

PUBLIC WORKS COMMITTEE

Public Works Department 623 E 7th Carthage MO 64836
Tele: (417) 237-7010 Fax: (417) 237-7011

"America's Maple Leaf City"



2-06-2024 PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee Members present: David Armstrong, Brandi Ensor, Robin Blair and Chris Taylor.

Staff Members present: Zeb Carney, Public Works Director, Greg Dagnan, City Administrator and Rachel Sutherland, Public Works Administrative Assistant.

Citizen Present: Jana Schramm.

Chairman David Armstrong called the Public Works Committee meeting to order at 5:30 p.m.

A motion was made by Brandi Ensor to accept the minutes from the January 2, 2024 Committee meeting. All ayes, motion passed.

David Armstrong reported that he had received a phone call from a concerned Citizen regarding traffic on N. Garrison Bridges. The Citizen was alarmed about the significant amount of School Bus and Semi-Truck traffic on the bridge and that the newly posted 5 ton weight limit is not being adhered to. This information needs to be passed to the Public Safety Committee and Zeb will call the School District tomorrow morning.

New Business:

1. Zeb discussed the I-49 Interchange Inspection bids received. OWN Engineering did the preliminary engineering. Zanevan Engineering won the bid for Construction Services Inspection. Robin Blair made a motion to forward the Contract with Zanevan to February 13, 2024 City Council Meeting for Council Bill. All ayes, motion carried.
2. The City received one proposal for Engineering Bid for The 3rd Street Bridge inspection. This was from Zanevan Engineering. Chris Taylor made a motion to approve the contract with Zanevan and send to City Council as a Bill. All ayes, motion carried.
3. Bid were opened today for the replacement of W. Chestnut Box Culvert. A LIDAR study on the Culvert rated it a 3 on a scale of 1-10. Sproul's Construction came in with the lowest bid of \$231,467.70. The highest bid received was \$468,000.00. The plan is to start this project in April and it is expected to be completed within 90 days. Brandi Ensor made a motion to accept the bid from Sproul's and send the Contract to the February 13, 2024 meeting of City Council. All ayes, motion carried.
4. Zeb gave a detailed report of his 5 year budget plan. This includes many needed repairs of sidewalks, box culverts, curb & gutters on Buena Vista, bridge demos and repairs for the benefit of our City. He stated that it is hard to make some of these plans with Spire and Mears continuing their project which involves cutting into the pavement. The overlay from Baker St to Grand is projected to be done this year.
 - a. As part of the 5 year plan for the Public Health Department some equipment will need to be replaced; such as the glass crusher, which will be built by the Street Department, trading in and replacing our Street Sweeper, leaf vacuum, and forklift.
 - b. This is the last year of the lease for the road grader, and replacement of skid steer and salt spreader will also be necessary. Street Department is planning on building a storage building as they are running out of room.

David commented that he really appreciates the 5 year plan, it shows that The City has goals and a solid budget process that was not demonstrated in the past.

Other Business:

Staff Reports:

Zeb reported on the following:

- Public Works Department took possession of a new truck 2 weeks ago and are needing to get graphics done. We have received word that the dealership has 2 or 3 more trucks available and Zeb would like to purchase one more for his department. Chris Taylor made motion to approve the purchase. All ayes, motion carried.
- Building Permit numbers are still up and we have the prospect of more commercial business coming to Carthage.
- The G3 building is looking great and a bowling league is scheduled to start March 6th.
- The Street Department Crew has been busy working on Rock Stadium to get it ready for Baseball season.
- Tomorrow will be spent cleaning out the basement at City Hall

Greg reported on the following:

- Some items from the Basement may be sold, have been taken to the Route 66 visitor center, and some may need to be taken to the Recycle Center.
- Greg stated that Zeb is right on track with his budget
- The Use Tax commitment ends November 2024 and the balance will then go into the General Revenue Fund. He is working on a list that will be available to Carthage Citizens, to show what the Use Tax money was spent on.
- Jeff Meredith has nick names for some projects. This is to protect the privacy of potential new businesses. After permits are issued the information becomes public record.

No further discussion by committee.

Brandi Ensor made a motion to adjourn the meeting at 6:33 p.m. All ayes, motion carried.