



City of Carthage, Missouri

SPECIAL BUDGET WAYS & MEANS COMMITTEE

October 8, 2024 - 5:00 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of September 9, 2024 Minutes
- 3. Citizens Participation**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Consider and discuss a budget adjustment to the General Revenue Fund for FY 2024-2025 for additional legal services with Paul Martin
 2. Staff Reports
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

September 9, 2024 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Alan Snow, Terri Heckmaster, Dustin Edge, Christopher Taylor

MEMBERS ABSENT:

OTHER COUNCIL MEMBERS:

STAFF PRESENT: Assistant City Administrator Traci Cox, Parks Director Abi Almandinger and Admin Assistant Dorothy Weber

Chairman Snow called the meeting to order at 5:30 PM.

2. Old Business

1. Approval of Sept 4, 2024 Minutes

ACTION:	Motion to approve sept 4, 2024 minutes by chris taylor
	Motion passed with a 4:0
AYES:	Chris Taylor, Alan Snow, Terri Heckmaster, Dustin Edge
NOES:	None
ABSTAIN:	None

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and Discuss a Budget Adjustment for the Golf Fund

The Committee and Ms. Cox discussed the need for a \$20,000 budget adjustment for the golf course. The purpose of the \$20,000 is for grass seed to help with the winter kill. The \$20,000 does not include the anticipated additional \$5500.00 for water and electricity. Mr. Taylor asked if it would be easier to amend the amount to include the anticipated utilities, or if it would be easier to have a new resolution later when the amounts of the utilities were known. It was decided to make an amendment at a later date.

ACTION:	Motion to forward the budget adjustment to council by Chris Taylor
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	Motion passed with a 4:0
AYES:	Alan Snow, Terri Heckmaster, Dustin Edge, Chris Taylor
NOES:	None
ABSTAIN:	None

2. Staff Reports

Ms. Cox informed the committee that she met with the firm that did the salary study for the City of Carthage in 2020 in preparation for doing another salary study this year. Ms. Cox listed some of the comparables that the firm has given her. Mr. Snow suggested adding Pittsburg KS to the list because they have a similar golf course. Ms. Cox and the committee agreed it was a good idea to make sure that the City is not falling behind in their pay scale. Ms. Cox also noted that there will be 3 new positions in this study that were not in the previous study.

ACTION:	Motion to forward comparables to council by chris taylor
	Motion passed with a 4:0
AYES:	Chris Taylor, Dustin Edge, Terri Heckmaster, Alan Snow
NOES:	None
ABSTAIN:	None

Mr. Taylor stated that he would like to be on the salary study committee.

Ms. Cox stated that she met with the auditor to discuss the ARPA funds to find out when they need to be contracted by.

Mr. Cox stated that the Sales Tax was up, the use Tax was down, and the marijuana tax was slightly up from last month. Mr. Edge asked about last year's numbers at this time.

5. Adjournment

ACTION:	Motion to Adjourn at by Alan Snow at 5:52 PM
	Motion passed with a 4:0
AYES:	Alan Snow, Terri Heckmaster, Chris Taylor Dustin Edge
NOES:	None
ABSTAIN:	None

RESOLUTION NO. 2056

A RESOLUTION AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT TO THE GENERAL REVENUE FUND FOR FISCAL YEAR 2024-2025.

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2024-2025; and

WHEREAS, unanticipated expenditures are expected to exceed the original adopted budget in the General Revenue Fund and budgetary changes are necessary within this fund to provide increased appropriation levels; and

WHEREAS, the City may increase the current year adopted budget through supplemental appropriations; and

WHEREAS, the Budget Ways & Means Committee met and discussed additional appropriations at their October 8, 2024 meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City hereby approves the implementation of a line item adjustment to the Central Municipal Activities Professional Services line item in the General Revenue Fund for \$25,000 to allow for additional legal services with Special Counsel Paul Martin regarding impeachment of Mayor Rife.

PASSED AND APPROVED THIS _____ DAY OF _____, 2024.

Dan Rife, Mayor

ATTEST:

Miranda Deal City Clerk

Sponsored by: Budget Committee

Paul Martin Law LLC
 1406 N. Broadway
 Saint Louis, MO 63102
 paul@paulmartinlaw.org

