

1. Planning And Zoning Agenda

Documents:

[PLANNING AND ZONING AGENDA 08-3-2020.PDF](#)

2. Planning And Zoning Meeting Minutes

Documents:

[PLANNING AND ZONING MINUTES 08-3-2020.PDF](#)

3. Planning And Zoning Meeting Packet

Documents:

[PLANNING AND ZONING PACKET AUGUST 3, 2020.PDF](#)

CITY OF CARTHAGE

Planning, Zoning, and Historic

Preservation Commission

AGENDA

Date of Meeting: **8/3/2020**

Place: ****Meeting By Video Conference****

Time: **5:30 pm**



In response to the Coronavirus pandemic and pursuant to the Declaration of Emergency within the City of Carthage, this meeting will be held by On-line video conference. If you would like to listen to the meeting please call by telephone (312) 626-6799 prior to the start of the meeting. You will need to enter the ID# 853 8852 9566 with a password of 769621. For questions, contact the Public Works Department, at (417) 237-7010 or by email: pwd@carthagemo.gov.

CITIZEN'S PARTICIPATION / PUBLIC HEARING

Due to the threat of COVID-19 infection, Citizens wishing to address the Committee should notify the Public Works Department in advance and provide the item they wish to address in written format by filling out the [PZ Participation form](#) at least 24 hours prior to the meeting to pwd@carthagemo.gov. Residents who do not have internet service may call the Public Works Department at (417) 237-7010.

To consider the following items:

1. Requested by: Keith McBride

Request type: Certificate of Appropriateness

Project Location: 204 E 4th

Reason for Hearing: Request for the placement of exterior signage

2. Requested by:

Request type:

Project Location:

Reason for Hearing:

3. Requested by:

Request type:

Project Location:

Reason for Hearing:

Commission Members

Voting Members:	Chairman	Harry Rogers	1350 S Main St	417-358-4527
	Vice Chairman	Abi Almandinger	1220 S Main	417-793-6589
	Secretary	Bill Barksdale	1314 S Garrison	417-388-2464
	Member	Mark Elliff	1511 Grand	417-358-3613
	Member	Levi Utter	502 E Centennial	417-540-6565
	Member	Vacant	Vacant	Vacant
	Member	Jim Swatsenbarg	601 Howard	417-358-1690

Non-Voting Members:	Mayor	Dan Rife	City Hall	417-237-7003
	Councilmember	Ed Barlow		
	City Administrator	Tom Short	City Hall	417-237-7003

Staff:	Public Works Director	Zeb Carney	Public Works Department	417-237-7010
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Draft Copy of Minutes Subject to Approval at The Next Meeting

Planning, Zoning, and Historic Preservation Commission
Meeting 3 August 2020

The Planning, Zoning, and Historic Preservation Commission consists of eleven members: Chairman Harry Rogers, Vice Chairman Abi Almandinger, Bill Barksdale, Jim Swatsenbarg, Levi Utter, and Mark Elliff. Non-Voting Members include Mayor Dan Rife, City Administrator Tom Short and Council Member Liaison Ed Barlow. Staff includes Public Works Director Zeb Carney. There is currently one vacancy on the board.

The August meeting was conducted by Video Conference.

Commission Members Present: Harry Rogers, Abi Almandinger, Jim Swatsenbarg, Levi Utter, Zeb Carney, and Mark Elliff.

Also, present: Julie Tilley, Marcia Weng, Craig Diggs, Ceri Otero, and Keith McBride.

A quorum was present.

Chairman Harry Rogers called the meeting to order at 5:32 p.m.

First order of business involved the minutes of the July 2020 meeting. Minutes were available for review in the packet prior to the meeting. A motion to approve the minutes as written was made by Abi Almandinger and was seconded by Mark Elliff. On a voice vote, the motion passed.

Second order of business involved a Certificate of Appropriateness request. The request for the placement of an exterior sign at 204 E. 4th street came from Keith McBride. Mr. McBride stated that he was adding to the existing signage that is already in place a new sign to compliment and add additional aspect to the current business. Additionally, he is replacing the current blackboard sign on the window with a Pac Man Board which also adds to the type of business currently there. The lower pole extending from the building will also be removed as it has no purpose. A motion to approve the Certificate of Appropriateness was made by Levi Utter and was seconded by Mark Elliff. On a voice vote, all ayes, the motion passed.

There were no further items on the agenda.

The next meeting would occur on Labor Day. A motion to move the September meeting to September 2, 2020 in the Council Chambers at 5:30 p.m. was made by Jim Swatsenbarg and was seconded by Abi Almandinger. On a voice vote, all ayes, the motion passed.

