



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

October 9, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Alan Snow, Mark Elliff, David Armstrong, Ed Hardesty

OTHER COUNCIL MEMBERS: Terri Heckmaster

STAFF PRESENT: City Administrator Greg Dagnan, Assistant City Administrator Traci Cox, Parks Director Abi Almandinger, Recreation and Events Coordinator Chelsea Cholley and Admin Assistant Dorothy Weber.

Chairman Snow called the meeting to order at 05:30 PM.

2. Old Business

1. Approval of Sept 6, 2023 Minutes

ACTION: Motion to approve Sept 6, 2023 minutes by Mark Eliff
second by Ed Hardesty
Motion passed with a 4:0

AYES: David Armstrong, Mark Elliff, Alan Snow, Ed Hardesty

NOES: None

ABSTAIN: None

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and Discuss Management Agreement with the CEDC

Mark Eliff asked about funding and if it would be released once an agreement is signed. Mark Eliff then asked about financing. Jeff Meredith stated that there is a cooperation agreement with Jeff Williams and that they are looking to close on the property by the end of November but that the family that is selling the property has stated that they may wait until January to close for tax purposes. They will have funding within 30 days of closing. Jeff Meredith stated that there were no commitments from anyone at that point. Mark Elliff asked if the City Attorney had looked over the agreement. Jeff Meredith stated that he had and was okay with the changes. Mark Elliff asked if each entity would be handling their own financing. Greg Dagnan stated that the City could write a check for one million dollars or finance it. Mark Elliff asked about page 2 section 3 which states

that CWEP will handle all utilities and the City handles the roads. Jeff Meredith stated they can take the language out and that no one has financed it, he's just asking for the agreement. Alan Snow stated that they won't know what roads will be built until construction has started. The Committee asked that Nate add pay-as-you-go language to the agreement. Dave Armstrong clarified by stating that the agreement should be similar to the Myers Park agreement. Mark Elliff asked about available grants and Jeff Meredith stated that he would be applying. Mark Elliff asked about marketing and Jeff Meredith stated that they would be using a two-sided billboard. Mark Elliff asked about topography problems. Greg Dagnan answered and stated that phase one of the soil study was complete and phase two was not recommended.

ACTION: Motion to forward to Council by Chairman Snow second by David Armstrong

Motion passed with a 4:0

AYES: David Armstrong, Mark Elliff, Ed Hardesty, Alan Snow

NOES: None

ABSTAIN: None

2. Consider and Discuss Parks and Recreation Programming Expenses.

Abi Amendinger stated that Chelsea Cholley was hired as Rec Planner. Abi stated that Chelsea's position had been budgeted for in June/July 2023. Abi Almindinger spoke about the many things that have been accomplished since Chelsea Cholley took that position. Abi then spoke about the additional expenses and asked for a 25,000 dollar budget adjustment. Traci Cox stated that the funds need to be allocated between the different parks departments. Abi Almandinger then explained how they were going to generate money and that they expected to break even their first year. David Armstrong spoke about his support for this. Mr. Armstrong stated that this community needs these services/programs and that it's adding value to the community. Traci Cox stated that she would prepare a budget adjustment. Greg Dagnan stated that they've set up accountability through their committees.

ACTION: Motion to forward to Council by Ed Hardesty

Motion passed with a 4:0

AYES: David Armstrong, Mark Elliff, Alan Snow, Ed Hardesty

NOES: None

ABSTAIN: None

3. Staff Reports

Traci Cox stated that she's had conversations about transparency and has suggestions for changes to how the City does ordinances and resolutions. Traci Cox then played a video explaining the suggested changes. The video was a Branson Board of Alderman meeting. Traci then stated she would call other cities to see how they did the ordinances and resolutions.

Traci Cox said that sales tax revenue is down 2.63% from last year and that the use tax is already 50% over the projected amount for this quarter. Traci then stated that the use tax goes into general revenue and that may change how the City budgets in the future. Traci updated the committee on the marijuana tax. She stated that the City won't see it until January 2024. The City staff and Committee then discussed the CID. Traci Cox stated that she was going to call

the Dept of Revenue to see where the money is being spent and how much the CID is being fined daily.

5. Adjournment

ACTION:	Motion to adjourn at 6:35 pm by Mark Elliff
	Motion to adjourn with a 4:0
AYES:	Dave Armstrong, Mark Elliff, Alan Snow, Ed Hardesty
NOES:	None
ABSTAIN:	None