



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

August 2, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of July 10, 2023 Minutes
- 3. Citizens Participation**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Consider and Discuss an Ordinance levying general taxes upon real property located within the City of Carthage, Jasper County, Missouri for the Year 2023, for general revenue purposes and other purposes, and fixing the rates thereof.
 2. Consider and Discuss a Budget Amendment for Fiscal Year 2022-2023 and Fiscal Year 2023-2024
 3. Consider and Discuss Tourism Director Position
 4. Staff Reports
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

July 10, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Mark Elliff, David Armstrong, Alan Snow

OTHER COUNCIL MEMBERS: Terri Heckmaster

STAFF PRESENT: Assistant City Administrator Traci Cox, and Administrative Assistant Dorothy Weber

Chairman Snow called the meeting to order at 05:30 PM.

2. Old Business

1. Approval of June 12, 2023 Minutes

Mark Elliff made the motion to approve the June 12, 2023 minutes.. It was unanimously approved.

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and discuss Power Sales Agreement with Southwestern Power Administration

Mark Elliff asked if the agreement was normal. Chuck Bryant stated that it's the normal hydro portion of the power sales agreement. He then stated that this agreement will be good for another 15 years. He stated that in 2020 it was decided to separate the hydro portion and the interconnection agreement into separate documents with Southwestern Power. Chuck Bryant stated that he intended to seek approval by the end of June but he ended up asking the mayor to sign an extension for approval.

2. Consider and discuss Interconnection Agreement with the Southwestern Power Administration

Mark Elliff motioned to forward the Interconnection Agreement and the Power Sales Agreement with the Southwestern Power Administration to Council. It was unanimously approved.

3. Staff Reports

Traci Cox stated that the tax numbers website was down. Traci also stated that she is currently working on the industrial park agreement. She stated that Jeff Meredith was going to City Hall on July 11th 2023 to discuss the housing study. Mark Elliff asked about phase 1 of the housing study. Traci Cox stated that it should be complete around Nov. 5 2023.

Alan Snow asked if there were any other comments. David Armstrong and Dan Rife both declined to comment.

5. Adjournment

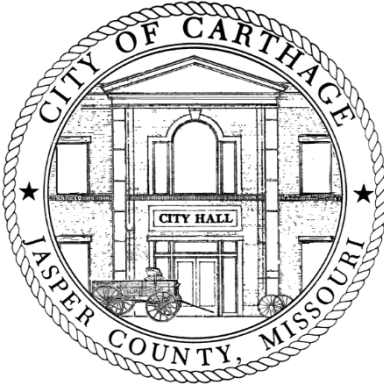
ACTION: Motion to adjourn by Alan Snow
Motion with a 3:0

AYES: 3

NOES: None

ABSTAIN: None

Alan Snow motioned to adjourn at 5:35 pm. Mark Elliff and David Armstrong both agreed.



The City of Carthage

America's Maple Leaf City

326 Grant St., Carthage, MO 64836 (417) 237-7000 FAX (417) 237-7002

NOTICE OF PUBLIC HEARING

A Public Hearing will be held at 6:30 P.M., Tuesday, August 8, 2023 in the City Hall, Council Chambers, 326 Grant Street Carthage, Missouri at which time Citizens may be heard on the property tax rates proposed to be set by the City of Carthage.

<u>Assessed Valuations</u>	<u>Current</u> <u>Year 2023</u>	<u>Prior Year</u> <u>2022</u>	
Real Estate – Residential	93,176,150	89,786,370	
Real Estate – Agriculture	574,040	587,580	
Real Estate – Commercial	53,099,860	48,834,300	
 <u>Local/State Assessed RR/Utilities</u>	 <u>Current</u> <u>Year 2023</u>	 <u>Prior Year</u> <u>2022</u>	
Local Valuations	1,864,760	1,853,490	
State Valuations	259,849	227,007	
 ASSESSED TOTALS	 148,974,659	 141,288,747	
 <u>Funds</u>	 <u>Prior Year</u> <u>Levy</u>	 <u>Proposed Levy</u>	 <u>Property Tax</u> <u>2023</u>
General Revenue Fund	0.3335	0.3335	\$496,830
Public Health Fund	0.0758	0.0758	\$112,923
Park & Recreation Fund	0.1439	0.1439	\$214,375
Library Fund	0.1665	0.1665	\$248,043
 FUND TOTALS	 0.7197	 0.7197	 \$1,072,171

*This rate is subject to change due to the receipt of subsequent information or upon notice from the State Auditor's Office. A copy of the City of Carthage Annual Budget for Fiscal Year 2023-2024 is available for public inspection at City Hall, 326 Grant Street Carthage, Missouri or on the City of Carthage website www.carthagemo.gov.

Traci Cox
Assistant City Administrator
City of Carthage

POSTED: 07/31/2023 Carthage City Hall, Carthage Public Library, Carthage Police Department, Carthage Fire Department, Carthage Website at www.carthagemo.gov Carthage Memorial Hall and Carthage Public Works Department

REQUEST FOR COUNCIL BILL

I request a council bill be drafted to accomplish the following:

Amending the 2022 – 2023 and 2023 - 2024 Annual Operating and Capital Budgets for the City of Carthage.

Date: _____

/s/ Greg Dagnan
Signature

This request was referred to the **Budget Ways & Means Committee** for their recommendation.

Date: _____

Mayor

The **Budget Ways & Means Committee** has voted in favor of / against sponsoring the above council bill.

Date: _____

/s/ _____
Committee Chairperson

The attached council bill has been prepared in accordance with the above request and is ready to be included on the agenda of the next council meeting. I have sent copies to the various departments listed below.

