



City of Carthage, Missouri

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

July 11, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Robin Blair, Tiffany Cossey, Terri Heckmaster, Christopher Taylor

OTHER COUNCIL MEMBERS:

STAFF PRESENT: Assistant City Administrator Traci Cox, City Clerk Miranda Deal, and Deputy City Clerk Amy Taylor

Chair Robin Blair called the meeting to order at 05:30 PM.

2. Old Business

1. Approval of June 27, 2023 Minutes

ACTION: Motion to accept/approve item 2.1. by Christopher Taylor
Motion passed with a 4:0

AYES: Robin Blair, Tiffany Cossey, Terri Heckmaster, Christopher Taylor

2. Review & Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2. by Terri Heckmaster
Motion passed with a 4:0

AYES: Robin Blair, Tiffany Cossey, Terri Heckmaster, Christopher Taylor

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Staff Reports

Ms. Cox reported that Opengov has been too much of a headache and does not do all of the things we need it to do, so she has asked Mr. Dally to help with cancelling that contract. The City will go back to using the financial software, Incode, and potentially upgrade to the newest version in the future. She also reported that she had received the utilization report from the City's health insurance provider. The risk factor has gone down 13% from last year. The risk factor is what the health insurance rates are based off of. The end of the fiscal year was June 30, so she will start working on closing out the fiscal year over the

next couple of months. There are certain transactions that are received late that will need to be posted back to the fiscal year before closing it out.

Ms. Deal reported that the new Deputy City Clerk Amy Taylor would be joining the next several meetings to train. Ms. Deal reported that she will be on maternity leave at the end of the year and first part of 2024, so Ms. Taylor would be filling in for her while she is gone.

5. Adjournment

ACTION: Motion to adjourn at 5:41 pm by Tiffany Cossey
Motion passed with a 4:0

AYES: Robin Blair, Tiffany Cossey, Terri Heckmaster, Christopher Taylor