



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

September 10, 2024 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of August 27, 2024 Minutes
 2. Review & Approval of the Claims Report
- 3. Citizens Participation**
(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Consider and discuss City of Carthage Employee Health Fair
 2. Staff Reports
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

August 27, 2024 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Tiffany Cossey, Jana Schramm, Terri Heckmaster

MEMBERS ABSENT: Derek Peterson

OTHER MEMBERS PRESENT: Dustin Edge

STAFF PRESENT: Interim City Administrator Traci Cox, City Clerk Miranda Deal, IT Administrator Michael Keith

Chair Tiffany Cossey called the meeting to order at 05:33 PM.

2. Old Business

1. Approval of August 13, 2024 Minutes

ACTION:	Motion to approve item 2.1. by Jana Schramm
	Motion Passed with a 3:0
AYES:	Tiffany Cossey, Jana Schramm, Terri Heckmaster

2. Review & Approval of the Claims Report

ACTION:	Motion to approve item 2.2. by Terri Heckmaster
	Motion Passed with a 3:0
AYES:	Tiffany Cossey, Jana Schramm, Terri Heckmaster

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and discuss amendment to section 2-121 of the City of Carthage Code
Ms. Cossey reviewed the major changes of this ordinance. The ordinance currently states that the Mayor can suspend any officer of the City, Ms. Cossey asked for that to be changed to the Mayor with the majority of Council, could suspend an officer. The other major change

was adding a reason for suspension being any violation of State or Federal laws.

ACTION:	Motion to approve and send to full Council by Jana Schramm
	Motion Passed with a 3:0
AYES:	Tiffany Cossey, Jana Schramm, Terri Heckmaster

2. Consider and discuss amendment to section 2-122 of the City of Carthage Code Ms. Cossey reviewed the changes with this ordinance. She said that a majority of the changes in this section were from the attorney to make it compliant with the charter. It included some better clarifications and it added in that the council should approve rules of procedures before starting an officer hearing. There was also some language in part c that was changed to be consistent with part a.

ACTION:	Motion to approve and forward to council by Terri Heckmaster
	Motion Passed with a 3:0
AYES:	Tiffany Cossey, Jana Schramm, Terri Heckmaster

3. Staff Reports

Ms. Cox reported that she has been working with McGrath on the salary study update and will be meeting with Victoria McGrath on September 9. She has closed the fiscal year and the online budget book is near completion. She also announced that Jen Kirby, the Tourism Director, has put in her resignation and the job has been posted. The plan is to see what kind of applicants apply for the position before making any further decisions on the position. The insurance settlement from the first storm is almost settled, there are still items being working on for the 2nd storm settlement.

Ms. Deal reported that staff has began gathering documents for the annual audit.

5. Adjournment

ACTION:	Motion to Adjourn at 05:49 PM by Terri Heckmaster
	Motion Passed with a 3:0
AYES:	Tiffany Cossey, Jana Schramm, Terri Heckmaster