



City of Carthage, Missouri
PUBLIC SAFETY COMMITTEE

November 20, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. Call to Order

2. Old Business

1. Approval of 10-16-23 Minutes
2. Consider and discuss Christmas Parade

3. Citizen Participation

(Each person addressing the Committee shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue, they are not permitted to once again speak on the issue unless called to answer any further questions by the Committee or Chair)

1. Consider and discuss speed bump on 16th Street - Irma Herrera

4. New Business

1. Consider and discuss road closures for Hometown Holidays - Leanna Canfield
2. Consider and discuss Run through the Lights - Chanti Beckham
3. Consider and discuss anonymous donation to FD - Chief Huntley
4. Staff Reports

Fire Department

Police Department

5. Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri **PUBLIC SAFETY COMMITTEE**

October 16, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

2. Old Business

1. Approval of 9-18-23 Minutes

Councilwomen Cossey made a motion to approve the minutes from the 9-18-23 meeting. Motion passed.

2. Consider and discuss - Safe Haven

Dina Thomas and Vickie Ziller spoke with the committee again on Safe Haven baby boxes. There was a discussion on the liability and earmarked money. The City would be completely immune to any liability. When funds are donated, they are earmarked for Carthage MO and if the goal is not met, all funds will be returned. Councilwomen Cossey had a few questions regarding the language of the lease and service agreement that she would like to have the City look over. Councilwomen Cossey made a motion to proceed with the Safe Haven baby box with the City Attorney's review of the contract and council bill at the City Council meeting for full approval. Motion passed.

3. Citizen Participation

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1. Consider and discuss speed bump on 16th street - Irma Herrera

Irma Herrera was not present and requesting to be on the next agenda. Chief Hawkins spoke briefly about her concern. She is wanting a speed bump installed on 16th Street, next to Ministerios El Jordan Church, by the soccer fields. No motion was taken.

2. Consider and discuss Christmas Parade - SkillsUSA, Nathan Olinger

Nathan Olinger of Skills USA spoke on behalf of Mark Sponaugle about the 50th Annual Christmas Parade. The parade will be held on Monday December 4, 2023 at 7:00pm. As in years past, the parade originates at the corner of Chestnut and Main Streets, proceeds north on Main Street, circling the Square, then back south on Grant, ending at Chestnut and Grant. They are requesting the street closures of Chestnut, 9th, 10th, 11th, entire Square, and Main Street from 5:00pm to 8:00pm. Councilwomen Blankenship made a motion to close the

requested streets pending the verification of insurance for the Annual Christmas Parade on December 4, 2023. Motion passed.

4. New Business

1. Consider and discuss camping ordinance

Chief Hawkins spoke briefly with the committee on the camping ordinance. The city is having an issue with the homeless using the parks as a residence. They are requesting an ordinance to amend sections of Chapter 13 of the Carthage Code. The council bill was given to the committee for review. Councilwomen Cossey made a motion to forward it on to the full council for approval. Motion passed.

2. Consider and Discuss Fire District Donation

Chief Huntley spoke with the committee on the acceptance of the Fire District donation. Carthage Fire Protection District donated \$90,000 for use of purchasing equipment or off-site training for the Carthage Fire Department above what the annual budget has allotted, purchase of real estate for the Carthage Fire Department's use for training or site expansion for existing fire stations. The \$90,000 is not meant to be used in lieu of Fire Department funds from the City of Carthage. Councilwomen Blankenship made a motion to accept the \$90,000 donation from the Carthage Fire Protection District. Motion passed.

3. Consider and discuss Res Q Jacks bid

Chief Huntley spoke with the committee on the Res Q Jack bids that the CFD received. The CFD received three bids from Rescue Specialist LLC, Alex Air Apparatus, and Hoffcomp. Chief Huntley is requesting accepting the bid from Hoffcomp in the amount of \$14,767.00. This total also includes delivery and a full day training from Hoffcomp on how to use the equipment. Councilwomen Blankenship made a motion to accept the bid from Hoffcomp in the amount of \$14,767.00. Motion passed.

