PAID WITH \$2,000,000 ARPA GRANT FUNDS);
WATERSPOUT FLOW MONITORING EQUIP @ \$20,000.

(4) NEW MANHOLES.

(5) PUMP REPLACEMENT.

(6) IKAS SOFTWARE @ \$15,000; TOUGH BOOKS @ \$13,000; CONVERT LIFT STATION SCADA TO MICROCOMM @ \$175,000.

**COMMUNICATION DEPARTMENT
INCOME STATEMENT**

	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
COMMUNICATION REVENUE:				
FIBER REVENUE	1,170,549	1,398,400	1,468,776	1,941,400
WIRELESS REVENUE	335,381	274,900	283,657	222,700
DEPARTMENT UTILITIES	113,028	111,300	116,764	116,800
MISC REVENUE	135	120	239	120
TOTAL OPERATING REVENUE	1,619,093	1,784,720	1,869,436	2,281,020
OPERATING EXPENSE:				
(pg 25) OPERATING EXPENSE	407,644	499,100	403,895	899,400
(pg 27) CUSTOMER SERVICE EXPENSE	27,837	50,520	42,877	81,120
(pg 28) GENERAL & ADMINISTRATIVE EXPENSE	95,884	131,000	124,011	124,030
DEPRECIATION & AMORTIZATION	497,628	583,400	678,759	812,821
TOTAL OPERATING EXPENSES	1,028,993	1,264,020	1,249,541	1,917,371
NET OPERATING REVENUE	590,100	520,700	619,895	363,649
OTHER REVENUE / (EXPENSE):				
(pg 24) OTHER INCOME	2,708	2,800	528	-
(pg 24) OTHER EXPENSE	(120,946)	(165,810)	(166,743)	(155,150)
TOTAL OTHER REVENUE / (EXPENSE)	(118,238)	(163,010)	(166,215)	(155,150)
NET INCOME BEFORE TRANSFER	471,862	357,690	453,680	208,499
TRANSFER TO CITY	(44,304)	(49,745)	(49,741)	(56,675)
COMMUNICATION DEPT NET INCOME	427,558	307,945	403,938	151,824

NOTE: NET INCOME AMOUNT DOES NOT INCLUDE PRINCIPAL PAYMENT ON DEBT OF \$405,916 OR CAPITAL EXPENDITURES OF \$1,978,900. PRINCIPAL PAYMENTS AND CAPITAL EXPENDITURES DO NOT FLOW THROUGH THE OPERATING STATEMENT.

**COMMUNICATION DEPARTMENT
REVENUES**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
40-440.50	FIBER RESIDENTIAL	563,833	765,000	827,345	1,274,000
40-441.50	FIBER COMMERCIAL	360,261	387,500	400,393	423,500
40-442.50	FIBER INDUSTRIAL	142,746	153,500	140,488	140,500
40-443.00	FIBER DARK	44,997	38,400	49,380	49,400
40-449.50	FIBER INSTALL & MISC CHARGES	58,713	54,000	51,169	54,000
	TOTAL FIBER BILLINGS	1,170,549	1,398,400	1,468,776	1,941,400
40-440.00	WIRELESS RESIDENTIAL	282,315	236,500	246,668	200,500
40-441.00	WIRELESS COMMERCIAL	49,006	34,200	42,374	28,200
40-442.00	WIRELESS INDUSTRIAL	-	-	-	-
40-446.00	INACTIVE ACCOUNT - HIGH-SPEED SERVICE	-	-	-	-
40-449.00	WIRELESS INSTALL & MISC CHARGES	4,060	4,200	(5,386)	(6,000)
	TOTAL WIRELESS BILLINGS	335,381	274,900	283,657	222,700
40-448.00	CWEP WIRELESS	5,228	5,300	5,229	5,300
40-448.50	CWEP FIBER	107,800	106,000	111,535	111,500
	TOTAL DEPARTMENTAL BILLINGS	113,028	111,300	116,764	116,800
40-449.60	OTHER BILLED REVENUE	135	120	239	120
	TOTAL OPERATING REVENUE	1,619,093	1,784,720	1,869,436	2,281,020
	OTHER REVENUE:				
40-453.00	INTEREST EARNED	1,975	2,800	307	-
40-453.02	DIVIDEND INCOME	363	-	222	-
40-454.00	NON-OPERATING REVENUE - COMMUNICATION	-	-	-	-
40-459.00	GAIN/(LOSS) ON DISPOSITION OF ASSETS	369	-	-	-
	TOTAL OTHER REVENUE	2,708	2,800	528	0
	OTHER EXPENSE:				
40-457.00	INTEREST EXPENSE	109,604	151,000	151,116	141,000
40-458.00	FEES ON DEBT SERVICE	7,524	10,700	11,589	10,100
40-460.00	OBSOLETE INVENTORY WRITE-OFFS	3,804	4,000	4,000	4,000
40-461.00	OTHER NON-OPERATING EXPENSE	14	110	38	50
	TOTAL OTHER EXPENSE	120,946	165,810	166,743	155,150

**COMMUNICATION DEPARTMENT
OPERATING EXPENSES**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
41-850.00	FIBER - SUPERVISION & ENGINEERING	93,953	30,000	30,063	48,000
41-851.00	FIBER - LABOR	85,669	140,000	100,735	357,000
41-852.00	FIBER - MATERIALS & EXPENSE	59,748	69,500	59,415	105,000
41-852.10	INTERCONNECT AGREEMENTS	27,000	28,500	27,500	28,500
41-852.20	IP ACCESS AGREEMENTS-FIBER	48,168	99,800	61,234	112,000
41-853.00	FIBER - EQUIPMENT MAINTENANCE	10,035	32,200	14,694	33,300
41-860.00	SMALL TOOLS AND EQUIPMENT	5,254	5,600	5,361	5,800
41-861.00	SAFETY SUPPLIES AND EXPENSE	8,344	3,300	2,599	16,600
41-899.99	INVENTORY ADJUSTMENTS	(5,952)	-	-	-
41-925.00	INJURIES AND DAMAGES	-	-	-	-
43-870.50	WIRELESS - SUPERVISION & ENGINEERING	15,948	23,000	17,006	8,500
43-871.50	WIRELESS - LABOR	57,012	35,000	53,500	104,500
43-872.50	WIRELESS - MATERIALS & EXPENSE	12,125	11,100	14,776	11,500
43-872.60	IP ACCESS AGREEMENTS - WIRELESS	44,200	44,200	46,260	47,800
43-872.70	SITE SURVEYS - WIRELESS	-	-	-	-
43-890.00	UTILITIES	12,695	13,600	14,503	15,400
43-890.10	EDUCATION & TRAINING	32,979	35,900	33,447	38,700
43-890.20	COMMUNICATION	5,486	8,100	7,956	8,400
43-890.30	TRANSPORTATION COSTS ALLOCATED	(116,704)	(101,000)	(101,000)	(100,000)
43-890.50	ADVERTISING	3,582	10,300	5,081	18,000
43-890.60	RESOLD	-	-	-	-
43-890.70	POLE ATTACHMENT FEES	8,103	10,000	10,765	40,400
43-899.99	INVENTORY ADJUSTMENTS	-	-	-	-
43-925.00	INJURIES AND DAMAGES	-	-	-	-
TOTAL COMMUNICATION EXP		407,644	499,100	403,895	899,400

