



City of Carthage, Missouri

CITY COUNCIL

January 9, 2024 - 6:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance to Flag**
4. **Calling of the Roll**
5. **Reading and Consideration of Minutes of Previous Meeting**
 1. Approval of December 12, 2023 Minutes
6. **Presentations/Proclamations**
 1. Jen Kirby - City of Carthage Tourism Director
 2. Jeff Meredith - Carthage Economic Development Corporation
7. **Public Comments**

(Each person addressing the Council shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the Council or Chair)
8. **Reports of Standing Committees**
 1. Agendas and Minutes of Standing Committees
9. **Reports from Special Committees and Board Liaisons**
 1. Agendas and Minutes of Special Committees
10. **Report of the Mayor**
11. **Reports/Remarks of Councilmembers**

(Each Councilmember is limited to no more than two (2) minutes. The time may be extended by the Chair if deemed necessary. Once a Councilmember has had their say on a particular issue they are not permitted to once again speak on the issue unless permitted by the Chair)
12. **Administrative Reports**
 1. City Administrator's Report
13. **Report of Claims Presented Against the City**
 1. Motion and a second to approve the Claims
14. **Public Hearings**
15. **Old Business**
 1. C.B. 23-79 -- An Ordinance to enter into a Memorandum of Understanding Agreement with the Carthage Hardware, for purchasing in the City of

Carthage, Missouri.

2. C.B. 23-80 -- An Ordinance authorizing the Mayor to enter into a contract with the Carthage Economic Development Corporation and Southwest Missouri Bank, for an encumbrance on property to be purchased by the City of Carthage pursuant to Council Bill 23-07, in the City of Carthage, Missouri.

16. New Business

1. C.B. 24-01 -- An Ordinance authorizing the Mayor to enter into a contract between the City of Carthage and Radmacher Brothers Excavation for the interchange improvement at the intersection on I-49 and Dr. Russell Smith Way in the amount of \$2,659,341.10.
2. C.B. 24-02 -- An Ordinance of the City of Carthage, Missouri authorizing the Mayor to execute a Contract between the City of Carthage, Missouri and Missouri Department of Transportation for sidewalk improvements, Airport Drive and Fairview Avenue/Route E – 571 to River Street/River Street to Pearl Street, pursuant to TAP 1601(706).
3. C.B. 24-03 -- An Ordinance authorizing the Mayor to grant an Easement of Property owned by the City of Carthage in Municipal Park, to Spire Missouri, Inc. to construct, operate and maintain a gas distribution system consisting of mains, piping, valves, service connections, appurtenances and above ground structures.
4. C.B. 24-04 -- An Ordinance amending the Annual Operating and Capital Budget of the City of Carthage for Fiscal Year 2023 - 2024 for specified funds (General Fund, Fire Protection Tax Fund, Use Tax Fund, and Public Safety Fund).

17. Mayor's Appointments

18. Resolutions

19. Closing Comments

20. Executive Session

1. ACCORDING TO SECTION 610.021 (3), THE AGENDA INCLUDES THE POSSIBILITY OF A VOTE TO CLOSE PART OF THE MEETING TO DISCUSS HIRING, FIRING, DISCIPLINING OR PROMOTING OF PARTICULAR EMPLOYEES BY A PUBLIC GOVERNMENTAL BODY WHEN PERSONAL INFORMATION ABOUT THE EMPLOYEE IS DISCUSSED OR RECORDED.

21. Adjournment

1. Additional Packet Correspondence

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri

CITY COUNCIL

December 12, 2023 - 6:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

The Carthage City Council met in regular session on the above date in the Council Chambers at 06:30 PM with Mayor Dan Rife presiding.

Assistant Fire Chief Jason Martin gave the invocation. Assistant Police Chief Chad Dininger led the flag salute.

The following Council Members answered roll call: Brandi Ensor, Chris Taylor, David Armstrong, Robin Blair, Terri Heckmaster, Jeff Hole, Alan Snow, Mark Elliff, and Tiffany Cossey. Trudy Blankenship was absent. City Administrator Greg Dagnan and City Attorney Nate Dally were also present.

The following Department Heads were present: Police Captain Chad Dininger, Assistant Fire Chief Jason Martin, Public Works Director Zeb Carney, Parks & Recreation Director Abi Almandinger, Assistant City Administrator Traci Cox, and Deputy City Clerk Amy Taylor.

Mr. Elliff made a motion, seconded by Mr. Taylor, to approve the minutes of the November 28, 2023 Council Meeting. Motion carried unanimously.

During Citizen's Participation, Bill Putnam, 624 Belle Air Place, wished everyone a wonderful holiday season. He also said he hasn't received the minutes he requested, and responded to comments previously made by Attorney Dally. He also spoke briefly about his complaint made with the State Auditor. Mayor Rife stated that Mr. Putnam had previously spoke on this topic and there was no need for redundancy.

Jack Cruza, 701 E Highland, stated he feels the City is in the midst of organizational conflict and has weak leadership. He spoke about the Assistant City Administrator and City Administrator roles. He spoke about the role of the Mayor and stated he feels the Mayor should be performing more duties that are currently being completed by the City Administrator. He spoke about the removal of the CW&EP board, and about the Precious Moments land purchase and grant. Mayor Rife discussed why the city did not purchase the Precious Moments property.

Derrick Peterson, 1141 Sheila Ann Drive, introduced and gave a brief history of himself and stated he had filed to run for office.

Jana Schramm, 1521 Grand, spoke about her involvement with the Carthage Citizens United group, and announced her resignation from the group so she could file to run for office.

Tom Barlow, 115 Belle Air Place, announced he had filed to run for office.

Kirk Friesen, 527 Belle Air Place, thanked City Attorney Nate Dally for his willingness to answer what he feels are repetitive questions. He addressed City Administrator Greg Dagnan, and thanked Mayor Rife for his actions as Mayor. He also addressed the previous discussion regarding the Precious Moments land purchase, and stated he feels the City made the correct decision in not pursuing the purchase due to the value of the land, and the maintenance required for its upkeep.

Tammy Stark, 918 Fulton, spoke about parking issues in front of Jackson Tire, with people parking in the No Parking zone, stating it creates a hazard. She also addressed the parking lot at the County Health Department, which is listed as parking for the Health Department only, but is used by many as parking for the restaurant across the street. She stated she has spoken to Council in the past, but feels no action has been taken to rectify the issues, and requests that something be done.

Mr. Snow reported the Budget Ways & Means Committee met December 11. Discussed were the items seen on the agenda in Resolution 2020, a budget adjustment for the Police Safety Fund. He stated there will be a public hearing on December 14, 2023 at 6 p.m. in Council Chambers. The meeting is a requirement for those applying for grant funds through the Community Development Block Grant (CDBG). The CDBG grant will be used to improve the sidewalks extending from the Square. He also reported that Retail Sales Tax is down this month and is lagging YTD, and the Use Tax is up this month and is up substantially YTD. Mr. Snow reported the council meeting scheduled for December 26, 2023 has been cancelled due to the Christmas holiday. The next meeting will be January 8th at 5:30.

Ms. Blair reported the Committee on Insurance, Audit and Claims met on this day and approved the claims. She reported Ms. Cox has met with ClearGov to discuss the Budget Book Software. Ms. Cox also met at CW&EP regarding the salary study. Ms. Blair reported the meeting scheduled for December 26, 2023 has been cancelled due to the Christmas holiday. The next meeting will be January 9, 2024 at 5:30.

Mr. Elliff reported the Public Safety Committee met December 5th. Discussed were bids submitted for T&T Rescue Extrication Tools. One bid was received from Johns MidAmerica in the amount of \$19,235.00. Mr. Elliff made a motion, seconded by Mr. Snow, to accept the bid from Johns MidAmerica for the T&T Storm Series 2 battery-powered Rescue Extrication tools in the amount of \$19,325.00. Motion carries. Also discussed was the forwarding of Resolution 2020 for Council consideration. Meeting dates were set for January and February 2024, as the original dates fall on holidays. Those meetings will be held January 22, 2024 and February 26, 2024 at 5:30.

Ms. Ensor reported the Public Service Committee is between meetings. The next meeting is December 19th at 5:30.

Mr. Armstrong reported that the Public Works Committee meeting scheduled for December 5th was cancelled due to lack of business. The next meeting will be January 2, 2024 at 5:30 p.m.

Special Committee and Board Liaison Reports were given by Mr. Elliff for Planning, Zoning, and Historic Preservation, Jasper County Commission and McCune-Brooks Hospital Trust.

Mayor Rife reported meeting with representatives from the EPA last week and said work is continuing on the Super Fund project, which includes all of Jasper County. Mayor Rife also reported attending two salary study meetings.

During Remarks from Council Members, Mr. Armstrong thanked the City and CW&EP for Retirees Christmas party, which is held at CW&EP. He also thanked those who worked on the original Comprehensive Plan in 2009 and those who helped update the plan in 2023, stating it took a tremendous amount of work but created a solid path for Carthage. Mr. Snow thanked Public Works for the Council Chamber renovation. He also thanked the Police and Fire Departments, City Hall, and the Parks Department for their entries in the Christmas parade, and thanked Chief Martin for giving Santa Claus a ride. Mr. Elliff asked Ms. Stark to meet with him after the meeting so he can get her information for the inquiries to the parking issues she mentioned during Citizen Participation. Ms. Cossey stated she checked City Code during Citizen Participation and believes citizens cannot be silenced during Citizen Participation. She asked City Attorney Dally to research this.

Martin reported a structure fire in Brooklyn Heights where three children were home alone. He reported there were no injuries in the fire due to the heroics of the 16-year-old boy who was home. The boy was presented with an award, \$200 from the Fire Benefit Fund, and the crew who put the fire out also provided a \$100 gift card to the boy for new boots, as his were ruined in the fire.

Public Works Director Zeb Carney commended two of his employees who completed the renovations of the Council Chambers. He said the leaf pick-up program will continue until mid-January. He reported the pick-up of approximately 1,800 stops, which equates to about 300 loads of leaves to the recycling center.

Parks and Recreation Director Abi Almandinger invited everyone to the Central Park Playground ribbon cutting on December 19th at 4 p.m. She stated renovations of four of five playgrounds have been completed thanks to the McCune-Brooks Trust. Rock Stadium renovations continue, the dog park fence will go up this week, and the Eagle Scout candidate and his troop will be working on the dog agility event this weekend.

Assistant City Administrator Traci Cox reported sales tax revenues for the month of November came in at \$ 254,795.00. Current fiscal year sales tax revenue is at \$1,541,130.00. The use tax revenue is at \$728,631 for the fiscal year. The marijuana tax revenue should be received next month.

City Administrator Greg Dagnan thanked Jeff Meredith and Vision Carthage for contacting those who could possibly get new sidewalks and letting them know about the Public hearing, which will be held December 14th in City Hall Council Chambers at 6 p.m. He explained the Public Hearing is a requirement that must be met in order to apply for a CDBG grant. He also reported more public hearings coming with the EPA, and that well testing through the EPA will be starting soon. He said the EPA is going door-to-door in Carthage to assess which yards they should be testing. He reported he and Public Works Director Zeb Carney have met with a developer about building housing in Carthage, which is what the closed session on the agenda is about.

The Committee on Claims filed a report in the amount of \$724,193.71 against the following funds: General Revenue \$173,628.85, Public Health \$386.55, Lodging \$5,219.47, Public Safety \$2,960.77, Parks/Stormwater \$51,772.91, Fire Protection \$5,189.15, Golf \$5,551.31 Capital Improvements \$92,013.18, Myers Park \$8,115.50, Use Tax \$14,846.50, Public Facilities \$52,736.02, Library \$25,000.00, and Payroll \$286,773.50. Ms. Blair made a motion, seconded by Ms. Cossey, to accept the report and allow the claims. Motion carried.