Abi Almandinger asked if Chairman Rogers would discuss with the Mayor regarding the open vacancy on the Commission.

Abi Almandinger made a motion to adjourn. That motion was seconded by Jim Swatsenbarg. Motion passed and meeting adjourned at 5:50 p.m.

Respectfully submitted,
Mark Elliff

CITY OF CARTHAGE

Planning, Zoning, and Historic
Preservation Commission

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Staff:	Public Works Director	Zeb Carney	Public Works Department	417-237-7010
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Draft Copy of Minutes Subject to Approval at the Next Meeting

Planning, Zoning, and Historic Preservation Commission
Meeting 06 July 2020

The Planning, Zoning, and Historic Preservation Commission consists of eleven members: Chairman Harry Rogers, Vice Chairman Abi Almandinger, Bill Barksdale, Jim Swatsenbarg, Levi Utter, and Mark Elliff. Non-Voting Members include Mayor Dan Rife, City Administrator Tom Short and Council Member Liaison Ed Barlow. Staff includes Public Works Director Zeb Carney. There is currently one vacancy on the board.

The July Meeting was conducted by Video Conference.

Commission Members Present: Harry Rogers, Abi Almandinger, Jim Swatsenbarg, Zeb Carney, Mark Elliff, Levi Utter, Ed Barlow, and Bill Barksdale.

Also, present Julie Tilley, and Sabrina Lynch.

A quorum was present.

Chairman Harry Rogers called the meeting to order at 5:31 p.m.

First order of business involved the minutes of the June 2020 meeting. Minutes were available for review in the packet prior to the meeting. Mark Elliff made a motion to accept the minutes as presented. Jim Swatsenbarg gave a second to that motion. Motion passed on a voice vote.

Abi Almandinger made a motion to amend the agenda by removing item #2, a Certificate of Appropriateness for placement of a sign at 820 Howard Street. (Placement is no longer an issue.) Levi Utter gave a second to the motion and on a voice vote, the motion passed.

Second order of business was a request for a Special Use Permit for a Daycare School to be operated at 820 Howard, Grace Episcopal Church. It was discussed that there had previously been a day care at the Church. Abi Almandinger inquired about the drop off and pick up location and Sabrina Lynch advised that it would be at the main entrance from the parking lot. Jim Swatsenbarg made a motion to approve the Special Use Permit. Levi Utter gave a second to that motion and on a voice vote the motion passed and will now be sent to City Council for final approval.

Third order of business was a request for a Certificate of Appropriateness for the placement of exterior signage at 204 East 4th Street. It was learned that the requestor, Amy Nelson, was no longer going to be associated with the business and that her partner, Keith McBride was the responsible party now. Neither Nelson nor McBride were present to answer questions from the board. Bill Barksdale made a motion to deny the Certificate of Appropriateness as the requestor was no longer associated with the business. Abi Almandinger gave the motion a second and on a voice vote, the motion passed, and the request was denied.

There were no further items on the agenda.

Jim Swatsenbarg made a motion to adjourn. Mark Elliff seconded that motion. Motion passed and meeting adjourned.

Respectfully submitted,
Bill Barksdale

CERTIFICATE OF APPROPRIATENESS

You must provide all requested information on the application. Blanks may delay processing of your application. (write "n/a" if information not applicable).



Date: 07-09-2020
~~06-12-2020~~

Owner: KEITH S. McBRIDE
Address: 136 E. 4th St.
City: CARTHAGE State: MO Zip Code: 64836
Email Address: KSF-BRONCO@HOTMAIL.COM Fax: N/A

Applicant: ~~Amy Nelson~~ KEITH McBRIDE Relationship to Owner: co-owner
(person to whom all correspondence will be sent)
Address: 204 E. 4th St Tele: 620 404 9209
City: ~~Carthage~~ State: MO Zip Code: 64836
Email Address: ~~tiggerpage@hotmail.com~~ Fax: N/A

Property Location: 204 East 4th St. CARTHAGE, MO 64836

Legal Description: LOT # 46 ORIGINAL TOWN OF CARTHAGE
COMMONLY KNOWN AS "SNYDER BUILDING" 204 E. 4th ST
CARTHAGE MO, 414 GRANT CARTHAGE MO, 400 GRANT CARTHAGE
MO 64836.