**COMMUNICATION DEPARTMENT
CAPITAL EXPENDITURES**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
40-310.00	FIBER EQUIPMENT	498,529	351,000	376,203	416,000 (1)
40-315.00	FIBER LINE	3,020,942	2,386,000	2,571,590	1,371,000 (2)
40-365.00	WIRELESS INTERNET EQUIP	29,596	65,500	19,723	29,900 (3)
40-370.00	TOOLS	-	-	36,600	50,000 (4)
40-392.00	COMMUNICATION TRANSPORTATION EQUIPMENT	-	-	100,641	112,000 (5)
TOTAL COMM CAPITAL EXPENDITURES		3,549,067	2,802,500	3,104,758	1,978,900
40-107.00	WORK IN PROGRESS	-	-	-	-
CASH OUTLAY FOR FY		3,549,067	2,802,500	3,104,758	1,978,900

(1) FIBER OPTIC ELECTRONICS UPGRADES AND CUSTOMER GROWTH.

(2) FIBER SERVICE EXPANSION.

(3) WIRELESS EQUIPMENT UPGRADES AND NEW SERVICES.

(4) OPTICAL FIBER MULTIMETER @ \$6,500; OTDR @ \$15,000; END INSPECTION TOOL KITS @ \$28,500.

(5) 1 TON DIESEL CREW CAB WITH UTILITY BED @ \$112,000.

**OFFICE & JOINT
CUSTOMER SERVICE EXPENSES**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
91-901.00	SUPERVISION-CUST ACCTING	21,454	57,900	49,647	87,800
91-902.00	METER READING	-	-	-	-
91-903.00	CUSTOMER RECORDS & COLL	274,077	397,500	322,966	472,000
91-904.00	UNCOLLECTIBLE ACCOUNTS	3,915	50,000	24,439	50,000
91-908.00	RESIDENTIAL ENERGY AUDITS	3,388	3,400	3,400	3,400
91-909.00	CUSTOMER SERVICE & INFO	15,512	21,400	20,809	36,600
91-910.00	MISC CUSTOMER SERVICE & INFORMATION	128,697	181,500	168,058	256,000
91-955.00	AMORTIZATION EXPENSE (GASB 87)	13,284	-	13,284	13,300
91-960.00	INTEREST EXPENSE (GASB 87)	1,450	-	1,450	1,500
	TOTAL	461,776	711,700	604,053	920,600
CUSTOMER SERVICE EXPENSE SHEET PROVIDED FOR REFERENCE ONLY -- ALL COSTS ALLOCATED TO DEPARTMENTS AS FOLLOWS:					
10-999.91	ELECTRIC DEPARTMENT	178,020	271,460	230,401	344,780
20-999.91	WATER DEPARTMENT	130,096	198,030	168,077	251,540
30-999.91	WASTEWATER DEPARTMENT	125,823	191,690	162,699	243,160
40-999.91	COMMUNICATION DEPARTMENT	27,837	50,520	42,877	81,120

**OFFICE & JOINT
GENERAL & ADMINISTRATIVE EXPENSES**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
92-920.10	GENERAL OFFICERS SALARIES	391,234	388,500	392,719	683,000
92-920.20	GENERAL CLERKS SALARIES	309,916	390,000	375,711	582,000
92-921.00	OFFICE SUPPLIES & EXPENSE	21,424	23,500	18,831	27,000
92-921.50	NETWORK SERVICES	188,333	225,000	199,704	350,000
92-921.70	COMPUTER EQUIPMENT, SOFTWARE & ACCESSORIES	38,961	54,200	47,038	69,700
92-922.00	GENERAL ADM EXP CAPTLZD	(718,140)	(533,000)	(658,294)	(2,559,000) *
92-923.00	OUTSIDE SERVICES EMPLOYED	35,689	91,500	78,983	112,500
92-924.00	PROPERTY INSURANCE	7,169	7,900	7,720	8,500
92-925.00	INJURIES AND DAMAGES	195,156	216,000	216,023	276,500
	EMPLOYEE BENEFITS:				
92-926.10	EMPL BENEFITS-FLOAT HOLIDAY	20,663	23,600	19,160	-
92-926.11	EMPL BENEFITS-VACATIONS	331,456	374,000	354,764	-
92-926.12	EMPL BENEFITS-HOLIDAYS	192,332	212,500	216,942	-
92-926.13	EMPL BENEFITS-SICK LEAVE	136,554	116,500	119,427	-
92-926.14	EMPL BENEFITS-OTHER	20,992	12,500	9,869	-
92-926.15	EMPL BENEFITS-FAMILY SICK LEAVE	19,104	18,500	16,415	-
92-926.16	COVID EMERGENCY PAID SICK LEAVE	-	-	-	-
92-926.20	SOCIAL SECURITY	312,473	312,500	312,327	367,500 *
92-926.25	DISABILITY & LIFE INSURANCE	20,064	21,300	21,583	23,400
92-926.30	CW&EP RETIREMENT	811,917	850,000	827,577	924,500 *
92-926.31	GASB 68 ADJUSTMENT (LAGERS)	(553,482)	200,000	200,000	50,000
92-926.35	MEDICARE	73,866	74,300	74,569	86,000 *
92-926.40	HEALTH INSURANCE	636,720	688,500	657,734	680,000 *
92-926.50	PHYSICAL EXAMINATIONS	7,944	10,000	5,580	7,000
92-926.60	UNIFORMS/SAFETY SHOES ETC.	34,467	37,000	45,055	14,000
92-926.70	WELLNESS, OTHER BENEFITS	28,638	33,900	34,558	41,500
92-926.80	CAFETERIA BENEFITS	5,218	7,000	6,894	7,000
92-926.90	ICMA MATCHING	51,880	54,700	52,870	59,300 *
92-930.10	GENERAL ADVERTISING	3,764	7,800	3,410	7,500
92-930.20	MISC GENERAL EXPENSE	4,008	3,800	3,959	3,900
92-930.30	ECON DEVELOP/PUB RELATION	309,900	309,000	306,065	2,089,000
92-930.40	COMMUNICATION	30,861	31,000	32,763	34,900
92-930.50	TRANSPORTATION COSTS ALLOCATED	(14,685)	(14,000)	(14,000)	(16,000)
92-930.60	EDUCATION & TRAINING	35,432	86,200	85,962	91,200
92-930.70	MEMBERSHIP DUES	55,072	56,500	56,588	45,400
92-932.10	OFFICE BLDG MAINTENANCE AND SUPPLIES	264,943	279,500	285,638	433,500
92-932.20	SOFTWARE MAINTENANCE AGREEMENTS	154,737	172,500	167,973	234,000
92-949.00	MISC GENERAL INCOME	(21,770)	(16,800)	(18,801)	(16,700)
92-950.00	GAIN/LOSS ON DISPOSAL OF FIXED ASSETS	(378)	-	6,064	-
TOTAL		3,442,429	4,825,900	4,569,381	4,717,100