4. Staff Reports

Fire Department

Chief Huntley updated the committee on staffing and the new engine.

Police Department

Chief Hawkins updated the committee on the parking enforcement on the Square.

5. Adjournment

Councilwomen Cossey made a motion to adjourn. Motion passed.



Vision Carthage
221 W. 4th Street, Suite 15
Carthage, MO 64836

October 20, 2023

To Whom it May Concern:

We are excited to propose an upcoming event to Downtown Carthage.

Events for Approval Include:

<u>Event</u>	<u>Dates</u>	<u>Request</u>
<i>Hometown Holidays</i>	Dec 1, 2023	Road Closures on Maple & 6th

Please see the attached maps with the layout of road closures and other event details.

If you have any additional questions, please reach out and I would be happy to answer them.

Thanks,

Leanna Canfield

Leanna Canfield
Executive Director
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e: leanna@visioncarthage.org

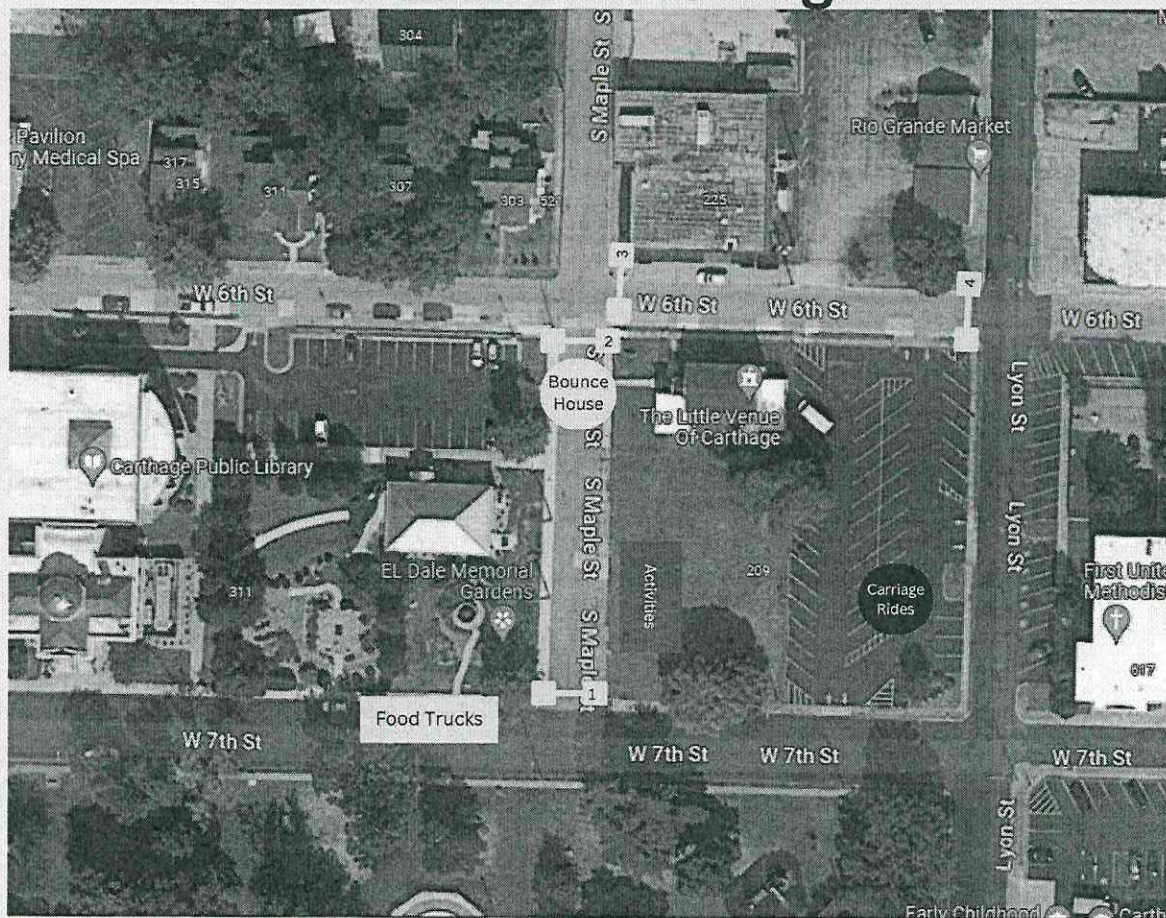
Vision Carthage
221 W. 4th Street, Suite 15
Carthage, MO 64836