(attach separate sheet if necessary)

Project Description: TO PUT A SIGN FRONT OF BUILDING BUSINESS AREA
OF 204 E. 4th ST. WHERE CURRENT "THE SPOT" IS NEW SIGN WILL
BE "THE VENUE - A RETRO GAMING LOUNGE" PLEASE SEE ATTACHED PHOTO

Keith McBride

Owner's Signature

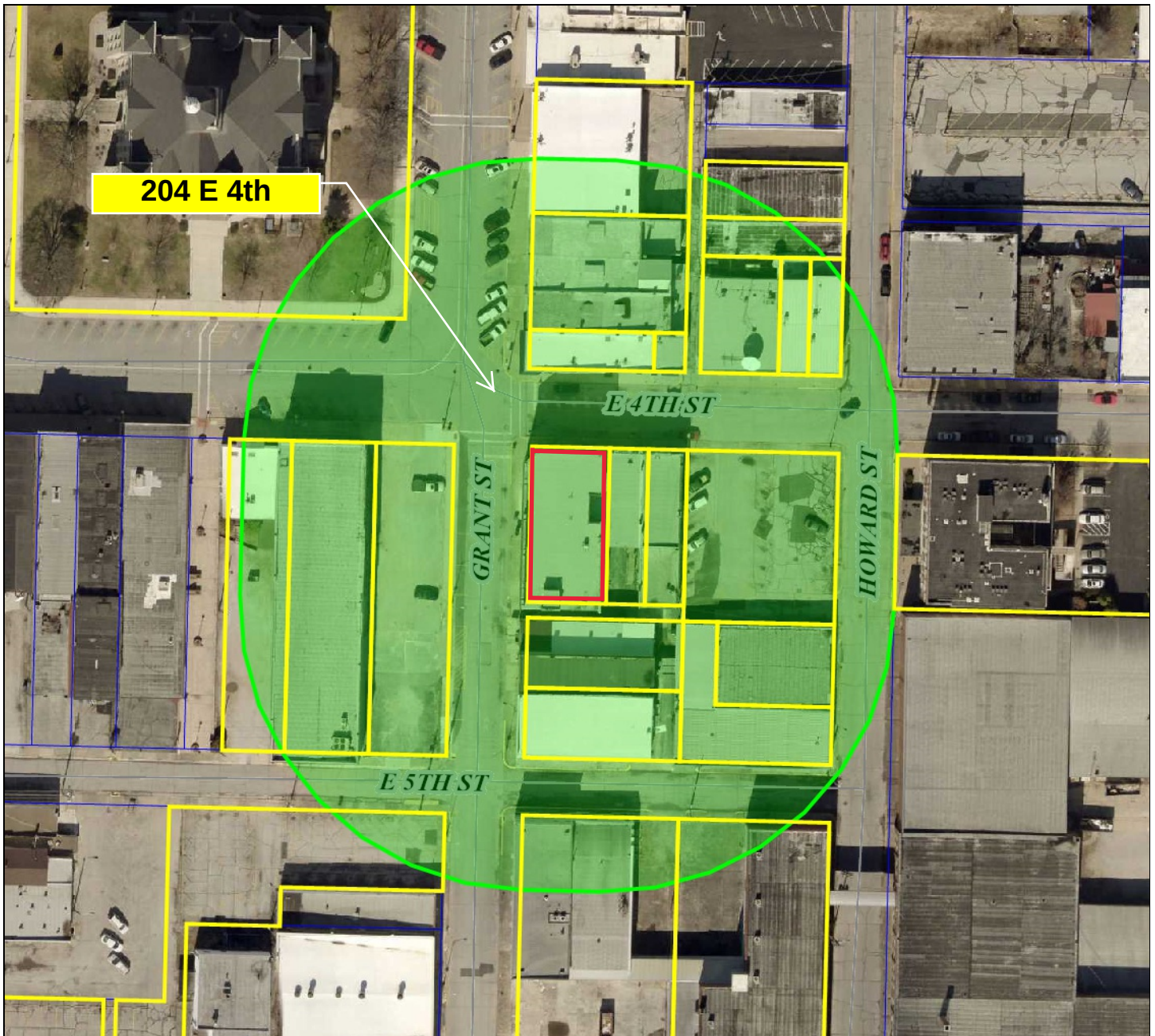
Amy Nelson

Applicant's Signature

Return Form to: Public Works Department

Office Use Only: Date Received: _____ Hearing date: _____ Approved: ☐ Yes ☐ No
Permit Required: ☐ Yes ☐ No Permit type: _____
(if applicable)

185' Property Ownership Map / 204 E 4th



Date created: 6/23/2020
Last Data Uploaded: 6/22/2020 6:07:54 PM

Developed by  **Schneider**
GEOSPATIAL

204 E 4th

4'



16'

Per the Permit Application:

Types of Materials: Wood / Paint

Types of Illumination: NA

Height above grade: 13'

Size in Square Ft. : 60 sq ft

204 E 4th

Proposed Location



204 E 4th

Proposal to paint this area with chalkboard paint and transfer the Pacman gaming image to the surface

