



City of Carthage, Missouri

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

October 22, 2024 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Tiffany Cossey, Jana Schramm, Derek Peterson, Terri Heckmaster

OTHER COUNCIL MEMBERS: Mayor Dan Rife

STAFF PRESENT: Interim City Administrator Traci Cox, City Clerk Miranda Deal, and IT Administrator Michael Keith

Chair Tiffany Cossey called the meeting to order at 05:30 PM.

2. Old Business

1. Approval of October 8, 2024 Minutes

ACTION: Motion to accept/approve item 2.1. by Derek Peterson;
Motion passed with a 4:0

AYES: Tiffany Cossey, Jana Schramm, Derek Peterson, Terri Heckmaster

2. Review & Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2. by Terri Heckmaster;
Motion passed with a 4:0

AYES: Tiffany Cossey, Jana Schramm, Derek Peterson, Terri Heckmaster

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Discuss current status of the Peachtree CID

Ms. Cossey brought up the Peachtree CID that is located south of town and that there is an extra 1% tax that is supposed to be remitted to the City from the CID for reimbursement of the City installing the traffic improvements in the area. She wants to know why we have not received payments quarterly and why there is still a debt owed to the City. Ms. Cox spoke on an issue that happened at the state, they had the map and they had the CID ordinance and somehow they got

unattached from each other and one of the businesses was not collecting the extra tax for a period of time. There is an estimation of what should have been collected from the businesses, but the City does not currently have access to the CID information using the department of revenues website. It was recommended by Gilmore and Bell to fill out a form for the DOR and have Dr. Woody, who is the board chair for the CID, sign it to allow staff access to the records. Ms. Cossey wants the CID to remit payments quarterly like the contract states, Dr. Woody says he is not invoiced or reminded by the City and that it is easier for him to make one large yearly payment. When asked, he said the remainder of the debt would probably be able to be paid off next year. Ms. Cox made some clarifications regarding the balance sheet that was in the packet that Ms. Cossey found from the State Auditor's website and also read a response from Gilmore and Bell regarding the steps to take in remediating this CID payment issue. There will be an update on progress at the next Insurance Audit and Claims meeting November 12.

2. Staff Reports

Ms. Cox reported that she still has not received a quote from United healthcare regarding the employee health insurance. She also stated that she had a few other insurance issues she is working on. Tyler Technologies is still planning to do the financial software upgrades October 28-29. Ms. Cossey stated that she and Mr. Peterson talked to Matt Gist, the attorney for MPR who is representing the City on the current claim. Ms. Schramm asked if the MPR letter that was sent out was only sent to Carthage or if it gets sent to anyone with a large claim, Ms. Cox was unsure of an answer.

5. Adjournment

ACTION:	Motion to Adjourn at 06:05 PM by Terri Heckmaster
	Motion Passed with a 4:0
AYES:	Tiffany Cossey, Jana Schramm, Derek Peterson, Terri Heckmaster