* OVERHEAD ITEMS FOR PRESENTATION ONLY; THESE SHOULD BE NETTED IN ACCOUNT 92-922.00

GENERAL & ADMINISTRATIVE EXPENSE SHEET PROVIDED FOR REFERENCE ONLY -- ALL COSTS ALLOCATED TO DEPARTMENTS AS FOLLOWS:

10-999.92	ELECTRIC DEPARTMENT	2,775,062	3,897,240	3,689,275	3,802,720
20-999.92	WATER DEPARTMENT	303,671	448,170	424,255	415,350
30-999.92	WASTEWATER DEPARTMENT	267,812	349,490	330,841	375,000
40-999.92	COMMUNICATION DEPARTMENT	95,884	131,000	124,011	124,030

**OFFICE & JOINT
CAPITAL EXPENDITURES**

ACCT	DESCRIPTION	ACTUAL FY 21-22	BUDGET FY 22-23	PROJECTED FY 22-23	BUDGET FY 23-24
90-390.00	LAND & LAND RIGHTS AND IMPROVEMENTS	-	-	-	-
90-390.10	STRUCTURES & IMPROVEMENTS-WHSE	-	9,000	6,610	30,000 (1)
90-390.20	OFFICE BUILDING & YARD	6,800	181,000	320,000	87,800 (2)
90-391.00	OFFICE FURN, EQUIP & COMPUTERS	134,243	145,500	225,258	30,000 (3)
60-392.00	TRANSPORTATION EQUIPMENT	15,894	50,000	0	50,000 (4)
90-392.00	TRANSPORTATION EQUIPMENT	29,749	34,000	64,147	138,000 (5)
90-394.00	TOOLS	2,135	-	-	30,000 (6)
90-397.00	COMMUNICATION EQUIPMENT	20,643	-	-	15,000 (7)
	TOTAL	209,463	419,500	616,014	380,800
90-107.00	WORK IN PROGRESS	-	-	-	-
	CASH OUTLAY FOR FY	209,463	419,500	616,014	380,800
	ELECTRIC	88,505	174,935	256,884	154,556
	WATER	59,158	118,079	173,393	105,217
	WASTEWATER	52,087	102,256	150,158	90,577
	COMMUNICATION	9,713	24,229	35,579	30,451

(1) TRANSFORMER STORAGE.

(2) MAINTENANCE SHOP @ \$67,500; ELECTRIC HEATER FOR FIBER INVENTORY WAREHOUSE @ \$9,500;
CARPET FOR PURCHASING BUILDING @ \$10,800.

(3) SERVER AND WORKSTATION ONSITE BACKUP STORAGE @ \$30,000.

(4) REPLACE UNIT 603.

(5) FORD EXPLORER TO REPLACE UNIT 111 @ \$34,000; MINI SKID STEER WITH ATTACHMENTS @ \$76,000; SIDE DUMP TRAILER @ \$28,000.

(6) TRAFFIC CONTROL SYSTEM.

(7) TRIMBLE GPS.

COUNCIL BILL NO. _____

ORDINANCE NO. _____

An Ordinance to enter into a Memorandum of Understanding Agreement with the City of Joplin, for Participation in the Missouri Division of Tourism (“MDT”) Marketing Matching Grant (“MMG”) program, in the City of Carthage, Missouri.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE,
JASPER COUNTY, MISSOURI** as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a Memorandum of Understanding with the City of Joplin, for Participation in the Missouri Division of Tourism (“MDT”) Marketing Matching Grant (“MMG”) program, a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

MAYOR

ATTEST:

CITY CLERK

Sponsored by: Public Works Committee

MEMORANDUM OF UNDERSTANDING

This Agreement is made and entered into this _____ day of _____, 2023, by and between the **City of Carthage, Missouri** (hereinafter referred to as “Carthage”), and the **City of Joplin, Missouri** (hereinafter referred to as “Joplin”), collectively referred to as “the parties”.

WHEREAS, the Missouri Division of Tourism (“MDT”) has implemented the Marketing Matching Grant (“MMG”) program for the purpose of increasing visitation and tourism spending in Missouri; and

WHEREAS, the MMG program reimburses up to 50% of approved media projects; and

WHEREAS, the City of Carthage, Missouri, is a Destination Marketing Organization (“DMO”) and responsible for disbursing MMG program funds for Jasper County, Missouri; and,

WHEREAS, the City of Joplin, Missouri, is an MMG program recipient; and

WHEREAS, the purpose of this Agreement is to better define the responsibilities of Carthage and Joplin regarding participation in the MMG program.

NOW, THEREFORE, in exchange for valuable consideration each received from the other, the receipt and sufficiency of which is hereby acknowledged, the Parties do hereby agree as follows:

1. MMG program. The Parties acknowledge and agree that Joplin has applied for and been granted an approved project and will buy the media for said project to be reimbursed by MDT through Carthage as its DMO. The current estimate of the award to Joplin is \$30,713.00. Carthage shall have no financial obligation under this Agreement other than to disburse MDT funds consistent with MDT DMO guidelines.

2. Term. This Agreement shall be effective from July 1, 2023, through June 30, 2024.

3. Termination. Either party may terminate its obligations under this Agreement by giving thirty (30) days’ written notice to the other party.

4. Amendments. The covenants and obligations herein contained are the full and complete terms of this Agreement, and no alteration, amendments, or changes to such terms shall be binding unless first reduced to writing and executed with the same formality as this Agreement.

5. Assignment. This Agreement, including payment hereunder, shall not be sub-let, assigned, or otherwise disposed of, except with the prior written consent of the other party.

6. Choice of Law and Venue. This Agreement has been made, and its validity, performance, and effect shall be determined in accordance with the laws of the State of Missouri and venue for litigation between the parties shall be solely and exclusively in Jasper County, Missouri.

7. Compliance with laws. The Parties shall observe and comply with all Federal, State, and local laws and ordinances that affect those employed or engaged by it on the project, or the material or equipment used, or the conduct of the work, and shall procure all necessary licenses, permits, and insurance.

8. Consequential Damages. In no event shall either party be liable to the other party for special, indirect, or consequential damages.

9. Entire Agreement. This Agreement (including any Exhibits) contains the entire understanding of the parties with respect to the subject matter hereof. It may not be altered or amended except by an agreement in writing signed by both parties.

10. Headings. The headings of paragraphs in this Agreement are for convenience only. The headings form no part of this Agreement and shall not affect its interpretation.

