



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

July 8, 2024 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Alan Snow, Dustin Edge, Christopher Taylor

MEMBERS ABSENT: Terri Heckmaster

OTHER COUNCIL MEMBERS:

STAFF PRESENT: Assistant City Administrator Traci Cox, and City Clerk Miranda Deal

Chairman Snow called the meeting to order at 05:30 PM.

2. Old Business

1. Approval of June 24, 2024, Minutes

ACTION:	Motion to approve item 2.1. by Christopher Taylor
	Motion Passed with a 3:0
AYES:	Alan Snow, Dustin Edge, Christopher Taylor

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and Discuss expenses for Economic Development Park

Jeff Meredith was present to discuss expenses for the economic development park. He asked the committee for funds to purchase a large sign for the advertisement of available land, funds to have a water delineation study done, and funds to purchase the right of way from the Swearingen Trust to put the entrance of the road in for the economic development park.

ACTION:	Motion to move forward with a budget adjustment for \$20,000 for a sign and t delineation study by Christopher Taylor
	Motion Passed with a 3:0

AYES:	Alan Snow, Dustin Edge, Christopher Taylor
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2. Consider and Discuss budget amendment for fiscal year 2023-2024

Ms. Cox reviewed a few items on the budget adjustment and answered questions from the committee members. These amounts are some end of year adjustments as well as the adjustments that have been approved by emergency purchase procedures and budget adjustments.

ACTION:	Motion to forward to full council for approval by Christopher Taylor
	Motion Passed with a 3:0
AYES:	Alan Snow, Dustin Edge, Christopher Taylor

3. Discuss current contract with Vision Carthage

Vision Carthage has expressed that they wish to make no changes to their contract at this time. There was no further action taken.

4. Discuss current contract with the Carthage Chamber of Commerce

Ms. Cox reported on the changes that have been made with the Chamber of Commerce contract. The City now has a Champion membership which allows for the ex-officio board member. The City gets 3 four person golf teams at the annual golf tournament and the tourism rent was removed. Under the scope of services, there was a section added that stated what the City would provide. The City will provide use of the golf course for the annual golf tournament, use of Memorial Hall for four days for the annual banquet and three days for the business expo. There is no council bill for this amended contract yet, the new contract will have to be sent to the attorney with a Council Bill for approval before going to council.

ACTION:	Motion to have a council bill created and forward the amended contract to council Edge
	Motion Passed with a 3:0
AYES:	Alan Snow, Dustin Edge, Christopher Taylor

5. Staff Reports

Ms. Cox reported on the new online budget book process. Department heads will have access and receive training soon to get their budget summaries updated, the process has also started on upgrading the financial software. She reported that the sales tax came in at \$269,921.33 which is higher when compared to the same month last year which was \$265,634.06. The use tax came in at \$94,524.26 which is down compared to the same month last year which was \$106,311.56. She reported that the marijuana tax came in at \$11,315.01. She also reported that there were enough certified signatures for the recall of Ms. Cossey, and that the attorney is preparing an order to present to the council at the council meeting.

5. Adjournment

ACTION:	Motion to Adjourn at 06:15 PM by Christopher Taylor
	Motion Passed with a 3:0
AYES:	Alan Snow, Dustin Edge, Christopher Taylor