



City of Carthage, Missouri

PUBLIC SERVICES COMMITTEE

May 21, 2024 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

2. Old Business

1. Approval of Previous Minutes

Ms. Leece made a motion to approve the previous minutes. Ms. Cossey made a motion to amend the minutes to reflect item 4.8 was tabled for further clarification into whether the change in the Tree Board member residency requirements make them more expansive or more restrictive. Ms. Cossey made a motion to approve the minutes as amended.

ACTION: Motion to accept/approve item 2.1. by Tiffany Cossey;
second by None;

Motion with a 4:0

AYES: Dustin Edge, Tiffany Cossey, Jana Schramm, Lori Leece

NOES: None

ABSTAIN: None

3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Angie Judd at the Parks & Recreation office at 417-237-7035, or email a.judd@carthagemo.gov.)

4. New Business

1. Consider and Discuss Jasper County Youth Fair.

Ms. Almandinger introduced Roxanne Willard, Secretary of the Jasper County Youth Fair. Ms. Willard requested permission to use Municipal Park for the annual Jasper County Youth Fair from Saturday, July 6th through Sunday, July 14th. Her requests included allowing campers to stay inside the park, permitting kids to be in the park past curfew to care for their animals, and allowing food trucks in the park during the fair. Ms. Willard noted that there are no significant changes compared to previous years. Ms. Almandinger stated that the Parks Department has no concerns regarding the fair and highlighted the strong partnership between the department and the JCYF in preparing for the event. Ms. Schramm made a motion to approve the use of Municipal Park from July 6th through July 14th for the Jasper County Youth Fair, including permission for

campers to stay overnight, lifting the curfew for animal care, and allowing food trucks in the park.

ACTION: Motion to accept/approve item 4.1. by Jana Schramm;
second by None;
Motion with a 4:0

AYES: Dustin Edge, Tiffany Cossey, Jana Schramm, Lori Leece

NOES: None

ABSTAIN: None

2. Consider and Discuss Concerts in the Park for Carthage Council on the Arts.
Ms. Almandinger introduced Brady Beckham, representing the Carthage Council on the Arts. Mr. Beckham requested permission to use Central Park on June 15th, July 20th, and August 17th for the Concert in the Parks series, continuing a tradition of over twenty years of providing free concerts to the public. He advised that the events would be set up in the East quadrant of the park, utilizing the same setup as the third show of the previous year, from 4 PM to 11 PM on each date. Mr. Beckham stated that the music would begin at 7 PM and conclude no later than 10 PM. He also mentioned that the event would include sales of band merchandise, food vendors, and beverage vendors. Ms. Almandinger reported that the Parks Department is collaborating with the Carthage Council on the Arts to prevent vehicles from parking inside the park during the event and has no issues at this time. Ms. Cossey made a motion to approve the Concert in the Parks series for June 15th, July 20th, and August 17th.

ACTION: Motion to accept/approve item 4.2. by Tiffany Cossey;
second by None;
Motion with a 4:0

AYES: Dustin Edge, Tiffany Cossey, Jana Schramm, Lori Leece

NOES: None

ABSTAIN: None

3. Consider and Discuss July 4th 5k Boom Run.
Ms. Almandinger introduced Brian Crigger, Carthage R9 Cross Country Head Coach, to discuss the Annual Boom 5K Run. Mr. Crigger explained that this fundraiser for the cross-country team has been held annually since 2000, in conjunction with the City's Red, White, and Boom Event on July 4th. He stated that the race will begin and end outside the Rock Stadium with the event starting at 7 AM with a performance of the National Anthem by a member of the Carthage High School choir, and typically concluding by 9 AM. Mr. Crigger noted that runners will be accompanied by a police escort to ensure their safety. Ms. Leece made a motion to allow the 25th Annual Boom 5K Run in Municipal Park on July 4th.

ACTION: Motion to accept/approve item 4.3. by Lori Leece; second by None;
Motion with a 4:0

AYES: Dustin Edge, Tiffany Cossey, Jana Schramm, Lori Leece

NOES: None

ABSTAIN: None

4. Consider and Discuss MOU with Chamber of Commerce for July 4th event.

Ms. Almandinger introduced Julie Reams, Carthage Chamber of Commerce President, to speak about the Annual Red, White & Boom July 4th Celebration. Ms. Reams stated that this highly anticipated event is held in partnership with the City and the Parks and Recreation Department. She stated that the Memorandum of Understanding is the same as in the past couple of years for this event, although there will be changes in parking to allow for more parking by Carl Lewton Stadium. Ms. Reams advised that vendors will be set up north of the pool and a stage will be brought in late morning for the entertainment. Ms. Cossey made a motion to approve the Red, White & Boom Celebration.

ACTION: Motion to accept/approve item 4.4. by Tiffany Cossey;
second by None;
Motion with a 4:0

AYES: Dustin Edge, Tiffany Cossey, Jana Schramm, Lori Leece

NOES: None

ABSTAIN: None

5. Consider and Discuss Memorial Hall rental price updates.

Ms. Almandinger introduced Chelsea Cholley, Parks Recreation and Events Coordinator, to discuss a proposed rate change for Memorial Hall rentals. Ms. Cholley proposed implementing hourly rates from Monday through Friday and a set fee for Saturdays and Sundays. Ms. Cholley believes this change would make the venue more accessible to the community while increasing revenue for Memorial Hall. Ms. Almandinger added that Saturdays are the most requested days for larger events, and the new pricing structure would accommodate these requests. Ms. Leece made a motion to approve the new fee structure for Memorial Hall rentals.

ACTION: Motion to accept/approve item 4.5. by Lori Leece; second by None;
Motion with a 4:0

AYES: Dustin Edge, Tiffany Cossey, Jana Schramm, Lori Leece

NOES: None

ABSTAIN: None

6. Consider and Discuss RFP for Golf Carts.

Mr. Dagnan reported that the Golf Course had previously traded higher quality golf carts for lower quality ones. He informed the committee that a budget-neutral Request for Proposal (RFP) was recently issued for new golf carts, and one bid was received. This bid included a balance payout on the current carts. Mr. Dagnan stated that staff is currently assessing whether this option is budget-neutral before proceeding further. Ms. Almandinger added that RFPs are posted on the City's website and published in the Carthage Chronicle newspaper. No action was taken on this item.

5. Staff Reports

Ms. Almandinger reported that several parks were in poor condition following recent storms, but cleanup efforts are in full swing. She highlighted the significant support from Asbell Construction in clearing trees and debris. She noted that Kellogg Lake Park is in great shape and will be ready for the upcoming Kids Fishing Day. Additionally, Ms. Almandinger mentioned that the Little League season has gone well, and the recent improvements to the fields with lava rock and dirt have helped maintain their condition despite the rain. She also stated that the Municipal pool season is set to open on

Saturday, May 25th, and the Central Park pool is being prepared with a proposed opening date of June 3rd.

Ms. Almandinger introduced Jen Kirby, Carthage Tourism Director, to discuss her efforts in promoting Carthage to boost tourism. Ms. Kirby highlighted upcoming events in the area that will attract visitors to Carthage over the next few years, particularly emphasizing the numerous activities planned for 2026 that could significantly enhance tourism in Carthage.

6. Other Business

7. Adjournment