

1. Insurance Audit And Claims Agenda July 26, 2022

Documents:

[INSURANCE AUDIT AND CLAIMS AGENDA 07 26 22.PDF](#)

2. Insurance Audit And Claims Packet July 26, 2022

Documents:

[INSURANCE AUDIT AND CLAIMS PACKET 07 26 22.PDF](#)

3. Insurance Audit & Claims Minutes July 26, 2022

Documents:

[INSURANCE AUDIT AND CLAIMS MINUTES 07 26 22.PDF](#)

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

July 26, 2022

City Hall Council Chambers

5:00 PM

Old Business

1. Consideration and Approval of Minutes from Previous Meeting
2. Review and Approval of the Claims Report

Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

New Business

1. Staff Reports
2. Other Reports

Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.

Posted: _____

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COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
TUESDAY, JUNE 28, 2022
5:00 p.m.

COMMITTEE MEMBERS PRESENT: David Armstrong, Trudy Blankenship, and Robin Blair.
Robin Harrison was absent

OTHER COUNCIL MEMBERS: Mayor Dan Rife and Ed Barlow

STAFF PRESENT: Assistant City Administrator Traci Cox, City Clerk Miranda Deal, Bill Hawkins
and HR Coordinator Michael Miller

Vice- Chair David Armstrong called the meeting to order at 5:00 P.M.

OLD BUSINESS:

1. **Approval of minutes from previous meeting:** On a motion by Ms. Blankenship, the minutes of the June 14, 2022 meeting were approved 3-0.
2. **Review and approval of the Claims Report:** The Committee discussed items regarding the Claims Report. Ms. Blair moved to approve the claims. Motion carried 3-0.

NEW BUSINESS:

1. **Consider and discuss the Tourism Director Position:** Michael Miller gave an update on the process of finding a Tourism Director. One had been chosen and offered the job. The candidate had accepted the position and would officially put in her notice with her current job after the City Council meeting. The new Tourism Director will start July 18.
2. **Staff Reports:** Ms. Deal gave a staffing update. One of the court clerks will be leaving City Hall after June 30, interviews are scheduled and Ms. Deal hopes to have the position filled as soon as possible. Also, the new Municipal Judge is to be sworn in at the City Council meeting.

Ms. Cox updated the committee on changes with Municode. Previously, Municode updated the Code on the website and sent pages for the Code books once a year. There is now an annual fee of \$1,796 and the Code will be updated on a quarterly basis. She also spoke about a meeting with Azavar, a company who does an audit on businesses and companies to make sure they are properly reporting and paying correct sales tax amounts. There is no fee for this unless they find money that is owed to the City, if they find anything they are to receive 37% of what is found. The committee agreed to pursue this and a Council Bill will be brought back to the committee. Ms. Cox gave an update on changes with the City's liability insurance, Midwest Public Risk. Previously, the cyber security fee was included in the payment to MPR, this year there will be a separate payment to Gallagher for cyber-security and we have increased our coverage to 2 million dollars. MPR has also capped the total amount they will pay for loss and it is 115% of the valuation. Some City property values are low, so we may need to look at spending some money to increase values in case a disaster strikes and ruins any City property.

3. Other Reports:

ADJOURNMENT: Ms. Blankenship made a motion to adjourn at 5:27 PM. Motion carried 3-0.

Miranda Deal

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS
TUESDAY, JULY 26, 2022
5:00 p.m.

COMMITTEE MEMBERS PRESENT: Robin Harrison, David Armstrong, Trudy Blankenship, and Robin Blair.

OTHER COUNCIL MEMBERS: Mayor Dan Rife

STAFF PRESENT: Assistant City Administrator Traci Cox, City Clerk Miranda Deal

Chair Robin Harrison called the meeting to order at 5:00 P.M.

OLD BUSINESS:

3. **Approval of minutes from previous meeting:** On a motion by Ms. Blankenship, the minutes of the June 14, 2022 meeting were approved 4-0.
4. **Review and approval of the Claims Report:** The Committee discussed items regarding the Claims Report. Ms. Blair moved to approve the claims. Motion carried 4-0.

NEW BUSINESS:

4. Staff Reports:

Ms. Deal gave a staff update, the new court clerk started on the 25th and the Accounts Payable Clerk will return after Labor Day. Ms. Cox gave an update on the Opengov meetings and she is currently working on the Chart of Accounts and getting those ready for Opengov.

5. Other Reports: None.

ADJOURNMENT: Ms. Blair made a motion to adjourn at 5:04 PM. Motion carried 4-0.

Miranda Deal