



# City of Carthage, Missouri

## COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

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October 10, 2023 - 5:30 PM  
CW&EP COMMUNITY ROOM

### MINUTES

#### 1. Call to Order

**MEMBERS PRESENT:** Robin Blair, Tiffany Cossey, Terri Heckmaster, Chris Taylor

**STAFF PRESENT:** City Administrator Greg Dagnan, Assistant City Administrator Traci Cox, City Clerk Miranda Deal, Deputy City Clerk Amy Taylor

**OTHER MEMBERS PRESENT:** Mayor Dan Rife, Abi Almandinger, Bill Hawkins, Michael Keith, Mark Elliff

Chair Robin Blair called the meeting to order at 5:30 PM.

#### 2. Old Business

##### 1. Approval of September 26, 2023 Minutes

**ACTION:** Motion to accept/approve item 2.1. by Ms. Cossey  
Motion passed with a 4:0

**AYES:** Robin Blair, Tiffany Cossey, Terri Heckmaster, Chris Taylor

##### 2. Review and Approval of the Claims Report

**ACTION:** Motion to accept/approve item 2.2 by Ms. Heckmaster  
Motion passes with a 4:0

**AYES:** Robin Blair, Tiffany Cossey, Terri Heckmaster, Chris Taylor

#### 3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

#### 4. New Business

1. Discuss salary study for Carthage Water & Electric – Ms. Cox reported it is agreed that Lockton is the correct choice for the salary study, and that a joint committee comprised of CW&EP and City Council members will be formed to be involved with the CW&EP Salary Study. She reported she was told the study could be completed in 14 – 16 weeks. Greg Dagnan stated this plan is what was discussed at the previous meeting. He stated the staff did research and made a recommendation to the Mayor, and the plan will be forwarded to Council in the near future. Ron Ross, Vice-President of CW&EP, stated he appreciates the confidence the City has had in supporting their selection of Lockton to do the

salary study. Ms. Cossey asked if the committee would be the same members as before, and Mayor Rife said it will be comprised of new members from CW&EP and the City. A joint meeting between CW&EP and Council will be held November 28, and Ms. Cox suggested a work session so there is the ability for all involved to have open dialogue for a more productive meeting. Mayor Rife suggested both parties create an agenda for the meeting, which will be combined into one, and the agenda will be made available to CW&EP and Council as quickly as possible. Mr. Ross stated they would prefer to have a moderator who is removed from the issue, preferably someone from out of town, be present at the meeting, with Mayor Rife being in agreement. Darren Collier asked what the roles and responsibilities will be for the committee. Mayor Rife stated the committee will oversee the comparables and what cities will be used as comparison. He believes that if Lockton is asking for information that it should come from both parties. A motion was made by Mr. Taylor to move forward with the mayor appointing a combined committee for the Salary Study, which will be completed by Lockton. All aye. Motion carries.

2. Staff Reports – Ms. Cox reported she and HR Coordinator Michael Miller will be meeting with Beimdiek Insurance Agency to review the renewals of the employee health insurance.

Ms. Cossey asked on the forensic audit and the Peachtree CID. Mr. Dagnan stated that he has a meeting with the forensic auditors on Friday, and that the staff has been working to correct the CID for the past year and there will be more information he sends out within the next week.

## **5. Adjournment**

### **ACTION:**

Motion to adjourn at 5:50 PM by Ms. Cossey

Motion passed with a 4:0

### **AYES:**

Robin Blair, Tiffany Cossey, Terri Heckmaster, Chris Taylor