



City of Carthage, Missouri

SPECIAL BUDGET WAYS & MEANS COMMITTEE

May 22, 2024 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Terri Heckmaster, Alan Snow, Dustin Edge

OTHER COUNCIL MEMBERS:

STAFF PRESENT: City Administrator Greg Dagnan, Assistant City Administrator Traci Cox, Admin Assistant Dorothy Weber, Chief of Police Bill Hawkins, Fire Chief Ryan Huntley, Parks Director Abi Almandinger, IT Director Michael Keith and Tourism Director Jen Kirby. Chuck Bryant General Manager of Carthage Water and Electric, Cassandra Ludwig General Council and Director of Customer Relations and Kelli Nugent CFO

Chairman Snow called the meeting to order at 5:31 PM

2. Old Business

1. Approval of May 13, 2024, Minutes

ACTION: Motion to Approve May 13, 2024, Minutes By Chairman Snow. Seconded by Terri Heckmaster
Motion with a 3:0

AYES: Terri Heckmaster, Alan Snow, Dustin Edge

NOES: None

ABSTAIN: None

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

- 1. Consider and Discuss Carthage Water and Electric Budget**
Lockton presented their salary study procedures and how they come to their conclusions. Chuck Bryant went over the Carthage Water and Electric Budget for the 2024/2025 FY. He asked for an 11% raise for Carthage Water and Electric per the salary study findings.
Alan Snow motioned to forward the Carthage Water and Electric 2024/2025 FY to the Council. Terri Heckmaster seconded. The motion passed with 3:0. The Ayes being Terri Heckmaster, Alan Snow and Dustin Edge.

2. Continue Budget Perfection

Traci Cox continued the discussion for the Honor Guard Uniforms and stated that she moved the funds so that the Fire Dept would be able to purchase them. Ms. Cox then stated that she added the Little League accounts/funds. Ms. Cox and the committee then discussed the Public Health fund and the leaf vac lease and the contract with the humane society. Ms. Cox stated that the revenue from the dog and cat licenses were around \$1500.00 a year.

The Committee and staff decided on June 3, 2024, for the final budget perfection meeting.

3. Staff Reports

Ms. Heckmaster asked about increasing licensing fees for animals.

Mr. Snow stated that he wants to keep all contracts in the budget the same and renegotiate new contracts after the budget has been passed. Ms. Cox asked about the Chamber of Commerce contract and if it was staying the same. Mr. Snow talked about the changes to the contract after the start of the fiscal year. Mr. Dagnan asked about Vision Carthage in-kind donation and amending their contract. Mrs. Almandiner talked about the MOU with Vision Carthage. The Committee agreed to consider an MOU with Vision Carthage with no agency increase.

Ms. Cox asked about revisiting salaries by audit. Mr. Snow asked if Ms. Kirby's position was in the original salary study. Ms. Cox spoke about changing Ms. Kirby's title and calling the salary study company to get a better estimate. Mr. Snow pointed out all of the new positions that have been created since the original salary study. Mr. Edge asked about winter kill at the golf course and how much it would be to fix it.

5. Adjournment

ACTION:	Motion to adjourn at 9:12 PM by Alan Snow seconded by Terri Heckmaster
	Motion passed with a 3:0
AYES:	Terri Heckmaster. Alan Snow, Dustin Edge
NOES:	None
ABSTAIN:	None