11. Indemnification. Subject to the sovereign immunity of each party which is expressly preserved by each party, each party agrees to indemnify, defend, and hold harmless the other party from any and all claims, demands, suits, actions, recoveries, judgments, costs, and expenses therewith made, brought, or obtained on account of the loss of life or property or injury or damage to the person or property of any person or persons whomsoever, whether such person or persons be either party, their elected officials, officers, agents, contractors, or employees, or any third person in any way connected with the parties hereto, which loss of life or property, or injury or damage to persons or property, shall be due to the indemnifying party's intentional, reckless, or grossly negligent acts performed under this Agreement.

12. Notices. All notices required or permitted hereinunder and required to be in writing may be given by first class mail addressed to City and District at the addresses as follows:

City of Carthage, Missouri
ATTN: City Administrator
326 Grant Street
Carthage, MO 64836

City of Joplin, Missouri
ATTN: City Manager
602 S. Main St.
Joplin, MO 64801

The date of delivery of any notice given by mail shall be the date falling on the second full day after the day of its mailing.

13. Representations. The signatories hereto represent and warrant that they have read this Agreement, that they are fully authorized in the capacities shown, that they understand the terms of this Agreement, and that they are executing the same voluntarily and solely for the consideration described herein.

14. Severability. If any of the provisions of this Agreement shall be construed to be invalid or illegal, the legality or validity of the other provisions of this Agreement shall not be affected thereby. Any illegal or invalid provision of this Agreement shall be severable and any other provisions shall remain in full force and effect.

15. Waiver. Waiver of any provision of this Agreement or breach of this Agreement shall not thereafter be deemed to be a consent by the waiving party to any further waiver, modification or breach by the other party, whether new or continuing, of the same or any other covenant, condition or provision of this Agreement. Failure by one of the parties to this Agreement to assert its rights for any breach of this Agreement shall not be deemed a waiver of such rights.

IN WITNESS WHEREOF, the Parties have caused these presents to be executed in duplicate as of the day and year first above written.

CITY OF CARTHAGE, MISSOURI

CITY OF JOPLIN, MISSOURI

By:
Its: authorized signatory

By:
Its: authorized signatory

ATTEST:

ATTEST:

Miranda Deal, City Clerk

Holly Nagy, City Clerk

AN ORDINANCE AMENDING THE ANNUAL OPERATING AND CAPITAL BUDGET OF THE CITY OF CARTHAGE FOR FISCAL YEAR 2022 - 2023 FOR SPECIFIED FUNDS (GENERAL FUND, GOLF COURSE FUND, PUBLIC HEALTH FUND, CAPITAL IMPROVEMENTS TAX FUND, AND USE TAX FUND).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The City of Carthage's 2022 – 2023 Annual Operating and Capital Budget for the **General Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated Fund Balance, for:

- a.) the **Fire Department**, is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$10,000 to the Vehicle Maintenance line item, for emergency truck repairs; and
- b.) the **Public Works Department** is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$8,772 to the Capital Outlay line item, for the emergency purchase of a plotter; and
- c.) the **Central Municipal Activities** is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$21,300 to the Professional Services line item for emergency IT support; and
- d.) the **Pool Department** is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$92,700 to the Capital Outlay line item and \$6,900 to the Maintenance line item for pool repairs; and
- e.) the **Civil War Museum Department** is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$2,985 to the Building Maintenance line item for HVAC repairs; and

SECTION II: The City of Carthage's 2022 – 2023 Annual Operating and Capital Budget for the **Golf Course Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and undesignated fund balance, for:

- An amount not to exceed \$44,454 to the Capital Outlay line item for the emergency repairs to the Pro Shop and replacement of the roof at the Pro Shop; and

SECTION III: The City of Carthage's 2022 – 2023 Annual Operating and Capital Budget for the **Public Health Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated Fund Balance, for:

- An amount not to exceed \$13,990 to the Demolition line item for cleanup expenses related to building fires and \$21,800 to the Misc. Sanitation Charges line item for excess disposal fees; and

SECTION IV: The City of Carthage's 2022 – 2023 Annual Operating and Capital Budget for the **Capital Improvements Tax Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated Fund Balance, for:

- An amount not to exceed \$65,000 to the Capital Projects line item for Demolition of the Carl Lewton Stadium; and

SECTION V: The City of Carthage's 2022 – 2023 Annual Operating and Capital Budget for the **Use Tax Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated Fund Balance, for:

- An amount not to exceed \$39,041 to the Police Department Capital Outlay line item for the purchase of an Animal Control Officer truck; and

SECTION VI: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

COUNCIL BILL NO. 23-46

ORDINANCE NO. _____

An Ordinance of the City of Carthage, Missouri authorizing the Mayor to execute an Agreement between the City of Carthage, Missouri and Stronghold Data for Managed IT Services for one-year in the City of Carthage, Missouri.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The agreement with Stronghold Data for Managed IT Services, attached hereto as Exhibit A, and incorporated herein by reference is approved as a contractual obligation of the City of Carthage, Missouri.

SECTION II: The Mayor is hereby authorized and directed to execute said agreement, in Exhibit A, on behalf of the City of Carthage, Missouri, and to affix the municipal seal hereto and to attest the same.

SECTION III: This Ordinance shall take effect and be in force from and after its passage and approval.

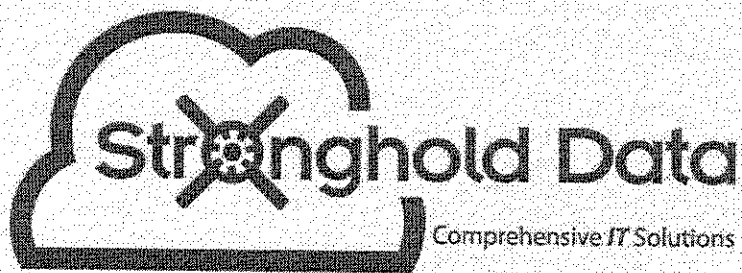
PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Budget Ways & Means



A New Charter TECHNOLOGIES Company >

Managed IT Services RFP

Quote # 008150 | Version 2

Prepared for:

City of Carthage

Wednesday, June 21, 2023

City of Carthage
Michael Keith
623 E 7th
Carthage, MO 64836
m.keith@carthagemo.gov

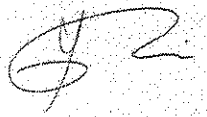
Dear Michael,

Thank you for contacting Stronghold Data to build a better business through better technology. Stronghold Data has been providing quality products and services since 1990 and has grown from a small company selling PC's to the area's largest Joplin Based IT company serving organizations of all types and sizes across the four-state region.

We understand your business needs quiet and predictable IT Support. We quiet the noise with dedicated IT support and complete IT solutions.

The following proposal is for a Managed IT solution. In addition to our Managed Services, we offer a complete line of Business Continuity Solutions, Hardware and Software Solutions, Cloud Services, and Information Security.