Under Old Business, C.B. 23-77 -- An Ordinance authorizing the Mayor to enter into a contract with ClearGov, Inc. to provide an annual subscription for ClearGov Inc. Budgeting software for the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Brandi Ensor, Chris Taylor, David Armstrong, Robin Blair, Terri Heckmaster, Jeff Hole, Alan Snow, Mark Elliff and Tiffany Cossey. The Council Bill was approved and numbered Ordinance 23-82.

C.B. 23-78 --An Ordinance adopting amendments to the 2009 Comprehensive Plan, in the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Brandi Ensor, Chris Taylor, David Armstrong, Robin Blair, Terri Heckmaster, Jeff Hole, Alan Snow, Mark Elliff and Tiffany Cossey. The Council Bill was approved and numbered Ordinance 23-83.

Under New Business, C.B. 23-79 -- An Ordinance to enter into a Memorandum of Understanding Agreement with the Carthage Hardware, for purchasing in the City of Carthage, Missouri was placed on first reading with no action taken.

C.B. 23-80 -- An Ordinance authorizing the Mayor to enter into a contract with the Carthage Economic Development Corporation and Southwest Missouri Bank, for an encumbrance on property to be purchased by the City of Carthage pursuant to Council Bill 23-07, in the City of Carthage, Missouri was placed on first reading with no action taken.

Mr. Snow made a motion, seconded by Mr. Elliff, to adopt Resolution 2020 -- A Resolution authorizing a supplemental budget adjustment to the Public Safety Grant Fund for Fiscal Year 2023 - 2024. Resolution 2020 was adopted after a roll call vote of 9 yeas and 0 nays. Ayes: Brandi Ensor, Chris Taylor, David Armstrong, Robin Blair, Terri Heckmaster, Jeff Hole, Alan Snow, Mark Elliff, and Tiffany Cossey.

Mr. Elliff made a motion, seconded by Ms. Ensor, to adopt Resolution 2021 -- A Resolution approving the recommendation of the McCune-Brooks Regional Hospital Trust for the distribution of funds (\$100,000.00 per year for three years) from the restricted trust fund to Carthage R-9 School Foundation. Resolution 2021 was adopted after a roll call vote of 6 yeas and 3 nays. Ayes: Brandi Ensor, Chris Taylor, Terri Heckmaster, Jeff Hole, Alan Snow, and Mark Elliff. Nays: David Armstrong, Robin Blair, and Tiffany Cossey.

Mr. Snow made a motion, seconded by Mr. Elliff, to adopt Resolution 2022 -- A Resolution approving the recommendation of the McCune-Brooks Regional Hospital Trust for the distribution of funds (\$40,000.00 per year for three years) from the restricted trust to Boots Court Foundation. After discussion, Mr. Armstrong made a motion to amend Resolution 2022, seconded by Mr. Snow, to distribute one-time funds in the amount of \$100,000.00 from the restricted trust to Boots Court Foundation. After further discussion, Mr. Armstrong withdrew his motion, and Mr. Snow withdrew his second to amending Resolution 2022. After further discussion, Resolution 2022 was adopted as read after a roll call vote of 8 yeas and 1 nays. Ayes: Brandi Ensor, Chris Taylor, David Armstrong, Robin Blair, Terri Heckmaster, Jeff Hole, Alan Snow, and Mark Elliff. Nays: Tiffany Cossey.

During Closing Comments, Mr. Armstrong commented how special it is to live in Carthage during the holiday with everything it has to offer. He mentioned Sparkle in the Park, all the community members who put up lights, stating it's a lovely time to drive around town and look at them. He mentioned the carriage on the Square, and that all the businesses on the Square have put up lights. He says Carthage is a great community with a lot of great things going on. He wished everyone a Merry Christmas and Happy New Year. Ms. Blair said she attended the LaVerne Williams Christmas party with her 3rd grader and thanked all the organizations involved in putting on the party. She said it is one more reason to be proud of the community in spite of the challenges of the past year. She thanked her fellow council member for the productive conversation held during the meeting, and said it shows how they can govern well even with differing viewpoints. Ms. Heckmaster thanked the audience for their attendance, and thanked the speakers for their statements. Mr. Snow wished everyone a Merry Christmas and happy New Year. Mr. Elliff also wished everyone a Merry Christmas and happy New Year, and reminded everyone to remember what the season is really about. Ms. Cossey also wished everyone Merry Christmas, Happy New Year, and a safe and happy holiday season. Mayor Rife wished everyone a Merry Christmas and happy New Year. Ms. Ensor thanked Zeb and his crew for the remodel of the Council Chambers, stating she was happy to be back in Chambers. She said she appreciated the work of Deputy City Clerk Amy Taylor during the meeting, stating that she has big shoes to fill with the City Clerk being on maternity leave, but that Ms. Taylor did a good job keeping the slides up and helping run the meeting. Ms. Ensor wished everyone a Merry Christmas and Happy New Year.

Ms. Ensor made a motion, seconded by Mr. Elliff, to close the meeting according to Section 610.021 (2) the Agenda includes the possibility of a vote to close part of the meeting to discuss leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor, followed by a roll call vote on the board of 9 yeas and no nays. Ayes: Brandi Ensor, Chris Taylor, David Armstrong, Robin Blair, Terri Heckmaster, Jeff Hole, Alan Snow, Mark Elliff and Tiffany Cossey. Motion carried at 7:46 p.m.

CLOSED SESSION

Mr. Snow made a motion, seconded by Mr. Elliff, to return to the regular session of the Council Meeting, followed by a vote of 9 yeas and no nays. Ayes: Brandi Ensor, Chris Taylor, David Armstrong, Robin Blair, Terri Heckmaster, Jeff Hole, Alan Snow, Mark Elliff, and Tiffany Cossey. Motion carried at 8:06 p.m.

Ms. Ensor made a motion, seconded by Mr. Armstrong, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 8:07 p.m.

**CLOSED SESSION
MINUTES OF THE MEETING OF THE CITY COUNCIL
CITY OF CARTHAGE, MISSOURI
December 12, 2023**

The Carthage City Council met in closed session on the above date in City Hall Council Chambers at 7:46 P.M. with Mayor Dan Rife presiding.

The following Council Members answered roll call: Brandi Ensor, Chris Taylor, David Armstrong, Robin Blair, Terri Heckmaster, Jeff Hole, Alan Snow, Mark Elliff, and Tiffany Cossey.

City Administrator Greg Dagnan, Assistant City Administrator Traci Cox, City Attorney Nate Dally, Public Works Director Zeb Carney, and Deputy City Clerk Amy Taylor were also present.

Ms. Ensor made a motion, seconded by Mr. Elliff, to close the meeting according to Section 610.021 (2) the Agenda includes the possibility of a vote to close part of the meeting to discuss leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor followed by a roll call vote on the board of 9 yeas and no nays. Ayes: Brandi Ensor, Chris Taylor, David Armstrong, Robin Blair, Terri Heckmaster, Jeff Hole, Alan Snow, Mark Elliff, and Tiffany Cossey. Motion carried at 7:46 p.m.

There was a short recess before the closed session began. Mayor Rife called the closed session to order at 7:51 p.m.

Discussed was the possible sale of City land. Mr. Elliff made a motion, seconded by Mr. Snow, to continue progress on the sale, followed by a roll call vote of 9 yeas and no nays. Ayes: Brandi Ensor, Chris Taylor, David Armstrong, Robin Blair, Terri Heckmaster, Jeff Hole, Alan Snow, Mark Elliff, and Tiffany Cossey. Motion carried.

Mr. Elliff made a motion, seconded by Mr. Armstrong to return to the regular session of the Council Meeting at 8:06 p.m. followed by a roll call vote of 9 yeas and no nays. Ayes: Brandi Ensor, Chris Taylor, David Armstrong, Robin Blair, Terri Heckmaster, Jeff Hole, Alan Snow, Mark Elliff, and Tiffany Cossey. Motion carried.

Respectfully submitted,

Amy Taylor
Deputy City Clerk



A Stay Worth Experiencing!



Tourism Update

- Q2 Goals & Accomplishments
- Tourism Scorecard & Key Initiatives
- Q3 Goals

Q2 Tourism Update - January 2024

Q2 Goals & Accomplishments

30-Day Goals & Accomplishments

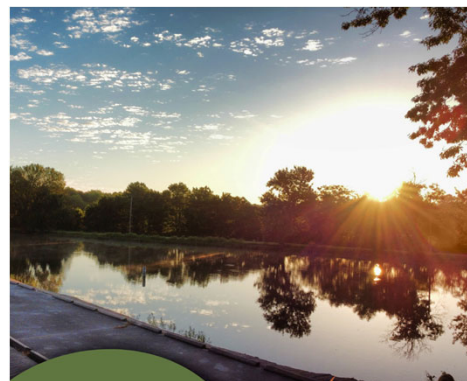
- Closed out *Food Truck Friday*
- Local Marketing: *Maple Leaf Rodeo* Billboard
- DMO Budget Adjustments
 - Built Draft Q2 Marketing Plan
 - Began drafting creative
 - Working relationship w/Joplin

60-Day Goals & Accomplishments

- Local Marketing
 - Show Me the Ozarks Magazine
- DMO Administration & Marketing
 - Built Creative: 10 print ads, 6 billboards

90-Day Goals & Accomplishments

- Completed *Boots Court Green Space Grant*
- Hotel Accommodations – Made initial contact
- Tri-State Corridor Route 66 Committee
- Staff Report - Public Services Committee
- Experience Carthage
 - Website Content Curation



SPRING TIME!

Travel

Experience the outdoors,
local history & scenic stops.

A Stay Worth Experiencing!



Q2 Tourism Update - January 2024



A Stay Worth Experiencing!

Tourism Scorecard

Key Initiatives

- DMO Budget Administration
- Hotel Accommodations
- Visitor Landscapes & Experiences
 - *People & Places*
- Tourism Assets
 - *Uncover, Highlight, & Promote*
- Website, Mobile & Social Enhancements
 - *Telling Our Story*
- Creation of Marketing Materials
 - *Print & Digital Mediums, Branding*
- City of Carthage Maps

Q2 Tourism Update - January 2024



DMO Marketing Reach

Ad Publication	Ad Type	Reach	Total Reach	Quarter
Route	Magazine	100,000	300,000	Q2-Q4
Show Me Missouri	Magazine	24,000	72,000	Q2-Q4
Terrain	Magazine	32,000	64,000	Q3-Q4
America's Civil War	Magazine	14,336	14,336	Q3
Civil War Times	Magazine	20,600	20,600	Q3
Missouri Life	Magazine	115,773	261,546*	Q3-Q4
8 Boards – 3 States	Billboards	Varies	3,273,370	Q2-Q4
			4,005,852	

Local Marketing Reach

Ad Publication	Ad Type	Reach	Total Reach	Quarter
2 - Maple Leaf Rodeo	Billboards	122,440	244,800	Q1
Show Me the Ozarks	Magazine	75,000	525,000	Q2-Q4
			769,800	

Q3 Goals

120-Day to 6-month Goals

- Tourism Assets
 - *Uncover, Highlight, & Promote*
- Route 66 Centennial Celebration
 - *Planning & Coordinating*
- DMO Administration
 - *Q4 Adjustments*
- Highway Signage
 - *Historic Sites & Route 66*
- Visitor Guide Updates



Q2 Tourism Update - January 2024

Appendix

January 2024 – Tourism Q2 Update

Q2 Tourism Update - January 2024

Billboard & Print Ad Placement

Current Billboard Placement

- Market: Bentonville (2)
- Market: Rogers County /Claremore
- Market: Craig County/Vinita
- Market: Ozark
- Market: Jackson County/Kansas City

Current Print Ad (Magazine) Placement

- Route – (2)
- Missouri Life – (2)
- Terrain – (2)
- Show Me Missouri – (2)
- America's Civil War
- Civil War Times



Q2 Tourism Update - January 2024

2023 Annual Review



Voluntary Annexations

ESM Technologies – light industry completed annexation

Giltner Trucking – has agreed to annex in 2024



Carthage Redevelopment Corporation

Incorporated 353 Corporation

Useful incentive tool for development projects

Have several potential 353 projects in 2024



Project Bull

Specialty Risk Insurance adding 203+ jobs

Local investment of \$5M+

Secured job growth in Carthage vs. Texas

Helped secure state funding through MO Works



Vision Carthage

Grant assistance program for Carthage non-profits

Vision Carthage provides framework for program

CEDC provides grant research and support

Local organization already benefitted from option

Breakfast launch on January 16th



Industrial Park Development

1/9 - CEDC Board votes to seek funding for ARPA grant

1/24 – Present plan to Carthage City Council

2/21 – submit grant to State of MO

5/5 – receive notice that \$1.5M grant is received

Anticipate closing on land in January 2024



Total grants received in 2023

• State of MO – ARPA	\$1,500,000 (industrial)
• Steadley Trust	\$1,000,000 (industrial)
• USDA	\$300,000 (industrial)
• Steadley Trust	\$10,000 (housing)
• State of MO - DESE	\$118,500 (childcare)
Total	\$2,928,500



2023 Return on Investment

\$2,928,500/140,000

2091%



2024 Grant Prospects

Downtown Development – 80% for sidewalks

Public works/service/safety – 35% for capital purchase (USDA)

Electric Projects – 66% from DOE

Broadband expansion – 50%+ from Missouri

Non-profit organizations – TBD



Annual Review

Questions?





