



City of Carthage, Missouri

PUBLIC SAFETY COMMITTEE

August 19, 2024 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Terri Heckmaster, Alan Snow, Tom Barlow, Christopher Taylor

OTHERS PRESENT: Jana Schramm

STAFF PRESENT: Police Chief Bill Hawkins, Deputy Fire Chief Jason Martin, Interim City Administrator Traci Cox

Chair Terri Heckmaster called the meeting to order at 05:32 PM.

2. Old Business

1. Approval of 7/15/24 Minutes

ACTION:	Motion to approve item 2.1. by Alan Snow
	Motion Passed with a 4:0
AYES:	Terri Heckmaster, Alan Snow, Tom Barlow, Christopher Taylor

3. Citizen Participation

(Each person addressing the Committee shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue, they are not permitted to once again speak on the issue unless called to answer any further questions by the Committee or Chair)

1. Consider and discuss Maple Leaf 5K race - Jeannette Nye

Jeannette Nye was present to ask for road closures and barricades for the Maple Leaf 5K race on October 18. They requested CPD barricade and a soft street closure from George E Phelps at S. Grand Ave to S. Fulton Street, officers present at race crossings on the west side and south side of the Fairview Christian Church, limiting access from Airport Drive to Clinton Street and Grand to Fairview. The times requested for closures is 5:30-7:30 pm, the race begins at 6 pm.

ACTION:	Motion to approve closures as presented by Alan Snow
	Motion Passed with a 4:0
AYES:	Terri Heckmaster, Alan Snow, Tom Barlow, Christopher Taylor

2. Consider and discuss Rallye in the Park - Jude Champagne

Jude Champagne was present to request closures for the Rallye in the Park event on September 15. This event will have a benefit run, church service, car show, free lunch, and inflatables. They are requesting the roads around and connected to the 800 block of S Main Street be closed between 7 am and 3 pm, these streets would include S Main St between Chestnut Ave and 9th St, and 9th St between Main and Lyon St. They also requested to close Chestnut between Main St and Lyon street between 12 pm and 3 pm in the event that there is rain that day. They also requested permission to back vehicles into parking spaces on Chestnut Ave in the closed areas only.

ACTION:	Motion to approve closures as presented and allow vehicles to back into space Christopher Taylor
	Motion Passed with a 4:0
AYES:	Terri Heckmaster, Alan Snow, Tom Barlow, Christopher Taylor

3. Consider and discuss traffic speed on block of 2000 S Maple. - Regina Wells

Regina Wells was present to discuss the traffic speed on the block of 2000 S Maple. She had talked with Chief Hawkins and there has been extra patrol monitoring the area and she would like to see about having a 4 way stop sign put at Elk and Maple. Chief Hawkins suggested using a traffic counter for a traffic study on Maple, Ms. Schramm suggested having it done on Main St as well. Chief Hawkins will monitor the traffic on Maple street and if there is not sufficient traffic, the equipment will be moved to Main St. A report will be given at next month's public safety meeting.

ACTION:	Motion to have traffic study done at Maple and Southside and Main and South Snow
	Motion Passed with a 4:0
AYES:	Terri Heckmaster, Alan Snow, Tom Barlow, Christopher Taylor

4. **New Business**

1. Consider and discuss 2024 Maple Leaf Festival - Julie Reams

Julie Reams with the Chamber of Commerce was present to discuss items related to the Maple Leaf Festival. The street closures are the same as in years past: closure and vacating of the square on Monday October 14 from 5-8pm for the truck event, the corner of 3rd and Main from Friday at 8 am until 10 am Sunday for the stage set up and take down, and the usual closures for the parade line up and route. She also requested security from the police department for the following events that will have a beer garden: Oktoberfest event on October 12, and the Friday and Saturday night concerts on the Square October 18-19. She requested that the vendors be allowed to sell under the Chamber's City business license, and to place signage on public right of ways, poles and signs that are owned by the City.

ACTION:	Motion to approve requests as in years past with addition of the northwest corner square closed longer by Alan Snow
	Motion Passed with a 4:0
AYES:	Terri Heckmaster, Alan Snow, Tom Barlow, Christopher Taylor

2. Consider and discuss the stop at the intersection of Elk & Maple
This item was discussed under old business item #3.
3. Consider and discuss cleaning RFP - CPD

Bids for the cleaning of the Police Department were reviewed. The Police Department would like to go with the lowest bid received.

ACTION:	Motion to accept lowest bid from Michelle Naaykens for \$1,600 per month by Taylor
	Motion Passed with a 4:0
AYES:	Terri Heckmaster, Alan Snow, Tom Barlow, Christopher Taylor

4. Staff Reports
Mr. Snow reported that he went on a tour with the Fire Department and got to witness a medical call and see the behind the scenes events.

Mr. Taylor reported that at Food Truck Friday there was a medical emergency and he thanked the fire department for their quick response.

Fire Department

Police Department

5. Adjournment

ACTION:	Motion to Adjourn at 06:10 PM by Tom Barlow
	Motion Passed with a 4:0
AYES:	Terri Heckmaster, Alan Snow, Tom Barlow, Christopher Taylor