Please review this proposal and contact us with any questions you have. We will be happy to assist in explaining the items and navigating the ordering process. Again, thank you for the opportunity to present our products and services. We look forward to providing you with the best solution available for your business needs.



Jason Rincker
Sales Director
Stronghold Data LLC



Monthly Services

Description	Recurring	Qty	Ext. Recurring
Managed IT Services - Contract Terms are 1 Year	\$12,170.00	1	\$12,170.00
Managed Server (Physical) Per month fee for each server on Managed Service Plan		10	
Managed Workstation Essentials Support and management fee per Windows workstation. Support Features include: Multi-Factor Authentication, DNS Filtering, Dark Web ID Monitoring, Security/Awareness Training, Patch Management, Service/Device Monitoring, Automation, Advanced Persistent Threat Monitoring, Ransomware Monitoring, Complete Endpoint Detection & Response, Application Ringfencing		91	
Support for Printer Connectivity to Network		15	
Backup Services for 10 Servers with Appliance Includes replication to Offsite Data Center. *THIS APPLIANCE REMAINS THE PROPERTY OF STRONGHOLD DATA. THERE IS NO PHYSICAL PRODUCT BEING SOLD WITH THIS SERVICE.		1	
Managed Firewall		3	
Network Management -per Location		7	
Support for Client-Owned Wireless AP Managed Service for Client-Owned Access Points		21	
Co-Managed Monthly Discount Monthly discount per workstation for Co-Management including: - Frontline for organization's employees to reach out to with IT Issues. - Facilitating majority of on-site issues that must be addressed in person. - Effectively communicates the priorities of the organization, and escalates to Stronghold Data. - Includes and consults with Stronghold Data in IT Strategy decisions.	(\$25.00)	91	(\$2,275.00)
Recurring Subtotal:			\$9,895.00



Managed Services Onboarding

Description	Price	Qty	Ext. Price
Onboarding Setup Documentation of Passwords and Devices Backup and Disaster Recovery Setup Deploy: • Wireless Access Point Management • Advanced Persistent Threat Monitoring • Complete Endpoint Detection & Response • Application Ringfencing • DNS Content Filtering • Patch Management • Remote Support Tools	\$500.00	1	\$500.00
Subtotal:			\$500.00

Microsoft 365 Licensing

Description	Recurring	Qty	Ext. Recurring
Monthly Management of 365 Tenant Monthly Management of a 365 Tenant INCLUDED: Reporting: User , License, Secure Score, Device, Stack Rank, Azure AD Sync Client Maintenance User Adds/Moves/Changes Password/2FA Reset Baseline Configs (Security Best Practices, Defender for Cloud 365, Teams, OneDrive) Status updates of Services Spam Management Email Delivery Management License Review https://strongholddata.com/properly-managing-a-microsoft-365-tenant/	\$500.00	1	\$500.00



Microsoft 365 Licensing

Description	Recurring	Qty	Ext. Recurring
M365 Business Premium with Spam Filtering & Apps Annual Term Includes: Hosted email with a 50 GB mailbox Latest versions of Word, Excel, PowerPoint, Outlook, Exchange, and Teams for Desktop and Web. Desktop versions of Publisher and Access 1 TB of cloud storage on OneDrive per user Enhanced phishing and ransomware protection. Control access to sensitive information using encryption Email Security and Anti-Spam Encrypted Documents & Email	\$22.00	110	\$2,420.00
Dropsuite Business Backups Monthly Subscription Includes: Advanced cloud-based storage to protect and preserve Microsoft Office 365 and Gmail data. • Exchange Online backup • SharePoint backup • OneDrive backup • Groups backup • Teams backup	\$5.00	110	\$550.00
Recurring Subtotal:			\$3,470.00



Service Summary

Description	Qty
Labor for Remote and On-Site Support -Access to Emergency 24/7 Technician on Call for Priority 1 & 2 Issues -Remote Support for Immediate Response for Most Needs -Help Desk Response and On-Site Support When Needed -Consulting for Technology Products and Services for Your Business -Periodic Business Review for Technology Support and Planning	
Automated Services -24/7 Hardware Monitoring and Management for Servers and Workstations -Patch Management for Microsoft and other Major Software Packages -Ransomware Detection & Isolation With Device Lock-down Capabilities -Basic Network Anomaly and Breach Detection	
Backup and Business Continuity -On-Site Backup and Recovery Appliance -Off-Site Backup to Our World Class Underground Data Center with Redundancy to Second Data Center -Protect Continually With Up to 288 Snapshots Per Day -Failover and Failback Capabilities -Option of Bootable Virtual Standby	
Managed Firewall -Firewall Hardware, Software, and Support -Comprehensive Up-To-Date Network Security -Internet Content Filtering & Deep Packet Inspection -Data and Application Usage Reports -VPN Access and Management	
Additional Included Services -Monthly Automated Risk Assessment -Anti-Virus Software and Remediation for Servers and Workstations -Managed Endpoint Detection and Response for Servers and Workstations -Application Ringfencing to Prohibit Unauthorized Changes to all Applications -Duo Two-Factor Authentication -Threat Hunting Services looking for advanced persistent threats (APTs) -DNS Filtering -Documented Network Information -Periodic In-Person Cyber Awareness Training for Staff -Dark Web Scanning for Primary Email Domain Breaches	
Optional Services Upon Request -SIEM (Security Incident and Event Monitoring) Services -SOC (Fully Staffed Security Operations Center) -Automated Security Awareness Training and Phishing Testing	



Managed IT Services RFP

Prepared for:

City of Carthage

623 E 7th
Carthage, MO 64836
Michael Keith
(417) 237-7010
m.keith@carthagemo.gov



Prepared by:

Stronghold Data LLC

Jason Rincker
(417) 627-9878
Fax (417) 623-7606
jason.rincker@strongholddata.com

Quote Information:

Quote #: 008150

Version: 2

Delivery Date: 06/21/2023

Expiration Date: 07/07/2023

Quote Summary

Description	Amount
Managed Services Onboarding	\$500.00
Total:	\$500.00

Monthly Recurring Expenses Summary

Description	Amount
Monthly Services	\$9,895.00
Microsoft 365 Licensing	\$3,470.00
Recurring Total:	\$13,365.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. By accepting and signing this proposal to purchase products and services from Stronghold Data you are also accepting the contract terms to our Master Services Agreement included with the official quote. This official quote can be downloaded by clicking the icon under the "Download the PDF" section on the Order Web Page. Once you accept this proposal by signing the order you will receive an email with the completed quote including contract agreement terms and your signature of acceptance.



STRONGHOLD DATA, LLC

MASTER SERVICE AGREEMENT

This Master Service Agreement ("Agreement") is between Stronghold Data, LLC a Missouri limited liability company with its primary offices located in Joplin, Missouri ("Stronghold Data") and the Customer as defined in the attached quote ("Client") and is effective on the date of the first agreement invoice.