Date: _____

City Attorney

Street	_____	CWEP	_____
Police	_____	Parks	_____
Fire	_____	City Admin.	_____
Eng.	_____		

COUNCIL BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ANNUAL OPERATING AND CAPITAL BUDGET OF THE CITY OF CARTHAGE FOR FISCAL YEARS 2022 – 2023 AND 2023 - 2024 FOR SPECIFIED FUNDS (GENERAL FUND, FIRE PROTECTION TAX FUND, PARKS/STORMWATER SALES TAX FUND, CIVIC ENHANCEMENT FUND, CAPITAL IMPROVEMENTS TAX FUND, PUBLIC FACILITIES FUND, USE TAX FUND, ARPA FUND, PUBLIC HEALTH FUND AND PUBLIC SAFETY FUND).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The City of Carthage’s 2023 – 2024 Annual Operating and Capital Budget for the **General Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated Fund Balance, for:

- a.) the Taxi**, is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$52,000 to the Capital Outlay line item, as a carry-over from Fiscal Year 2023 for the New Taxi; and
- b.) the Parks & Recreation Department** is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$42,000 to the Capital Outlay line item, as a carry-over from Fiscal Year 2023 for a 50 Foot Bi-Energy Towable Manlift; and
- c.) the Memorial Hall Department** is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$36,100 to the Capital Outlay line item, as a carry-over from Fiscal Year 2023 for Ceiling in Main Auditorium (\$22,900) and Lighting in Main Auditorium (\$13,200); and
- d.) the Civil War Museum Department** is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$6,000 to the Capital Outlay line item, as a carry-over from Fiscal Year 2023 for New Video; and
- e.) the IT Department** is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$28,400 to the Capital Outlay line item, as a carry-over from Fiscal Year 2023 for Police/Fire MDT’s (\$13,600), Parks HQ Camera Expansion (\$2,300) and CPD Camera System Replacement (\$12,500); and
- f.) the Fire Department** is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$3,000 to the Capital Outlay line item, as a carry-over from Fiscal Year 2023 for House Demolition (3,000); and
- g.) the Street Department** is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$38,500 to the Capital Outlay line item, as a carry-over from Fiscal Year 2023 for Truck Replacement; and
- h.) the Public Works Department** is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$273,000 to the Capital Outlay line item, as a carry-over from Fiscal Year 2023 for Traffic Signal Garrison-HH (\$264,000), Bridge Maintenance (\$4,000), and Sycamore and Walnut Bridge Demo (\$5,000).

SECTION II: The City of Carthage's 2023 – 2024 Annual Operating and Capital Budget for the **Fire Protection Sales Tax Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated fund balance, for:

- An amount not to exceed \$95,768 to the Capital Projects line item for carry-over projects; Brush Truck Outfitting (\$33,418) and Building Renovation (\$62,350).

SECTION III: The City of Carthage's 2023 – 2024 Annual Operating and Capital Budget for the **Parks Storm Water Sales Tax Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated Fund Balance, for:

- An amount not to exceed \$87,000 to the Capital Outlay line item, for carry-over of Triplex Mower (\$69,000) and Fair Acres Field Maintenance (\$18,000).

SECTION IV: The City of Carthage's 2023 – 2024 Annual Operating and Capital Budget for the **Civic Enhancement Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated fund balance, for:

- A supplemental appropriation of up to \$4,288,650 for carry-over of Grant Revenues from the McCune Brooks Hospital Trust Fund to the Capital Outlay expense line item for the Parks Master Plan Project.

SECTION V: The City of Carthage's 2023 – 2024 Annual Operating and Capital Budget for the **Capital Improvements Tax Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated fund balance, for:

- A supplemental appropriation of up to \$437,770 to the Capital Projects line item for carry-over of the TAP River Street Sidewalk project.

SECTION VI: The City of Carthage's 2023 – 2024 Annual Operating and Capital Budget for the **Public Facilities Bond Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated fund balance, for:

- A supplemental appropriation of up to \$2,200,637 to the Capital Projects line item for carry-over of the I-49 Roundabout project.

SECTION VII: The City of Carthage's 2023 – 2024 Annual Operating and Capital Budget for the **Use Tax Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated fund balance, for:

- A supplemental appropriation of up to \$160,000 to the Capital Projects line item for carry-over of the Baseball/Softball Upgrades at Fair Acres.

SECTION VIII: The City of Carthage's 2022 – 2023 Annual Operating and Capital Budget for the **General Fund**, is hereby amended to reflect supplemental appropriations from the

unallocated and unappropriated Fund Balance, for:

- the **Pool**, is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$30,000 to the Contract Services line item, for contract payments to the Fair Acres Family YMCA; and

SECTION IX: The City of Carthage's 2022 – 2023 Annual Operating and Capital Budget for the **Public Health Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated Fund Balance, for:

- A supplemental appropriation of up to \$30,106 to the Vet & Humane Society line item for Carthage Humane Society contract overages; and
- A supplemental appropriation of up to \$17,221 to the Misc. Sanitation Charges line item for excess disposal charges.

SECTION X: The City of Carthage's 2022 – 2023 Annual Operating and Capital Budget for the **ARPA Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated Fund Balance, for:

- A supplemental appropriation of up to \$579,726 to the Police Capital Outlay line item for the Police Car Take-home Project.

SECTION XI: The City of Carthage's 2022 – 2023 Annual Operating and Capital Budget for the **Public Safety Grant Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated Fund Balance, for:

- A supplemental appropriation of up to \$3,072 to the General Tools & Supplies line item, \$9,980 to the Police Capital Outlay line item, and \$7,600 to the Miscellaneous line item for LEST Grant Expenses; and
- A supplemental appropriation of up to \$12,769 to the Fire Capital Outlay line item for new Headsets and Rope Rescue Gear.

SECTION XII: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk