



City of Carthage, Missouri

PUBLIC SERVICES COMMITTEE

December 19, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

The meeting was called to order at 5:35 PM.

2. Old Business

1. Approval of Previous Minutes

Ms. Heckmaster made a motion to accept the previous meeting minutes.

ACTION: Motion to item 2.1. by Terri Heckmaster; second by None;
Motion passed with a 4:0

AYES: Brandi Ensor, Trudy Blankenship, Terri Heckmaster, Jeff
Hole

NOES: None

ABSTAIN: None

3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Michelle Steverson at the Parks & Recreation office at 417-237-7035, or email m.steverson@carthagemo.gov.)

4. New Business

1. Consider and Discuss Golf Course Retail Inventory.

Ms. Almandinger started the discussion with some information on inventory at the Golf Pro Shop and invited Mr. Markham to speak to the committee.

Mr. Markham spoke on the type of retail that is offered at the Golf Pro Shop and also touched on concession sales. Mr. Markham went on to speak on the current budget and requested that the budget be increased from \$70,000.00 to \$120,000.00. Since this was our first year, we had to estimate the amount and our inventory is selling very well. Mr. Markham went on to explain that when people visit the golf course they typically purchase something from the pro shop. Mr. Markham explained that 25% of his current budget is spent on golf balls and does not allow much room for exploring other avenues of retail items. Mr. Markham went on to explain that most of the companies that he makes purchases from have buy-back programs for retail that might not sell as well by the end of the season. Ms. Almandinger added that an increase would help bring in some additional options at different price points.

Terri Heckmaster made a motion to approve and send to the Budget Committee.

ACTION: Motion to accept/approve item 4.1. by Terri Heckmaster;
second by None;
Motion passed with a 4:0
AYES: Brandi Ensor, Trudy Blankenship, Terri Heckmaster, Jeff
Hole
NOES: None
ABSTAIN: None

2. Consider and Discuss Dog Park Rules.

Ms. Almandinger spoke on the progress of the Dog Park and the Dog Park Equipment. She also talked about the Dog Park Rules, Waiver, FAQ's, and Licensing Requirements. Ms. Almandinger and the Committee members had a discussion on the Dog Park Rules as well as a discussion on where cameras would be placed for security. A motion was made by Ms. Blankenship to adopt the Dog Park Rules and move them on to the City Council.

ACTION: Motion to accept/approve item 4.2. by Trudy Blankenship;
second by None;
Motion passed with a 4:0
AYES: Brandi Ensor, Trudy Blankenship, Terri Heckmaster, Jeff
Hole
NOES: None
ABSTAIN: None

3. Consider and Discuss Rock Stadium Renovations.

Ms. Almandinger provided updates on the progress at Rock Stadium. Ms. Almandinger requested a budget adjustment not to exceed \$150,000.00 for improvements to Rock Stadium from Use Tax.

Mr. Hole made a motion to approve the request and send the request to the Budget Committee.

ACTION: Motion to accept/approve item 4.3. by Jeff Hole; second by
None;
Motion passed with a 4:0
AYES: Brandi Ensor, Trudy Blankenship, Terri Heckmaster, Jeff
Hole
NOES: None
ABSTAIN: None

5. **Staff Reports**

Ms. Kirby Reported on Tourism. Ms. Almandinger discussed Memorial Hall programming, updates on the pool, and a baseball/concessions report.

6. **Other Business**

7. **Adjournment**

Meeting was called to a close at 6:35 PM

Motion to adjourn meeting initiated by Ms. Blankenship.

ACTION:	Motion to Adjourn by Trudy Blankenship
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	Motion Passes with a 4:0
AYES:	Brandi Ensor, Trudy Blankenship, Terri Heckmaster, Jeff Hole
NOES:	None
ABSTAIN:	None