1. **PROVISION OF SERVICES.** Stronghold Data shall provide product(s) and services(s) to Client in accordance with the details listed in the attached quote that is part of this Master Service Agreement.
2. **SERVICE PERIOD.** The agreement shall begin on the date of the first agreement invoice. Stronghold Data shall provide service(s) as described, for a one (1) year term unless otherwise notated in the applicable quote. On expiration of the initial term or a renewal term, the service schedule shall automatically renew for a period of 1 year unless either party gives written notice of termination to the other sixty (60) days before the expiration of the initial term or any renewal term.
3. **CLIENT RESPONSIBILITIES.** Client will provide access to the site, bandwidth, and necessary utilities as needed by Stronghold Data to perform this Agreement. Clients will designate a contact person with authority to direct Stronghold Data.
4. **PAYMENTS AND ADJUSTMENTS.** Payment for all charges shall be due and payable within thirty (30) days of the date of invoice. All invoices not paid within thirty (30) days of the invoice shall bear interest at the rate of 1 ½ % per month or the highest rate allowed by law, whichever is less.

For all quoted recurring services (monthly, annually, or as otherwise stated in the official quote), the Client agrees that all recurring service charges will be scheduled accordingly and paid to Stronghold Data through our Automated ACH Payment system on a net 30 term or be subject to a 3% admin fee per invoice for manual processing. Hardware only and non-recurring service purchases are not subject to the ACH Payment requirement.

Stronghold Data consistently invests in our clients by providing new and better tools to deliver superior services. In order to deliver the highest level of support with these advanced tools we have a 4% fee increase each year to cover our increased costs for items such as software tools, staff salary increases, etc. Also, there may be rate increases throughout the year passed along to you, the client, from vendors such as Microsoft for products included with your service that may be periodically increased or decreased as the vendor changes their rates (i.e. Microsoft Office 365, etc.)

5. **DEFAULT.** If Client fails to make any payment when due or materially breaches any provision of the Agreement, then Stronghold Data may give notice to Client of its default. If Client fails to cure such default within fifteen (15) days on the notice, then Stronghold Data may do any or all of the following:
 - (a) Terminate this Agreement by giving notice to Client;
 - (b) Accelerate all remaining payments hereunder by giving notice to Client;
 - (c) Pursue any other remedy at law or in equity.
6. **CONFIDENTIALITY.** Client and Stronghold Data, for each party and for each party's owners, agents, employees, attorneys, accountants, consultants, and contractors promise covenant and agree, except as required by law, that either party will keep absolutely confidential and shall not disclose or disseminate in any way to third parties the other party's information and intellectual property, belonging to or originating from the other party, including but not limited to, documents, components, parts, information, drawings, data, scripts, sketches, plans, programs, specifications,



techniques, processes, software, inventions, supply sources, customer lists, pricing and other materials, both written and oral, of a secret, confidential or proprietary nature, including without limitation any and all information relating to marketing, finance, business forecasts, invention, research, design or development of system information and any supportive or incidental subsystems, and any and all subject matter claimed in or disclosed by a patent application prepared or filed by or on behalf of the other party. Any disclosure by either party of information or materials included herein to the party's employees, agents, attorneys, accountants, consultants, and contractors who have a need to know such information and materials is permitted, provided that each person(s) agree to the complete and absolute confidentiality as described in this Agreement.

7. **OWNERSHIP OF MATERIALS.** Client and Stronghold Data hereby agree that any systems, subsystems, work product, other products, components, parts, information, drawings, data, scripts, sketches, plans, programs, specifications, techniques, processes, software, inventions, and other materials developed and/or created by Stronghold Data for Client's sole proprietary use shall be property belonging to Client. Upon termination of this agreement, Stronghold Data will transfer and deliver to Client any and all such property belonging to Client that is controlled and/or operated by Stronghold Data.

8. **INDEMNIFICATION.**

A. To the extent allowed by law, each party shall indemnify, defend, and hold harmless the other party, its officers, directors, board members, agents, and employees, from and against all claims, damages, losses, and expenses, including attorney's fees, arising out of this Agreement caused by its negligent or wrongful acts or omissions. In cases of concurring fault, each party shall bear its share of the loss.

B. This indemnification agreement shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the indemnifying party under worker's compensation acts, disability benefit acts, or other employee benefit acts.

9. **LIMITATIONS OF LIABILITY; NO WARRANTIES.** IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY LOST BUSINESS, REVENUE OR PROFITS (OTHER THAN FEES AND CHARGES PAYABLE FOR PRODUCT OR SERVICES), OR FOR DAMAGES FOR LOST OR ERRONEOUS DATA, OR BUSINESS INTERRUPTION, OR FOR ANY OTHER SPECIAL, CONSEQUENTIAL OR INDIRECT DAMAGES THAT ARE IN ANY WAY RELATED TO THIS AGREEMENT, REGARDLESS OF CHARACTERIZATION, EVEN IF SUCH LOSS AND/OR DAMAGES WERE FORESEEABLE AND EVEN IF A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGES. STRONGHOLD DATA LIABILITY FOR CLAIMS OR CAUSES OF ACTION OF ANY KIND WHATSOEVER THAT ARISE IN CONNECTION WITH THIS AGREEMENT SHALL NOT EXCEED THE TOTAL MONTHLY RECURRING CHARGES FOR ONE MONTH, REGARDLESS OF WHETHER SUCH CLAIMS OR CAUSES OF ACTION ARE BASED ON CONTRACT, TORT, STRICT LIABILITY, OR OTHERWISE.

10. **PRODUCT RETURNS**

Stronghold Data adheres to the manufacturer/distributor return policies and timelines for all products. We reserve the right to make exceptions based on the client, product, and circumstance.

11. **NON-SOLICITATION**

Client acknowledges that Stronghold Data (SD) makes considerable investment in training and developing its employees, consultants and independent contractors, and that these relationships constitute valuable assets of SD. Accordingly, Client agrees that during the term of this Agreement and for a period of two (2) years thereafter, Client will not directly or indirectly recruit, engage or employ any person who has performed Services for Client under this Agreement. If at any time during the term of this Agreement, or for a period of two (2) years after its termination or expiration, Client directly or indirectly recruits or employs (as an employee, contractor, consultant, or otherwise) any person who has performed Services for Client under this Agreement, Client will pay to SD as liquidated damages an



amount equal to twelve (12) months compensation for that person, calculated based on that person's most recent or last salary level plus benefits. This payment shall be due by Client to SD within thirty (30) days of the date upon which SD makes demand therefore, which demand shall be in writing. Client agrees that the actual damages caused to SD from such an action would be difficult to calculate, and that this amount represents a reasonable approximation of those damages and not a penalty.