City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

December 12, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of November 28, 2023 Minutes
 2. Review & Approval of the Claims Report
- 3. Citizens Participation**
(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Staff Reports
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



AGENDA

Notice is hereby given that the Carthage Water & Electric Plant Board will meet December 19th, 2023, 3:00 p.m. at the CWEP Complex, 627 W. Centennial, Carthage. The tentative agenda of the regular meeting includes:

ADDITIONS TO THE AGENDA

APPROVAL OF THE BOARD MINUTES: November 16th, 2023

APPROVAL OF DISBURSEMENTS: November \$4,183,565.17

FINANCIAL STATEMENT: November

COMMITTEE REPORTS

CITIZENS PARTICIPATION PERIOD:

OLD BUSINESS: None.

NEW BUSINESS:

STAFF REPORTS

BOARD MEMBER COMMENTS

Persons with disabilities who need special assistance may call 417-237-7300 or 1-800-735-2466 (TDD via Relay Missouri) at least 24 hours prior to meeting.

Representatives of the news media may obtain copies of this notice by contacting:
Megan Kirby, P O Box 611 Carthage, MO 64836 417-237-7300



City of Carthage, Missouri **PUBLIC SERVICES COMMITTEE**

December 19, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of Previous Minutes
- 3. Citizen Participation**

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Michelle Steverson at the Parks & Recreation office at 417-237-7035, or email m.steverson@carthagemo.gov.)
- 4. New Business**
 1. Consider and Discuss Golf Course Retail Inventory.
 2. Consider and Discuss Dog Park Rules.
 3. Consider and Discuss Rock Stadium Renovations.
- 5. Staff Reports**
- 6. Other Business**
- 7. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

**-NOTICE OF MEETING--
PUBLIC WORKS COMMITTEE**

**January 2, 2024
5:30 PM
CITY HALL
326 GRANT STREET
COUNCIL CHAMBERS**

- AGENDA--

OLD BUSINESS

- 1. Consideration and approval of minutes from previous meeting**

CITIZENS PARTICIPATION

NEW BUSINESS

- Easement Ordinance for Spire Gas at Municipal Park**
- Bids received for 1-49 S Roundabout/Russell Smith Way**
- TAP-1601(706) Sidewalk Airport Dr & Fairview Ave/Route E (571 to River St/River St to Pearl St)**

OTHER BUSINESS

STAFF REPORTS

- Zeb Carney & Greg Dagnan**

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-2377000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

POSTED: 12/29/2023

BY: Rachel Sutherland



City of Carthage, Missouri

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

December 12, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Robin Blair, Tiffany Cossey, Terri Heckmaster, Chris Taylor

STAFF PRESENT: Assistant City Administrator Traci Cox, Deputy City Clerk Amy Taylor

OTHER MEMBERS PRESENT: Michael Keith, David Armstrong

Chair Robin Blair called the meeting to order at 5:30 PM.

2. Old Business

1. Approval of November 28, 2023 Minutes

ACTION: Motion to accept/approve item 2.1. by Mr. Taylor
Motion passed with a 4:0

AYES: Robin Blair, Tiffany Cossey, Terri Heckmaster, Chris Taylor

2. Review and Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2 by Ms. Heckmaster
Motion passes with a 4:0

AYES: Robin Blair; Tiffany Cossey, Terri Heckmaster, Chris Taylor

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Staff Reports

Assistant City Administrator Traci Cox reported meeting with ClearGov about the Budget Book software. She also reported attending a salary study meeting at CW&EP.

2. Ms. Cossey made a motion to cancel the December 26, 2023 CIAC meeting due to the Christmas holiday. Motion passes with a 4:0

AYES: Robin Blair, Tiffany Cossey, Terri Heckmaster, Chris Taylor

5. Adjournment

ACTION:

Motion to adjourn at 5:37 PM by Ms. Cossey

Motion passed with a 4:0

AYES:

Robin Blair, Tiffany Cossey, Terri Heckmaster, Chris Taylor

CWEP

BOARD MEETING MINUTES

December 20, 2023

The Carthage Water & Electric Plant Board met in regular session December 19, 2023, 3:00 p.m. at the CWEP Office, 627 W Centennial, Carthage, MO.

Board:

☒ Brian Schmidt - President

☒ Ron Ross- Vice President *

☒ Darren Collier -Secretary

☒ Alan Snow -Liaison

* Attended via videoconference

☒ Sid Teel - Member

☐ Tom Garrison – Member

☒ G. Stephen Beimdiek- Member

Staff:

☒ Chuck Bryant-General Manager

☒ Cassandra Ludwig-General Counsel

☐ Jason Peterson-Director of IT & Broadband

☐ Megan Kirby- Executive Assistant

☒ Jason Choate-Director of Water Services

☒ Kelli Nugent/CFO

☒ Kevin Emery-Director of Power Services

☐ Stephanie Howard-Director of Business & ED

Other Staff present: Dustin Johnson, IT Operations Manager

President Schmidt called the meeting to order at 3:14 p.m.

ADDITIONS/CHANGES TO THE AGENDA: None.

APPROVAL OF MINUTES:

A motion by Beimdiek and seconded by Ross to approve the minutes of the regular meeting of November 16, 2023, as presented, passed unanimously.

APPROVAL OF DISBURSEMENTS:

A motion by Teel and seconded by Beimdiek to approve disbursements for November in the amount of \$4,183,565.17, passed unanimously.

FINANCIAL STATEMENT:

CFO Nugent presented the November 2023 financials to the Board, noting that residential fiber revenues exceeded \$100,000 in November for the first time. She also mentioned that operating revenues for water were under budget, but that operating revenues for electric exceeded budget. Additionally, purchased power was lower than budget due to a decrease in load compared to previous years.

A motion by Beimdiek and seconded by Collier to approve the November 2023 financials passed unanimously.

COMMITTEE REPORTS:

President Schmidt reported to the Board on behalf of the salary study committee, noting that the committee has met weekly with Lockton and will continue meeting on a regular basis. Schmidt informed the Board that the committee met earlier that day and the discussion was centered around gathering a list of peers to send the custom survey. The group has a rough draft list started and will spend the next couple of weeks analyzing and perfecting the list, and gathering contact information, so that the survey can be sent out in January.

CITIZENS PARTICIPATION PERIOD:

During citizens participation period, the following new CWEP employees introduced themselves to the Board: Tucker Dunaway, Travis Brummett, Lane Alexander, Mandy Bates, Amber Lasiter, and Ryan Wooldridge.

OLD BUSINESS: None.

NEW BUSINESS: None.

STAFF REPORTS:

GM Bryant commended CWEP employees for all the work done throughout the year to celebrate CWEP's 125th anniversary. He applauded the success of Sparkle in the Park and the lighting contest. He discussed staffing with the Board, pointing out that 37% of CWEP staff are eligible for early retirement within the next 5 years, many of which are in management roles. He informed the Board of a meeting Sikeston is planning for January to discuss power supply options with interested parties and MPUA. Bryant thanked Dustin Johnson for his contribution to CWEP throughout his ten years with the organization, noting that it is difficult to find employees like Dustin, as he was always a team player and willing to go above and beyond to get the job done. He wished Dustin the best moving forward and noted he will be greatly missed.

CFO Nugent noted the final draw was recently made on the loan for the fiber expansion project.

General Counsel Ludwig gave an update on the status of the commercial customer that filed bankruptcy. She also discussed recent issues with PSN, CWEP's credit card processing company, as they have had multiple instances of downtime within the last month. She informed the board that they have an upgrade planned which will hopefully fix the issues they're encountering, and that in the meantime, the customer service staff is doing their best to handle

the downtimes when they happen and minimize inconveniences for our customers. Ludwig also gave the Board a preview of the 2024 Missouri legislative session.

Director of Water Services Choate updated the Board on the status of the Tri-State water coalition project.

IT Operations Manager Johnson updated the Board on the fiber-to-the-home project, noting that the project is mostly done as far as the build-out goes, and now the work is focused on hooking up customers. The recent mild weather has allowed the team to make significant progress with customer installations. He thanked the Board for everything during his tenure at CWEP and assured them the technical department is in good hands moving forward, and shared his belief that Matt Reynolds will do a great job in his newly expanded role.

Director of Power Services Emery informed the Board that the 69-line construction project will begin soon, noting that the line runs in the area of the high school, up Pearl street and to the power plant. He pointed out that we will have contracted crews in town performing the work.

BOARD MEMBER COMMENTS:

Board Secretary Collier thanked CWEP for the invitation to the Christmas party.

Board member Teel echoed Collier's sentiments regarding the Christmas party.

Board member Beimdiek commended CWEP crews on the Christmas lights at the Centennial Complex.

Board President Schmidt wished everyone a Happy Holiday season.

At 4:16, a motion by Beimdiek and seconded by Collier to adjourn the meeting passed unanimously.

President – Brian Schmidt

Secretary – Darren Collier



City of Carthage, Missouri

PUBLIC SERVICES COMMITTEE

December 19, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

The meeting was called to order at 5:35 PM.

2. Old Business

1. Approval of Previous Minutes

Ms. Heckmaster made a motion to accept the previous meeting minutes.

ACTION: Motion to item 2.1. by Terri Heckmaster; second by None;
Motion passed with a 4:0

AYES: Brandi Ensor, Trudy Blankenship, Terri Heckmaster, Jeff
Hole

NOES: None

ABSTAIN: None

3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Michelle Steverson at the Parks & Recreation office at 417-237-7035, or email m.steverson@carthagemo.gov.)

4. New Business

1. Consider and Discuss Golf Course Retail Inventory.

Ms. Almandinger started the discussion with some information on inventory at the Golf Pro Shop and invited Mr. Markham to speak to the committee.

Mr. Markham spoke on the type of retail that is offered at the Golf Pro Shop and also touched on concession sales. Mr. Markham went on to speak on the current budget and requested that the budget be increased from \$70,000.00 to \$120,000.00. Since this was our first year, we had to estimate the amount and our inventory is selling very well. Mr. Markham went on to explain that when people visit the golf course they typically purchase something from the pro shop. Mr. Markham explained that 25% of his current budget is spent on golf balls and does not allow much room for exploring other avenues of retail items. Mr. Markham went on to explain that most of the companies that he makes purchases from have buy-back programs for retail that might not sell as well by the end of the season. Ms. Almandinger added that an increase would help bring in some additional options at different price points.

Terri Heckmaster made a motion to approve and send to the Budget Committee.

ACTION: Motion to accept/approve item 4.1. by Terri Heckmaster;
second by None;
Motion passed with a 4:0

AYES: Brandi Ensor, Trudy Blankenship, Terri Heckmaster, Jeff
Hole

NOES: None

ABSTAIN: None

2. Consider and Discuss Dog Park Rules.

Ms. Almandinger spoke on the progress of the Dog Park and the Dog Park Equipment. She also talked about the Dog Park Rules, Waiver, FAQ's, and Licensing Requirements. Ms. Almandinger and the Committee members had a discussion on the Dog Park Rules as well as a discussion on where cameras would be placed for security. A motion was made by Ms. Blankenship to adopt the Dog Park Rules and move them on to the City Council.

ACTION: Motion to accept/approve item 4.2. by Trudy Blankenship;
second by None;
Motion passed with a 4:0

AYES: Brandi Ensor, Trudy Blankenship, Terri Heckmaster, Jeff
Hole

NOES: None

ABSTAIN: None

3. Consider and Discuss Rock Stadium Renovations.

Ms. Almandinger provided updates on the progress at Rock Stadium. Ms. Almandinger requested a budget adjustment not to exceed \$150,000.00 for improvements to Rock Stadium from Use Tax.

Mr. Hole made a motion to approve the request and send the request to the Budget Committee.

ACTION: Motion to accept/approve item 4.3. by Jeff Hole; second by
None;
Motion passed with a 4:0

AYES: Brandi Ensor, Trudy Blankenship, Terri Heckmaster, Jeff
Hole

NOES: None

ABSTAIN: None

5. **Staff Reports**

Ms. Kirby Reported on Tourism. Ms. Almandinger discussed Memorial Hall programming, updates on the pool, and a baseball/concessions report.

6. **Other Business**

7. **Adjournment**

Meeting was called to a close at 6:35 PM

Motion to adjourn meeting initiated by Ms. Blankenship.

ACTION:	Motion to Adjourn by Trudy Blankenship
----------------	--

	Motion Passes with a 4:0
AYES:	Brandi Ensor, Trudy Blankenship, Terri Heckmaster, Jeff Hole
NOES:	None
ABSTAIN:	None

PUBLIC WORKS COMMITTEE

Public Works Department 623 E 7th Carthage MO 64836
Tele: (417) 237-7010 Fax: (417) 237-7011

"America's Maple Leaf City"



1-02-2024 PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee Members present: David Armstrong, Brandi Ensor, and Chris Taylor.

Staff Members present: Zeb Carney, Public Works Director, Greg Dagnan, City Administrator and Rachel Sutherland, Public Works Administrative Assistant.

Citizen Present: Mark Elliff.

Chairman David Armstrong called the Public Works Committee meeting to order at 5:31 p.m.

A motion was made by Brandi Ensor to accept the minutes from the November 7, 2023 Committee meeting. All ayes, motion passed.

New Business:

1. Discussion of Easement Ordinance needed to grant Easement of Property at Municipal Park to Spire Gas. Brandi Ensor made a motion to forward to Council for Council Bill, all ayes motion carried.
2. Bids for I-49 Russell Smith Way Roundabout have been opened. The bid from Radmacher Brothers Excavation came in under what the Engineer estimated for the cost of the project. Radmacher is Pre-qualified with the State of Missouri and works all over the State. MO Dot is meeting on January 3, 2024 to discuss, and provide a Letter of Concurrence to the City of Carthage. Chris Taylor made a motion to accept this bid, all ayes, motion carried.
3. TAP 1601-706 (Phase 7) River St, Airport to Pearl Sidewalk Project. An Ordinance for Council Bill is needed. Brandi Ensor made a motion to forward to Council, all ayes motion carried

Other Business:

Staff Reports:

Zeb reported on the following:

- The Street Dept. had 2,591 stops for Leaf Pick-up for November and December. They hauled 295 loads to the Recycle Center. We have a great Crew!
- Julie has already processed 150 Contractor Licenses for 2024.
- Lumber prices are going down and hopefully this will help with New Construction.
- Justin Holzwarth has 6 units ready to go in the Peach Tree Development
- Ryan Wooldridge has resigned his position as Commercial Building Inspector with the City and has gone to work for CWEP. Travis Conway has stepped up to fill in until we hire a new Inspector.
- During a conversation with Chief Huntley about new truck purchases found out that the truck we had ordered for Julie is in Republic, so we may be able to take possession next week.
- The sidewalk project on River St has been going great, but we have hit a couple of snags with tree removal and a driveway issue. We are having a dispute with the Engineering Firm regarding this.
- The fencing is ready to go up around the new Ping Pong Table area.

- The property at Fair Acres has been surveyed and found property pins. Working with YMCA on land acquisition.

Greg reported on the following:

- An appraisal is needed to move forward with the sale of Land North of Myers Park.
- Jeff Meredith has sent paperwork from the bank in regards to the Industrial Park land purchase

No further discussion by committee.

Chris Taylor made a motion to adjourn the meeting at 6:05 p.m. All ayes, motion carried.



City Administrator's Report

12/08/2023-01/05/24

City Staff and Internal Projects

- Uniform Purchasing working MOU on current council agenda
- Still working with Spencer/Fane and Gilmore Bell on respective projects
- Meeting regarding the major CBDG sidewalk project, the Public Hearing was on Dec. 14th
- Continuing communication with OpenGov
- City Staff working on Head Shots for Council and City Leaders

Community

- Meeting with Humane Society Leaders regarding animal overcrowding
- Region M board meeting
- Central Park Ribbon Cutting for Playground (Traci)
- Chamber/Tourism Coffee at Chamber

Meetings

- CWEP Salary Study Meeting
- Jasper County Commission Meeting
- JASCO Board Meeting
- Public Works Meeting
- Meetings with Economic Development Director
- Several Meetings with Mayor and various department heads including Bi-Weekly staff meeting

From the Team

- City Employee Christmas Party a success (Thanks to all who organized this)
- Hams/Turkeys Delivered to Employees as Thank You for their service to the city

Monthly Budget

- Sales tax revenues for November came in at \$ 254,795.00. The current fiscal year sales tax revenue is at \$1,541,130.00. The use tax revenue is at \$728,631 for the fiscal year. The marijuana tax revenue should be received next month (From December)

COUNCIL BILL NO. 23-79

ORDINANCE NO. 24-01

An Ordinance to enter into a Memorandum of Understanding Agreement with the Carthage Hardware, for purchasing in the City of Carthage, Missouri.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a Memorandum of Understanding with Carthage Hardware for purchase of General Office Supplies, Equipment and Related Services, a copy of Carthage Hardware proposal is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS 9th DAY OF January, 2024.

Dan Rife, Mayor

ATTEST:

Amy Taylor, Deputy City Clerk

Sponsored by:

MEMORANDUM OF UNDERSTANDING

I. Parties

This Memorandum of Understanding ("MOU") is entered into by and between Carthage Hardware, a business located in the City of Carthage, and the City of Carthage, a municipal corporation of the State of Missouri (the "City"). This MOU shall be effective as of the date of mutual execution of the Parties.

II. Intent

It is the intent and purpose of this MOU to define and clarify the responsibilities of the Parties involved regarding a procurement agreement for the calendar year, 2024.

III. Term

The term of this MOU shall be for the year calendar 2024. Carthage Hardware Cost+ Proposal is as follows:

1. Customer Service: The City of Carthage will be assigned a direct contact with Carthage Hardware which will ensure that City of Carthage order requirements are met. Communicating product replacements, delivery dates, and other information directly to the Buyer. Buyers may purchase directly from the store using either 3rd St. or 2nd St. entrances, online at carthagehardware.build, by phone or by text at 417-358-3579. Orders will be taken with appropriate documentation of buyer status and/or purchase order.

Carthage Hardware maintains adequate space to warehouse sufficient quantities of frequently purchased items allowing many items to be immediately available.

2. Item Cost+: This amount will be capped at 23% for all products and services identified under this RFP and will not exceed the manufacturer's MSRP. This allows for the best pricing scenario for the City while still offering Carthage Hardware a reasonable margin.

**Due to item specifications and purchase volume not being available, a more detailed cost analysis cannot be provided at this time. Upon being awarded this bid, Carthage Hardware will work with City departments to identify the most cost-effective solution for product preferences.

Bulk Purchases: Carthage Hardware will leverage bulk purchasing from manufacturers where possible and communicate these opportunities to the City of Carthage allowing for additional cost reduction.

Each City of Carthage department will be communicated to in advance of any price increases. Carthage Hardware will provide reasonable effort to offer comparable products that may reduce the overall cost to the City. Aligning preferences among City Departments and finding other

more cost-effective quality products will also further reduce the overall cost to the City based on purchase volume and reduce the cost of carrying inventory.

3. Order Process: Carthage Hardware is prepared to comply with the requirements outlined in the City's order requirements as set out in Section IX of the RFP.

4. Packaging: Pricing will be inclusive of all packing and delivery/shipping charges. In addition; the packaging will include a packing list with detailed item, buyer, and delivery information.

5. Rejection of Goods or Acceptance of Service: Returns may be made for any reason within 30 days. Returns for manufacture defects after 30 days will be subject to the manufacturer's warranty. Item returns may be collected with regular deliveries by Carthage Hardware staff or may be made by City personnel personally at Carthage Hardware. A restocking fee may apply for items drop shipped, special ordered, or returned due to buyer error. Restocking fees do not apply for damaged items of vendor/manufacturer error or defects.

IV. Modification

Modifications to this agreement shall only be made by mutual consent of both parties, written, signed, and dated before any changes become effective.

V. Termination

Either party may terminate this instrument at any time before the date of expiration by providing written notice to the other party at least sixty (60) days before the effective date of such termination

VI. Approvals by Parties

During its meeting on _____ 2023, The City of Carthage approved this memorandum.

IN WITNESS WHEREOF, the parties hereto have executed this memorandum of understanding.

For the City of Carthage, Mayor Dan Rife

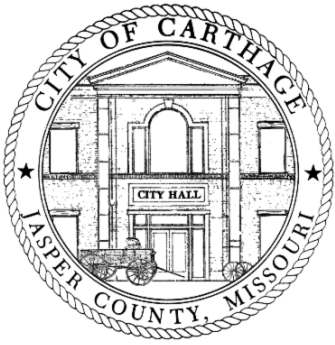
Signature: _____

Date: _____

For Carthage Hardware, Eddie Grundy

Signature: _____

Date: _____



The City of Carthage

“America’s Maple Leaf City”

Example list of frequently ordered products.

Copy paper
Post-It-Notes
Red file folders
Notepads
Trash bags
Tri-Fold paper towels
Windex
Can Liners
Paper Towel Rolls
Facial Tissue
Manilla File Folders
Pens/Pencils/Refills
Mr. Clean Multi-Purpose Cleaner
Lysol Cleaner
Coffee/Filters/Sugar/Creamer
Bottled Water
Center Pull Paper Towels
Nitrile Gloves
Pine sol Cleaner
Hand Soap

COUNCIL BILL NO. 23-80

ORDINANCE NO. 24-02

An Ordinance authorizing the Mayor to enter into a contract with the Carthage Economic Development Corporation and Southwest Missouri Bank, for an encumbrance on property to be purchased by the City of Carthage pursuant to Council Bill 23-07, in the City of Carthage, Missouri

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a Real Estate Contract with Butcher Family Properties as authorized in Council Bill 23-07, and to encumbrance that property pursuant to a deed of trust with Southwest Missouri Bank in the amount of up to Two Million Five Hundred Thousand and 00/100, to pay in advance the Steadley Trust and State of Missouri Grant portions of the purchase price.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

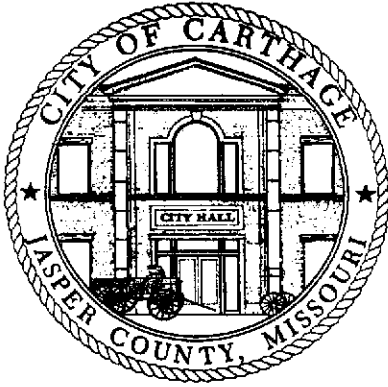
PASSED AND APPROVED THIS 9th DAY OF January, 2024.

Dan Rife, Mayor

ATTEST:

Amy Taylor, Deputy City Clerk

Sponsored by: _____



The City of Carthage

America's Maple Leaf City

326 Grant St., Carthage, MO 64836 (417) 237-7000 FAX (417) 237-7002

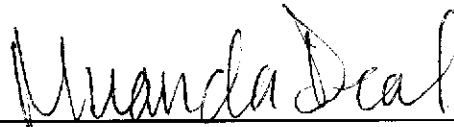
(COUNTY OF JASPER)

I, Miranda Deal, City Clerk in and for the City of Carthage, Jasper County, Missouri do hereby certify that the foregoing is a true and correct copy of

C. B. 23-07 Ordinance No. 23-13

as same as appears of record and on file in my office passed by the Carthage City Council on the 14th Day of February, 2023 .

IN WITNESS WHEREOF, I have already set my hand and affixed the Seal of the City of Carthage, Missouri, this 17th Day of February, 2023 .


**Miranda Deal, City Clerk
City of Carthage, Missouri**

COUNCIL BILL NO. 23-07

ORDINANCE NO. 23-13

An Emergency Ordinance authorizing the Mayor to enter into an agreement and application with the Missouri Department of Economic Development for a grant concerning land purchase for industrial development.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE,
JASPER COUNTY, MISSOURI** as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into an application and agreement with the Missouri Department of Economic Development for a Economic Improvement Grant, a copy of which Agreement is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance is to be considered an emergency ordinance under the terms of the charter of the City of Carthage.

SECTION III: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS 14th DAY OF February, 2023.


Dan Rife, Mayor

ATTEST:


Miranda Deal, City Clerk

Sponsored by:

COUNCIL BILL NO. 24-01

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to enter into a contract between the City of Carthage and Radmacher Brothers Excavation for the interchange improvement at the intersection on I-49 and Dr. Russell Smith Way in the amount of \$2,659,341.10, in the City of Carthage Missouri..

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE,
JASPER COUNTY, MISSOURI** as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to execute on behalf of the City of Carthage a contract with Radmacher Brothers Excavation for improvements at the intersection on I-49 and Dr. Russell Smith Way, a copy of which agreement is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS ____ DAY OF _____, 2024.

Dan Rife, MAYOR

ATTEST:

Amy Taylor, DEPUTY CITY CLERK

Sponsored by: Public Works Committee

COUNCIL BILL NO. 24-02

ORDINANCE NO. _____

An Ordinance of the City of Carthage, Missouri authorizing the Mayor to execute a Contract between the City of Carthage, Missouri and Missouri Department of Transportation for sidewalk improvements, Airport Drive and Fairview Avenue/Route E – 571 to River Street/River Street to Pearl Street, pursuant to TAP 1601(706), in the City of Carthage, Missouri.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The agreement with sidewalks along Airport Drive and Fairview Avenue/Route E – (571 to River Street/River Street to Pearl Street, attached hereto as Exhibit A and incorporated herein by reference is approved as a contractual obligation of the city of Carthage, Missouri.

SECTION II: The Mayor is hereby authorized and directed to execute said agreement, in Exhibit A, on behalf of the City of Carthage, Missouri, and to affix the municipal seal hereto and to attest the same.

SECTION III: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2024.

MAYOR

ATTEST:

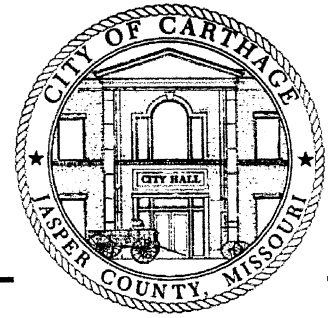
CITY CLERK

Sponsored by: Public Works

CITY OF CARTHAGE

Public Works Department 623 E 7th Carthage MO 64836
Tele: (417) 237-7010 Fax: (417) 237-7011
Email: pwdept@ecarthage.com

"America's Maple Leaf City"



January 3, 2024

Missouri Department of Transportation
Attn: Julie Ziebert
2915 Dough Boy Drive
Joplin, MO 64804

Re: TAP-1601(704) River Street from Fairview Avenue to Airport Drive, Phase 5
Carthage, Missouri

Dear Ms. Ziebert:

We are requesting payment for the enclosed Progress Invoice #9 for the above referenced project. Supporting documentation for the invoice is enclosed.

I certify that costs billed are consistent with Federal cost principles, contract terms and the acceptability and progress of the consultant's work.

The consultant and/or contractor will be paid no later than two business days after the City of Carthage receives payment from the Missouri Department of Transportation.

Sincerely,

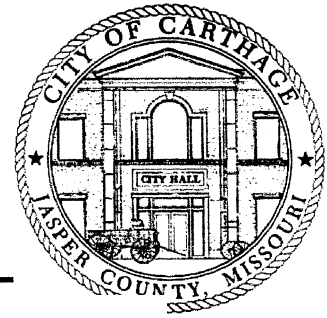
Zeb Carney
Director of Public Works

Cc: Andrew Eckhart, P.E., Anderson Engineering
Sean Matlock, P.E., Anderson Engineering

CITY OF CARTHAGE

Public Works Department 623 E 7th Carthage MO 64836
Tele: (417) 237-7010 Fax: (417) 237-7011
Email: pwdept@ecarthage.com

"America's Maple Leaf City"



LPA Name: City of Carthage
Street: 623 E. 7th Street, Suite 2
City: Carthage State: MO Zip Code: 64836

Project Number: TAP-1601(704) Progress Invoice No.: 9 Date: 01/03/24
Bridge Number:
Location: Carthage, MO
Consultant: OWN, Inc. (Formerly Anderson Engineering, Inc.)
Contractor: G&G Construction Company, Inc.

			Amount	Federal Funds	Soft Match	Local Match
Preliminary Engineering	Contract Maximum:	\$53,562.52		64.00%		36.00%
Current Invoice		\$0.00	\$53,562.52	\$34,280.01		\$19,282.51
Previous Invoices to Date		\$53,562.52	\$0.00	\$0.00		\$0.00
Total		\$53,562.52	\$53,562.52	\$34,280.01	\$0.00	\$19,282.51
Construction Engineering	Contract Maximum:	\$35,717.48		64.00%		36.00%
Current Invoice		\$14,613.55	\$14,613.55	\$9,352.67		\$5,260.88
Previous Invoices to Date		\$0.00		\$0.00		\$0.00
Total		\$14,613.55	\$14,613.55	\$9,352.67	\$0.00	\$5,260.88
Construction	Contract Maximum:	\$325,069.23		64.00%		36.00%
Current Invoice	\$318,269.23	\$81,353.18	\$81,353.18	\$52,066.04		\$29,287.14
Previous Invoices to Date		\$0.00		\$0.00		\$0.00
Change Order(s)	\$6,800.00	\$0.00		\$0.00		\$0.00
Total	\$325,069.23	\$81,353.18	\$81,353.18	52,066.04	\$0.00	29,287.14
Work by Local Forces	Contract Maximum:	\$0.00				
Costs to date						
Other Costs						
Right of Way Costs						
Utility Adjustments						
Legal Costs						
Advertising						
Other (list out)						
Total			\$0.00	\$0.00	\$0.00	\$0.00
Non-participating costs, etc. (list out separately)						
PE						
Right of Way						
Construction Engineering						
Construction						
Total			\$0.00	\$0.00	\$0.00	\$0.00
Total Costs to Date			\$149,529.25	\$95,698.72	\$0.00	\$53,830.54
Total Federal Participating Costs:				\$95,698.72		
Less: Previous Payments Requested				\$34,280.01		
Amount Due				\$61,418.71		

The City of Carthage is requesting reimbursement in the amount stated above.

Respectively submitted,

Zeb Carney
Director of Public Works

cc: Sean Matlock, OWN, Inc.
Kevin Marti, P.E., OWN, Inc.

LPA Consultant Services Invoice

INVOICE

Invoice Date: 1/3/2024
 Invoice Number: #9 - 124316
 Billing Period: 06/29-11/30/23
 Federal Project Number: TAP-1601(704)

Section 1: Project Information

LPA Information

Local Agency (LPA) Name: CARTHAGE
 LPA Address: 623 E. 7th Street, Suite 2, Carthage, MO 64836
 LPA Person of Responsible Charge: Zeb Carney
 LPA Contact Phone: 417-237-7010
 LPA Contact Email: z.carney@carthagemo.gov

Consultant Information

Consultant Firm Name: OWN, Inc., formerly Anderson Engineering, Inc.
 Consultant Contact Name: Sean Matock
 Address 1: 2215 Fairlawn
 Address 2:
 City, State, Zip: Carthage, MO 64836
 Phone Number: 417-358-9551
 Contact Email: smatlock@weareown.com
 Consultant Project No.: 21CA40024

Project Information

Project Description: River Street From Fairview to Airport Drive, PH 5
 Project County: Jasper
 Federal Project Number: TAP 1601(704)
 LPA Project Number: #088
 PE Federal Obligation Date: 1/26/2021
 Federal Funding Category(s): TAP 1601(704)

Engineering Services Contract Information

ESC Execution Date: 9/2/2021
 ESC Completion Date for PE Work Only: 3/31/2021
 ESC Completion Date for CE Work Only: NA
 Original ESC Contract Amount: \$89,280.00
 Supplemental No. __ Amount:
 Supplemental No. __ Amount:
 Maximum Amount for ESC: \$89,280.00

LPA Consultant Services Invoice

INVOICE

Invoice Date:	1/3/24
Invoice Number:	#9 - 124316
Billing Period:	06/29-11/30/23
Federal Project Number:	TAP-1601(704)

Section 2: Billing Summary

Total Direct Salaries (see Section 3)		\$5,406.49	
Payroll, General and Administrative Overhead	145.000%	\$7,839.41	
		Subtotal 1	\$13,245.90
Total Fixed Fee Design	\$6,783.03		
Total Fixed Fee Design for this billing period		\$0.00	
Total Fixed Fee Design billed to date (including this period)	\$6,783.02		
Total Fixed Fee in Const Insp/Admin	\$4,341.44		
Total Fixed Fee Const Insp/Admin for this billing period		\$911.70	
Total Fixed Fee Const Insp/Admin billed to date (including this	\$911.70		
Total Fixed Fee in Contract	\$11,124.47		
Total Fixed Fee for this billing period		\$911.70	
Total Fixed Fee billed to date (including this period)	\$7,694.72		
		Subtotal 2	\$911.70
Total Direct Costs (see Section 3)		\$455.95	
		Subtotal 3	\$455.95
		Credit - over project ceiling	\$0.00
		Total for this invoice	\$14,613.55
		Less non-participating costs (items that are paid by local funds only)	\$5,260.88
		Total Invoice less non participating amount	\$9,352.67
TOTAL federal reimbursable amount (amount to be paid by MoDOT/FHWA)			\$9,352.67
Previously Total Invoiced Amount	\$53,562.52		
Total Billed to Date (including this invoice)	\$68,176.07		
Previously Total Non-Participating Costs	\$19,282.51		
Total Non-Participating Costs Billed to Date	\$24,543.39		
Total Federal Reimbursable Amt to Date	\$43,632.69		

LPA Consultant Services Invoice

INVOICE

Invoice Date:	1/3/24
Invoice Number:	#9 - 124316
Billing Period:	06/29-11/30/23
Federal Project Number:	TAP-1601(704)