Invoice

BILL TO
City of Carthage

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1127	07/31/2024	\$3,812.50	08/30/2024	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/07/2024	Services	Review file, research J. Selby	0:30	250.00	125.00
07/08/2024	Services	TCs/Jasper and Newton County court clerks re hearing date for city's motions (for judgment and for sanctions); TC/B. Lasley re same; prepare and file detailed request for expedited hearing; revise Articles of Impeachment; draft detailed email to council re need to adopt same (pending court hearing)	4:36	250.00	1,150.00
07/16/2024	Services	Review file; revise Articles of Impeachment; draft/revise EM to council	1:18	250.00	325.00
07/17/2024	Services	Finalize and send client email re impeachment proceedings	0:12	250.00	50.00
07/19/2024	Services	EMs and TC/C. Thornton	0:18	250.00	75.00
07/23/2024	Services	Travel time to attend special city council meeting	8:30	125.00	1,062.50
07/23/2024	Services	Prepare for/attend city council meeting to present Articles of Impeachment	2:30	250.00	625.00
07/24/2024	Services	EMs/C. Thornton re status of impeachment hearing and pending court case; EM/T. Cossey re Dagnan separation issues; TC/D. Casey re failure of court to schedule requested motion hearing	0:36	250.00	150.00
07/30/2024	Services	EMs/T. Engelmeyer, court clerk, C. Thornton, and B. Lasley re hearing status	0:30	250.00	125.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/31/2024	Services	EMs/clients, T. Engelmeyer, and C. Thornton re impeachment hearing rescheduling; prepare and file notice of defendants' withdrawal of motion for sanctions	0:30	250.00	125.00

BALANCE DUE

\$3,812.50

Paul Martin Law LLC
 1406 N. Broadway
 Saint Louis, MO 63102
 paul@paulmartinlaw.org

Invoice

BILL TO
City of Carthage

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1135	08/31/2024	\$5,161.93	09/30/2024	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
08/06/2024	Services	Research, prepare, and file supplemental memorandum in support of city's motion for judgment on the pleadings	4:12	250.00	1,050.00
08/08/2024	Services	Prepare for oral argument on city's motion for judgment on the pleadings	5:30	250.00	1,375.00
08/09/2024	Services	Court appearance to argue motion for judgment on the pleadings; conferences with C. Thornton and Judge Selby; conferences with clients	1:00	250.00	250.00
08/09/2024	Services	Travel to/from Jasper Co. Courthouse to argue city's motion for judgment on the pleadings	8:30	125.00	1,062.50
08/09/2024	Services	Mileage (529 lies x. \$0.67)	1	354.43	354.43
08/15/2024	Services	EMs/T. Cox re unauthorized payments by mayor; prepare note to file re same	0:18	250.00	75.00
08/20/2024	Services	Request additional exhibits from T. Cox; analyze implications of possible deposition requests by Rife/Thornton, prepare file note and EM/T. Cossey re same	0:48	250.00	200.00
08/23/2024	Services	Review T. Cossey email re Rife delay tactics; research/consider possible preemptive court efforts; EM/J. Selby's court reporter to obtain copy of 8/9 hearing transcript; TC/B. Lassey re	1:30	250.00	375.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
08/28/2024	Services	status of Dagnan case and import of Dagnan severance pay-outs; EMs/T. Cossey re all Review C. Thornton EM and 8/9 hearing transcript; TC/T. Cossey re status; prepare detailed EM response to C. Thornton; EMs & LTR/S. Wiley (court reporter)	1:06	200.00	220.00
08/29/2024	Services	Review Rife motion to enforce settlements and related EMS	0:36	200.00	120.00
08/30/2024	Services	EMs court clerk and T. Cossey re motion to enforce settlement	0:24	200.00	80.00

BALANCE DUE

\$5,161.93

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
09/12/2024	Services	subpoena witnesses re waiver of service; TC/process server re same; prepare for impeachment trial Correct errors in city's memo opposing Rife motion to enforce settlement; prepare motion to substitute same; assemble supporting exhibits; file all	1:18	250.00	325.00
09/18/2024	Services	Prepare for impeachment trial	5.20	250.00	1,300.00
09/19/2024	Services	Prepare for impeachment trial	4.30	250.00	1,075.00
09/20/2024	Services	Prepare for impeachment trial	4.70	250.00	1,175.00
09/23/2024	Services	Prepare for impeachment trial	5:48	250.00	1,450.00
09/24/2024	Services	Travel to/from Joplin/Carthage for impeachment hearing	8:30	125.00	1,062.50
09/24/2024	Services	CONF/B. Lasley (witness prep); EMs and TC/J. Selby and C. Thornton re TRO and contents thereof	2:30	250.00	625.00
09/24/2024	Services	Mileage (529 miles x. \$0.67)	1	354.43	354.43
09/24/2024	Services	Hotel charge (Candlewood Suites)	1	157.24	157.24
09/25/2024	Services	Zoom conference/T. Engelmeyer, A. Snow, and C. Thornton re various impeachment issues	0:36	250.00	150.00
09/26/2024	Services	Research/analyze vote needed for removal; emails T. Engelmeyer, C. Thornton, and A. Snow re same; TC/T. Cossey re same	1:18	250.00	325.00
09/27/2024	Services	Analyze and outline options and prepare email re same.	1:06	250.00	275.00
09/30/2024	Services	Prepare response to Rife motion for city issuance of trial and deposition subpoenas; EMs/T. Engelmeyer, A. Snow, and C. Thornton re same	1.30	200.00	260.00

BALANCE DUE

\$14,209.17