12. GENERAL PROVISIONS.

A. The failure of either party to insist or enforce, in any instance, strict performance by the other of any of the terms of this Agreement or to exercise any rights herein conferred shall not be construed as a waiver or relinquishment of its right to assert or rely upon any such terms or right on any future occasion.

B. Stronghold Data shall perform this Agreement as an independent contractor and neither party shall be the agent, partner, or joint venturer of the other.

C. Client shall not assign this Agreement without the prior written consent of Stronghold Data, which will not be reasonably withheld. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties.

D. This Agreement shall be governed by the laws of the state of Missouri and the venue for any action arising out of this Agreement shall be Jasper County, Missouri. Both parties waive jury trial. Stronghold shall be entitled to recover its costs and attorney fees.

E. If any provision of this Agreement is invalid or unenforceable, then the remainder of this Agreement shall not be affected thereby.

F. Provision contained in this Agreement that by their sense and context are intended to survive the performance of this Agreement shall so survive the completion of performance and termination of this Agreement including the completion of performance and termination of this Agreement including, without limitation, provisions for indemnification and the making of any and all payments due hereunder.

G. Stronghold Data and Client agree to conduct transactions by electronic means including, without limitation, facsimile transmission and email, and that signatures shall be binding on the parties.

H. If performance of this Agreement by either party or any obligation hereunder (other than payment of money) is prevented, restricted, or interfered with by cause beyond its reasonable control including, but not limited to, acts of God, fire, explosion, vandalism, cable cut, storm or other similar occurrence, any law, order, regulation, direction, action or request of the United States government or state or local governments or of any department, agency, commission, court, bureau, corporation or other instrumentality of any one or more said governments, or of any civil or military authority, or by national emergencies, insurrections, riots, wars, strikes, lockouts or work stoppages or other labor difficulties, supplier failures, shortages, breaches or delays, then such party shall be excused from such performance on a day-to-day basis to the extent of such prevention, restriction or interference. The party claiming force majeure shall notify the other party and shall use reasonable efforts under the circumstances to avoid or remove such force majeure. If the force majeure last for more than thirty (30) days, either party may terminate this Agreement on written notice.

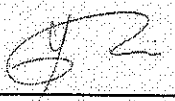
I. The Agreement can only be modified in writing signed by the parties. In the event any provision of this Agreement conflicts with any applicable law, regulation, or order of any regulatory body with jurisdiction, then such law, regulation, or order shall prevail. In the event of any conflict or inconsistency between this Agreement and the associated quote, the terms of the quote shall prevail.



Stronghold Data LLC

City of Carthage

Signature:



Name:

Jason Rincker

Title:

Sales Director

Date:

06/21/2023

Signature:

Name:

Michael Keith

Date:



COUNCIL BILL NO. 23-47

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to enter into a contract with ABE Paint Team in the amount of \$32,030.00 for the repainting of the Memorial Hall Auditorium, in the City of Carthage, Missouri.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a Contract with ABE Paint Team for the repainting of the Memorial Hall Auditorium in the amount of Thirty Two Thousand Thirty Dollars and 00/100 (\$32.030.00), a copy of the bid proposal and contract are attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Public Services Committee

ABE Paint Team
1248 W. 10th St.
Joplin, MO 64801



Owner / Estimator: Tim Albertson
Cell: (417) 291-9882

Project Manager: John David Wagoner
Cell: (417) 291-3699

Carthage Memorial Hall
407 S Garrison Ave
Carthage, MO 64836

Painting Project:	Labor and Materials:
Memorial Hall Auditorium:	
Cover all surfaces not to be painted, including floors and furniture. Remove any old paint or miscellaneous items as needed and repair any damages or imperfections in the surfaces to be painted.	Quote Submitted: June 1, 2023
Repair and replace broken and fallen ceiling tiles with tiles from a different area of the ceiling.	Ceilings: \$7,850
Paint all ceiling tiles in the auditorium using a suitable paint that will not compromise the acoustic properties of the tiles.	Walls/Panels/Trim: \$24,180
Paint all walls, balcony, panels, and trim including around doors, using a suitable paint that will withstand heavy use and maintain its appearance over time.	Lift Rental & Trash Haul off: \$1,700
Lift Rental, Complete Cleanup, and trash removal is included in the stated cost.	Remove
	Total: \$33,730

- 1700
\$32,030 @

Work Standard:

- Your facility will be treated with respect by our uniformed and smoke-free crew.
- Surfaces not specified for painting will be protected from paint drips or splatter
- All work is to be completed in a workman-like manner according to standard practices.
- Work area will be cleaned daily and upon project completion.
- All agreements are contingent upon the absence of strikes, accidents or delays beyond our control.
- Our work procedures follow the standards of the PDCA (Painting and Decorating Contractors of America, www.pdca.org). The painting contractor will produce a "properly painted surface." A "properly painted surface" is one that is uniform in color and sheen. It is one that is free of foreign material, lumps, skins, sags, holidays, misses, strike-through or insufficient coverage. It is a surface that is free of drips, spatters, spills or over-spray caused by the contractors' workforce performance. Compliance to meeting the criteria of a "properly painted surface" shall be determined when viewed without magnification at a distance of three (3) feet or more under normal lighting conditions and from a normal viewing position.

per conversation with
Tim Albertson

Unforeseen Conditions:

- Because of unforeseen conditions, additional repairs/costs may become necessary.
- The customer will be notified if any such conditions exist at time of discovery and will be required to sign an Additional Work Order *before* additional cost is incurred.

Limited Warranty:

- ABE Paint Team's workmanship warranty covers labor and material for a period of 2 years. If paint failure appears, we will supply labor and materials to correct the condition without cost. This warranty is in lieu of all other warranties, expressed or implied. Our responsibility is limited to correcting the condition as indicated above.
- This warranty excludes -- and in no event will ABE Paint Team be responsible for -- consequential or incidental damages caused by accident or abuse, normal wear and tear, temperature changes, settlement or moisture; i.e., nail pops or cracks caused by expansion and/or contraction. Cracks will be cosmetically repaired as indicated at time of job, but will not be covered under this warranty. The exclusion also includes: Painted or stained horizontal walking surfaces (i.e. decks, floors and steps), dirt and mildew accumulation; paint failure due to rotted wood, structural defects, moisture intrusion, failure of previous paint coatings and insect infestation. ABE Paint Team is not responsible for differences in paint color when performing warranty work.

License, Insurance, Bonding:

- Joplin License #22-12881
- Western Surety Company Bond #70438129 Held by City of Joplin, Missouri
- \$2,000,000 Liability insurance is carried by Kraft Insurance
- \$1,000,000 Workman's compensation insurance is carried by Kraft Insurance
- Please feel free to contact our insurance carrier for a copy of a Certificate of Insurance: 417-624-6565

Cost:

- For the above price, we propose to furnish labor and materials -- complete and in accordance with the above specifications -- for the sum of all as stated in the beginning of this document.
- All pricing listed above will be honored for a minimum of sixty (60) days.
- If after you agree to this work, you desire any changes or additional work, please contact us; the cost of all revisions must be agreed upon in writing. Workers are instructed not to undertake additional work without authorization.