Section 3: Project Cost Breakdown

DIRECT SALARIES

Task Description/Employee/Employee Job Title	HOURS	RATE	AMOUNT
CA & I-Kevin Marti/Project Manager	27.00	\$50.48	\$1,362.96
CA & I-Hunter Russow/Project Inspector	22.50	\$27.24	\$612.90
CA & I-Chris Herbst/Project Inspector	29.00	\$31.25	\$906.25
CA & I-Sean Matlock/Office Leader	5.50	\$57.62	\$316.91
CA & I-Brandon Seiwert/Senior Civil Designer	14.00	\$42.71	\$597.94
CA & I-Robin Ceperley/Client Manager	17.00	\$37.02	\$629.34
CA & I-Samatha Parrigon/Senior Office Coordinator	16.50	\$19.80	\$326.70
CA & I-Bree Pettengill/Project Coordinator	4.00	\$26.00	\$104.00
CA & I-Tamara Hanover/Project Coordinator	23.50	\$21.64	\$508.54
CA & I-Jesse Thomas/Material Testing Manager	1.50	\$27.30	\$40.95
			\$0.00
			\$0.00
			\$0.00
160.50	Total Direct Salaries due this invoice		\$5,406.49

DIRECT COSTS-Sub-consultants & Other direct costs

Task Description/Sub-consultant firm name (**Denotes DBE Sub)	AMOUNT	
CA33: Mileage 163 @ .65		\$105.95
JO32: 4 x 8 Concrete cylinders mold 25 @ \$14.00		\$350.00
Total Direct costs due this invoice		\$455.95

LPA Consultant Services Invoice

INVOICE

Invoice Date:	1/3/24
Invoice Number:	#9 - 124316
Billing Period:	06/29-11/30/23
Federal Project Number:	TAP-1601(704)

Section 4: Progress Report - % Complete & DBE

Total Costs (includes Salaries, Sub-consultants, Direct Costs, Overhead & Fixed Fee)				
Task	Total Budgeted	Total Expended to Date	Percent Expended (Budgeted/ Expended)	Estimate % Task Complete (Deliverables)
Task 1 - Design Services	\$53,562.52	\$68,176.07	127.28%	100.00%
Task 2 - Construction Inspection	\$35,717.48	\$14,613.55	40.91%	41.00%
TOTAL	\$89,280.00	\$82,789.62		

DBE Verification – Summary To Date				
DBE Goal =	0.00%			
Prime Consultant Contract Total =	\$89,280.00			
DBE Target \$ Amount =	\$0.00			
DBE Sub-Consultant (or DBE Prime)	Subcontract Amount	Total \$ Billed for THIS invoice	Total \$ Billed to Date	Overall DBE % Met to Date
Total DBE Contract \$	\$0.00			
Total \$ for DBE for THIS Invoice		\$0.00		
		Total \$ Billed to Date	\$0.00	
		DBE % Met to Date		0.00%

Progress Report – Narrative

Bids have been taken, contract awarded, and construction is in progress

G & G Construction Company, Inc.
641 E Java Rd
Carthage, MO 64836

CERTIFICATE OF PAYMENT NO. 1

THIS IS TO CERTIFY that, in accordance with the terms of a contract executed the 26th day of September, 2023 by and between, G & G Construction Company, Inc., Contractor, and the City of Carthage, for Citywide Sidewalk Improvements, Ph V, TAP 1601(704) there will be due and payable from the Owner to the Contractor upon the 12th day of December, 2023, the sum of Eighty-One Thousand, Three Hundred Fifty-Three and 18/100 Dollars (\$81,353.18).

ORIGINAL CONTRACT AMOUNT \$ 318,269.23

Change Order #1 - Net Deduct (or Add)

Change Order #2 - Net Deduct (or Add)

Contract to Date \$ 318,269.23

Previous Certificates Issued

This Certificate \$ 81,353.18

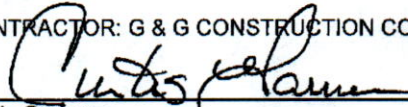
Total Certificates to Date \$ 81,353.18

Contract Balance \$ 236,916.05

City of Carthage
326 Grant
Carthage, MO 64836

The Contractor hereby states that he has examined the above, found it to be correct and now requests payment of the amount certified.

BY: 
Zeb Carney
Director of Public Works

CONTRACTOR: G & G CONSTRUCTION COMPANY, INC.
BY: 
Curtis Garner
President

Citywide Sidewalk Improvements, Ph V, TAP 1601(704)

Work Completed

BASE BID																
Item No.	Item Description	Qty.	Units	Unit Price Dollars Cents	Extended Total Dollars Cents	CO #1 Qty.	CO #1 Dollars Cents	CO #2 Qty.	CO #2 Dollars Cents	Total Qty	Total Dollars Cents	Previous	This Period	Total Qty's Complete to Date	Total \$ Completed	% Completed To Date
2022010	Removal of Improvements	1	LS	\$ 10,630.00	\$ 10,630.00	0.00	\$ -		\$ -	1.00	\$10,630.00		0.38	0.38	\$ 4,039.40	38.00%
2079903	Misc. {ADA Liner Grading, Class 1}	2200	LF	\$ 20.48	\$ 45,056.00	0.00	\$ -		\$ -	2200.00	\$45,056.00		836.00	836.00	\$ 17,121.28	38.00%
3040143	Type 1 Aggregate for Base (4 " Thick)	254	SY	\$ 21.30	\$ 5,410.20	0.00	\$ -		\$ -	254.00	\$5,410.20			0.00	\$ -	0.00%
3040143	Type 1 Aggregate for Base (2 " Thick)	1461	SY	\$ 18.70	\$ 27,320.70	0.00	\$ -		\$ -	1461.00	\$27,320.70		555.00	555.00	\$ 10,378.50	37.99%
6042020	Adjust Basin or Inlet	6	EA	\$ 524.00	\$ 3,144.00	0.00	\$ -		\$ -	6.00	\$3,144.00		1.00	1.00	\$ 524.00	16.67%
6081010	Concrete Curb Ramp	81	SY	\$ 257.41	\$ 20,850.21	0.00	\$ -		\$ -	81.00	\$20,850.21			0.00	\$ -	0.00%
6081012	Truncated Domes	156	SF	\$ 59.04	\$ 9,210.24	0.00	\$ -		\$ -	156.00	\$9,210.24			0.00	\$ -	0.00%
6085008	Paved Approach (8")	254	SY	\$ 100.00	\$ 25,400.00	0.00	\$ -		\$ -	254.00	\$25,400.00			0.00	\$ -	0.00%
6086004	Concrete Sidewalk, 4"	1461	SY	\$ 58.70	\$ 85,760.70	0.00	\$ -		\$ -	1461.00	\$85,760.70		555.00	555.00	\$ 32,578.50	37.99%
6091011	Concrete Curb (Over 6" Height) Type S	526	LF	\$ 66.81	\$ 35,142.06	0.00	\$ -		\$ -	526.00	\$35,142.06			0.00	\$ -	0.00%
6169901	Traffic Control	1	LS	\$ 6,200.00	\$ 6,200.00	0.00	\$ -		\$ -	1.00	\$6,200.00		0.50	0.50	\$ 3,100.00	50.00%
6181000	Mobilzation	1	LS	\$ 10,310.00	\$ 10,310.00	0.00	\$ -		\$ -	1.00	\$10,310.00		0.50	0.50	\$ 5,155.00	50.00%
6274000	Contractor Furnished Surveying & Staking	1	LS	\$ 3,200.00	\$ 3,200.00	0.00	\$ -		\$ -	1.00	\$3,200.00		0.75	0.75	\$ 2,400.00	75.00%
7039904	Small Block Retaining Wall	642	LF	\$ 24.86	\$ 15,960.12	0.00	\$ -		\$ -	642.00	\$15,960.12			0.00	\$ -	0.00%
8059919	Top Soil, Fertilizer, Seed & Mulch	0.30	ACRE	\$ 35,583.33	\$ 10,675.00	0.00	\$ -		\$ -	0.30	\$10,675.00		0.11	0.11	\$ 4,056.50	38.00%
8069901	Erosion Control	1	LS	\$ 4,000.00	\$ 4,000.00	0.00	\$ -		\$ -	1.00	\$4,000.00		0.50	0.50	\$ 2,000.00	50.00%
TOTAL BASE BID AMOUNT					\$ 318,269.23		\$ -		\$ -		\$318,269.23				\$ 81,353.18	25.56%
TOTAL AMOUNT DUE THIS INVOICE															\$ 81,353.18	

CONTRACTOR'S MONTHLY ESTIMATE NO.

1

PROJECT: Citywide Sidewalk Improvements, Ph V, TAP 1601(704)
OWNER: City of Carthage, MISSOURI
CONTRACTOR: G & G Construction Company, Inc.
CONTRACT DATE: 9/26/2023
PERIOD COVERED THIS ESTIMATE: October 31, 2023 - December 5, 2023

Sub-total,	\$	81,353.18	CALENDAR DAYS	90
Less retainage	0.00%	\$0.00	DAYS USED	36
Total	\$	81,353.18	DAYS REMAINING	54
Less Previous Payments	\$	-	EXPECTED CONTRACT COMPLETION DATE	January 29, 2024
TOTAL AMOUNT DUE THIS ESTIMATE	\$	81,353.18	NOTICE TO PROCEED DATE	10/31/2023

INSPECTED BY: OWN, INC.

APPROVED BY: OWN, INC.

BY: Kevin K. Marti
Kevin Marti, PE
DATE: December 6, 2023

BY: Kevin K. Marti
Kevin Marti, PE
DATE: December 6, 2023

APPROVED BY OWNER: CITY OF CARTHAGE, MO

BY: Zeb Carney
ZEB CARNEY, DIRECTOR OF PUBLIC WORKS
DATE: 12/6/23

The undersigned CONTRACTOR certifies that to the best of his knowledge, information, and belief, the work covered by this application for payment has been completed in accordance with the contract documents, that all amounts have been paid by him for work for which previous certificates for payment were issued and payments received from the OWNER, and that current payment shown herein is now due.

I hereby declare that I have not, during the period covered by this application, performed any work, furnished any material, sustained any loss, damage, or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from the OWNER or its agents, and the OWNER's ENGINEER or its agents, in addition to the regular items set forth in the contract as dated above executed between myself and the OWNER, and in the change orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

APPROVED BY CONTRACTOR

BY: Curtis Garner
Curtis Garner
DATE: December 6, 2023

COUNCIL BILL NO. 24-03

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to grant an Easement of Property owned by the City of Carthage in Municipal Park, to Spire Missouri, Inc. to construct, operate and maintain a gas distribution system consisting of mains, piping, valves, service connections, appurtenances and above ground structures.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to grant an Easement of Property owned by the City of Carthage in Municipal Park, to Spire Missouri, Inc. to construct, operate and maintain a gas distribution system consisting of mains, piping, valves, service connections, appurtenances and above ground structures, a copy of the easement is attached hereto and incorporated herein as if set out in full.

SECTION II: This Ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2024.

Dan Rife, Mayor

ATTEST:

Amy Taylor, Deputy City Clerk

Sponsored by: Public Works

EASEMENT

Jasper County, Missouri

For and in consideration of the sum of ONE AND NO/100 Dollars (\$1.00) and other valuable consideration in hand paid, the receipt of which is hereby acknowledged.

