



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

March 12, 2024 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of February 27, 2024 Minutes
 2. Review & Approval of the Claims Report
- 3. Citizens Participation**
(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Staff Reports
- 5. Adjournment**

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City of Carthage, Missouri

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

February 27, 2024 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Robin Blair, Tiffany Cossey, Terri Heckmaster, Christopher Taylor

OTHER COUNCIL MEMBERS: Mayor Dan Rife, Mark Elliff

STAFF PRESENT: City Administrator Greg Dagnan, Assistant City Administrator Traci Cox, City Clerk Miranda Deal, HR Coordinator Michael Miller

Chair Robin Blair called the meeting to order at 05:30 PM.

2. Old Business

1. Approval of February 13, 2024 Minutes

ACTION: Motion to accept/approve item 2.1. by Tiffany Cossey
Motion passed with a 4:0

AYES: Robin Blair, Tiffany Cossey, Terri Heckmaster, Chris Taylor

2. Review & Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2. by Christopher Taylor
Motion passed with a 4:0

AYES: Robin Blair, Tiffany Cossey, Terri Heckmaster, Christopher Taylor

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and Discuss City of Carthage Wellness Packet

Mr. Miller updated the committee on the changes within the wellness packet. One big change was the addition of a \$20 incentive pay for those who average 7,000 steps per day. This goes along with the incentive for those who attend the gym at least 12 times a month, it was a way to get those who don't have a gym membership more involved and rewarded. Employees can only choose one incentive, they cannot claim the gym and the step incentive in the same month. He also mentioned that the age/gender screening was added and the employee

golf policy was updated. There was also a change in the success stories featured in the packet.

ACTION: Motion to accept/approve the wellness packet item 4.1. by Terri Heckmaster

Motion passed with a 4:0

AYES: Robin Blair, Tiffany Cossey, Terri Heckmaster, Chris Taylor

2. Staff Reports

Ms. Deal gave an update on business licenses and stated there are roughly 100 outstanding licenses. Letters will be sent out to those who have not filed for their 2024 license.

Ms. Cox gave an update on the status with Opengov and the refund of the contract. She stated that Nate had sent them a letter requesting a refund. She also gave an update on how working with Cleargov is going. She also let the committee know that she is looking at transferring some money from MOSIP to Community National Bank for the City and the Public Library. MOSIP no longer has a one-year CD rate and Community National Bank has a one-year 5.25% APY CD right now. She will be going to the next Library Board meeting and discussing these financials with them as well.

5. Adjournment

ACTION: Motion to adjourn at 6:10 p.m. by Terri Heckmaster
Motion passed with a 4:0

AYES: Robin Blair, Tiffany Cossey, Terri Heckmaster, Chris Taylor