



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

March 12, 2024 - 5:00 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Robin Blair, Tiffany Cossey, Terri Heckmaster, Chris Taylor

STAFF PRESENT: Michael Keith

OTHER MEMBERS PRESENT: Dan Rife and Mark Elliff

Chair Robin Blair called the meeting to order at 5:30 PM.

2. Old Business

1. Approval of February 27, 2024 Minutes

ACTION: Motion to accept/approve item 2.1. by Ms. Heckmaster
Motion passed with a 4:0

AYES: Robin Blair, Tiffany Cossey, Terri Heckmaster, Chris Taylor

2. Review & Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2. by Ms. Cossey
Motion passed with a 4:0

AYES: Robin Blair, Tiffany Cossey, Terri Heckmaster, Chris Taylor

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Staff Reports

Ms. Cox reported the City invested \$2,000,000 with Community National Bank. This investment has an APY of 5.25%. Ms. Cox also addressed a letter written by Mr. Dagnan to Mayor Rife. This letter outlines the position, duties, and responsibilities of the Assistant City Administrator (ACA) position. It also details the desire to transition the position from that of a city employee, to that of a city officer. This will offer the City and the ACA more protections than that of a city employee; and, if moved to a City Officer position, the ACA will be overseen by and will report to the Mayor, Council, and the City Administrator. A Council Bill will be forthcoming for a vote to send the request to Council.

5. Adjournment

ACTION: Motion to adjourn at 5:48 PM by Ms. Heckmaster
Motion passed with a 4:0

AYES: Robin Blair, Tiffany Cossey, Terri Heckmaster, Chris Taylor