**CITY OF CARTHAGE, MISSOURI, a municipal corporation, for the use and benefit of
the Carthage Parks and Recreation Board (Grantor)**

Room 5 Courthouse
Carthage, MO

owners of a tract of land described as follows: Part of Section 5, Township 28 North, Range 31 West as described in Book 1240 at Page 1427 of the Jasper County, Missouri Records,

does hereby grant unto

SPIRE MISSOURI INC. (Grantee)

700 Market Street
St. Louis, MO 63101

its successors, assigns, lessees and tenants forever, the right and easement to construct, operate and maintain a gas distribution system consisting of mains, piping, valves, service connections, appurtenances and above ground structures along with the right to construct, maintain, alter, inspect, repair, replace, protect, relocate, change the size of, operate and remove a cathodic protection rectifier or rectifiers, anodes and cables thereto, and appurtenances for the production of cathodic protection currents therein, in, under and across the following part of the aforesaid land, namely:

A ten-foot (10') strip of land in the above parcel as shown on "Easement Exhibit A, Page 1 of 2 and Page 2 of 2" and further described on "Easement Exhibit B" together with the rights to use additional space adjacent to the above-described easement as may be required during construction and the right of ingress to and egress from the above described land and contiguous land owned by **Grantor**. In exercising its rights of access **Grantee** shall whenever practical, use existing roads or lanes.

Grantee, its successors and assigns, will have the right to use and control a line or lines of natural gas pipe for the circulation and distribution of natural gas for public or private use through the above-described property for all proper purposes connected with the installation, use, maintenance, and replacement of the line(s) of natural gas pipe, and with the attachment thereto of the service lines of its customers. Furthermore, **Grantee**, its successors and assigns, will have the right to use and control a cathodic protection rectifier or rectifiers, anodes and cables thereto, and appurtenances for the

production of cathodic protection currents therein through the above described property for all proper purposes connected with the installation, use, maintenance, and replacement of the cathodic protection rectifier or rectifiers, anodes and cables thereto, and appurtenances for the production of cathodic protection currents therein. **Grantee** has the right and privilege of removing at any time, any or all the cathodic protection rectifier or rectifiers, anodes and cables thereto, and appurtenances to produce cathodic protection currents therein without surrendering its easement rights stated herein.

Grantee has the right and privilege of removing at any time, any or all the line of natural gas improvements without surrendering its easement rights stated herein. If the natural gas pipe to which the service line connection(s) of the undersigned is abandoned, the service line (s) and the connection(s) may be relocated to another natural gas pipe as directed by **Grantee**.

Grantors shall have the right to use and enjoy the above-described lands, except as to the rights herein conveyed. **Grantor** agrees not to obstruct or interfere with the normal use or maintenance of such pipeline or lines and any connections to the same along with cathodic protection rectifier or rectifiers, anodes and cables thereto, and appurtenances to produce cathodic protection currents therein. The undersigned also agrees not to erect or cause to be erected any building or structure on said easement and not place fill in excess of five (5) feet on pipeline(s) or cathodic protection rectifier or rectifiers, anodes and cables thereto, and appurtenances for the production of cathodic protection currents therein, or remove overburden (cover) such that pipeline or cathodic protection rectifier or rectifiers, anodes and cables thereto, and appurtenances for the production of cathodic protection currents therein, does not have at least three (3) feet of remaining cover. **Grantee** shall also have the right to clear and keep clear brush, trees, shrubbery, roots and other obstructions which, in **Grantee's** judgment, may interfere with the safe, proper and expeditious laying, construction, maintenance, alteration, inspection, repair, replacement, protection, relocation, operation and removal of said pipe line(s), lines and facilities, cathodic protection rectifier or rectifiers, anodes and cables thereto, and appurtenances for the production of cathodic protection currents therein or any part thereof, within or upon the above described land.

Grantor further reserves the right to make other improvements it desires on, over, in or near the Easement Area and should **Grantor's** improvements plan so require, **Grantee** will remove its gas distribution system components, cathodic protection rectifier or rectifiers, anodes and cables thereto, and appurtenances for the production of cathodic protection currents therein, from the referenced Easement Area; provided however, that **Grantor** agrees to provide to **Grantee** written notice no less than 120 days before commencing work in connection with any such improvements. In connection with any such improvement, **Grantor** agrees to provide detailed information regarding such improvements to **Grantee** and to cooperate with **Grantee** to identify an alternate Easement Area owned or controlled by **Grantor** and agreeable to both parties with respect to which **Grantee** would be accorded rights substantially similar to those contemplated herein. In any such instance, the cost of removing and relocating the gas distribution system components, cathodic protection rectifier or rectifiers, anodes and cables thereto, and appurtenances to produce cathodic protection currents therein, shall be paid by the **Grantor** if the removal and relocation is made necessary by the actions of **Grantor**.

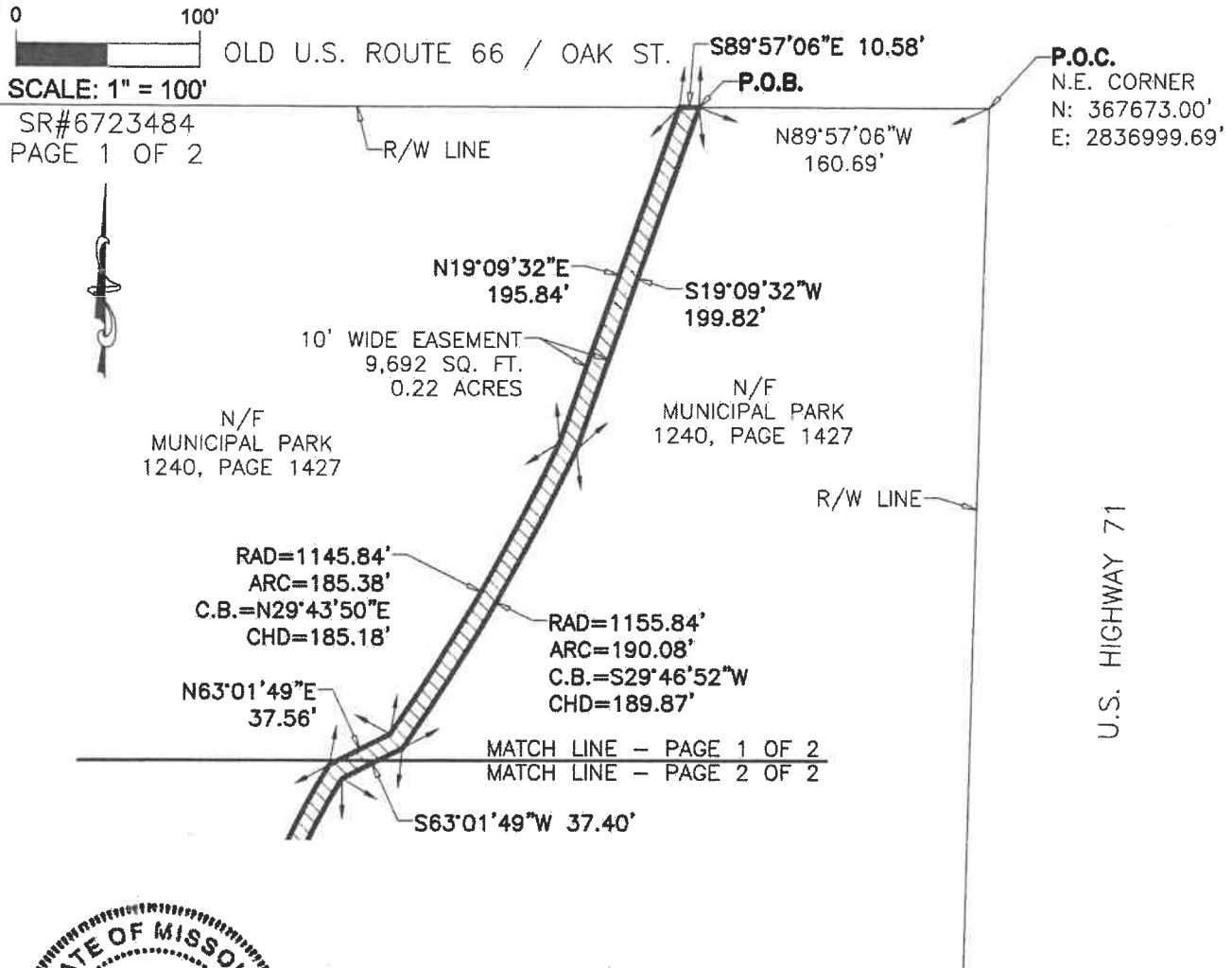
Grantor warrants and will defend the title to said easement during its existence with the **Grantee** for its use and benefit against all parties whatsoever.

Grantee accepts this easement with the understanding and on the condition, that whenever it shall make any excavations in the above-described property the **Grantee** will properly backfill all excavations and shall restore the ground as nearly as practicable to its former condition.

IN WITNESS WHEREOF, said CITY OF CARTHAGE, MISSOURI has caused these presents to be the day and year first above written.

EASEMENT EXHIBIT A

PART OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 5,
TOWNSHIP 28 NORTH, RANGE 31 WEST OF THE 5TH P.M.,
CITY OF CARTHAGE, JASPER COUNTY, MISSOURI



NOTES:

1. Bearing referenced to Grid North of the Missouri Coordinate System 1983, West Zone per GPS observations utilizing the MoDOT VRS RTK Network.
2. Outboundary shown hereon as per Missouri Warranty Deed recorded on January 14, 1981 in Book 1240, Page 1427 of the Jasper County Recorder of Deeds.
3. Centerline Distance = 969.34'

Mark R. Frankenberg, PLS #2365
State of Missouri
Registered Land Surveyor for
Buescher Frankenberg Associates, Inc
Corporate #0096

bfaeng.com

TELEPHONE: (636) 239-4751



103 ELM STREET, WASHINGTON, MISSOURI 63090

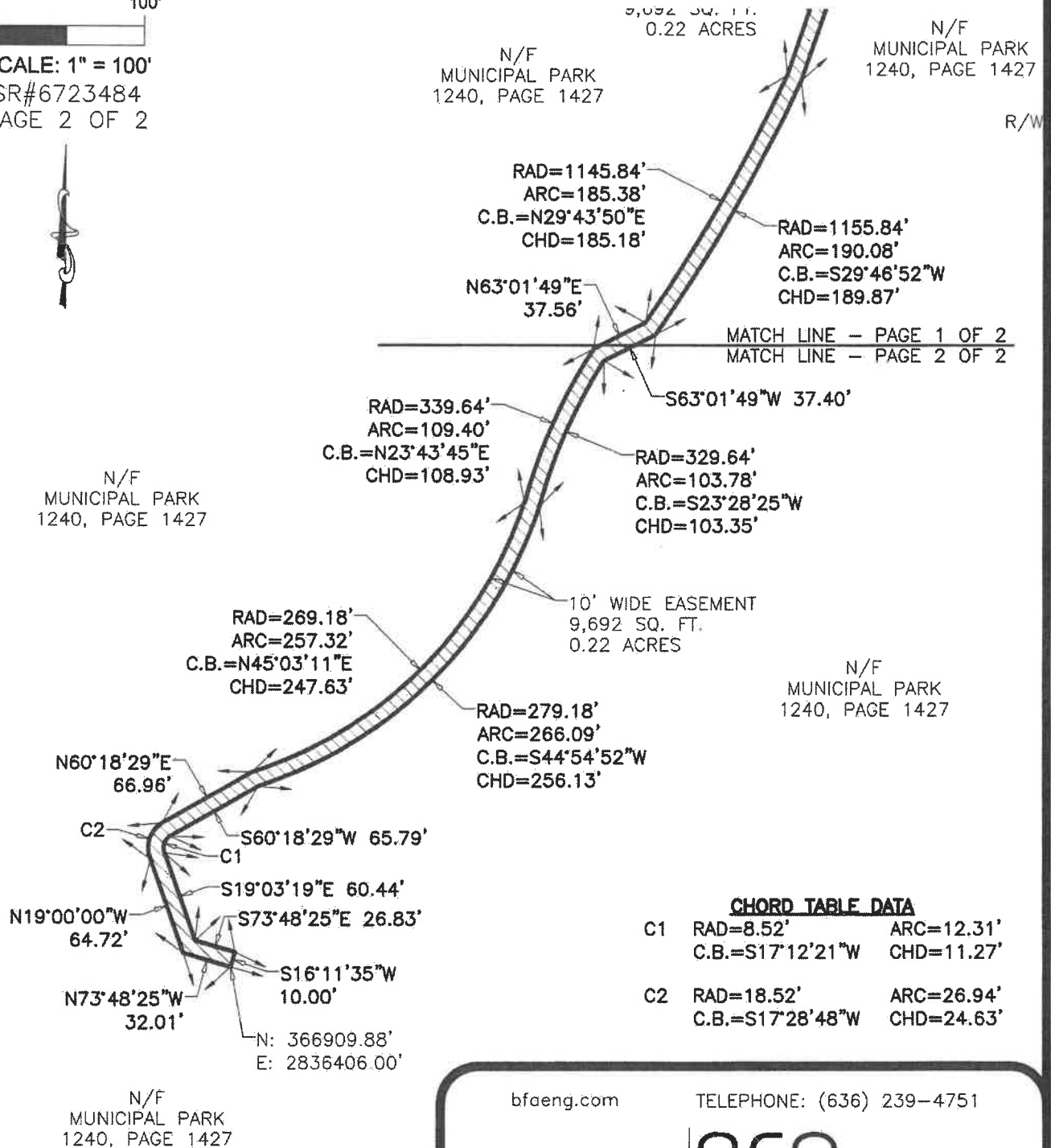
DRAWN BY	DATE	Project No.
A.C.W.	11-17-23	3712