Friday, December 1 from 1:00 pm - 10:00 pm

Road Closure: Close Maple Street between 6th & 7th and 6th Street between Maple & Lyon. This request is for the safety of pedestrian foot traffic and event set up. We will place a volunteer at barricades to assist in helping people who are parked in this area prior to 1:00pm. Food trucks will be set up so that their serving windows will face the sidewalk. Vision Carthage will communicate with advance notice of the plan to the businesses to advise, as they see fit. This is to ensure the safety of the kids and pedestrians.

Hometown Holidays

Downtown Carthage



Friday, December 1
Road Closure - 1:00PM - 10:00PM

RESOLUTION NO. _____

A RESOLUTION PROVIDING FOR THE FORMAL ACCEPTANCE OF AN ANONYMOUS DONATION OF \$6,000 BY THE CITY COUNCIL OF THE CITY OF CARTHAGE, MISSOURI PURSUANT TO CITY POLICY.

WHEREAS, periodically, private individuals and agencies would like to make donations and grants to the City of Carthage for general or specific purposes; and

WHEREAS, the City has adopted a policy to formalize the conditions and procedures to be followed by the City in accepting said donations and grants, and to assist the City Council in evaluating the impact of proposed donations and grants on the resources of the City of Carthage; and

WHEREAS, This policy also establishes guidelines that ensure donations occur at “arm’s length” distance from any City decision-making process, and provide criteria and processes for the acceptance of donations; and

WHEREAS, City Staff ensured that there were no potential conflicts of interest regarding this donation, and protected the anonymity as much as legally possible provided by law for legitimate reasons; and ensured that the donor does not expect anything in return and there are no conditions attached to the donation; and

WHEREAS, the Public Safety Committee met and discussed concerns regarding transparency etc., including knowledge of the donation source, and any interest, the donor had in city business, and recommended acceptance of the donation at their November 20, 2023 meeting; and

WHEREAS, The City Administrator has prepared and submitted a report evaluating the impact of the proposed donation or grant on the resources of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City hereby accepts a donation in the amount of six thousand dollars and no cents (\$6,000.00) from an anonymous donor for use in the Carthage Fire Department for the acquisition of rope rescue and water rescue equipment and other miscellaneous fire equipment. A budget adjustment will be prepared when necessary to authorize the appropriation of these funds.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsor: Public Safety Committee

CITY ADMINISTRATOR DONATION REPORT:

The City Administrator shall prepare a report evaluating the impact of all proposed donations or grants on the resources of the City. This report must include both the immediate costs of placing said donation into service or program into action and the costs required to maintain or continue the program in future budget years. Such costs may include analysis of annual personnel, repair and maintenance and equipment expenditures and any future capital improvements required by the donation. The report must be submitted to Council at the same time acceptance of the donation or grant is to be considered. If additional operating costs are associated with the acceptance of the donation, the Council shall identify the source of revenues to defray the additional costs at the time of acceptance.

There will be no adverse impact of acceptance of the cash contributions. The Budget Ways & Means Committee will meet to determine a recommendation on the appropriation of these funds. It is recommended that the funds be placed in the Public Safety Fund budget pending Budget Ways & Means Committee recommendations for City Council action regarding appropriations of said funds.