



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

August 12, 2024 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of July 23, 2024 Minutes
- 3. Citizens Participation**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Consider and discuss MoDOT Taxi Grant Agreement
 2. Consider and discuss an Ordinance levying general taxes upon real property located within the City of Carthage, Jasper County, Missouri for the Year 2024 for general revenue purposes and other purposes, and fixing the rate thereof
 3. Consider and discuss budget adjustment for the purchase of a Parks truck
 4. Consider and discuss budget adjustment for hiring an architectural historian to help design guidelines for the Historic District
 5. Consider and discuss an application for a Community Development Block Grant for replacing downtown sidewalks outside of the square
 6. Staff Reports
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

July 23, 2024 - 5:00 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Alan Snow, Terri Heckmaster, Christopher Taylor

MEMBERS ABSENT: Dustin Edge

OTHER COUNCIL MEMBERS:

STAFF PRESENT: Interim City Administrator Traci Cox and City Clerk Miranda Deal

Chairman Snow called the meeting to order at 05:00 PM.

2. Old Business

1. Approval of July 8, 2024 Minutes

ACTION:	Motion to approve item 2.1. by Christopher Taylor
	Motion Passed with a 3:0
AYES:	Alan Snow, Terri Heckmaster, Christopher Taylor

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and discuss budget amendment for Paul Martin Services for FY 23-24 and FY 24-25

Mr. Snow reviewed the budget amendment. Ms. Cox stated that the old budget year amendment was for the remainder of Paul Martin's bills for the old fiscal year which totaled a little over \$30,000.00. The amendment for the new fiscal year is for future charges from Paul Martin.

ACTION:	Motion to forward to council item 4.1. by Terri Heckmaster
	Motion Passed with a 2:1
AYES:	Alan Snow, Terri Heckmaster
NOES:	Christopher Taylor

2. Staff Reports

Ms. Cox reported that the online budget book is still being worked on, the department heads are currently getting their narratives entered. Mr. Snow asked about the software upgrades. Ms. Deal reported that we have decided to wait until October to start the process to allow time to get through the annual audit without having to learn a new software at the same time.

5. Adjournment

ACTION:	Motion to Adjourn at 05:03 PM by Terri Heckmaster
	Motion Passed with a 3:0
AYES:	Alan Snow, Terri Heckmaster, Christopher Taylor

COUNCIL BILL NO. _____

ORDINANCE NO. _____

An Emergency Ordinance to authorize the Mayor to apply for federal financial assistance on behalf of the City of Carthage and to execute any contract(s) resulting from such application for any grants between the City of Carthage and the Missouri Highways and Transportation Commission providing for capital, operating, and/or marketing assistance, comprised of federal funds to be expended for Commission-approved transit projects.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I. That the Mayor is hereby authorized to apply for federal financial assistance on behalf of the City of Carthage and to execute any contract(s) resulting from such application for any grants between the City of Carthage and the Missouri Highways and Transportation Commission providing for capital, operating, and/or marketing assistance, comprised of federal funds to be expended for Commission-approved transit projects.

SECTION II. That all ordinances or parts of ordinances therefore enacted which are in conflict herewith are hereby repealed.

SECTION III. This Ordinance shall be considered an Emergency Ordinance under the terms of the Charter of the City of Carthage.

SECTION IV. This ordinance shall take effect and be in force from and after its passage an approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2024.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Budget Ways & Means Committee

COUNCIL BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE LEVYING GENERAL TAXES UPON REAL PROPERTY LOCATED WITHIN THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI FOR THE YEAR 2024, FOR GENERAL REVENUE PURPOSES AND OTHER PURPOSES, AND FIXING THE RATES THEREOF.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: That a tax be and the same is hereby levied for the year 2024, upon all real property which is subject to taxation for municipal purposes under the statutes of the State of Missouri, within the corporate limits of the City of Carthage, Jasper County, Missouri as follows:

First, for General Revenue purposes, 0.3335 cents per One Hundred Dollars assessed valuation.

Second, for the purpose of maintaining the Public Library for the City of Carthage, 0.1665 cents per One Hundred Dollars assessed valuation.

Third, for the purpose of maintaining Public Parks and Recreation within the City of Carthage, 0.1439 cents per One Hundred Dollars assessed valuation.

Fourth, for the purpose of maintaining the Public Health of the City of Carthage, 0.0758 cents per One Hundred Dollars assessed valuation.

SECTION II: This Ordinance shall take effect and be in force from and after its passage and approval.

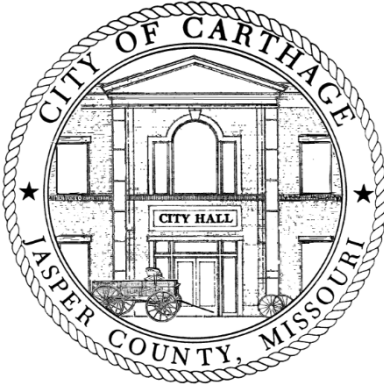
PASSED AND APPROVED THIS _____, DAY OF _____, 2024.

Dan Rife, Mayor

ATTEST:

Miranda Deal, City Clerk

(Sponsored by the Budget Ways & Means Committee)



The City of Carthage

America's Maple Leaf City

326 Grant St., Carthage, MO 64836 (417) 237-7000 FAX (417) 237-7002

NOTICE OF PUBLIC HEARING

A Public Hearing will be held at 6:30 P.M., Tuesday, August 27, 2024 in the City Hall, Council Chambers, 326 Grant Street Carthage, Missouri at which time Citizens may be heard on the property tax rates proposed to be set by the City of Carthage.