EASEMENT EXHIBIT A

PART OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 5,
TOWNSHIP 28 NORTH, RANGE 31 WEST OF THE 5TH P.M.,
CITY OF CARTHAGE, JASPER COUNTY, MISSOURI



SCALE: 1" = 100'
SR#6723484
PAGE 2 OF 2



CHORD TABLE DATA

C1	RAD=8.52'	ARC=12.31'
	C.B.=S17°12'21"W	CHD=11.27'
C2	RAD=18.52'	ARC=26.94'
	C.B.=S17°28'48"W	CHD=24.63'

bfaeng.com

TELEPHONE: (636) 239-4751



103 ELM STREET, WASHINGTON, MISSOURI 63090

DRAWN BY
A.C.W.

DATE
11-17-23

Project No.
3712

EASEMENT EXHIBIT B

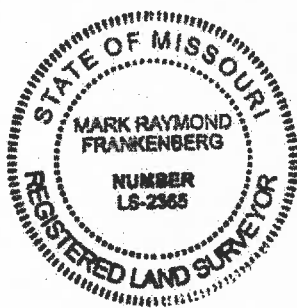
PART OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 5,
TOWNSHIP 28 NORTH, RANGE 31 WEST OF THE 5TH P.M.,
CITY OF CARTHAGE, JASPER COUNTY, MISSOURI

SR#6723484

LEGAL DESCRIPTION

A tract of land being part of the North Half of the Southeast Quarter of Section 5, Township 28 North, Range 31 West of the 5th P.M. Carthage, Jasper County, Missouri, to wit:

Commencing at the Northeast Corner of a tract of land recorded on January 14, 1981 in Book 1240, Page 1427 of the Jasper County Recorder of Deeds Office, also being the intersection point of the west right-of-way line of U.S. Highway 71 and the south right-of-way line of Old U.S. Route 66 / Oak Street; thence along said south right-of-way line N89°-57'-06"W 160.69 ft. to the point of beginning; thence leaving said south right-of-way line S19°-09'-32"W 199.82 ft. to a point; thence along a curve deflecting to the left having a radius of 1155.84 ft., an arc length of 190.08 ft., a chord bearing of S29°-46'-52"W, a chord distance of 189.87 ft. to a point; thence S63°-01'-49"W 37.40 ft. to a point; thence along a curve deflecting to the right having a radius of 329.64 ft., an arc length of 103.78 ft., a chord bearing of S23°-28'-25"W, a chord distance of 103.35 ft. to a point; thence along a curve deflecting to the right having a radius of 279.18 ft., an arc length of 266.09 ft., a chord bearing of S44°-54'-52"W, a chord distance of 256.13 ft. to a point; thence S60°-18'-29"W 65.79 ft. to a point; thence along a curve deflecting to the left having a radius of 8.52 ft., an arc length of 12.31 ft., a chord bearing of S17°-12'-21"W, a chord distance of 11.27 ft. to a point; thence S19°-03'-19"E 60.44 ft. to a point; thence S73°-48'-25"E 26.83 ft. to a point; thence S16°-11'-35"W 10.00 ft. to a point; thence N73°-48'-25"W 32.01 ft. to a point; thence N19°-00'-00"W 64.72 ft. to a point; thence along a curve deflecting to the right having a radius of 18.52 ft., an arc length of 26.94 ft., a chord bearing of N17°-28'-48"W, a chord distance of 24.63 ft. to a point; thence N60°-18'-29"E 66.96 ft. to a point; thence along a curve deflecting to the left having a radius of 269.18 ft., an arc length of 257.32 ft., a chord bearing of N45°-03'-11"E, a chord distance of 247.63 ft. to a point; thence along a curve deflecting to the right having a radius of 339.64 ft., an arc length of 109.40 ft., a chord bearing of N23°-43'-45"E, a chord distance of 108.93 ft. to a point; thence N63°-01'-49"E 37.56 ft. to a point; thence along a curve deflecting to the left having a radius of 1145.84 ft., an arc length of 185.38 ft., a chord bearing of N29°-43'-50"E, a chord distance of 185.18 ft. to a point; thence N19°-09'-32"E 195.84 ft. to a point on the south right-of-way line of Old U.S. Route 66 / Oak Street; thence along said south right-of-way line S89°-57'-06"E 10.58 ft. to the point of beginning, containing 0.22 acres.



Mark R. Frankenberg 11/22/23

Mark R. Frankenberg, PLS #2365
State of Missouri
Registered Land Surveyor for
Buescher Frankenberg Associates, Inc
Corporate #0096

bfaeng.com

TELEPHONE: (636) 239-4751



DRAWN BY DATE Project No.
A.C.W. 11-17-23 3712

103 ELM STREET, WASHINGTON, MISSOURI 63090

COUNCIL BILL NO. 24-04

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ANNUAL OPERATING AND CAPITAL BUDGET OF THE CITY OF CARTHAGE FOR FISCAL YEAR 2023 - 2024 FOR SPECIFIED FUNDS (GENERAL FUND, FIRE PROTECTION TAX FUND, USE TAX FUND AND PUBLIC SAFETY FUND).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The City of Carthage's 2023 - 2024 Annual Operating and Capital Budget for the **General Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated Fund Balance, for:

- a.) the Police Department**, is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$78,145 to the Overtime line item, \$16,332 to the Pension line item, and \$5,978 to the FICA line item due to errors created by OpenGov software; and
- b.) the Parks & Recreation Department** is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$4,000 to the Sponsorships line item, \$5,000 to the Programming line item, and \$5,000 to the Little League Expense line item; and
- c.) the Memorial Hall Department** is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$5,340 to the Building Maintenance line item for emergency restroom repairs, \$1,000 to the Sponsorships line item, and \$10,000 to the Programming line item; and

SECTION II: The City of Carthage's 2023 - 2024 Annual Operating and Capital Budget for the **Fire Protection Sales Tax Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated fund balance, for:

- An amount not to exceed \$1,441 to the Capital Projects line item for increased expenses in purchasing SCBA 's.

SECTION III: The City of Carthage's 2023 - 2024 Annual Operating and Capital Budget for the **Use Tax Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated Fund Balance, for:

- An amount not to exceed \$150,000 to the Parks Capital Outlay line item for Rock Stadium Improvements; and
- An amount not to exceed \$12,520 to the Golf Capital Outlay line item for Rainbird Irrigation System repairs.

SECTION IV: The City of Carthage's 2023 -2024 Annual Operating and Capital Budget for the **Public Safety Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated fund balance, for:

- A supplemental appropriation of up to \$11,639 to the Capital Outlay line item (\$5,160 for pistols, \$479 for dart gun kit, and \$4,840 to the Uniform line item).

SECTION XII: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2024.

Dan Rife, Mayor

ATTEST:

Amy Taylor, Deputy City Clerk

Sponsored by:

REQUEST FOR COUNCIL BILL

I request a council bill be drafted to accomplish the following:

Amending the 2023 - 2024 Annual Operating and Capital Budgets for the City of Carthage.

Date: _____

/s/ Greg Dagnan
Signature

This request was referred to the **Budget Ways & Means Committee** for their recommendation.

Date: _____

Mayor

The **Budget Ways & Means Committee** has voted in favor of / against sponsoring the above council bill.

Date: _____

/s/ _____
Committee Chairperson

The attached council bill has been prepared in accordance with the above request and is ready to be included on the agenda of the next council meeting. I have sent copies to the various departments listed below.

Date: _____

City Attorney

Street	_____	CWEP	_____
Police	_____	Parks	_____
Fire	_____	City Admin.	_____
Eng.	_____		

COUNCIL BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ANNUAL OPERATING AND CAPITAL BUDGET OF THE CITY OF CARTHAGE FOR FISCAL YEAR 2023 - 2024 FOR SPECIFIED FUNDS (GENERAL FUND, FIRE PROTECTION TAX FUND, USE TAX FUND AND PUBLIC SAFETY FUND).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The City of Carthage's 2023 – 2024 Annual Operating and Capital Budget for the **General Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated Fund Balance, for:

- a.) the **Police Department**, is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$78,145 to the Overtime line item, \$16,332 to the Pension line item, and \$5,978 to the FICA line item due to errors created by OpenGov software; and
- b.) the **Parks & Recreation Department** is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$4,000 to the Sponsorships line item, \$5,000 to the Programming line item, and \$5,000 to the Little League Expense line item; and
- c.) the **Memorial Hall Department** is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$5,340 to the Building Maintenance line item for emergency restroom repairs, \$1,000 to the Sponsorships line item, and \$10,000 to the Programming line item; and

SECTION II: The City of Carthage's 2023 – 2024 Annual Operating and Capital Budget for the **Fire Protection Sales Tax Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated fund balance, for:

- An amount not to exceed \$1,441 to the Capital Projects line item for increased expenses in purchasing SCBA's.

SECTION III: The City of Carthage's 2023 – 2024 Annual Operating and Capital Budget for the **Use Tax Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated Fund Balance, for:

- An amount not to exceed \$150,000 to the Parks Capital Outlay line item for Rock Stadium Improvements; and
- An amount not to exceed \$12,520 to the Golf Capital Outlay line item for Rainbird Irrigation System repairs.

SECTION IV: The City of Carthage's 2023 – 2024 Annual Operating and Capital Budget for the **Public Safety Fund**, is hereby amended to reflect supplemental appropriations from the

unallocated and unappropriated fund balance, for:

- A supplemental appropriation of up to \$11,639 to the Capital Outlay line item (\$5,160 for pistols, \$479 for dart gun kit, and \$4,840 to the Uniform line item).

SECTION XII: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2024.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

DATE	ACTIVITY
January 8	Approve Budget Calendar and discuss current budget status.
January 22	Begin forecasting expenditures and capital requests.
February 1	Administration/Mayor meets with Department Heads to review current year spending and discuss issues and priorities for upcoming budget, including 5-year capital plan.
Month of February	Department Heads to discuss 5-year capital plans with Committees.
March 1	5-Year capital requests due.
March 25	All budget requests and department objectives due.
April 5	Agency contracts due.
April 8	Budget Committee review of agency contracts and discuss revenue estimates.
April 15-19	Administration/Mayor meets with Department Heads to finalize budget requests.
May 2	Budget Committee meets with CWEP.
May 16	Budget Committee meet with Department Heads and perfection of budget.
June 6	Print Final Budget.
June 7	Distribute Final Budget.
June 11	First Reading of Fiscal 25 Budget.
June 25	Second Reading of Fiscal 25 Budget.