City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

December 11, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. **Call to Order**
2. **Old Business**
    1. Approval of November 13, 2023 Minutes
3. **Citizens Participation**
   (Citizens wishing to speak should notify Department Head or Committee Chair in advance)
4. **New Business**
    1. Staff Reports
    2. Consider and discuss a resolution authorizing a supplemental budget adjustment to the public safety grant fund for fiscal year 2023-2024
5. **Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

November 13, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. **Call to Order**

MEMBERS PRESENT: Alan Snow, Mark Elliff, David Armstrong

OTHER COUNCIL MEMBERS:

STAFF PRESENT: City Administrator Greg Dagnan, Assistant City Administrator Traci Cox, Admin Assistant Dorothy Weber

Chairman Snow called the meeting to order at 05:34 PM.

2. **Old Business**

1. Approval of October 9, 2023 Minutes

ACTION:	Motion to approve october 9, 2023 minutes by Mark Elliff Motion passed with a 3:0
AYES:	Alan Snow, David Armstrong , Mark Elliff
NOES:	None
ABSTAIN:	None

3. **Citizens Participation**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

Eddie Grundy spoke about the program that his business, Central Pet Care, has with the Carthage Police Department. He stated that if an officer picks up a wounded animal, they may bring it to Central Pet Care for treatment at no-cost to the City.

4. **New Business**

1. Consider and Discuss accepting a bid from Carthage Hardware

ACTION:	Motion to accept and forward bid from carthage hardware to council by David Armstrong Motion passed with a 3:0
AYES:	Alan Snow, Mark Elliff, David Armstrong
NOES:	None
ABSTAIN:	None

Mr. Dagnan gave some background on the RFP bids. He spoke about the history of complications in getting out a RFP for general supplies. Mr. Dagan stated that Mr. Grundy's bid was the most competitive. Mr. Dagnan stated that he plans on asking department heads to start with the items on the list that was given out as an example to the bidders. Mr. Snow asked if the agreement would be a contract or MOU. Mr. Dagnan stated that it would be a MOU. Mr. Grundy spoke to the committee about his bid and how he is going to implement it. Mr. Grundy stated that he planned on trying to set up a meeting with Carthage Water and Electric to see if they would be interested in working with him as they are eligible also.

2. Consider and Discuss a resolution accepting a grant from MODot for the City taxi program.

ACTION:	Motion to accept and forward a resolution to accept a grant from modot for the taxi program item by Mark Elliff Motion passed with a 3:0
AYES:	Alan Snow, David Armstrong ,Mark Elliff
NOES:	None
ABSTAIN:	None

3. Consider and Discuss executing a contract with ClearGov.

Mr. Dagnan gave some background information on OpenGov. He described his meeting with the CEO. The CEO stated that they were unable to refund the City their money but would like to offer credit for other software from their company. Mr. Elliff asked if the City had done a financial background check on OpenGov. Ms. Cox stated that the City paid in advance using ARPA funds per the instructions of Tom Short. Ms. Cox stated the version that the City was offered was a different version than what was produced. Mr. Dagnan then spoke about ClearGov and the programs that the City would be getting from them. Ms. Cox stated that she called some cities that use ClearGov and got their opinion on the product. Ms. Cox stated that ClearGov works with Incode. Ms. Cox then spoke about pricing for the first year. Mr. Snow asked follow-up questions about pricing. Mr. Armstrong stated that he did not want to let OpenGov get away with not refunding the money. Mr. Elliff stated that he wants to look at all the available options in dealing with OpenGov. Ms. Cox listed all the problems that the City has had with OpenGov. Mr. Armstrong motioned to forward to Council as an emergency ordinance.

ACTION:	Motion to forward to Council as an emergency ordinance by David Armstrong Motion passed with a 3:0
AYES:	Mark Elliff, David Armstrong, Alan Snow
NOES:	None
ABSTAIN:	None

4. Staff Reports

Mr. Dagnan spoke about determining residency. He stated that it has been defined as where you intend to live. The Committee and Mr. Dagnan discussed if all boards and commissions were necessary. The Committee and Mr. Dagnan then discussed following the rules that state a person may only serve on one board at a time. The Committee then discussed making applications available with a list of open spots on the boards. Mr. Armstrong stated that he would like for the person that signs up to serve to be registered to vote in the ward they want to represent. Mr. Armstrong requested that the list of open positions be available by the next council meeting. The Committee and Mr. Dagnan then discussed possible replacements for Ed Hardesty's position on Budget Ways and Means. Mr. Dagnan updated everyone on the City Hall door access and council chamber project. Mr. Dagnan updated the Committee on CID and Gilmore Bell. Mr. Dagnan stated that Mr. Dally has been in communication with Spencer Fane about the railroad. Ms. Cox stated that sales tax is up from this time last year. Ms. Cox stated that the use tax is already above the projected amount for this quarter. Mr. Armstrong stated that he was in a CEDC meeting with CWEP where they discussed starting a grant program. The Committee then discussed potential problems with that because of specific language outlined by the Federal government in the requirements to obtain money for that program. The Committee is unsure whether CWEP meets the necessary requirements. Mr. Armstrong stated that it needed to be presented to the Council. Mr. Snow stated that it was a CEDC problem.

5. Adjournment

ACTION:	Motion to adjourn by Alan Snow at 6:51 PM
	Motion passed with a 3:0
AYES:	Mark Eliiff, David Armstrong, Alan Snow
NOES:	None
ABSTAIN:	None

RESOLUTION NO. ______

A RESOLUTION AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT TO THE PUBLIC SAFETY GRANT FUND FOR FISCAL YEAR 2023-2024.

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2023-2024; and

WHEREAS, unanticipated expenditures are expected to exceed the original adopted budget in the Public Safety Fund and budgetary changes are necessary within this fund to provide increased appropriation levels; and

WHEREAS, the City may increase the current year adopted budget through supplemental appropriations; and

WHEREAS, the Public Safety Committee met and discussed additional appropriations at their December 5, 2023 meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City hereby approves the implementation of a line item adjustment to the Capital Outlay line item for $11,639 (Pistols $5,160, Dart Gun Kit $479, Vehicle Equipment $6,000) and to the Uniform line item for $4,840 in the Public Safety Fund.

PASSED AND APPROVED THIS _______ DAY OF _____________, 2023.

____

Dan Rife, Mayor

ATTEST:

____

Miranda Deal, City Clerk

Sponsored by: Public Safety Committee