



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

February 13, 2024 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Robin Blair, Tiffany Cossey, Terri Heckmaster, Christopher Taylor

OTHER COUNCIL MEMBERS: Mayor Dan Rife, David Armstrong, Mark Elliff

STAFF PRESENT: City Administrator Greg Dagnan, Assistant City Administrator Traci Cox and City Clerk Miranda Deal,

Chair Robin Blair called the meeting to order at 5:31 P.M.

2. Old Business

1. Approval of January 23, 2024 Minutes

ACTION: Motion to accept/approve item 2.1. by Tiffany Cossey
Motion passed with a 4:0

AYES: Robin Blair, Tiffany Cossey, Terri Heckmaster, Christopher Taylor

2. Review & Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2. by Tiffany Cossey
Motion passed with a 4:0

AYES: Robin Blair, Tiffany Cossey, Terri Heckmaster, Christopher Taylor

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and Discuss City of Carthage Wellness Packet

ACTION: Motion to table until february 27, 2024 item 4.1. by Christopher Taylor
Motion passed with a 4:0

AYES: Robin Blair, Tiffany Cossey, Terri Heckmaster, Christopher Taylor

2. Staff Reports

Ms. Cox reported that she has been working with Cleargov on the budget and that the capital budget will be open soon for department heads to enter their capital items. She also reported that she is looking at upgrading the current financial system that is used at City Hall. Currently, Incode 9 is being used, she is looking at upgrading to Incode 9 with the cloud.

Ms. Deal reported that license renewals are due the 15th and that she hopes to have an update on those numbers for the next meeting.

Mr. Dagnan reported that the department heads are taking their capital items to their committees for input. He reminded the committee that just because the other committees approve capital lists, doesn't mean that it makes it into the budget. He also reminded the committee that if any department is wanting to add a new position in the next fiscal year, this is the committee that will approve adding the position to the pay scale. He expects one or two departments to ask for additional personnel for the next fiscal year.

5. Adjournment

ACTION: Motion to adjourn at 5:36 P.M. by Tiffany Cossey
Motion passed with a 4:0

AYES: Robin Blair, Tiffany Cossey, Terri Heckmaster, Christopher Taylor