



# City of Carthage, Missouri

## **COMMITTEE ON INSURANCE/AUDIT AND CLAIMS**

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November 12, 2024 - 5:30 PM  
CITY HALL COUNCIL CHAMBERS

### **MINUTES**

#### **1. Call to Order**

**MEMBERS PRESENT:** Jana Schramm, Derek Peterson, Terri Heckmaster

**STAFF PRESENT:** Interim City Administrator Traci Cox and City Clerk Miranda Deal,

Acting Chair Jana Schramm called the meeting to order at 05:30 PM.

#### **2. Old Business**

1. Approval of October 22, 2024 Minutes

**ACTION:** Motion to accept/approve item 2.1. by Derek Peterson;  
Motion passed with a 3:0

**AYES:** Jana Schramm, Derek Peterson, Terri Heckmaster

2. Review & Approval of the Claims Report

**ACTION:** Motion to accept/approve item 2.2. by Terri Heckmaster;  
Motion passed with a 3:0

**AYES:** Jana Schramm, Derek Peterson, Terri Heckmaster

#### **3. Citizens Participation**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

#### **4. New Business**

1. Staff Reports

Ms. Deal reported that her office has started sending out business license renewals for 2025. She also reported that they had their financial software upgrades on October 28-29 and it went smoothly. She also mentioned that City Hall staff participated in treats on the square for Halloween.

Ms. Cox mentioned that Vision Carthage has been organizing treats on the square the last few years and that they have had recent talks on what they would like to do in the future. There may be conversations about giving treats on the square back to the Chamber and Vision Carthage focusing more on the beautification of the town. She also reported on the public hearing for the EEZ that was supposed to happen at that evening's council meeting that was cancelled. They will have to advertise the public hearing again for 20 days and

the new hearing date will be December 10. She also reported that she met with the humane society along with a few others to discuss the funding issues at the humane society. They discussed future plans and some changes that needed to be made to help keep the humane society open.

**5. Adjournment**

|                |                                                   |
|----------------|---------------------------------------------------|
| <b>ACTION:</b> | Motion to Adjourn at 05:49 PM by Terri Heckmaster |
|                | Motion Passed with a 3:0                          |
| <b>AYES:</b>   | Jana Schramm, Derek Peterson, Terri Heckmaster    |