<u>Assessed Valuations</u>	<u>Current Year 2024</u>	<u>Prior Year 2023</u>
Real Estate – Residential	94,924,100	93,176,150
Real Estate – Agriculture	497,080	574,040
Real Estate – Commercial	55,337,090	53,099,860
<u>Local/State Assessed RR/Utilities</u>	<u>Current Year 2024</u>	<u>Prior Year 2023</u>
Local Valuations	1,852,720	1,864,760
State Valuations	266,798	259,849
ASSESSED TOTALS	152,877,788	148,974,659

<u>Funds</u>	<u>Prior Year Levy</u>	<u>Proposed Levy</u>	<u>Property Tax 2024</u>
General Revenue Fund	0.3335	0.3335	\$509,847
Public Health Fund	0.0758	0.0758	\$115,881
Park & Recreation Fund	0.1439	0.1439	\$219,991
Library Fund	0.1665	0.1665	\$254,541
FUND TOTALS	0.7197	0.7197	\$1,100,260

*This rate is subject to change due to the receipt of subsequent information or upon notice from the State Auditor's Office. A copy of the City of Carthage Annual Budget for Fiscal Year 2024-2025 is available for public inspection at City Hall, 326 Grant Street Carthage, Missouri or on the City of Carthage website www.carthagemo.gov.

Traci Cox
Assistant City Administrator
City of Carthage

POSTED: 08/06/24 Carthage City Hall, Carthage Public Library, Carthage Police Department, Carthage Fire Department, Carthage Website at www.carthagemo.gov Carthage Memorial Hall and Carthage Public Works Department

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT TO THE USE TAX FUND FOR FISCAL YEAR 2024-2025 FOR A LINE ITEM ADJUSTMENT TO THE CAPITAL OUTLAY-PARKS LINE ITEM.

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2024-2025; and

WHEREAS, unanticipated expenditures are expected to exceed the original adopted budget in the General Revenue Fund and budgetary changes are necessary within this fund to provide increased appropriation levels; and

WHEREAS, the City may increase the current year adopted budget through supplemental appropriations; and

WHEREAS, the Budget Ways & Means Committee met and discussed additional appropriations at their August 12, 2024 meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City hereby approves the implementation of a line item adjustment to the Capital Outlay-Parks line item in the Use Tax Fund for \$50,000 to allow for the purchase of a 4x4 Half Ton Crew Truck.

PASSED AND APPROVED THIS _____ DAY OF _____, 2024.

Dan Rife, Mayor

ATTEST:

Miranda Deal City Clerk

Sponsored by: Budget Committee

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT TO THE GENERAL REVENUE FUND FOR FISCAL YEAR 2024-2025 FOR A LINE ITEM ADJUSTMENT TO THE CENTRAL MUNICIPAL ACTIVITIES PROFESSIONAL SERVICES LINE ITEM.

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2024-2025; and

WHEREAS, unanticipated expenditures are expected to exceed the original adopted budget in the General Revenue Fund and budgetary changes are necessary within this fund to provide increased appropriation levels; and

WHEREAS, the City may increase the current year adopted budget through supplemental appropriations; and

WHEREAS, the Budget Ways & Means Committee met and discussed additional appropriations at their August 12, 2024 meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City hereby approves the implementation of a line item adjustment to the Central Municipal Activities Professional Services line item in the General Revenue Fund for \$15,000 to hire an Architectural Historian to develop design guidelines to be used to protect the irreplaceable historic character of the City of Carthage.

PASSED AND APPROVED THIS _____ DAY OF _____, 2024.

Dan Rife, Mayor

ATTEST:

Miranda Deal City Clerk

Sponsored by: Budget Committee

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF CARTHAGE, MISSOURI, STATING INTENT TO SEEK FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING THE MAYOR TO PURSUE ACTIVITIES IN AN ATTEMPT TO SECURE FUNDING.

WHEREAS, Title I of the Housing and Community Development Act of 1974 does state as its primary objective “the development of viable urban communities, by providing decent housing and suitable living environment and expanding economic opportunities principally for persons of low and moderate income”;

WHEREAS, Title I does offer to communities the opportunity of monetary assistance in accomplishing its stated primary objectives;

WHEREAS, The Missouri Department of Economic Development is designated to award Community Development Block Grant funding under Title I; and,

WHEREAS, The City of Carthage does have areas of need which may be addressed through the Community Development Block Grant Program.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

The City of Carthage, Missouri desires to participate with the Missouri Department of Economic Development in the improvement of our community under the activities authorized pursuant to the Housing and Community Development Act of 1974.

THEREFORE, BE IT FURTHER RESOLVED, that the Mayor of Carthage, Missouri hereby is authorized to prepare and submit documents which are necessary in applying for funding and establishing an administrative organization to implement activities pursuant to the aforementioned act.

THEREFORE, BE IT FURTHER RESOLVED, that the applicant / sub-applicant will dedicate \$187,500.00 of local cash funds and \$0.00 of in-kind materials or labor to be used in this project.

PASSED AND APPROVED THIS _____ DAY OF _____, 2024.

Dan Rife, Mayor

ATTEST:

Miranda Deal City Clerk

Sponsored by: Budget Committee