Payment Schedule:

- 50% down payment is required to start projects over \$2,000.00
- Full balance is due upon completion.
- 2.5% discount for full upfront payment

ABE Painting
Tim Albertson, Owner
1248 W. 10th St.
Joplin, MO 64801
(417) 291-4122

Fax (417) 781-2051
sales@abepainting.com
abePAINTING.com

facebook.com/abePAINTteam
Albertson Brothers Enterprises, LLC
"Serving Others For Christ"



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/22/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kraft Insurance Services PO BOX 2667 2701 Bird Ave Joplin MO 64803-2667	CONTACT NAME: Randal Kraft PHONE (A/C No. Ext): (417) 624-6565 FAX (A/C No.): E-MAIL ADDRESS: rkraft@kraftins.com														
INSURED Albertson Brothers Enterprises, LLC DBA: ABE Painting Tim Albertson 1248 W. 10th St. Joplin MO 64801	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Ohio Security</td><td>24082</td></tr><tr><td>INSURER B: Berkshire Hathaway Guard</td><td>42390</td></tr><tr><td>INSURER C: Ohio Security</td><td>24082</td></tr><tr><td>INSURER D: Utah Business Insurance Co.</td><td>12520</td></tr><tr><td>INSURER E: RLI</td><td>10356</td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Ohio Security	24082	INSURER B: Berkshire Hathaway Guard	42390	INSURER C: Ohio Security	24082	INSURER D: Utah Business Insurance Co.	12520	INSURER E: RLI	10356	INSURER F:	
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INSURER E: RLI	10356														
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:** ALBE23022210312647**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☒ LOC ☐ OTHER			BKS58623907	02/24/2023	02/24/2024	<table><tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 1,000,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$ 15,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$ 1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 3,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 3,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000	MED EXP (Any one person)	\$ 15,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 3,000,000	PRODUCTS - COMP/OP AGG	\$ 3,000,000		\$
EACH OCCURRENCE	\$ 1,000,000																				
DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000																				
MED EXP (Any one person)	\$ 15,000																				
PERSONAL & ADV INJURY	\$ 1,000,000																				
GENERAL AGGREGATE	\$ 3,000,000																				
PRODUCTS - COMP/OP AGG	\$ 3,000,000																				
	\$																				
B	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			ALAU378071	02/24/2023	02/24/2024	<table><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$ 1,000,000</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000																				
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BODILY INJURY (Per accident)	\$																				
PROPERTY DAMAGE (Per accident)	\$																				
	\$																				
C	☒ UMBRELLA LIAB ☐ EXCESS LIAB ☐ OCCUR ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$			USO58623907	02/24/2023	02/24/2024	<table><tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr><tr><td>AGGREGATE</td><td>\$ 1,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 1,000,000	AGGREGATE	\$ 1,000,000		\$								
EACH OCCURRENCE	\$ 1,000,000																				
AGGREGATE	\$ 1,000,000																				
	\$																				
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	WC0017312023A	01/01/2023	01/01/2024	<table><tr><td>☒ PER STATUTE ☐ OTHER</td><td></td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$ 2,000,000</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$ 2,000,000</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$ 2,000,000</td></tr></table>	☒ PER STATUTE ☐ OTHER		E.L. EACH ACCIDENT	\$ 2,000,000	E.L. DISEASE - EA EMPLOYEE	\$ 2,000,000	E.L. DISEASE - POLICY LIMIT	\$ 2,000,000						
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E.L. DISEASE - EA EMPLOYEE	\$ 2,000,000																				
E.L. DISEASE - POLICY LIMIT	\$ 2,000,000																				
E	Joplin Bond			LSM1576573	01/08/2023	01/08/2024	10,000														

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Carthage MO 64836	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Randal Kraft
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COUNCIL BILL NO. 23-48

ORDINANCE NO. _____

An Ordinance to enter into a Memorandum of Understanding Agreement with the Carthage R-9 School District, for the placement of a communication board at Carthage Municipal Park, in the City of Carthage, Missouri.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE,
JASPER COUNTY, MISSOURI** as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a Memorandum of Understanding with the Carthage R-9 School District, for the placement of a communication board at Carthage Municipal Park, a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

MAYOR

ATTEST:

CITY CLERK

Sponsored by: Public Services Committee

MEMORANDUM OF UNDERSTANDING

I. Parties

This Memorandum of Understanding ("MOU") is entered into by and between the Carthage R9 School District, a Missouri corporation, operating under the registered trade name "The Carthage R9 School District" (the "School") and the City of Carthage, a municipal corporation of the State of Missouri (the "City") (together, the "Parties"). This MOU shall be effective as of the date of mutual execution of the Parties.

II. Purpose

A. Intent

It is the intent and purpose of this MOU to define and clarify the responsibilities of the Parties involved regarding the installation of a Communication Board in the new Municipal Park Playground.

B. Terms

The terms of this MOU shall be to define maintenance after installation is complete.

III. Understanding of the Parties

The School shall be responsible for purchasing and installing the Communication Board on City property at no cost to the City.

The City shall maintain the Communication Board after installation is complete in perpetuity.

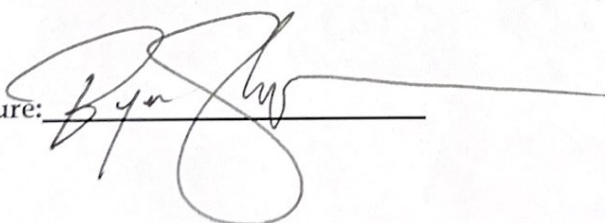
IN WITNESS WHEREOF, the parties hereto have executed this memorandum of understanding.

For the City of Carthage

Signature: _____

Date: _____

For Carthage R9 School District:

Signature:  _____

Date: 6-21-23

Mayor's Appointments

July 2023

Care Leave Committee

2 Year Term – 7 Members – Meets on Call

NAME	PHONE	ADDRESS	APPOINTED	EXPIRES
Tyler Markham	417-237-7030	PK/Golf?	06/27/2023	Aug-24

Police & Fire Pension Committee

2 Year Term – 6 Members – Meets on Call – City Hall

NAME	PHONE	ADDRESS	APPOINTED	EXPIRES
Chad Dininger	417-237-7200	310 W Fourth Street	07/12/2022	Jul-25

Library Board

3 year Term – 9 Members – Meets Second Tuesday, 5:15, Public Library

NAME	PHONE	ADDRESS	APPOINTED	EXPIRES
Brian Schmidt	417-793-9716	1317 Ashley Dr	06/28/2022	Jul-26
Justin Baucom	417-388-1108	419 Euclid	10/27/2009	Jul-26
Gary Cole	417-358-4130	723 Belle Air Place	12/08/2009	Jul-26