

Planning, Zoning, & Historic Preservation Commission

Meeting Minutes

September 7, 2023/ 5:30 PM / City Hall Council Chambers

Members Present: Jim Hunter, Jim Swatsenbarg, Robin Harrison, Bill Barksdale, Alan Bull, & Matt Smith

Members Absent: Josh Anderson

Staff & Council: Greg Dagnan, Julie Tilley, & Mark Elliff

Staff Absent: Zeb Carney

These meeting minutes were taken by Robin Harrison and written by Josh Anderson, Secretary

The meeting was called to order at 5:30pm by Jim Hunter, Chairman

Approval of Previous Meeting Minutes

- Motion by R. Harrison to approve the previous meeting minutes, seconded by M. Smith - All present voted in favor, minutes were approved

Public Hearings

- *Request for a Special Use Permit by Julie Rhemes of the Carthage Chamber for a carnival at Fair Acres parking lot for the Annual Maple Leaf Festival*

A. Bull moved to approve the Special Use Permit, seconded by R. Harrison - All present voted in favor, the motion passed

Staff Reports

- n/a

New Business

- Abi Almandinger presented about the upcoming CLG Forum, the date of the forum is around Maple Leaf.
 - To remain CLG compliant P,Z, & HP is required to do annual training, even if only online. Andrew Dial will approve a video if required.
 - J. Hunter will verify that we remain in compliance
 - G. Dagnan reported that SHPO will audit from time to time as well.

- Jeff Merideth presented about the Carthage Redevelopment Blight discussion for “Project Alamo”
 - There is currently a three (3) acre property of interest near Mercy Hospital
 - Potential use for travel center, restaurants, fast food, etc.
 - P,Z, & HP would be asked to:
 - Assess property annexation
 - Assess property rezoning
 - Rule on blight designation
 - Minor discussion was had regarding the benefits of annexation and future development opportunities

Old Business

- Abi Almandinger presented on a grant from SHPO
 - During the camp program in 2022 underutilized grant opportunities were discussed, this lead to a grant opportunity for the city to get assistance developing historic district/preservation guidelines
 - General discussion was had on the importance of historic districts and preservation and the positive impact they have on communities
 - ‘Time’ is important though not crucial
 - It is the responsibility of P,Z, & HP to interview and recommend a consultant to the city council

General discussion was had regarding the next P,Z, & HP meeting and who could/couldn’t be in attendance.

A. Bull moved to adjourn the meeting, seconded by J. Swatsenbarg - All present voted in favor, the meeting was adjourned.

The next meeting is scheduled for Monday October 2, 2023 at 5:30pm in the City Council Chambers