

PUBLIC WORKS COMMITTEE

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"America's Maple Leaf City"



11-07-2023 PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee Members present: David Armstrong, Brandi Ensor, Robin Blair and Chris Taylor

Staff Members present: Zeb Carney, Public Works Director, Greg Dagnan, City Administrator, Julie Tilley, Public Works Administrative Coordinator and Rachel Sutherland, Public Works Administrative Assistant.

Chairman David Armstrong called the Public Works Committee meeting to order at 5:30 p.m.

A motion was made by Chris Taylor to accept the minutes from the October 3, 2023 Committee meeting. All ayes, motion carried.

Old Business:

1. Discussion of Comprehensive Plan Amendment. David is very happy with the amendment and appreciates the great job done by Zanevan and The Public Works Dept.

A motion was made by Robin Blair to forward the Plan to Council for November 28, 2023 meeting, all ayes motion carried.

New Business:

1. Discussion to surplus 2008 Chevy Silverado VIN# 1GCEC14C28Z158810. Diamond Special Roads would like to have the truck. Brandi Ensor asked for clarification of Surplus Policy and it was explained that the Department Head can make the decision if the item is a surplus (given away).

Staff Reports:

Zeb reported on the following:

- Spire Gas needs a 10ft easement for a new main. This will follow Richard Webster Drive at Municipal Park
- Habitat for Humanity is buying a house on Prospect Ave and will be demolishing it. They are asking if 10th St, west of Prospect Ave, could be vacated and donated to them. The plan is to build two new houses.
- Invitation to bid on I-49 S Roundabout/Russell Smith Way has been published. The Bid opening will be held November 30, 2023 at 10am.
- 100 foot of the River St. sidewalk has been poured so far. The project started on November 1st.
- The RR crossing at Main needed to be elevated by 3", Bottom Line Co., from Pittsburg, Texas has completed this project.
- The old Tucker Seed Building has broken windows and the wood barriers have been kicked out. According to the owners, Bad Donkey, they will be starting to Demo the inside of the building on Monday, November 13, 2023. The Public Works Dept., will be checking to make sure this is being done.
- GE Tire building on McGregor & Oak has become a hazard, with the walls leaning over the sidewalk. According to Zanevan Engineering it is beyond repair. The City is considering demolishing the west 1/3 of the building.

- The remodel of City Council Chambers, to increase the seating capacity, should be completed the week of November 13, 2023.
- Public Works has hired a new Code Official II, Wyatt Hettinger. Wyatt is learning the job quickly, and should ready to go out on his own soon.
- The preparation to be able to start the Sidewalk Project for Downtown Square is approximately 50% complete. Should be ready to accept bids in approximately 6-8 months.
- Six New Construction Permits were issued for the month of October.
- December 15th is the date for the renewal of Contractors Licenses to begin.

Greg reported on the following:

- Gave updates on the Peach Tree CID

No further discussion by committee.

Chris Taylor made a motion to adjourn the meeting at 6:32 p.m. All ayes, motion carried.





